

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, June 11th, 2026 at 5:30 P.M.

North Syracuse Community Center

700 South Bay Road, North Syracuse

"YOUTUBE Livestreamed"

AGENDA "1st Floor"

Public Hearing #1 (5:29 PM): Please take Notice: that a Public Hearing will be held by the Board of Trustees of the Village of North Syracuse on the 11th Day of June, 2026 at 5:29 PM at the North Syracuse Community Center, 700 South Bay Rd., North Syracuse NY, to review the Village of North Syracuse Comprehensive Plan prepared by CHA. Persons may appear in person, or by agent. *Opportunity for Public Input will be given after a presentation by CHA*

1. Call to order
2. Pledge to the Flag
3. Roll Call
4. Citizens' Voice (please limit your topic to 3 minutes or less)
5. Minute Approval – May 28th, 2026
6. Abstract Approval
7. Budget Transfer:

OLD BUSINESS:

- a. Approve Rental Registry

NEW BUSINESS:

- a. Discuss DPW request to start purchasing process for new loader
 - b. Discuss/Approve DPW request for 3 Month Rental of a Bobcat Skid-steer
 - c. Approve enrolling Police Chief attendance at the International Police Chief's Conference from Oct. 24th – Oct. 27th, 2026
 - d. Informational: Provide update on Financing for budgeted Police Vehicle FY26/27
 - e. Motion to Accept the Resignation of Deputy Clerk/Treasurer Tanya Galvin effective 6/8/2026
-
8. Citizen's Voice (please limit topic to 3 minutes or less)
 9. Attorney Report
 10. Engineer Report
 11. Department Heads Report
 12. Trustee's Report
 13. Deputy Mayor's Report
 14. Adjourn to Executive Session (if necessary)

VILLAGE OF NORTH SYRACUSE BOARD OF TRUSTEES

Unless otherwise specified, all items on tonight's agenda are Type II actions for purposes of SEQR.



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

May 28, 2026 @ 5:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY

YouTube Livestreamed

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Deputy Mayor Robinson asking everyone to join him in the Pledge of Allegiance.

Roll Call: Deputy Mayor Robinson, Trustee J. Bolton, Trustee L. St. Germain. Excused: Trustee F. Wilmer (Mayor G. Butterfield resigned)

Personnel Present: Village Clerk-Treasurer N. Zarzecki, Fire Chief J. Asztalos, Police Chief C. Fieldson, DPW Asst. Superintendent G. Stevens. Excused: Codes Enforcement Officer L. Nestell, Parks Director D. Radell, Village Attorney R. Germain, Engineer A. Franco

CITIZENS VOICE (This is the fourth of four meetings in a trial period to move the Citizens Voice after Roll Call - and Public Hearing(s), if applicable - and then again after Old & New Business being discussed, before Department Head or Attorney Reports.)

- **Vicki Fox (John St)** Stated the following:
 - Concerns about traffic; speeding/not stopping at Stop Signs. Need more/better signage, possible speed bump (Children are at play).
- **Ken Ryan (211 Herman Dr)** Stated the following:
 - RE: **209 Herman Dr** - Fence held up by string, posts broken, is too high in places, front steps are over building line, unregistered, uninspected car in driveway.
 - Codes Officer should stop running stop signs in Village vehicle.
- **Lincoln Gardner (Wells Ave East)** Stated the following:
 - Sidewalk on his street (between South Bay & Rte. 11) is deteriorating a lot; bumpy, divots, cracks. Showed pictures where one is often filled with water. Asking about status of NYS DOT Grant awarded in 2022; no progress.
- **Carol Wahl (Slindes Woods Circle)** Stated the following:
 - Would like those running for office to communicate their ideas for the village to the residents.
- **Pat Ferguson (215 S Main St)** Stated the following:
 - Festival was supposed to be last Saturday; was canceled due to rain. Parade was marvelous.
 - Tentative rescheduled date is 10/10/2026.

APPROVAL OF REG. BD. MTG. MINUTES – 5/14/2026

Trustee St. Germain made a motion to approve the May 14, 2026 Regular Board Meeting Minutes. Trustee Bolton stated he could not approve because he was not present for that meeting. Deputy Mayor Robinson advised that approval is not absolutely necessary for the Minutes.

RESOLUTION # 106-26

ABSTRACT APPROVAL

Trustee Bolton made a motion to approve General Fund Abstract #25 in the amount of \$110,476.95, covering voucher #1594 through #1667 Included in the abstract is a payment to J&J Equipment for the rental of the Street Sweeper for



Village of North Syracuse
Regular Board Meeting
May 28, 2026 @ 5:30 PM

cleaning Village streets. Motion was seconded by Trustee St. Germain. The motion was approved: Trustee St. Germain, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 107-26

BUDGET TRANSFER

Trustee St. Germain made a motion for a budget transfer from A1210.11 (Mayor Salary) to A7181.22 (Community Center Building Equipment) in the amount of \$1,598.39 to cover the cost of a portable A/C rental on 2nd floor of Community Center while central air is being repaired. Motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

OLD BUSINESS

RESOLUTION # 108-26

APPROVE THE HIRING OF N. YOUNG: DPW CDL LICENSED MAINTENANCE WORKER

Trustee St. Germain made a motion to hire Nathan Young as a CDL Licensed Maintenance Worker effective May 18, 2026. This is being revisited as there were not enough votes at the May 14th meeting with Trustee Wiler abstaining from voting and Trustee Bolton excused. Motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

NEW BUSINESS - NONE

CITIZENS VOICE (This is the fourth of four meetings in a trial period to move the Citizens Voice after Roll Call - and Public Hearing(s), if applicable - and then again after Old & New Business being discussed, before Department Head or Attorney Reports.)

