

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, May 14th, 2026 at 5:30 P.M.

North Syracuse Community Center

700 South Bay Road, North Syracuse

"YOUTUBE Livestreamed"

AGENDA "1st Floor"

Public Hearing #1 (5:29 PM): Please take Notice: that a Public Hearing will be held by the Board of Trustees of the Village of North Syracuse on the 14th Day of May, 2026 at 5:29 PM at the North Syracuse Community Center, 700 South Bay Rd., North Syracuse NY, to review Local Law #3 – Fee Schedule for Codes Enforcement Department Rental Registry and will hear all persons in support of such matters, or any objections thereto. Persons may appear in person, or by agent.

1. Call to order
2. Pledge to the Flag
3. Roll Call
4. Citizens' Voice (please limit your topic to 3 minutes or less)
5. Minute Approval – April 23rd, 2026 – May 4th, 2026 Special Session
6. Abstract Approval
7. Budget Transfer:

OLD BUSINESS:

NEW BUSINESS:

- a. Motion to Approve CHA's Draft Comprehensive Plan for Public Review ahead of Public Hearing Date
 - b. Motion to Approve Declaration of the Board of Trustees to be the Lead Agency Pursuant to SEQRA 30 day minimum period
 - c. Motion to Approve June 11th as a Public Hearing Date for CHA's Comprehensive Plan
 - d. Motion to Approve sending this Draft Comprehensive Plan to Onondaga County for Review and Comment
 - e. Motion to Approve Deputy Mayor to execute a Municipal Authority Statement to Provide Emergency Medical Care to the North Syracuse Fire Department as defined in Article 30 of the NYS Public Health Law
 - f. Motion to Approve Using Williamson Payroll Software going forward and Discontinuing Paychex Payroll Services
 - g. Motion to Approve a series of Fee Increases to the Services provided to the Village of North Syracuse residents across multiple Departments
 - h. Approve the Hire of Nathan Young as a CDL Licensed Maintenance Worker effective 5/18/2026
 - i. Motion to Authorize Deputy Mayor to sign the Municipal Grantee Questionnaire form from DASNY as a requirement for the CREST Grant
 - j. Motion to Approve a Part-Time opening in the Village Clerk's office for Clerical Assistance
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8. Citizen's Voice (please limit topic to 3 minutes or less)
 9. Attorney Report
 10. Engineer Report
 11. Department Heads Report
 12. Trustee's Report
 13. Deputy Mayor's Report
 14. Adjourn to Executive Session (if necessary)

VILLAGE OF NORTH SYRACUSE BOARD OF TRUSTEES

Unless otherwise specified, all items on tonight's agenda are Type II actions for purposes of SEQRA.

Rental Registry

VILLAGE OF NORTH SYRACUSE CODE

Chapter 250. Rental Property

Article I. Registration and Inspection

Purpose.

The purpose of this legislation is to establish a uniform program for the registration and inspection of rental properties within the Village in an effort to help protect and safeguard the rights, health, safety and welfare of landlords and tenants. Also, the intent of the program is to ensure proper maintenance of the rental housing stock through the participation of owners, tenants, the Village and the community through annual building inspections and registration.

Definitions.

As used in this article, the following terms shall have the meanings indicated:

AGENT

A representative of a property owner or landlord at least 18 years old and who resides within the designated boundaries of Onondaga, Madison, Oswego, Cortland or Cayuga County and legally authorized and identified to the Village to act in the owner's behalf in matters regarding the rental units.

HOUSING INSPECTOR

Any code enforcement official authorized to inspect rental units.

LANDLORD

Any property owner or designated agent who offers a housing unit for occupancy to anyone other than the owner.

RENTAL PROPERTY

Village of North Syracuse, NY Rental Property

Any housing unit or units which are occupied by persons other than the owner.

RENTAL UNIT

Any housing unit within a rental property occupied by persons other than the owner.

RENTAL UNIT OCCUPANCY PERMIT

A permit issued by the Village of North Syracuse states that the referenced property and/or rental unit conforms to the standards of the Property Maintenance Code and Fire Code of New York State, Life Safety Code and the Municipal Code of North Syracuse and that structure or rental unit is permitted for residential use. Any special circumstances or conditions under which occupancy is permitted may be specified on that rental permit.

TENANT

Any person who occupies a non-owner-occupied rental unit.

UNFIT RENTAL UNIT

When a structure or unit(s) is found to be unsafe, unfit for human occupancy or is found unlawful.

§ 250-2. Registration procedure.

A. Registration required.

Units shall not be let, rented or occupied by someone other than the owner until a rental unit occupancy permit has been obtained for that unit. A temporary rental unit occupancy permit will be issued upon initial registration, and that temporary permit will be valid until an initial inspection is completed. After inspection, the Village may issue a property owner a rental unit occupancy permit. Following the adoption of this article, all rental unit occupancy shall be prohibited without a rental unit occupancy permit, and rental unit occupancy without a valid permit shall result in the issuance of an "order to vacate" the occupants of the rental units.

B. Separate registration.

The possession of a valid rental unit occupancy permit does not relieve a landlord of the requirement to re-register each rental unit by December 1 of each and every calendar year.

C. Rental permit.

Following the adoption of this article, any landlord who allows occupation of a residential dwelling unit within the Village of North Syracuse (including mixed use properties) for residential use by someone other than the owner must register for and obtain a rental unit occupancy permit from the Village. All landlords must register with the Village of North

Syracuse within 30 days of the adoption of this article, and each and every calendar year on or before December 1 thereafter, on a form provided by the Village of North Syracuse. All rental units must be re-registered within 30 days of change of ownership. All fees and the "consent to inspect" form shall be submitted with registration form. Landlords whose primary residence is outside Onondaga, Madison, Oswego, Cortland or Cayuga County must register an agent on their behalf who lives in Onondaga, Madison, Oswego, Cortland or Cayuga County and is responsible for the rental property. No vacant property shall be rented until a rental unit occupancy permit is issued.

D. Inspections.

The Housing Inspector(s) and Code Enforcement Officer shall be authorized, in the performance of their duties, to conduct inspections of properties, or parts of properties, at such times and in such manner as they may find necessary, with the consent of the person in possession or occupancy.

E. Independent special inspections.

As scheduled by the code enforcement official or as required by this article or other provisions of law where there is reasonable question of safety, owners of properties shall be responsible for the inspection and testing of systems and materials

F. Village of North Syracuse,

NY Rental Property and workmanship that are critical to the integrity of the building structure and safety of tenants. or Qualified personnel. Independent special inspections and tests shall be made by qualified persons who, because of experience and education, are recognized as competent by the Code Enforcement Officer. Reports of inspections and tests signed by the tester and a witness, together with a statement of any remedial measures to be taken, shall be filed with the Code Enforcement Officer within 10 days after each inspection and test. If any equipment or system is found to be defective or not in proper operating condition upon inspection or defect or condition. test, the landlord shall promptly remedy such

G. Notice of violations.

The code enforcement officials shall, in their discretion, determine the severity of any code violations following an inspection. If a property owner is cited with a code violation, the inspector will notify the landlord of the violation and provide the landlord with a reasonable amount of time in which to make repairs. This provision does not apply to emergency situations or code infractions deemed to be "serious" in nature. If the violations are not

corrected by the re-inspection date, an appearance ticket may be issued, and a court appearance will be required.

H. Order to vacate premises.

Whenever a notice of violation, as provided in Subsection G, has not been complied with, or the determination has been made that a property or unit(s) is unsafe, unfit for human occupancy, unlawful or "serious" in nature, the Housing Inspector/Code

I. Enforcement Officer may order the rental property or rental unit(s) to be vacated within such reasonable time as the Code Enforcement Officer shall direct.

J. Approval to occupy.

No such property or unit(s) previously ordered to be vacated shall be used again for human occupation until written approval and a rental unit occupancy permit is secured from the Code Enforcement Officer.

§ 250-3. Revocation of rental unit occupancy permit.

