



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, September 11, 2025 @ 5:29 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Mayor Butterfield asking everyone to join him in the Pledge of Allegiance. The Pledge was followed by a moment of silence for the victims in Minneapolis.

Roll Call: Mayor Butterfield, Deputy Mayor Gustafson, Trustee Bolton, Trustee Wilmer and Trustee St. Germain were all present.

Personnel Present: Clerk/Treasurer D. Kufel, Police Chief Fieldson & Police Z. Misztal, Parks Dir. Burkinshaw, Fire Chief Brennan, Code Enf. Officer L. Nestell, and Engs. Amy Franco and James Trasher.

PUBLIC HEARING #1 At 5:29 PM

Public Hearing was held today, September 11, 2025 at 5:29 PM at the North Syracuse Community Center, 700 South Bay Rd., N. Syracuse regarding the granting of a cable television franchise renewal agreement by and between the Village of N. Syracuse and Verizon New York Inc. Village has had a 15-year agreement with Verizon for cable tv only. This agreement will be extended 5 years. A question was raised to explain the definition of franchise agreement. R. Germain, Attorney explained the following:

- Allows a portion of the money from Verizon bill comes to the Village.
- Has to be "level playing field" with all franchise agreements. at either 3% or 5%.
- Village is at 5% with all franchise agreements.

Mayor Butterfield if there were any comments positive or negative toward the agreement. There were no comments. Public Hearing was closed.

RESOLUTION # 184-25

APPROVAL OF REG. BD. MTG. – AUGUST 28, 2025

Trustee Wilmer made a motion to approve the minutes (Facebook Livestreamed) from the August 28th, 2025 Board Meeting. The motion was seconded by Dep. Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.

RESOLUTION #185-25

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Gustafson made a motion to approve General Fund Abstract #07 in the amount of \$88,358.80 covering voucher #411 thru #468. The motion was seconded by Trustee Bolton. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.

RESOLUTION #186-25

SEWER FUND ABSTRACT APPROVAL

Trustee St. Germain made a motion to approve Sewer Fund Abstract #07 in the amount of \$62.50 covering voucher #4 thru #5. The motion was seconded by Trustee Wilmer. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.



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OLD BUSINESS:

INFORMATIVE: UPDATE 517 S. MAIN ST. /UNFINISHED FURNITURE

Mayor Butterfield updated the Board on the progress of the demolition of the building on 517 S. Main St. He added the following:

- Has been declared an emergency.
- Race between owner and Village. Whoever comes in first will get work done.
- Owner has contractor and has provided the application and paid the fee for the permit.
- Asbestos Certification, water shut off and gas company certificate in Code Enf. Office.
- Waiting on Disability Insurance. Once received, contractor will get permit.
- Code Enf. Officer has one more bid he is waiting for. Three other contractors have not responded.
- Currently has two bids and multiple requests.

INFORMATIVE: 2025 ONONDAGA CNTY MAIN ST. GRANT

Mayor Butterfield stated:

- Onondaga County has money for storefronts.
- Have already reached out to several businesses on South Bay Road and Main Street.
- Has 4 applicants to date: Twin Trees, Big Dip, Karp Law Firm and Body Works Massage.
- County pays for 75% and owner pays 25% of updates.
- Information on the Grant has also been put up on Village of North Syracuse website.
- All applicants can email or stop in Village Hall to see Dianne K. for the application.

RESOLUTION 186-25

RE-TABLED: INTELLIGENT QUERY ENGINES PROF. IT- BMSI DATA RETRIEVAL

- Discussion of outstanding original invoice of \$7,650 for Intelligent Query Engines was tabled at last Board Meeting.
- Mayor Butterfield recently attended a webinar on looking at the importance of data and the maintenance of data.
- Motion was made by Trustee Wilmer to approve payment not to exceed \$7,650. Motion was seconded by Trustee Bolton with discussion.
- Trustee Bolton spoke with both Peter Knowles (Advanced Network Designs) and Eric Burrell (Intelligent Query Engines.)
- The old company was not holding the data hostage. The Village has always had the data.
- The issue was that P. Knowles did not know how to get the data out of the system so he contacted his friend Eric B. to get the data out. Eric B. met with Pearl. Pearl explained to Eric all the information she needed. Codes Officer Larry Nestell stated "Eric has never been in the office." Trustee Bolton continued that Eric met with Pearl, reviewed the information needed and he asked her how he would get paid. Eric filled out his state tax form and submitted a requisition to the Village for \$7606.48. The original invoice was \$3,009.16. Eric agreed to come back in and provide all the information that Pearl needs for \$7,606.48. Trustee Bolton explained that an email sent to the Board from Eric to Larry shows all