- **Lisa Lioto (356 Chestnut St)** Stated the following:
 - Parade was great.
 - Glad more residents are attending meetings; encouraged them to continue speaking up.
 - Asked for update on audit. (1 bid received, trying to get more)
 - Asked for status of Paychex. (Village has resumed using Williamson) Asked how time is tracked for salary and hourly employees; overtime, etc.
- **Lu Collins (104 Meadow Lane)** Stated the following:
 - Concerned with neighborhood going downhill. Incident today and regularly at a specific residence. Another neighbor does not believe in mowing the lawn, garbage in lawn for over a year (Meadow and Park); brings everything downhill. Police did respond promptly.

ATTORNEY REPORT: Excused

ENGINEER REPORT: Excused

DEPARTMENT HEAD REPORTS

FIRE DEPARTMENT: CHIEF J. ASZTALOS: No Report



Village of North Syracuse
Regular Board Meeting
May 28, 2026 @ 5:30 PM

DPW: G. STEVENS Stated the following:

- Getting caught up on Bulk Trash. Starts again 6/1.
- Working on a hole next to Firehouse in parking lot/storm drain – cave-in there.

POLICE DEPARTMENT: CHIEF C. FIELDSON Stated the following:

- No formal report. Appreciates citizen feedback; helps to direct officer efforts when they are out patrolling every day.

CLERK-TREASURER: N. ZARZECKI Stated the following:

- Closed January and February financials in past two weeks; February financials will be sent to trustees and department heads by end of week. Should be totally caught up soon to submit annual financial report.

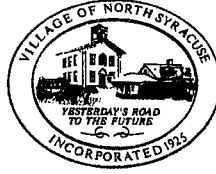
DEPUTY MAYOR/TRUSTEES REPORTS

Trustee Bolton Stated the following:

- Parade was fun.
- Was not at last meeting due to attendance at NY Conference of Mayors and Elected Officials. Three days of seminars he will be sharing with Nick and others.
- Working with Parks and Sarah Stephens (grant writer) regarding two potential grants – a playground at Lonergan and a handicap accessible playground at Heritage.
- Call Codes about lawns not being mowed, etc. Larry will go look at it and action will be taken. Call the police Chief anytime it is needed.
- Asked Deputy Mayor why more RFPs for audit were not sent. (There has not been time)
- Would like to talk to anyone interested after the meeting about his platform as mayoral candidate.

Trustee St. Germain Stated the following:

- Codes Report:
 - 113 Shaver – needed to obtain trustee signatures but did not get them all. Larry initiated additional contact with owner who said they would drain the pool, which they did. The owner also installed a security device, decided to remove pool, and install deck railing.
 - 118 Grove St – putting demolish order back in place.
 - 448 S. Main – (Brolex) Rear building is 95% complete. Final plumbing in progress. 2nd and 3rd floors are almost complete. Trim finish, fire alarms exterior bell, elevator waiting for final cover for a sump pump, and final inspection to complete all. Looking at July 1st completion.
 - 209 Herman Dr – pool repairs are active and moving forward. Resident has a court date next month.
 - Meals on Wheels is nearly finished; also a July 1st completion date.



Village of North Syracuse
Regular Board Meeting
May 28, 2026 @ 5:30 PM

- Store America – foundations poured, building 1 is erected with insulation completed. 3 buildings to go. All interior work remains.
- New project starting at 510 S. Bay Rd; 4 townhomes. Timeline not set.

DEPUTY MAYOR'S REPORT

Deputy Mayor Robinson: No Report

Trustee St. Germain made the motion to adjourn to Executive Session to discuss a harassment complaint at 6:00pm. The motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

In Attendance for Executive Session: Deputy Mayor Robinson, Trustee St. Germain, Trustee Bolton.

A discussion was held. A motion was made by Trustee St. Germain and seconded by Trustee Bolton to end Executive Session and move to Regular Board Meeting at 6:10pm.

RESOLUTION # 109-26

APPROVE HIRING S. CHATFIELD RE: WORKPLACE HARASSMENT COMPLAINTS

A motion was made by Trustee St. Germain and seconded by Trustee Bolton regarding hiring attorney Scott Chatfield for the amount of \$6,500.00 to investigate workplace harassment complaints. The motion was approved: Deputy Mayor Robinson, Trustee St. Germain, Trustee Bolton all voting in favor of the same.