The Village of North Syracuse reserves the right to revoke or suspend any rental unit occupancy permit at any time due to violations of any codes, laws and ordinances of New York State and the Village of North Syracuse.

§ 250-4. Fees; penalties for offenses.

A. Fees. Registration and inspection fees shall be set by resolution of the Village of North Syracuse Board of Trustees. Failure to pay

registration and inspection fees within 60 days of annual registration date will result in the charges being levied against and added as an additional tax to the subject property.

B. Penalty for offenses.

Any person, firm or corporation who or which violates, disobeys, neglects or refuses to comply with any of the terms of this article shall be guilty of a violation and be subject to a fine of not more than \$1,000. Each week a violation continues shall be deemed a separate offense.

B. Prior payment. All fees and penalties shall be paid prior to the issuance of any rental unit occupancy permit.

§ 250-5. Exemptions.

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All units annually monitored by the Village of North Syracuse Housing Authority and New York State Dormitory Authority are exempt from registration and inspection provisions as outlined in this article.

§ 250-6. Inspection refusals.

If a landlord/tenant refuses to cooperate with an inspection request, after being provided reasonable notice, an administrative search warrant will be requested from the courts, and the inspector will return with the warrant and police personnel to make the inspection.

§ 250-7. Rules and procedures.

The Village of North Syracuse Board of Trustees shall establish by resolution and may periodically amend administrative rules, procedures, fees, and other provisions of this article.

Article II. Disruptive Conduct

§ 250-8. Purpose.

The purpose of this article is to ensure the safety and well-being of all Village residents by establishing the following definitions, owner's duties, violations and penalties.

§ 250-9. Definitions.

As used in this article, the following words and phrases shall have the meanings specified:

DISRUPTIVE CONDUCT

Any form of conduct, rising to the level of a violation as defined by the New York Penal Code or the Village of North Syracuse laws, perpetrated, caused, or permitted by any occupant or guest/visitor of a regulated dwelling unit that is so loud, untimely (time of day), offensive, riotous, or that otherwise disturbs other persons of reasonable sensibility of their peaceful enjoyment of their premises such that an official incident report is made to police complaining of such action, conduct, incident or behavior. It is not necessary that such

action, conduct, incident, or behavior result in criminal charges filed against any person in order for a person to have perpetrated, caused, or permitted the commission of disruptive conduct as defined herein. An offense shall be deemed to have occurred if the police investigate a complaint and make a determination that disruptive conduct as defined in this article did in fact occur and make a record of the same.

DISRUPTIVE CONDUCT REPORT

Village of North Syracuse, NY Rental Property

A written report of disruptive conduct on a form to be prescribed therefor, to be completed by the police officer or team who actually investigated an alleged incident of disruptive behavior. A copy of the same shall be maintained by the Code Enforcement Officer.

DWELLING

A building having one or more dwelling units.

DWELLING UNIT

A single unit provides complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation.

GUEST/VISITOR

A person on the premises with the actual or implied consent of an occupant.

ILLEGAL ACTIVITIES

The occupant shall not engage in nor tolerate nor permit others on the premises to engage in any conduct declared illegal under the New York Penal Law or the Village of North Syracuse laws.

MULTIFAMILY DWELLING

A building containing three or more independent dwelling units, including, but not limited to, double houses, row condominiums, apartment houses, and conversion apartments.

OCCUPANT

houses, townhouses,

An individual who resides in a regulated rental unit, whether or not he or she is the owner thereof, with whom a legal relationship with the owner is established by a written lease or by the laws of the State of New York.

OWNER

One or more persons, jointly or severally, in whom is vested all or part of the legal title to the premises, or all or part of the beneficial ownership and a right to present use and enjoyment of the premises, including, but not limited to, a mortgage holder in possession of a regulated rental unit.

OWNER-OCCUPIED DWELLING UNIT

A dwelling unit in which the owner resides on a regular, permanent basis.

PEACEFUL ENJOYMENT

The occupant or his or her guests shall not conduct themselves in an illegal manner that may disturb the peaceful enjoyment of adjacent or nearby dwellings by the people occupying the same.

PERSON

A natural person, partnership, corporation, unincorporated association, limited partnership, trust, or any other entity.

POLICE

The Village of North Syracuse Police Department or any properly authorized member or officer thereof, or any other law enforcement agency having jurisdiction within the Village of North Syracuse.

PREMISES

Village of North Syracuse, NY Rental Property

Any parcel of real property in the Village of North Syracuse, including the land and all buildings and appurtenance elements on which one or more regulated rental units are located.

REGULATED RENTAL UNIT

structures or appurtenant

Any dwelling unit that is rented, leased, let out, or otherwise permitted to be occupied by a person(s) other than the owner. Vacant dwelling units are classified as regulated rental units.

RENTAL AGREEMENT

An agreement, written or oral, between owner and occupant.

RENTAL UNIT OCCUPANCY PERMIT

The permit is issued to the owner of regulated rental units under Article I of this chapter, which is required for the lawful rental and occupancy of regulated rental units.

RESIDENTIAL USE

The occupant shall, unless otherwise permitted by applicable law, ordinance, or by the Village of North Syracuse, occupy or use his or her regulated rental unit for no other purpose than as a residence.

SINGLE-FAMILY DWELLING

A detached building containing one dwelling unit, designed and intended to be occupied by one family for living purposes.

TWO-FAMILY DWELLING

A detached building containing two dwelling units, each entirely separate from each other, designed and intended to be occupied for living purposes.

VILLAGE

Village of North Syracuse, Onondaga County, New York.

§ 250-10. Intent.

The provisions of this article are not intended to, nor shall its effect be, to limit any other enforcement remedies which may be available to the Village.

§ 250-11. Owner's duties.

A. It shall be the duty of every owner of every single-family dwelling, two-family dwelling, and/or multifamily dwelling to keep and maintain all regulated rental units in compliance with all applicable codes and provisions of all other applicable state laws and regulations and local ordinances and to keep such property in good and safe condition.

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B. In no case shall the existence of any agreement between owner and occupant relieve an owner of any responsibility under this article or the Village Code for maintenance of premises.

Every owner shall be responsible for regulating the proper and lawful use and maintenance of every dwelling which he or she owns. Every owner shall also be responsible for regulating the conduct and activities of the occupants of every regulated rental unit which he, she, or it owns in the Village by complying with this article.

Following the effective date of this article, a summary of this article shall be attached to each rental agreement delivered by or on behalf of an owner when any such agreement is presented for signing to any occupant.

§ 250-11. Occupant's duties.

A. The occupant of a dwelling unit shall, unless otherwise permitted by applicable law or ordinance, occupy or use his or her regulated rental unit for no other purpose than as a residence.

B. The occupant of a dwelling unit shall not engage in, nor tolerate or permit others on the premises to engage in, disruptive conduct, or other violations of New York State or Village of North Syracuse law.

§ 250-12. Investigation of disruptive conduct.

A. When police investigate an alleged incident of disruptive conduct, the investigating officer shall complete a disruptive conduct report, upon finding that the reported incident did, in his or her judgment, constitute disruptive conduct as defined herein. The information filled in in the said report shall include, if possible, the identity or identities of the alleged perpetrator(s) of the disruptive conduct and all other obtainable information, including the factual basis for the disruptive conduct requested on the prescribed form. Where the police make such an investigation, said police officer shall then submit the completed disruptive conduct report to the Code Enforcement Officer. In all cases, The Code Enforcement Officer shall mail a copy of the disruptive conduct report

to the owner and the occupant within seven business days of the occurrence of the alleged disruptive conduct, along with notice of the owner's and occupant's right to contest the report and the procedures for initiating a judicial review in the Village of North Syracuse Justice Court. The third occurrence of disruptive conduct within a one-year period (rolling year) will result in a notice from the Code Department that Village law requires the commencement of mandatory eviction.