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payments. Dep. Mayor Gustafson asked “but who authorized the unbudgeted/unapproved work? Trustee St. Germain interjected stating that she spoke with Larry and Peter, but not with Eric. Peter told Trustee St. Germain “inadvertently it was me.” Peter explained that he has done work for the Village for so long that he didn’t realize he needed a contract as he has never been a contracted employee. The bill came after the work was done. Code Officer Nestell received email from Peter on 7/22/25 that never mentioned any contracts or money. He thought it was all going to be under Peter. Another email was received by L. Nestell from Eric B. in which Larry stated that he had never given any authorization for work to be done. Only to request a breakdown of the work and a idea of what the expense would be.

- Motion was seconded by Trustee Bolton. Motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.

RESOLUTION 187-25

PUBLIC HEARING – 109 CHESTNUT ST.: ADDITION AND RENOVATION

- Village Board received updated report from CHA for the engineering component of the addition/renovations on 109 Chestnut St.
- A lot of work being done by a committee that includes some members of the fire department.
- Received notification from Clerk Treasurer D. Kufel that Zone Change from R9 to PD for 115 Chestnut and 110 Ferguson Ave. was never un-tabled and 115 Chestnut is still considered a resident lot.
- Was tabled by Trustee Bolton at the February 27, 2025 Board meeting and never un-tabled.
- Information on subject was set forth from a meeting in February.
- Had a public hearing for Lot #2 for 115 Chestnut St.
- Will include the tax map parcels at the Public Hearing and in the Local Law.
- Motion was made by Trustee Bolton to set a Public Hearing on October 9, 2025 at 5:29 p.m. to do Zone change from R9-PD, specifically 115 Chestnut St. Motion was seconded by Trustee Wilmer. Motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.
- Will be a work session at next Board meeting on 9/25/25.

DISCUSSION: CODE AS IT RELATES TO CHICKENS

- Current Village Code states no Fowl.
- Board would need to set up a Public Hearing to change Village Code.
- Samples from Salina, Cicero, and Clay.
- Suggested limiting the number of chickens per residence.
- Have restrictions on owning chickens i.e. No Free-Range Chickens.
- R. Germain – Counsel – Will provide samples of what other municipalities regulations.
- Would need Public Hearing to Amend Code.

NEW BUSINESS:



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RESOLUTION #189-25 **DISCUSS/APPROVE M. BOLON BEING HIRED ON PERM. PART-TIME CLERK – EFFECTIVE 9/15 AT \$21.00/HR.**

Trustee Wilmer made motion to approve M. Bolon being hired on a perm. Part-time clerk which would be effective September 15, 2025 at \$21.00 per hour. The Board received a memo from the Fire Chief's office advising that Maureen has acquired the minimum number of hours through Sapphire Agency and is welcomed by the Chief as permanent, part-time at \$21.00 per hour. Trustee Bolton seconded the motion. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

RESOLUTION #190-25 **DISCUSS/APPROVE J. JOGAN INCREASE OF PAY TO \$22.00/HR. EFFECTIVE 9/15/25**

Trustee Bolton made a motion to approve an increase of pay to \$22.00 per hour for J. Jogan to better justify the pay scale. Motion was seconded by Trustee Wilmer. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

RESOLUTION #191-25 **DISCUSS THE ROLL OUT OF 22 "NEW" COMPUTERS FOR POLICE/VILLAGE HALL/DPW WITH WINDOWS 11 (ALL BUDGETED)**