A motion was made by Trustee St. Germain to adjourn at 6:11pm. The motion was seconded by Trustee St. Germain. The motion was approved: Deputy Mayor Robinson, Trustee Wilmer, and Trustee Bolton all voting in favor of the same.

Respectfully Submitted,

Nick Zarzecki
Village Clerk-Treasurer

BUDGET TRANSFERS

BOARD APPROVAL NOT NECESSARY
USE BETWEEN THE SAME OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition



From: (Account #): _____

To: (Account #): _____

Amount: _____

New Budget
Bd.
MTS
6/11/26

Reason: _____

BUDGET ADJUSTMENTS

BOARD APPROVAL NECESSARY
USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): A 1325.16 - Paychex PR Svcs

To: (Account #): A 1325.466 Training Clerk/Clerk Train

Amount: 525.-

- To help assist

Reason: Transfer monies to Training Account for Williamson
No longer need Paychex Budgeted Money

From Account #	To Account #
()	()

Present Account Balance: \$ _____ \$ _____

Change: \$ _____ \$ _____

New Account Balance: \$ _____ \$ _____

Signature of Department Head (To approve the transfer) Dianne Nick

Date: 6/3/26



25/26
BUDGET

BUDGET TRANSFERS
BOARD APPROVAL NOT NECESSARY
USE BETWEEN THE SAME OBJECT ACCOUNTS

CLERK/TREAS.
cc: Dianne
cc: w/requisition

From: (Account #): _____

To: (Account #): _____

Amount:

Reason: _____

BUDGET ADJUSTMENTS
BOARD APPROVAL NECESSARY
USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): A 8560.446 TREE REMOVAL

To: (Account #): A 5110.21 EQUIPMENT

Amount: 7,569.00

Reason: TO COVER BALANCE DUE ON DPW GENERATOR

From Account #	To Account #
(A 8560.446)	(A 5110.21)

Present Account Balance:	\$ <u>7936.00</u>	\$ <u>.62</u>
Change:	\$ <u><7569.00></u>	\$ <u>7569.00</u>

New Account Balance:	\$ <u>367.00</u>	\$ <u>7569.62</u>
----------------------	------------------	-------------------

Signature of Department Head (To approve the transfer) *[Signature]*

Date: 5/27/2026

STATE OF TEXAS
COUNTY OF []
[]

BUDGET TRANSFERS
BOARD APPROVAL NOT NECESSARY
USE BETWEEN THE SAME ORG. ACCOUNT

02/22
Budget

FROM ACCOUNT # []

TO ACCOUNT # []

AMOUNT []

THIS CHECK IS TO BE PAID TO THE ORDER OF []
FOR THE PURPOSE OF []

() ()

APPROVED []

[]

[]

[]

[]

5

RENTAL REGISTRY

VILLAGE OF NORTH SYRACUSE CODE

Chapter 250. Rental Property

ARTICLE I. REGISTRATION AND INSPECTION

§ 250-1. Purpose.

The purpose of this legislation is to establish a uniform program for the registration and inspection of rental properties within the Village in an effort to help protect and safeguard the rights, health, safety, and welfare of landlords and tenants. The intent of the program is also to ensure proper maintenance of the rental housing stock through the participation of owners, tenants, the Village, and the community through annual building inspections and registration.

§ 250-2. Definitions.

As used in this article, the following terms shall have the meanings indicated:

AGENT.

A representative of a property owner or landlord at least 18 years old and who resides within the designated boundaries of Onondaga, Madison, Oswego, Cortland or Cayuga County and legally authorized and identified to the Village to act in the owner's behalf in matters regarding the rental units.

HOUSING INSPECTOR.

Any code enforcement official authorized to inspect rental units.

LANDLORD.

Any property owner or designated agent who offers a housing unit for occupancy to anyone other than the owner.

RENTAL PROPERTY.

Any housing unit or units which are occupied by persons other than the owner.

RENTAL UNIT.

Any housing unit within a rental property occupied by persons other than the owner.

RENTAL UNIT OCCUPANCY PERMIT.

A permit issued by the Village of North Syracuse states that the referenced property and/or rental unit conforms to the standards of the Property Maintenance Code and Fire Code of New York State, Life Safety Code and the Municipal Code of North Syracuse and that structure or rental unit is permitted for residential use. Any special circumstances or conditions under which occupancy is permitted may be specified on that rental permit.

TENANT.

Any person who occupies a non-owner-occupied rental unit.

UNFIT RENTAL UNIT.

When a structure or unit(s) is found to be unsafe, unfit for human occupancy or is found unlawful.

§ 250-3. Registration procedure; inspections.