B. Notice and appeals.

(1) Either the owner or occupant shall have the right to appeal the issuance of any disruptive conduct report under this article by requesting an appeal before the Town of Clay court or The Town of Cicero, in writing, no later than 10 business days after the receipt of said notice. Any party requesting an appeal shall be entitled to a hearing before the Town of Clay or The Town of Cicero Court to determine whether or

(a) Note: The underlying charge upon which the notice was generated was properly issued by the police.

(b) The notice was properly served upon the owner or occupant; or

(c) If the complaint of conduct actually occurred.

Village of North Syracuse, NY Rental Property

(2) In all such hearings, the Village shall have the burden of proving the validity of the disruptive conduct notice by a preponderance of the evidence.

§ 250-13. Penalties for offenses.

A. Evictions.

After an occupant has received three valid disruptive conduct citations, the owner of the property must initiate eviction proceedings in the Town of Clay or Cicero Court no later than 10 business days from the date that the owner received notice to commence an eviction. A copy of that court filing must be provided to the Code Enforcement Officer prior to the expiration of the ten-working-day period.

B. Fines.

Any person, firm or corporation who or which violates, disobeys, neglects or refuses to comply with any of the terms of this article shall be guilty of a violation and be subject to a fine of not more than \$250. Each week a violation continues shall be deemed a separate

offense.

C. Either the owner or occupant shall have the right to appeal the issuance of a notice from the Code Department that Village law requires a landlord to commence an eviction after the receipt of three reports during a rolling twelve-month period.

§ 250-14

Fees for the Apartment Registry

Apartment Complex Registration (4 or more units) \$75.00 Annually

Fire Inspection fees - \$20.00 a unit every three years

Residential home Apartments (3 or less units) \$100.00 Annually

Fire Inspection fee- \$ 50.00 every three years



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

April 23, 2026 @ 5:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY

YouTube Livestreamed

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Deputy Mayor Robinson asking everyone to join him in the Pledge of Allegiance.

Roll Call: Deputy Mayor Robinson, Trustee J. Bolton, Trustee Wilmer, Trustee L. St. Germain. Mayor G. Butterfield resigned.

Personnel Present: Village Clerk-Treasurer N. Zarzecki, Fire Chief J. Asztalos, Police Chief C. Fieldson, Parks Director D. Radell, DPW Asst. Superintendent G. Stevens, Excused: Codes Director L. Nestell, Engineer A. Franco, Village Attorney R. Germain.

CITIZENS VOICE (This is the second of four meetings in a trial period to move the Citizens Voice after Roll Call - and Public Hearing(s), if applicable - and then again after Old & New Business being discussed, before Department Head or Attorney Reports.)

Pat Ferguson (215 S. Main) Stated the following:

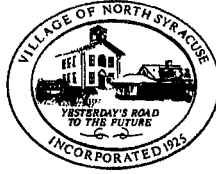
- Tomorrow (4/24) is Arbor Day. Brought posters, bookmarks, postcards from DEC if anyone in attendance would like to take them.

Margaret Hussain (160 Slindes Woods Circle) Stated the following:

- Issues with Kennedy Park:
 - Takes granddaughter there almost every day when weather is nice, but there is a mulch pile that never gets distributed anywhere. Has been an issue for apx 3 years.
 - Poison ivy everywhere in the summertime.
 - Some equipment is broken; it occasionally gets fixed after a while. Not safe. Under swings is dug out, supposed to have mulch there.
 - Standing water, muddy, people don't pick up after their dogs.
 - Parking lot in winter has a lot of snow and ice. It gets piled there and runs off into neighbors yards when it melts, floods their yards which kills some vegetation.
 - Hopes new Parks Director will take this more seriously.
 - (Deputy Mayor Robinson recommended stopping into Village Hall to speak with Don in person and someone will get over there.)

Carol Wall (formerly 121 Watson/currently Slindes Woods) Stated the following:

- Just met Trustee Bolton – had a conversation with him two days ago.
- Had conversation with Deputy Mayor Robinson in Village Hall lobby – was told he was not running for Mayor; does the Village need to get somebody else on the ballot so there are choices? And wants to know what Trustee Bolton will do for residents if he becomes Mayor.
 - Deputy Mayor Robinson advised that there is a caucus next week where Republican Party will nominate people for different positions and there are two vacant positions on the Board. He has been back and forth on whether or not he will run.
- Codes Director, Larry, comes in “hot and heavy” but he does a good job. Is starting to clean up the Village and has been hammering Watson Road – some neighbors are loving that. Appreciates him getting a lot of the dump houses



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taken care of. Had a nice conversation with him, he is doing a fabulous job, appreciates the service he provides. Thanked him for taking time to speak with her this week.

Ken Ryan (211 Herman Drive) Stated the following:

- Wanted to thank Joel for getting the trees cut down by the Fire Department.
- Regarding the budget – clothing should not be put to the departments; it should stay with the Board to go out to buy.

Lisa Lioto (356 Chestnut Street) Stated the following:

- Thanked Board for having her in the Work Session – learned a lot again.
- Unsure how the Village can have a budget when they don't know what they have in the accounts. Should freeze the budget and defer back to last year, except contractual obligations. Need audits to figure out what is there first as it sounds like there is a lot of confusion about what is going on fiscally.
- Only one trustee reached out to ask her opinion.

RESOLUTION # 72-26

APPROVAL OF REG. BD. MTG. MINUTES – 4/9/2026

Trustee Bolton made a motion to approve the April 9, 2026 Regular Board Meeting Minutes. Motion was seconded by Trustee Wilmer. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 73-26

APPROVAL OF SPECIAL SESSION BD. MTG. MINUTES – 4/13/2026

Trustee St. Germain made a motion to approve the April 13, 2026 Special Session Board Meeting Minutes. Motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 74-26

ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve General Fund Abstract #23 in the amount of \$114,799.30 covering vouchers #1460 through #1512. Included in this is a payment of \$148,656.55 to CHA Consulting for fees related to Building & Site Design Services related to the proposed new Fire Building. The motion was seconded by Trustee Bolton. Discussion was initiated by Trustee St. Germain regarding the CHA payment as it is the second installment and she has concerns about what has been done, added, gone forward with since the first installment was paid. Trustee St. Germain would be more comfortable approving the abstract if there was something she could actually see as far as progress that has been made. Trustee Bolton added that this payment is for services already rendered; many meetings have been held along the way to get the plans to where they need to be; blueprint copies were presented to the Board at a recent meeting. This is a contractual payment. Deputy Mayor Robinson has the voucher for the next payment on his desk; he prefers to not sign until the information the Village is supposed to have has been received. Trustee St. Germain reiterated that she does not feel comfortable approving at this point. The motion was approved; Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same. Trustee St. Germain opposed.



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RESOLUTION # 75-26

BUDGET TRANSFER(s)

A motion was made and seconded for a budget transfer from A7020.13 (Rec. Supervisor Salary) to A7110.29 (Relock Lonergan) in the amount of \$2,990.00 to cover the cost of an Electronic Lock Installation on Men's Bathroom at Lonergan Park. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 76-26

BUDGET TRANSFER(s)

Trustee Wilmer made a motion for a budget transfer from A7020.13 (Rec. Supervisor Salary) to A7110.29 (Relock Lonergan) in the amount of \$2,990.00 to cover the cost of an Electronic Lock Installation on Unisex Bathroom at Lonergan Park. Motion was seconded, with Discussion, by Trustee Bolton. Trustee Bolton wanted to commend Don for managing his budget the way he has, for being fiscally responsible. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 77-26

BUDGET TRANSFER(s)

Trustee Wilmer made a motion for a budget transfer from A7020.13 (Rec. Supervisor Salary) to A7110.29 (Relock Lonergan) in the amount of \$2,990.00 to cover the cost of an Electronic Lock Installation on Women's Bathroom at Lonergan Park. Motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

OLD BUSINESS

RESOLUTION # 78-26

**DISCUSS/APPROVE DEPUTY MAYOR SIGNING TOWN OF
CLAY FIRE PROTECTION AGREEMENT**

Trustee Bolton made a motion to allow the Deputy Mayor to sign the Town of Clay Fire Protection Agreement. The Village has a similar agreement with the Town of Cicero (approved and signed last month) to provide aid to the town in the case where assistance is needed for Firefighting Services. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 79-26

DISCUSSION REGARDING APARTMENT REGISTRY

Trustee St. Germain made a motion to hold a Public Hearing regarding the Apartment Village. Discussion was held regarding an updated scope of services for the Apartment Registry. This registry would allow Codes and the Fire Marshall to visit and inspect apartments (including Airbnbs) regularly. Trustee Bolton opined that while he believes the registry is a good program and would be beneficial to the Village, the time and expense should not be spent on doing this now. He made the Board aware that if this were to come up as a vote, he would vote "no". Trustee Wilmer stated that he has not had a chance to review any of the information yet; he is in favor of the registry himself but would like a Public Hearing to be held because he wants to hear what the residents have to say. Trustee Wilmer is hopeful that the answers to the questions he sent Larry recently are included in the information he received. Trustee St. Germain stated that the registry would not only benefit Codes, but also Police and Fire. She is concerned that if this is removed from the budget, the entire software package that Codes uses for permits, fire inspections, violations, property history, etc. would be removed. She believes the registry is a life saving tool and is unclear why anyone would not want to promote the safety of the village.