Dep. Mayor Gustafson made a motion to approve to sign this proposal. This was discussed during budget preparation with the IT people. The existing computers are Windows 10 and need to be Windows 11. Windows 11 requires a computer that is a "tpm" model. Windows 10 does not have "tpm model." The Chief needs extra Terabyte in some of his computers. The exact number of computers needed will be determined and have already been budgeted. Most computers are between 5-6-7 years old. Not sure of exact count – may be closer to 25. Motion was seconded by Trustee Wilmer. Motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

RESOLUTION #192-25 **DISCUSS/APPROVE TRAINING FOR K. NGUYEN REGARDING DEATH INVESTIGATION TRAINING IN ROME: 9/30 – 10/02**

Dep. Mayor Gustafson made a motion to approve Death Investigation Training from 9/30/2025 thru 10/2/2025. Expense to be approximately \$500. Motion was seconded by Trustee Wilmer. Motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

RESOLUTION #193-25 **DISCUSS/APPROVE TRAINING FOR J. PANNELLE REGARDING EXECUTIVE PROTECTION AT COLGATE UNIV. IN HAMILTON, NY: 11/11/25 – 11/12/25**

Trustee Wilmer made a motion to approve Fundamentals of Executive Protection Training from November 11, 2025 thru November 12, 2025. Expense to be approximately \$500. Motion was seconded by Dep. Mayor Gustafson. Motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.



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RESOLUTION #194-25 **DISCUSS/APPROVE J. JOGAN INCREASE OF PAY TO \$22.00/HR. EFFECTIVE 9/15/25**

Trustee Bolton made a motion to approve the Appointment of B. Nicholson as a Firefighter for the North Syracuse Fire Department. Motion was seconded by Dep. Mayor Gustafson. Motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

RESOLUTION #195-25 **DISCUSS/APPROVE THE ADOPTION OF THE VERIZON FRANCHISE TELEVISION RENEWAL AGREEMENT**

Trustee Wilmer made a motion to approve the adoption of the Verizon Franchise Television Renewal Agreement. A public hearing was held on August 28, 2025. A copy of the agreement was distributed to the Board of Trustees (below):

Renewal of Cable Television Franchise with Verizon New York, Inc.

The Board reviewed information concerning the upcoming renewal of the cable television franchise with Verizon New York, Inc.

Resolution #195-25

Upon motion of Trustee Fred Wilmer, seconded by Trustee John Bolton, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees of the Village of North Syracuse (the "Village") hereby authorizes at least a quorum of the Board of Trustees to attend a public hearing with respect to the renewal of the Village's cable television franchise with Verizon New York, Inc. ("Verizon"); and it is further

RESOLVED, that the Village shall work cooperatively with Verizon New York, Inc to schedule a convenient date, time, and place to hold said public hearing in accordance with applicable provisions of law; and it is further

RESOLVED, that after the date, time, and place for the public hearing is mutually established, the Village will cause proper notice of such hearing to be given in the Village's official newspaper and otherwise as required by laws, and it is further

RESOLVED, that the agenda for the aforesaid public hearing shall include the review and consideration by the Village of a franchise renewal agreement with Verizon, as the "local franchising authority" under Title VI of the federal Communications Act and as a franchising municipality under Title 16, §§890-899 of the New York Public Service Commission regulations.

The vote on this resolution was:

Adopted on September 11, 2025 by the Board of Trustees of the Village of North Syracuse

Motion was seconded by Trustee Bolton. Motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

RESOLUTION #196-25 **DISCUSS/APPROVE TRAINING FOR M. APPEL IN NIAGARA FALLS: AUG/SEPT**

Training was approved in Board meeting on May 8, 2025. Officer Appel already attended the training. Was not scheduled for August or September. Motion rescinded.