- A. **Registration required.** Units shall not be let, rented, or occupied by someone other than the owner until a rental unit occupancy permit has been obtained for that unit. A temporary rental unit occupancy permit will be issued upon initial registration, and that temporary permit will be valid until an initial inspection is completed. After inspection, the Village may issue a property owner a rental unit occupancy permit. Following the adoption of this article, all rental unit occupancy shall be prohibited without a rental unit occupancy permit, and rental unit occupancy without a valid permit shall result in the issuance of an order to vacate the occupants of the rental units.
- B. **Separate registration.** The possession of a valid rental unit occupancy permit does not relieve a landlord of the requirement to re-register each rental unit by December 1 of each and every calendar year.
- C. **Rental permit.** Following the adoption of this article, any landlord who allows occupation of a residential dwelling unit within the Village of North Syracuse (including mixed-use properties) for residential use by someone other than the owner must register for and obtain a rental unit occupancy permit from the Village. All landlords must register with the Village of North Syracuse within 30 days of the adoption of this article, and each and every calendar year on or before December 1 thereafter, on a form provided by the Village of North Syracuse. All rental units must be re-registered within 30 days of a change of ownership. All fees and the consent-to-inspect form shall be submitted with the registration form. Landlords whose primary residence is outside Onondaga, Madison, Oswego, Cortland, or Cayuga County must register an agent on their behalf who lives in Onondaga, Madison, Oswego, Cortland, or Cayuga County and is responsible for the rental property. No vacant property shall be rented until a rental unit occupancy permit is issued.
- D. **Inspections.** The Housing Inspector(s) and Code Enforcement Officer shall be authorized, in the performance of their duties, to conduct inspections of properties, or parts of properties, at such times and in such manner as they may find necessary, with the consent of the person in possession or occupancy.
- E. **Independent special inspections.** As scheduled by the code enforcement official or as required by this article or other provisions of law where there is reasonable question of safety, owners of properties shall be responsible for the inspection and testing of systems and materials and workmanship that are critical to the integrity of the building structure and safety of tenants.
- F. **Qualified personnel.** Independent special inspections and tests shall be made by qualified persons who, because of experience and education, are recognized as competent by the Code Enforcement Officer. Reports of inspections and tests signed by the tester and a witness, together with a statement of any remedial measures to be taken, shall be filed with the Code Enforcement Officer within 10 days after each inspection and test. If any equipment or system is found to be defective or not in proper operating condition upon inspection or test, the landlord shall promptly remedy such defect or condition.
- G. **Notice of violations.** The code enforcement officials shall, in their discretion, determine the severity of any code violations following an inspection. If a property owner is cited with a code violation, the inspector will notify the landlord of the violation and provide the landlord with a reasonable amount of time in which to make repairs. This provision does not apply to

emergency situations or code infractions deemed to be "serious" in nature. If the violations are not corrected by the re-inspection date, an appearance ticket may be issued, and a court appearance will be required.

- H. **Order to vacate premises.** Whenever a notice of violation, as provided in Subsection G, has not been complied with, or the determination has been made that a property or unit(s) is unsafe, unfit for human occupancy, unlawful or "serious" in nature, the Housing Inspector/Code Enforcement Officer may order the rental property or rental unit(s) to be vacated within such reasonable time as the Code Enforcement Officer shall direct.
- I. **Approval to occupy.** No such property or unit(s) previously ordered to be vacated shall be used again for human occupation until written approval and a rental unit occupancy permit is secured from the Code Enforcement Officer.

§ 250-4. Revocation of rental unit occupancy permit.

The Village of North Syracuse reserves the right to revoke or suspend any rental unit occupancy permit at any time due to violations of any codes, laws and ordinances of New York State and the Village of North Syracuse.

§ 250-5. Fees; penalties for offenses.

- A. **Fees.** Registration and inspection fees shall be set by resolution of the Village of North Syracuse Board of Trustees. Failure to pay registration and inspection fees within 60 days of the annual registration date will result in the charges being levied against and added as an additional tax to the subject property.
- B. **Penalty for offenses.** Any person, firm or corporation who or which violates, disobeys, neglects or refuses to comply with any of the terms of this article shall be guilty of a violation and be subject to a fine of not more than \$1,000. Each week a violation continues shall be deemed a separate offense.
- C. **Prior payment.** All fees and penalties shall be paid prior to the issuance of any rental unit occupancy permit.

§ 250-6. Exemptions.

All units annually monitored by the Village of North Syracuse Housing Authority and New York State Dormitory Authority are exempt from registration and inspection provisions as outlined in this article.

§ 250-7. Inspection refusals.

If a landlord/tenant refuses to cooperate with an inspection request, after being provided reasonable notice, an administrative search warrant will be requested from the courts, and the inspector will return with the warrant and police personnel to make the inspection.

§ 250-8. Rules and procedures.

The Village of North Syracuse Board of Trustees shall establish by resolution and may periodically amend administrative rules, procedures, fees, and other provisions of this article.

ARTICLE II. DISRUPTIVE CONDUCT

§ 250-9. Purpose.

The purpose of this article is to ensure the safety and well-being of all Village residents by establishing the following definitions, owner's duties, violations and penalties.

§ 250-10. Definitions.

As used in this article, the following words and phrases shall have the meanings specified:

DISRUPTIVE CONDUCT.