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Codes Enforcement Officer and Village Legal Counsel put the Local Law language together. Trustee Bolton interjected that the current proposed motion has nothing to do with Codes Department not being able to do their job. Trustee Wilmer seconded the motion. It was agreed that the Public Hearing will be held prior to the start of the next Village Board Meeting (May 14, 2026 at 5:29pm: Local Law #3 – Adding Rental Registry Fee Schedule). The motion was approved: Trustee St. Germain, Trustee Wilmer, Deputy Mayor Robinson all voting in favor of the same. Trustee Bolton did not approve.

DISCUSS CHANGES MADE TO BUDGET AFTER 4/13/26 WORK SESSION

After last Board Meeting, the Board went back and “scrubbed” the budget based on feedback received. They were able to reduce the budget by about \$27,000 (to a 14% increase). Deputy Mayor Robinson noted that he was striving to maintain the Village services as they are; however, that is not possible while also reducing the budget. The decision was made by him to arbitrarily reduce each department’s budget by 5%. This will bring the budget down to an approximate 9% increase.

RESOLUTION # 80-26

DISCUSS/APPROVE UPDATED MODEL 3 OF 2026/2027 BUDGET

A motion was made by Trustee Wilmer to approve the updated Model 3 of the 2026/2027 Budget, with the 11th hour addition of each Department 5% budget reduction. Motion was seconded by Trustee Bolton, with discussion. Trustee Bolton wanted to confirm that his email was received from earlier in the day stating that the Fire Department could decrease their budget further by \$80,000 by removing the capital expense of purchasing a new vehicle this fiscal year with the caveat that the Village agree to place \$15,000 into a “Reserve Account” now to be used to order that vehicle in the fall because it will not be delivered until 2028. Deputy Mayor Robinson confirmed that if the 5% reduction was accomplished with Trustee Bolton’s explanation, no additional funds will need to be taken from the Fire Department’s budget. Trustee St. Germain advised that she spoke to Codes Director, Larry, and he could remove \$1,500 for iWorQ Apartment Registry, and an additional \$300 he could give up. Additionally, he would give up \$4,000 for a vehicle if he could get the vehicle that the Fire Department was going to give up but since they are not getting it this year, that will not be an option. She believed there was a vehicle for Codes that ended up going to the Fire Department. Codes vehicle needs a new transmission and power steering pump (neither can be rebuilt). Deputy Mayor Robinson reiterated that some Village services will be lost and this budget reduction of 5% per department will require management by the Department Heads. Spending decisions need to be challenged. Discussion was held regarding whether the budget could be passed as is, with a 5% reduction for each department included, or if the budget could not be voted on until the 5% reductions were finalized/itemized. Board requested that semi-retired former Clerk-Treasurer, Dianne Kufel (in the audience) assist to which she advised that the budget has never been submitted with a vague “-5%” for each department; she would think that the budget should list specific line items that the reduction will come from. However, as long as the 5% comes from accounts other than contractual agreements, salaries, etc., the budget could be passed at this meeting. The motion was approved: Trustee Bolton, Trustee Wilmer, Deputy Mayor Robinson all voting in favor of the same. Trustee St. Germain did not approve.

RESOLUTION # 81-26

APPROVE FIRE DEPARTMENT BUDGET REQUIREMENTS

Trustee Bolton made a motion to create a \$15,000 Reserve Account for the purchase of a new Fire Department Chief’s Vehicle to be ordered in the fall of 2026 and delivered in the 2027/2028 budget year. Deputy Mayor Robinson seconded the motion. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.



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DISCUSS BOARD ACTION RE: COMMUNITY CENTER HVAC SYSTEM

Trustee Wilmer made a motion to approve an HVAC bid for the Community Center air conditioning repairs. Discussion was had regarding having an HVAC Company come to the Community Center and provide a quote to fix the quite broken system. The air conditioning must be fixed if the building is to be used in the summer. The quote provided was \$32,000; funds are available in the current year budget. Trustee Wilmer explained that when the new furnaces were installed, it messed up the coils for the air conditioning (compressor) upstairs. Additionally, all of the ductwork needs to be replaced (it needed to be replaced 30 years ago). Other quotes have been solicited. Deputy Mayor Robinson asked for a motion to repair the air conditioning, not to exceed \$32,000. If a lower quote is received, that company will be used. Current quote company (P &J) would not be able to begin work for four to six weeks. Trustee Bolton asked for clarification on the issue and also expressed concern that only one bid has been received. That one bid does not include the size of the compressors, size of new coils, size of the ductwork, cost to have an electrician connect it. Since due diligence was not done when the furnace was replaced (one furnace quote was also received), it ended up costing the Village a lot more money. Trustee Wilmer withdrew his motion as he preferred to reach out to the bidder and get clarification on the concerns Trustee Bolton raised.

INFORMATIONAL

CHESTNUT ST. PIPE REALIGNMENT TO TAKE PLACE 4/28/26

Precision Group will be completing the pipe realignment job under Chestnut Street starting April 28th. This should take one to two days. The street will not be closed, but there will be DPW flagmen controlling traffic.

NEW BUSINESS

RESOLUTION # 82-26

APPROVE HIRING OF RECREATION SUPERVISOR M. FREYTAG

Trustee Wilmer made a motion to approve hiring new Recreation Supervisor Michael Freytag effective May 5, 2026 (full-time effective May 13th) with an annual salary of \$43,680. The Village went through the canvassing process to fill the tested position. Motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 83-26

APPROVE HIRING P/T POLICE OFFICERS P. KNITTEL & M. GABRIELL

Trustee Wilmer made a motion to approve hiring Part-Time Police Officers Phillip Knittel & Michael Gabriell effective April 29, 2026 at the current CBA payrate. Motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 84-26

APPROVE DEPUTY MAYOR SIGNING DASNY POLICE CREST GRANT - TASERS

Trustee Wilmer made a motion to approve the Deputy Mayor signing a Municipal Site Control Certification Form from DASNY as a requirement for the \$55,000 CREST Grant for tasers from Senator Ryan's office (\$13,500 in FY 25/26). Motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.