Any form of conduct, rising to the level of a violation as defined by the New York Penal Code or the Village of North Syracuse laws, perpetrated, caused, or permitted by any occupant or guest/visitor of a regulated dwelling unit that is so loud, untimely (time of day), offensive, riotous, or otherwise disturbing to persons of reasonable sensibility in their peaceful enjoyment of their premises such that an official incident report is made to police complaining of such action, conduct, incident, or behavior. It is not necessary that such action, conduct, incident, or behavior result in criminal charges filed against any person in order for a person to have perpetrated, caused, or permitted the commission of disruptive conduct as defined herein. An offense shall be deemed to have occurred if the police investigate a complaint, determine that disruptive conduct as defined in this article did in fact occur, and make a record of the same.

DISRUPTIVE CONDUCT REPORT.

A written report of disruptive conduct on a form to be prescribed therefor, to be completed by the police officer or team who actually investigated an alleged incident of disruptive behavior. A copy of the same shall be maintained by the Code Enforcement Officer.

DWELLING.

A building having one or more dwelling units.

DWELLING UNIT.

A single unit that provides complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation.

GUEST/VISITOR.

A person on the premises with the actual or implied consent of an occupant.

ILLEGAL ACTIVITIES.

The occupant shall not engage in nor tolerate nor permit others on the premises to engage in any conduct declared illegal under the New York Penal Law or the Village of North Syracuse laws.

MULTIFAMILY DWELLING.

A building containing three or more independent dwelling units, including, but not limited to, double houses, row condominiums, apartment houses, and conversion apartments.

OCCUPANT.

An individual who resides in a regulated rental unit, whether or not he or she is the owner thereof, with whom a legal relationship with the owner is established by a written lease or by the laws of the State of New York.

OWNER.

One or more persons, jointly or severally, in whom is vested all or part of the legal title to the premises, or all or part of the beneficial ownership and a right to present use and enjoyment of the premises, including, but not limited to, a mortgage holder in possession of a regulated rental unit.

OWNER-OCCUPIED DWELLING UNIT.

A dwelling unit in which the owner resides on a regular, permanent basis.

PEACEFUL ENJOYMENT.

The occupant or his or her guests shall not conduct themselves in an illegal manner that may disturb the peaceful enjoyment of adjacent or nearby dwellings by the people occupying the same.

PERSON.

A natural person, partnership, corporation, unincorporated association, limited partnership, trust, or any other entity.

POLICE.

The Village of North Syracuse Police Department or any properly authorized member or officer thereof, or any other law enforcement agency having jurisdiction within the Village of North Syracuse.

PREMISES.

Any parcel of real property in the Village of North Syracuse, including the land and all buildings and appurtenant elements on which one or more regulated rental units are located.

REGULATED RENTAL UNIT.

Any dwelling unit that is rented, leased, let out, or otherwise permitted to be occupied by a person(s) other than the owner. Vacant dwelling units are classified as regulated rental units.

RENTAL AGREEMENT.

An agreement, written or oral, between owner and occupant.

RENTAL UNIT OCCUPANCY PERMIT.

The permit is issued to the owner of regulated rental units under Article I of this chapter, which is required for the lawful rental and occupancy of regulated rental units.

RESIDENTIAL USE.

The occupant shall, unless otherwise permitted by applicable law, ordinance, or by the Village of North Syracuse, occupy or use his or her regulated rental unit for no other purpose than as a residence.

SINGLE-FAMILY DWELLING.

A detached building containing one dwelling unit, designed and intended to be occupied by one family for living purposes.

TWO-FAMILY DWELLING.

A detached building containing two dwelling units, each entirely separate from each other, designed and intended to be occupied for living purposes.

VILLAGE.

Village of North Syracuse, Onondaga County, New York.

§ 250-11. Intent.

The provisions of this article are not intended to, nor shall their effect be to, limit any other enforcement remedies that may be available to the Village.

§ 250-12. Owner's duties.

- A. It shall be the duty of every owner of every single-family dwelling, two-family dwelling, and/or multifamily dwelling to keep and maintain all regulated rental units in compliance with all applicable codes, state laws and regulations, and local ordinances, and to keep such property in good and safe condition.
- B. In no case shall the existence of any agreement between owner and occupant relieve an owner of any responsibility under this article or the Village Code for maintenance of the premises.
- C. Every owner shall be responsible for regulating the proper and lawful use and maintenance of every dwelling that he or she owns. Every owner shall also be responsible for regulating the conduct and activities of the occupants of every regulated rental unit that he, she, or it owns in the Village by complying with this article.
- D. Following the effective date of this article, a summary of this article shall be attached to each rental agreement delivered by or on behalf of an owner when such agreement is presented for signing to any occupant.

§ 250-13. Occupant's duties.

- A. The occupant of a dwelling unit shall, unless otherwise permitted by applicable law or ordinance, occupy or use his or her regulated rental unit for no purpose other than as a residence.
- B. The occupant of a dwelling unit shall not engage in, nor tolerate or permit others on the premises to engage in, disruptive conduct or other violations of New York State or Village of North Syracuse laws.