Village of North Syracuse
Regular Board Meeting
April 23, 2026 @ 5:30 PM

RESOLUTION # 85-26

BOARD REVIEW/ACCEPTANCE OF 4/20/26 FIRE DEPARTMENT APPOINTMENTS

Trustee Bolton made a motion for the Board to review and accept the April 20, 2026 Fire Department appointments. Motion was seconded by Trustee Wilmer. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 86-26

APPROVE RETURN OF S. GRATIEN AS NSFD FIREFIGHTER

Trustee Bolton made a motion to approve the return of Scott Gratién as a Firefighter at North Syracuse FD. Motion was seconded by Trustee Wilmer. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 87-26

APPROVE DEPUTY MAYOR SIGNING STREET SWEEPER CONTRACT

Trustee Wilmer made a motion to sign the contract for the previously approved Street Sweeper Rental for use by the DPW. Motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 88-26

APPROVE DEPUTY SUP'T G. STEVENS ATTENDANCE AT 2026 HIGHWAY SCHOOL

Trustee Wilmer made a motion to approve DPW Deputy Sup't Gil Stevens attendance at the 2026 Highway School in Ithaca (June 1-3, 2026). This is an opportunity for Gil to learn and network and was previously attended annually by past Superintendents. Motion was seconded by Trustee Bolton. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

RESOLUTION # 89-26

APPROVE REHIRE OF G. WILMER AS P/T DPW SUMMER LABORER

Trustee Wilmer made a motion to rehire DPW Part-Time Laborer Gary Wilmer for the summer. Gary is a former DPW employee who comes back seasonally as a part-time hire; he takes care of the flowers, amongst other things. He also recently became certified to handle poison ivy. Motion was seconded by Trustee St. Germain. The motion was approved: Trustee St. Germain, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same. Trustee Wilmer abstained from voting due to conflict of interest.

RESOLUTION # 90-26

DEPUTY MAYOR READING & SIGNING 2026 ARBOR PROCLAMATION

Trustee Bolton made a motion for the Deputy Mayor to sign the 2026 Arbor Day Proclamation ahead of the Arbor Day Ceremony on April 24th, 1pm at Ferguson Park. Motion was seconded by Trustee Wilmer. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, Deputy Mayor Robinson all voting in favor of the same.

Whereas, in 1872, J. Sterling Morton proposed that a day be set aside each year to plant trees, calling it Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

Whereas, Mr. Morton believed that each generation takes the earth as trustees and should bequeath to posterity as many forests and orchards as we have consumed for our benefit so that even when we are gone, our good works may be enjoyed by future generations to come; and



Village of North Syracuse
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Whereas, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and

Whereas, trees in our Village increase property values, enhance the economic vitality of the business areas, beautify our community and expand green space while creating an enduring symbol of civic pride; and

Whereas, the Village of North Syracuse has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting practices; and

Whereas, as we enter 2026 and mark the nation's 250th Anniversary, communities across New York have a unique opportunity to celebrate our shared history while creating something meaningful for future generations.

NOW, THEREFORE, I, David Robinson, Deputy Mayor of the Village of North Syracuse, New York, do hereby proclaim **April 24, 2026, as Arbor Day** in the Village of North Syracuse, and I encourage all citizens to support efforts to protect our trees and woodlands.

Furthermore, I urge all citizens to plant a Liberty Tree in tribute to America's 250th Anniversary and care for trees for the well-being of this and future generations.

CITIZENS VOICE (This is the second of four meetings in a trial period to move the Citizens Voice after Roll Call - and Public Hearing(s), if applicable - and then again after Old & New Business being discussed, before Department Head or Attorney Reports.)

Pat Ferguson (215 S. Main) Stated the following:

- Thanked Deputy Mayor for signing Arbor Day Proclamation. Encourages all who can attend the ceremony tomorrow at 1pm. Bartlett Tree Company will be there with saplings to give out and plant.

Carol Murphy (Slindes Woods Circle) Stated the following:

- Disgusted by what she witnessed today at this meeting. It is outrageous. The Board is voting on what they want, not what the residents want, and they are the ones paying for it.
- Thinks it is time to eliminate it and let the areas go to their respective municipalities. There are more trucks and people there – zoning and planning.
- She is still waiting to find out what happens to 118 Grove St. and she has lived here 15 years. They are letting a garbage pit carry on down at 101; no one does anything about it. But if anyone does anything wrong in Slindes, Zoning is right there, "where is your permit?"
- Thinks it is time to let the village go; it is only a name. Taxes will be lower, will get almost all of the services. Eliminate the village.

Carol Wall (formerly 121 Watson/currently Slindes Woods) Stated the following:

- Has become more concerned as she attends more meetings. Appears that the village is spending money they don't know if they have.
- Hard cuts (services) need to be made. No checks and balances.
- Numbers in the budget do not match.



Village of North Syracuse
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Ken Ryan (211 Herman Drive) Stated the following:

- Wanted to thank Trustee Bolton for clarifying about Codes – everything will not stop if Apartment Registry is not initiated.
- He was in court again and Larry did not show up again. Many issues with Codes; he would cut Codes right now and save the Village a bunch of money right there. He provides wrong information.
- Wants to know who is watching Codes. He has watched him spend half a day in the firehouse cleaning his gear from his other fire department. He has watched Larry outside the village, eating for hours. He has kept his eye on Larry.

ATTORNEY REPORT (N/A)

ENGINEER REPORT (N/A)

DEPARTMENT HEAD REPORTS

PARKS DEPARTMENT (D. RADELL) Stated the following:

- Clarified that P & J came in initially just to diagnose HVAC issue, not to bid on job.
- Thanked Gil & DPW for helping install swing set at Centerville Park.
- Saturday is Earth Day and Village Shred Event (10-12 at Community Center, free for residents).
- Former Mayor Butterfield rescheduled the caucus for Tuesday 4/28/26.
- Regarding Kennedy Park – Don wants to dig up all mulch and lay down new, possibly make smaller mulched area.

FIRE DEPARTMENT (CHIEF J. ASZTALOS) Stated the following:

- Regarding New Business Item A – this is the additional territory that North Syracuse protects outside of the Village. On average, NSVFD responds to approximately 900 calls per year; split 300-300-300 between Village and Towns of Clay & Cicero. This means that they respond to 600 additional calls beyond the village, and 2/3 of the budget (\$600,000 - \$700,000) comes from those two fire protection contracts. Village residents only pay apx \$350,000 for fire protection.
- Wanted to clarify that the two Chief's cars in question earlier (Cars 2 & 3) were not purchased by the Village, they were purchased by and must be returned to the Firemen's Association per that agreement.
- Thanked Trustee Bolton for having breakfast with him and coming up with a plan and a solution. Appreciates the Trustees placing money into a reserve account so they can future plan for the replacement of the Chief's car. No deposit was made last year and was not going to be this year. Mutually beneficial working together.
- Recruit NY was held at the LEGO Store (East Circle Drive).

DPW (SUP'T G. STEVENS) Stated the following:

- First round of Bulk Brush finished in March. Hauled 93,380 pounds.
- Started and finished April's Bulk Trash. Hauled 30,864 pounds, 13 mattresses.



Village of North Syracuse
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- Centerville lights all in working order.
- Dug out stumps in Ferguson Park; got that ready and planted tree for Pat for tomorrow.
- Put downpayment on generator. An appointment will be made by them as soon as they can to install it. Original quote was \$13,800 but they forgot to take out taxes so it is actually \$12,658. Should only take one day to install.
- New truck (16) was taken out and there are issues. Back mud flaps installed by Viking were installed wrong; Tore back two tires (\$1,642.04), bent mud flap brackets, and tore mud flaps off the truck. Has been fighting with Viking and company where truck came from for past month – Viking will pay for tires, brackets, mud flaps. Then will be sent to Alliance to fix air cans, airlines, etc. There will be no cost to the Village.
- Brush truck went down again. This means more people need to be sent out, as well as loader and dump truck. Special hose that rotted out needs to be ordered- will take up to a week to get that in.
- May 4th starts second round of Bulk Trash. Please be patient.

POLICE DEPARTMENT (CHIEF C. FIELDSON) Stated the following:

- No specific report but wanted to reiterate important of local police. Some calls he heard just today:
 - Heritage Park – a dog was dropped off (Chestnut side), person attempted to circumvent cameras. Active investigation. If anyone recognizes the dog or owner, please make contact with PD.
 - Drug overdose – citizen engaged Narcan several times before PD arrival. Individual survived.
 - South Bay Road- erratic individual in the road stopped a vehicle, stated the children in the car were not the drivers'. Female proceeded to the Community Center parking lot and entered the building during the day. She was transported away from the Community Center.
 - Officers responded to a domestic at a multiple occupancy housing close by.
 - Officers responded to a dirtbike or 4-wheeler in the roadway on Church St.
 - Officers responded to a dispute at a local business today.
- Officers are doing community related work; they often know the individuals involved which means they are more capable of solving crimes than an agency that may not have a relationship with the person(s). Ability to better de-escalate.
- Fraud Prevention talk was done this week. There is an increase in fraud - a couple of victims lost thousands and thousands of dollars. One involved Venmo. Please be cautious – do not answer calls from unknown phone numbers. Verify information when possible. Do not pay bills with gift cards. Contact North Syracuse Police if assistance or information is needed. An ounce of prevention...