§ 250-14. Investigation of disruptive conduct.

A. When police investigate an alleged incident of disruptive conduct, the investigating officer shall complete a disruptive conduct report upon finding that the reported incident did, in his or her judgment, constitute disruptive conduct as defined herein. The information contained in the report shall include, if possible, the identity or identities of the alleged perpetrator(s) of the disruptive conduct and all other obtainable information, including the factual basis for the disruptive conduct requested on the prescribed form. Where the police make such an investigation, the police officer shall then submit the completed disruptive conduct report to the Code Enforcement Officer. In all cases, the Code Enforcement Officer shall mail a copy of the disruptive conduct report to the owner and the occupant within seven business days of the occurrence of the alleged disruptive conduct, along with notice of the owner's and occupant's right to contest the report and the procedures for initiating judicial review in the applicable Justice Court. The third occurrence of disruptive conduct within a one-year period (rolling year) will result in a notice from the Code Department that Village law requires the commencement of mandatory eviction.

B. Notice and appeals.

- (1) Either the owner or occupant shall have the right to appeal the issuance of any disruptive conduct report under this article by requesting an appeal before the Town of Clay

Court or the Town of Cicero Court, in writing, no later than 10 business days after receipt of the notice. Any party requesting an appeal shall be entitled to a hearing before the Town of Clay Court or the Town of Cicero Court to determine whether:

- (a) the underlying charge upon which the notice was generated was properly issued by the police;
- (b) the notice was properly served upon the owner or occupant; or
- (c) the complained-of conduct actually occurred.

(2) In all such hearings, the Village shall have the burden of proving the validity of the disruptive conduct notice by a preponderance of the evidence.

§ 250-15. Penalties for offenses.

A. Evictions. After an occupant has received three valid disruptive conduct citations, the owner of the property must initiate eviction proceedings in the Town of Clay or Cicero Court no later than 10 business days from the date that the owner received notice to commence an eviction. A copy of that court filing must be provided to the Code Enforcement Officer prior to the expiration of the ten-working-day period.

B. Fines. Any person, firm or corporation who or which violates, disobeys, neglects or refuses to comply with any of the terms of this article shall be guilty of a violation and be subject to a fine of not more than \$250. Each week a violation continues shall be deemed a separate offense.

C. Appeals. Either the owner or occupant shall have the right to appeal the issuance of a notice from the Code Department that Village law requires a landlord to commence an eviction after the receipt of three reports during a rolling twelve-month period.

§ 250-16. Fees for the Apartment Registry.

Category	Fee	Frequency
Apartment Complex Registration (4 or more units)	\$75.00	Annually
Fire inspection fee	\$20.00 per unit	Every three years
Residential home apartments (3 or fewer units)	\$100.00	Annually
Fire inspection fee	\$50.00	Every three years



CHIPS AND EWR EQUIPMENT PRE-APPROVAL REQUEST FORM

All requests for the purchase of equipment must be reviewed and approved by NYSDOT prior to purchase. Complete the form below and submit to your NYSDOT Regional CHIPS Representative for review.

Part 1: Municipal Contact Information

1. Municipality Name: Village of North Syracuse
2. Municipality Code: 331352
3. County: Onondaga
4. Contact Name: Gil Stevens
5. Title: Highway Superintendent
6. E-Mail: gstevens@northsyracuse.ny.gov
7. Phone Number: 315-458-0790

Part 2: Equipment Information

8. Equipment Type: Loader
9. Other:
10. Make: John Deer
11. Model: 544-P
12. Year: 2026

Part 3: Equipment Documentation

13. Specifications for Equipment Attached? Yes [checked]

Note: If submitting more than one equipment request, please use page 2 to list the additional items

Reserved for use by New York State Department of Transportation

Request Received Date: 05/21/2026
Request Reviewed By: Kimberly Gosselin
Request Approved? [checked] Yes* [] No
Date Reviewed: 05/21/2026
Reviewer Notes: A loader is a piece of equipment that can be approved at the local level. The loader is eligible for reimbursement using CHIPS or EWR funds.

*Approval is contingent upon the municipality's commitment to (1) owning and maintaining the equipment for its full-service life, with a minimum of 10 years; (2) paying the full purchase price of the equipment up front; and (3) not financing any portion of the equipment cost.

Prepared For

VILLAGE OF NORTH SYRACUSE
600 S BAY RD
SYRACUSE, NY 132123163

Prepared By

Jeff Kahler
Five Star Equipment, Inc.
5835 E Taft Road
NORTH SYRACUSE, NY 13212
315-882-0175
jkahler@fivestarequipment.com

Quote Id 1715326

Creation Date 05-Mar-2026

Expiration Date 12-Mar-2026





JOHN DEERE

Quote Id 1715326

11-Mar-2026

VILLAGE OF NORTH SYRACUSE

600 S BAY RD

SYRACUSE, NY 132123163

Estimated Delivery Date:

FOB:

** Quote is subject to machine availability and managers approval.

Jeff Kahler

Five Star Equipment, Inc.