CLERK-TREASURER (N. ZARZECKI) Stated the following:

- Village Garage Sales are May 15, 16, 17. No permit needed, reach out to Judy at Village Hall to sign up.
- Flowers for Main St. total almost \$4,0000 donated from local businesses (almost a record).

CODES DEPARTMENT (L. NESTELL) Excused

DEPUTY MAYOR/TRUSTEES REPORTS



Village of North Syracuse
Regular Board Meeting
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TRUSTEE BOLTON Stated the following:

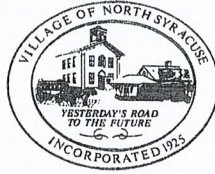
- Took Ellen Block (new Onondaga County Representative) on a Village tour – met at Village Hall, met and talked with Chief Fieldson, showed her the Village Parks and Veterans area, met with DPW Superintendent, met with Fire Chief, talked with Don about Parks. Everyone had opportunity to tell her what the Village is like and how the county can help the Village. He will be partnering with her on any projects they can help with financially or provide support to.
- Met with Congressman Mannion. He handles a lot of the federal things that occur in the area. Talking to him about Federal Grants.
- Went to Fire Department recruitment event at the LEGO Store.
- He will be at the Shred Event on Saturday. Bring stuff down, they will get it shredded.
- Heard a lot from citizens tonight. Appreciates that. Wants to clarify:
 - Citizens Voice is held twice per meeting; cannot stop during the meeting to answer questions, listen to comments. They do want to hear them though.
 - Budgets are tough. Auburn was 28%, Solvay was at 27%, Buffalo was close to 30%. Board and Department Heads deserve credit for taking the Village budget from 16% and cutting it to 7%. That is a huge cut. Was not easy, will affect services. Strategically looked at where savings could come from.

TRUSTEE ST. GERMAIN Stated the following:

- Codes Officer is in class (for Codes). His report:
 - 209 Herman Drive – as of 4/14, she has a contract with Cannon Pools subcontractor. Has purchased liner. The Village has a copy of the signed contract. Pool will be going forward.
 - 118 Grove St. – have a permit done for the work. Working to finalize paperwork transferring ownership to Mr. Decker.
 - Per Legal Counsel – it is not a requirement for Codes to show up in court every time. Sometimes counsel goes, but also not a requirement unless a judge requests it.
 - Codes Officer is out there doing his job. Perhaps not the best choice of words to say you are “watching” him; he does have to eat, do other things. He is often working when we do not see him.
 - From January to present, have taken in \$7,505.
- Trustee chose to live in a Village because of the services provided. Police respond to calls that other agencies do not even go to – preventative.
- It was many years in the Village with no Codes Officer, now we have one and he does not seem appreciated. Not positive for someone to come to work in those conditions. He does not live in the Village, therefore does not “have a dog in the race”, he wants to do what is best for everybody.
- Special services are the reason people live in the Village. Countless hours and days have been spent on the budget; no one and nothing was disregarded. Cannot make all happy but try to do their best.

TRUSTEE WILMER Stated the following:

- Both other trustees have said everything he would like to say.



Village of North Syracuse
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DEPUTY MAYOR'S REPORT

Deputy Mayor Robinson Stated the following:

- Appreciates everyone's comments; he will be working with Mike Beckett to establish a Citizens Advisory Committee. Would like to have Carol on the committee; tasking her with investigating the details of not having a Village. What do they have to do? What do we lose? What do we gain? What does it cost? Get others to head up other investigations about losing services so that they can be brought to the Board and Trustees. There are things that the Board needs the community to help with.

A motion was made to adjourn to Executive Session at 7:25pm to discuss a personnel issue. The motion was approved; Deputy Mayor Robinson, Trustee St. Germain, Trustee Wilmer, and Trustee Bolton all voting in favor of the same.

In attendance at the Executive Session were Deputy Mayor Robinson, Trustee St. Germain, Trustee Wilmer, and Trustee Bolton. A motion was made and seconded to end Executive Session and move to Regular Board Meeting at 8:30 PM. The motion was approved: Deputy Mayor Robinson, Trustee St. Germain, Trustee Wilmer, and Trustee Bolton all voting in favor of the same.

A motion was made to adjourn at 8:31 P.M. The motion was approved: Deputy Mayor Robinson, Trustee St. Germain, Trustee Wilmer, and Trustee Bolton all voting in favor of the same.

Respectfully Submitted,

Nick Zarzecki
Village Clerk-Treasurer



VILLAGE OF NORTH SYRACUSE

Special Board Meeting

May 4, 2026 @ 5:30 PM

North Syracuse Village Hall

600 South Bay Road, North Syracuse, NY

YouTube Livestreamed

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Deputy Mayor Robinson asking everyone to join him in the Pledge of Allegiance.

Roll Call: Deputy Mayor Robinson, Trustee J. Bolton, Trustee Wilmer, Trustee L. St. Germain. Mayor G. Butterfield resigned.

OLD BUSINESS

RESOLUTION # 91-26

Trustee Wilmer made a motion to approve Deputy Mayor Robinson signing the P & J (Postler and Jaeckle Corp) Project Agreement for Building Environmental Systems. This Project Proposal is for the amount of \$33,559.20 for the HVAC repairs at the Community Center. Motion was seconded by Trustee St. Germain. The motion was approved: Trustee St. Germain, Trustee Wilmer, Trustee Bolton, and Deputy Mayor Robinson all voting in favor of the same.

Trustee St. Germain made the motion to adjourn at 5:41pm to Executive Session to discuss a personnel matter. The motion was seconded by Trustee Wilmer. The motion was approved; Deputy Mayor Robinson, Trustee St. Germain, Trustee Wilmer, Trustee Bolton all voting in favor of the same.

In Attendance for Executive Session: Deputy Mayor Robinson, Trustee St. Germain, Trustee Wilmer, and Trustee Bolton, Police Chief C. Fieldson, Sarah Ruhlen (Attorney for Teamsters 1149), Joe Farrance (Teamsters 1149 Representative), Officer Shawn C. Darrow Jr., Chris Militello (Attorney for Village of North Syracuse Police Department).

A discussion was held. A motion was made by Trustee Wilmer and seconded by Trustee Bolton to end Executive Session and move to Regular Board Meeting at 6:10pm.

RESOLUTION # 92-26

DISCUSS/APPROVE POLICE DEPARTMENT DISCIPLINARY ACTION

A motion was made by Trustee Wilmer and seconded by Trustee Bolton to accept the following Resolution:

RESOLVED that after review of the Challenge of Officer Darrow to the disciplinary action taken against him in a Notice and Specification of Charges served on April 9, 2026, pursuant to Section 1501 of the Collective Bargaining Agreement between the Village and Teamsters Local 1149, the challenge was rejected. Officer Darrow's employment is terminated as of May 4, 2026, subject to any rights provided in the Collective Bargaining Agreement.

The motion was approved: Deputy Mayor Robinson, Trustee St. Germain, Trustee Wilmer, Trustee Bolton all voting in favor of the same.

A motion was made by Trustee Wilmer to adjourn at 6:12pm. The motion was seconded by Trustee St. Germain. The motion was approved: Deputy Mayor Robinson, Trustee Wilmer, and Trustee Bolton all voting in favor of the same.