5835 E Taft Road

NORTH SYRACUSE, NY 13212

315-882-0175

jkahler@fivestarequipment.com



5121	No Brand Preference - 20.5R25 L3 1-Star Radial Tires w/ 3 PC Rims	1
5554	Full Coverage Front & Rear Fenders w/ Mudflaps	1
7403	Hydraulic Coupler - JRB 416 Pattern	1
7800	Less Bucket	1
7465	Less Cutting Edge, Segments, and Teeth	1
7501	60 Inch (1524mm) Wide Fork Frame	1
7703	72 Inch (1829mm) Construction Tines	1
8295	Heated And Powered Exterior Mirrors	1
8500	Cold Weather Package	1
8522	Guards - Bottom	1
8213	Chrome Curved Stack	1
8508	Auxiliary Equipment Package	1
8042	Axle Oil Cooling and Filtration	1
9709	20.5R25 L3 1-Star Radial Tires w/ 3 PC Rims - No Brand Preference	1

Total Base / Options

Dealer Attachments

Code	Description	Qty
Tag Mfg	3YD HD 4-In-1 Multi-Purpose Jaw Bucket w/Deere Edges Serial Number: --- Stock Number: ---	1

Total Dealer Attachments

Value Added Services

Description	Qty
Extended Warranty	1

Total Value Added Services

Selling Price Subtotal

Total Selling Price



Extended Warranty Proposal

PowerGard™ Protection Plan

544 P-Tier Wheel Loader
Date: 11-Mar-2026

Machine/Use Information		Plan Description		Price	
Manufacturer	JOHN DEERE	Plan Type	POWERGARD	Deductible	\$0.00
Equipment Type	4WD Loaders	Warranty Coverage	Powertrain And Hydraulics	Quoted Price	
Model	544 P	Total Months	36	PowerGard List	
Country	US	Total Hours	1500	Date Quoted	06-Mar-2026

MFWD/Tracks N

GRACE pricing is only good during the first 12 months or 1000 hours of ownership for new tractors during the John Deere basic warranty period. After this period, DELAYED pricing can be purchased up to the end of the John Deere basic warranty for tractors of 24 months or 2000 hours, and having passed a special inspection/certification process. The Total Months and Hours listed above include the John Deere basic Warranty. "Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

PowerGard Protection Proposal Prepared for:

I have been offered this extended warranty and

Gil Stevens DPW
Customer Name - Please Print

- I ACCEPT the PowerGard Protection
 I DECLINE the PowerGard Protection

Gil Stevens DPW
Customer Signature

If declined, I fully understand that any equipment listed above is not covered for customer Expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note: This is not a contract. For specific PowerGard Protection coverage terms and conditions, please refer to the actual PowerGard Protection Plan contract for more information and the terms, conditions, and limitations of the agreement.

What PowerGard Protection is:

The PowerGard Protection Plan is an **extended warranty** program for reimbursement on parts and labor for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Commercial and Agricultural equipment, who purchase the PowerGard Plans for the desired coverage as indicated in this proposal.

What PowerGard Protection is not:

PowerGard Protection is **not insurance**. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income or loss of value of crops during or after an equipment failure. See the actual product-specific PowerGard Protection Plan agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

PowerGard Protection includes the following features and benefits under the program:

- Pays for parts and labor costs incurred on failed covered components (less any applicable deductibles).
- Does not require pre-approval before repairs are made by the authorized John Deere dealership.
- Payments are reimbursed directly to the dealership, with no prepayment required by the contract holder.
- PowerGard Protection agreements ensure that only Genuine John Deere Parts are used in all repairs.
- PowerGard coverage is fully transferable to future owners, with no transfer fees when coverage remains.
- PowerGard ensures higher resale value and makes equipment more marketable during the sale or trade-in.
- PowerGard allows you to budget your total cost of ownership, with financing available through John Deere Financial or other sources.
- PowerGard helps prevent large, unexpected repair bills during later years of equipment ownership, in exchange for a smaller protection fee up front.



Prepared For

VILLAGE OF NORTH SYRACUSE
600 S BAY RD
SYRACUSE, NY 132123163

Prepared By

Jeff Kahler
Five Star Equipment, Inc.
5835 E Taft Road
NORTH SYRACUSE, NY 13212
315-882-0175
jkahler@fivestarequipment.com

Quote Id 1715326

Creation Date 05-Mar-2026

Expiration Date 12-Mar-2026

Quote Summary

Equipment Summary

544 P-Tier Wheel Loader

Extended Warranty

544 P, Powertrain And Hydraulics, 1500 Total Hours or 36 Total Months, 0 Deductible Date Quoted : 06-Mar-2026

QTY In Group

1

Equipment Total

\$250,529.33

Quote Summary

Total Selling Price

\$250,529.33

Sub-total

\$250,529.33

Balance Due

\$250,529.33

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote # 1715326
Customer VILLAGE OF NORTH SYRACUSE