Respectfully Submitted,

Nick Zarzecki
Village Clerk-Treasurer

BUDGET TRANSFERS
BOARD APPROVAL NOT NECESSARY
 USE BETWEEN THE SAME OBJECT ACCOUNTS

CLERK/TREAS.
 cc: Dianne
 cc: w/requisition

From: (Account #): _____

To: (Account #): _____

Amount: _____

Reason: _____

BUDGET ADJUSTMENTS
BOARD APPROVAL NECESSARY
 USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): A 5010.21 EQUIPMENT

To: (Account #): A 5110.21 EQUIPMENT

Amount: \$1,000.00

Reason: TO COVER COST OF DOWN PAYMENT FOR
SPW GENERATOR

From Account #	To Account #
(A5010.21)	(A5110.21)

Present Account Balance:	\$ <u>1,000.00</u>	\$ <u>0</u>
Change:	\$ <u>1,000.00</u>	\$ <u>1,000.00</u>

New Account Balance:	\$ <u>0</u>	\$ <u>1,000.00</u>
----------------------	-------------	--------------------

Signature of Department Head
 (To approve the transfer)

J. Bucci for Neil Stevens

Date: 4/28/26

BUDGET TRANSFERS

BOARD APPROVAL NOT NECESSARY
USE BETWEEN THE SAME OBJECT ACCOUNTS

CLERK/TREAS. ✓

cc: Dianne

cc: w/requestion

From: (Account #): _____

To: (Account #): _____

Amount: _____

Reason: _____

BUDGET ADJUSTMENTS

BOARD APPROVAL NECESSARY
USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): A5142.2 SNOW REMOVAL SALT SPREAD
SNOW BLOWER

To: (Account #): A5110.21 EQUIPMENT

Amount: 2,000.00

Reason: TO COVER COST OF DOWN PAYMENT FOR
SPW GENERATOR

From Account #	To Account #
<u>(A5142.2)</u>	<u>(A5110.21)</u>

Present Account Balance: \$ 2,000.00 \$ 1,000.
Change: \$ (2,000.00) \$ 2,000.

New Account Balance: \$ -0- \$ 3,000.

Signature of Department Head (To approve the transfer) J. Bucci for Neil Stevens

Date: 4/28/2024

BUDGET TRANSFERS
BOARD APPROVAL NOT NECESSARY
USE BETWEEN THE SAME OBJECT ACCOUNTS

CLERK/TREAS. ✓
 cc: Dianne
 cc: w/requisition

From: (Account #): _____

To: (Account #): _____

Amount: _____

Reason: _____

BUDGET ADJUSTMENTS
BOARD APPROVAL NECESSARY
USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): A 8560.446 TREE REMOVAL

To: (Account #): A 5110.21 EQUIPMENT

Amount: 2,064.00

Reason: TO COVER COST OF DOWN PAYMENT FOR
SPW GENERATOR

From Account #	To Account #
<u>(A 8560.446)</u>	<u>(A 5110.21)</u>

Present Account Balance: \$ 10,000. \$ 3,000.
 Change: \$ (2,064.) \$ 2,064

New Account Balance: \$ 7,936. \$ 5,064.

Signature of Department Head (To approve the transfer) J. Bucci for Gil Stevens

Date: 4/28/2026

**F NORTH SYRACUSE
POSITION FORM**

1025/2026

PRC # _____
Contractor Registry # _____

RECEIVED
MAR 20 2026
Village of North Syracuse

ICAL SERVICES
D.
SYSTEMS

Account	Amount	
AG110.21	13,800.00	W-9 <input type="checkbox"/>
	12,658.44	INSURANCE <input type="checkbox"/>
		HOLD HARMLESS <input type="checkbox"/>
		PREVAILING WAGE <input type="checkbox"/>

DESCRIPTION	UNIT PRICE	TOTAL COST
NEW CUMMINS STAND-BY GENERATOR		13,800.00
ITLH		12,658.44
LANE + HOOK-UP TO NEW UNIT	40% due NOW	5,063.38
	bal due	7,595.06
(TION) 3/12 #86-26		12,658.44
		13,800.00

Approved by: _____
Mayor DRR Date: 3-23-26
Trustee [Signature] Date: 3-24-26
Trustee _____ Date: _____
(Over 200)
(Over 999)
(Over 999)

Purchasing Contracts

posals
Proposals

\$0.00 to \$1,000 No quotes necessary
\$1,001 to \$3,000 Two (2) verbal quotations
\$3,001 to \$10,000 Three (3) written quotations / proposals
\$10,001+ Bid and/or State or County Contract

KK5388 R06/25

RECEIVED
APR 20 2026
DPW DIVISION

47010
CHECK #: 47010
CHECK DATE: 04/13/2026
AMOUNT: \$ 5,063.38

VOICE / DESCRIPTION	AMOUNT
CUMMINS GENERATOR/40% DOW PAYMENT DUE NOW	5063.38

Re: Municipal Authority Statement

From John Bolton <jbolton@northsyracuse.ny.org>

Date Fri 5/1/2026 8:15 AM

To Nick Zarzecki <nzarzecki@northsyracuse.ny.org>; David Robinson <d Robinson@northsyracuse.ny.org>

Cc Jozsef Aszralos <Jaszralos@northsyracusefire.com>; GERMAIN GERMAIN <robert@germainlaw.com>

Good morning Nick, can you see the email trail below from the fire chief and approved by Robert and have this added to the next board meeting? Please make sure that the board also receives a copy of this letter in their packet.

Thank you, Nick

John Bolton

315-546-3605

On May 1, 2026, at 8:13 AM, John Bolton <jbolton@northsyracuse.ny.org> wrote:

Thank you, Robert

John Bolton

315-546-3605

On May 1, 2026, at 8:08 AM, Robert Germain <robert@germainlaw.com> wrote:

Thanks John. The action is acceptable, but I suggest the Board pass a simple resolution similar to example below:

Move the adoption of a resolution authorizing the Deputy Mayor to execute a Municipal Authority Statement for the New York State Department of Health affirming the Village of North Syracuse has granted authority to the North Syracuse Fire Department to provide emergency medical care, as defined by Article 30 of NYS Public Health Law, to the Village of North Syracuse, Town of Clay and Town of Cicero.

Robert M. Germain, Esq.
Germain & Germain, LLP

Syracuse Office

314 East Fayette Street

Syracuse, New York 13202

Phone (315) 422-0314 Fax (315) 478-6544

Electronic Mail: robert@germainlaw.com

East Office

7085 Manlius Center Road #2

East Syracuse, New York 13057

Phone (315) 671-3023 Fax (315) 478-6544

From: John Bolton <jbolton@northsyracuse.ny.org>

Sent: Friday, May 1, 2026 7:55 AM

To: Robert Germain <robert@germainlaw.com>

Cc: Jozsef Asztalos <Jasztalos@northsyracusefire.com>

Subject: Fwd: Municipal Authority Statement

Good morning Robert,

Could you please review the document below to make sure that it is OK for deputy Mayor Robertson to sign? If you have any questions, I've also copied Chief Asztalos.

Thank you Robert

John Bolton
315-546-3605

Begin forwarded message:

From: Jozsef Asztalos <jasztalos@northsyracusefire.com>

Date: May 1, 2026 at 6:18:10 AM EDT

To: John Bolton <jbolton@northsyracuse.ny.org>, Maureen Bolon <mbolon@northsyracusefire.com>

Subject: Municipal Authority Statement

John,

Per our conversation, this needs to be signed by the village. I want to stress the only thing changing is we are moving from ILS to BLS which is a strategic change that resulted from an extensive cost to benefit analysis.