544 P-Tier Wheel Loader

QTY In Group : 1

Hours ---
Serial Number ---
Stock Number ---
PUK Parent Serial #

Equipment Summary

Code	Description	Qty
6032DW	544 P-Tier Wheel Loader	1

Base / Options

Code	Description	Qty
0202	United States	1
0259	English	1
0351	Translated Text Labels	1
0400	Standard Loader	1
0452	High Lift Z-BAR	1
0612	Level 2 Trim	1
0654	Level 1 Performance	1
0951	Rear Camera (Primary Display)	1
1100	Less Detection System	1
1205	Basic Package Radio	1
1301	Left Side Steps	1
183N	JDLink™	1
1862	Level 2 Fleet Health	1
2201	Less Payload Scale w/ Cycle Counter	1
2261	8 IN (203mm) Touchscreen Display	1
2300	Less Secondary Display	1
4065	John Deere 4.5L - FT4/SV	1
6522	Standard Hitch w/ Pin & Rear Counterweight	1
7026	Joystick Controls	1
7054	Three Function Hydraulics	1

Board Agenda Item 6-11-26

From Chance Fieldson <cfieldson@northsyracusenyc.org>

Date Thu 6/4/2026 9:11 AM

To Nick Zarzecki <nzarzecki@northsyracusenyc.org>

Hi Nick,

This year's International Association of Chiefs of Police Conference (IACP) is from Friday October 24th to Tuesday October 27nd in Orlando, FL . I intend to join several Police Chief's from CNY, NYS, and around the world at this annual leadership, training, and law enforcement product exhibition conference. The conference is invaluable to law enforcement agency leaders. Costs would include lodging, travel, conference fee, and meals. The total cost is approximately \$3,000. This is an item budgeted for in the FY 26-27 budget and a contractual item. Would you mind putting this on the next agenda for the Board of Trustees, please?

Thank you,
Chief Chance Fieldson

Chance Fieldson
Chief of Police


North Syracuse Police Department
600 South Bay Road
North Syracuse, NY 13212
315-458-5670- work
315-458-5601- fax
www.northsyracusepolice.org



Village of North Syracuse Police

<https://www.facebook.com/northsyracusenyc>

RESIGNATION LETTER 6/8/26

 Outlook

Re: Fw: Resignation

From Nick Zarzecki <nzarzecki@northsyracuse.ny.org>

Date Mon 6/8/2026 12:48 PM

To Lou Ann St. Germain <lstgermain0518@gmail.com>; David Robinson <d Robinson@northsyracuse.ny.org>; John Bolton <jbolton@northsyracuse.ny.org>; Fred Wilmer <Trustee.FredWilmer@gmail.com>

I will for sure. I sent out a blanket email to everyone letting everyone know of the situation. We are doing everything we can to stay on schedule.

Dave and Fred have both agreed with a need to get someone in ASAP, not necessarily for the Dep. Clerk's position, but someone who can pick up administrative slack while we search for Tanya's replacement. I think it's more important that we get this hire right, rather than quick....

From: Lou Ann St. Germain <lstgermain0518@gmail.com>

Sent: Monday, June 8, 2026 11:16 AM

To: Nick Zarzecki <nzarzecki@northsyracuse.ny.org>

Cc: David Robinson <d Robinson@northsyracuse.ny.org>; John Bolton <jbolton@northsyracuse.ny.org>; Fred Wilmer <Trustee.FredWilmer@gmail.com>

Subject: Re: Fw: Resignation

Hi Nick,

Remember ... I am so sorry all of these things have just been dropped on your lap & most require timely attention -- remember U R only 1-person & I appreciate your efforts having to be on your own to get all-this-done.

Please delegate where U can & if I can help U let me know.

LA

On Mon, Jun 8, 2026 at 7:49 AM Nick Zarzecki <nzarzecki@northsyracuse.ny.org> wrote:

Tanya just sent this over to me..... She told me yesterday afternoon she was going in to get a head start on payroll, so I'll see where we stand when I get there at 8:30, but I know we have payroll, abstract, and Board meeting prep to take care of.

Thanks,
Nick

Get [Outlook for iOS](#)

From: Tanya Galvin <sunshinemohn@yahoo.com>

Sent: Monday, June 8, 2026 7:35:43 AM

To: Nick Zarzecki <nzarzecki@northsyracuse.ny.org>

Subject: Resignation

Subject: Resignation Effective Immediately

Dear Nick ,

I am writing to formally resign from my position as Deputy Clerk-Treasurer at the Village of NorthSyracuse, effective today, 6/8/26.

Due to personal circumstances, I am unable to continue in my role and must step down effective immediately. I appreciate the opportunities and experiences I have gained during my time with the company and am grateful for the support provided by management and my colleagues.

I apologize for any inconvenience my immediate departure may cause and will do my best to assist with any necessary handover of information.

Thank you for the opportunity to work at the Village of North Syracuse. I wish the company continued success in the future.

Sincerely,

Tanya Galvin

[Yahoo Mail: Search, Organize, Conquer](#)