Joe

--



Jozsef Asztalos

Chief of Fire, North Syracuse Fire Department

315-458-1920 | 315-439-7606 | www.northsyracusefire.com

jasztalos@northsyracusefire.com

109 Chestnut Street, North Syracuse, NY, 13212

2026/2027 Rates

RECEIVED

MAY 06 2026

VILLAGE OF N. SYRACUSE
CLERK/TREASURER

Community Center Rates (6 Hour Time Frame)

Resident: \$375 Total (\$150 Refundable)

Non Resident: \$675 Total (\$300 Refundable)

Hourly Rate: \$40 + \$40 Refundable Deposit (per hour)

Community Center Rates (All Day Rental: 10am-10pm) Per Room

Resident: \$750 (\$300 Refundable)

Non Resident: \$1,350 (\$600 Refundable)

Park Rentals (Loneragan, Heritage and Kennedy when pool is closed)

Resident: \$145 without Alcohol (\$50 Refundable)

Resident: \$195 with alcohol (\$100 Refundable)

Non Resident: \$190 without Alcohol (\$50 Refundable)

Non Resident: \$240 with Alcohol (\$100 Refundable)

Kennedy Park Rental when pool is OPEN:

Resident: \$115 without Alcohol (\$50 Refundable)

Resident: \$165 with alcohol (\$100 Refundable)

Non Resident: \$160 without Alcohol (\$50 Refundable)

Non Resident: \$210 with Alcohol (\$100 Refundable)

Swimming Lessons

Resident Swimming Lesson: \$45 per session

Non Resident Swimming Lesson: \$65 per session

Pool Passes

Village Resident: \$5

Non Resident Individual Pass: \$65

Non Resident Family Pass: \$200 (Up to 5 People)

Daily Pool Pass (Anyone entering the pool without a pool pass): \$5

2027 Summer Camp (Tentative Pricing)

Resident: **\$320**

Non Resident: **\$540**

DPW

MATRESS DISPOSAL - \$40.00

Village of North Syracuse

Proposed Fee Schedule

(Revised 4/12/2018-by Approved Resolution (067-18) At the Village Board Meeting of April 12, 2018)

Building Permits

Residential "New" Construction

(By Square Footage)

\$.50/Sq. Ft.

\$50.00 plus \$.50/sq.Ft

Commercial "New" Construction

(By Monetary Value)

\$50.00 (First \$1,000)

Plus \$10.00/per Thousand thereafter

\$100.00 (First \$1,000) Plus \$10.00/per thousand thereafter

Remodeling Costs

(By Monetary Value)

\$25.00 (First \$1,000)

Plus \$10.00/per Thousand thereafter

\$50.00 (first \$1,000) Plus \$10.00/ per thousand thereafter

Work has been started before Permit is obtained

Double Permit Fee

Plus \$100.00

Renewal of Building Permit

(Minimum Fee of \$25.00)

25% of Original Fee Chgd.

Stop Work Order Fee

(In addition to Permit Fee)

\$100.00

\$150.00

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Signs:

Regular

\$25.00/each Plus: \$1.00/Sq. Ft. of Sign Coverage

\$50.00/each Plus: \$1.00/sq. Ft of sign coverage

A-Frame Signs (Expires at end of each quarter)

\$15.00/each quarter (To be prorated, \$10 second month, \$5 last month of quarter)

\$20 each quarter

Fences

(1) and (2) Family Uses	\$25.00	\$75.00
Multiple Dwellings, Offices and Commercial Uses	\$75.00	\$150.00
Industrial Uses	\$100.00	\$200.00

Administrative Approvals (Flat Fees)

Simple Subdivision (This allows adjustment of a lot line owned by the same individual for both residential and commercial).	\$100.00	\$150.00
Approved Site Plan Amendment (This allows for modifications to existing preapproved site plans during the building process). Engineering Flat Fees To Be Determined by modification request.	\$500.00	\$700

Fee Schedule for applications submitted to the:

- Planning Commission
- Zoning Board of Appeals
- Village Board

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Description:

Escrow Deposit

Residential Variance Application	\$ 150 (To cover Legal Svcs. - Maximum Charge)
	\$ 0 (None Req'd. -Engineering Svcs.)
	\$ 50 (Administrative Fee - including Publications/ Non-refundable)
	\$ 75.00 (administrative fee)
Commercial Variance Application	\$ 250 each (To cover Legal Svcs. for each of first (2); \$100 add'l each for the third, fourth and fifth)
	\$ 0 (Engineering Svcs.)
	\$ 250 (Administrative Fee - including Publications/ Non-refundable)
Zone Change	\$ 500 each (To cover Legal Svcs.)

	\$ 500 each (To cover Engineering Svcs.) \$ 250 Administrative Fee - Including Publication Fees/ Non-refundable)
Site Plan	\$1,000 each (To cover Legal Svcs.) \$2,500 each (To cover Engineering Svcs.) \$ 250 Administrative Fee - Including Publication Fees/ Non-refundable)
Site Plan with Special Use Permit	\$1,500 (To cover Legal Svcs.) \$2,500 (To cover Engineering Svcs.) \$ 250 Administrative Fee - Including Publication Fees/ Non-refundable)
Simple Sign Application (Existing signs)	\$ 250 Administrative Fee - Including Publication Fees/ Non-refundable)
Subdivision	\$1,000 (To cover Legal Svcs.) \$2,000 + \$100/per # of Lots (To cover Engineering Svcs.) \$ 250 Administrative Fee - Including Publication Fees/ Non-refundable)
	(Page 3 of 6)
Planned Development	To Be Determined

At any time, if the charges exceed the deposit, sum equal to the initial deposit must be deposited again with the Village and the process will be repeated. After all approvals and permit issuance; total charges will be computed and return the balance to the applicant.

All applications for site plan approval, zone change, special use permit, and variances must be submitted with the fee/deposit referenced above. Applicants will be required to deposit the appropriate amount up front, prior to consideration of the application. All fees, including without limitation, legal and engineering, including subsequent inspection fees during construction will be charged against the required deposit.

All legal and engineering sums received are deposit funds (A615 Accounts) for which the actual charge relating to the project will be charged. After project completion, we tally all expenses and the balance will be returned to the applicant.

MS 4 Plan Reviews (Initial Deposits for Engineering Review)

(New Construction Only)

		<u>Escrow Deposit</u>
MS4 Review (Grading & ES&C):	Less than 0.5 Acres	\$350.00 Engineering \$150.00 Legal

MS4 Review (Grading & ES&C): 0.5 Acres to 1.0 Acre \$750.00 Engineering
 \$250.00 Legal

MS4 Review (Draining Report, Grading, NOI & ES&C Greater than 1.0 Acre \$1,000.00 Engineering
 \$ 250.00 Legal

All legal and engineering sums received are deposit funds (A615 Accounts) for which the actual charge relating to the project will be charged. After project completion, we tally all expenses and the balance will be returned to the applicant.

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SWPPP Inspections for Stormwater Drainage

Less than One Acre \$ 250.00
 Greater than One Acre \$1,000.00

Inspections

Certificate of Occupany - New Construction Only Included in Bldg. Permit Fee

Fire Safety/Property Maintenance Inspections/Certificate of Compliance

(Assembly Use- Every Yr./Residential, Commercial Use - Every 3 Yrs.)

Inspections required by Local Law No. 2-2006 (Adopted 11-9-2006)

Buildings not exceeding 5,000 Square Feet	\$ 50.00	\$100.00
Buildings 5,001-20,000 Square Feet	\$ 75.00	\$100.00
Buildings over 20,000 Square Feet	\$ 100.00	\$150.00
Per Unit/Per Lease Space/Per Rental Space	\$ 20.00	Per unit
Single up to a 4 unit family rental homes	\$ 75.00	\$100.00

Apartment registration See Apartment registry

Archival Surcharge

(At Owners request)

Pages up to and including 11" x 17" \$.50/Page

New hire

From DPW <dpw@northsyracuse.ny.org>

Date Tue 5/12/2026 8:37 AM

To Nick Zarzecki <nzarzecki@northsyracuse.ny.org>; John Bolton <jbolton@northsyracuse.ny.org>; Fred Wilmer <fwilmer@northsyracuse.ny.org>; David Robinson <drolinson@northsyracuse.ny.org>; LouAnn St Germain <lstgermain@northsyracuse.ny.org>

I have a new Hire to put Nathon young on the Agenda for a new hire for Thursday . He has a CDL A he will be brought in as a maintenance worker at 22.50/hour .