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RESOLUTION #197-25

**DISCUSS/APPROVE THE END OF PROBATION PERIOD FOR L. NESTELL AS OF
9/30/2025 – OFFICIALLY ON BOARD**

Trustee Bolton made a motion to approve. Clerk Treasurer D. Kufel explained that Larry Nestell reached his one-year probation period in this position 09/03/25. It was thought that he was on a probationary period during that time, only to find out he was not. He is considered a provisional temporary position. When he took this position, no one was on the canvass list other than one person that had already held the position. The Code Enforcement Officer position is hard to fill. There are more jobs than people to fill it. Dianne explained that Larry will be on his probationary period when his position is under the HELPS program which will be in another month or two. Mayor Butterfield added that Larry has been affirmed as a State Certified Code Enforcement Officer and holds a License. Mayor Butterfield also explained that the Village had been turned into the State Codes Office for two separate incidents. One was Brolex and the other was regarding a fence. He shared that the State Codes Office dismissed both complaints without prejudice. Which means that the Village was exonerated and did not do anything wrong in both instances. Deputy Mayor Gustafson added that she has seen 7 Codes Officers in the last 10 years at the Village. That Larry is doing a great job. Trustee St. Germain added that the Code Enforcement Officer position is a position that has to follow the rules and go by the book. Motion was seconded by Dep. Mayor Gustafson. Motion was approved. Mayor Gary Butterfield, Dep. Mayor Gustafson, Trustee St. Germain, Trustee Bolton approved. Trustee Wilmer declined.

CITIZENS VOICE: The Mayor asked if any citizen would like to address the Board for any issues:

David Robinson – Board of Ethics: He stated he has had several inquiries as to what we do and how we do it. Board of Trustees should have received a copy of Chapter 19. Should also have received a Conflict of Interest

form. All should have completed this form. Also included is a form that is to be used if an issue of ethics violations identified. This form allows a public hearing and the requestor comes to hearing and discuss the issue. He explained the Mission of the Board of Ethics is to make a determination about whether there was a violation or not. An Opinion is issued and this Opinion is turned back to the Board of Trustees.

Pat Ferguson – 215 S. Main St.: She stated that the Village of North Syracuse has some very nice, good citizens. Recently a person noticed a package on the side of the road. The contents were paper that belonged to a village family and was returned to them. She also thanked the Board for approving the training for the officer for the Death Investigation.

Lisa Lioto – 356 Chestnut St.: She addressed the Board with a question about where the money is coming from for the purchase of the new software for the Code Enforcement office. Mayor Butterfield responded that there is money in the Code Enforcement Office budget. She also questioned if the N. Syracuse Police Department had been paid their retroactive pay. Mayor Butterfield responded not yet, but almost there.

Carol Murphy – 140 Slindes Woods Circle: She stated that she wanted to speak about the chickens and that she has lived in an area where chickens were close by her home. She said that if you live on a property that is ¼ acre to ½ acre it is horrible to have the chickens. There is an impact by other animals trying to get to the chickens. She



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said that where she currently lives that she had to sign a document that had rules and specifically states “no chickens.” She questioned that if the chickens are allowed, then what does that mean for her development. It’s not fair. R. Germain – Counsel explained that developments with that restriction would be on an individual basis.

Lorraine Decker – 428 Church St.: She stated that she does have chickens. Her property lines are between Cicero and N. Syracuse. She has a large yard and the chickens are not running free. Route 81 makes more noise than the chickens. They did humanely relocate the rooster. The pen is cleaned every day and it is a long distance from any homes. She does not disagree with the issue of proximity to other homes. There are other neighbors with chickens that are not as respectful. Code Enf. Officer Nestell stated that he grew up on a farm which had chickens. He added that he did violate them because the chickens were in violation of Village Code. He stated that the pen is clean and the yard is big enough. He added that if the Village changed the code to allow for a certain amount of property they would fall under it.

Lisa Lioto – 356 Chestnut St.: Stated no one needs to answer her question. Even though there wasn’t a permit, but they were violated, I was wondering if their fines were doubled.

DEPARTMENT HEAD REPORTS:

Attorney Report: (Robert Germain): Excused

Engineer Report: (Amy Franco): No report

Parks and Recreation Department: (Director A. Burkinshaw): He stated the following:

- Parks Department was made aware of issues with the playground swing set. Bolts were worn out.
- Identified other equipment being worn out and needs to be replaced.
- Looking to do Budget Transfer from basketball court resurfacing project to pay for playground equipment.
- Notified DPW that will need help when ready.
- Projects in October include: Trunk or Treat on Friday, October 10. Asking people to register. Candy Bingo. Kids and families can dress up and play bingo at Community Center to win candy. Partnered with the Baldwinsville Connection for the Park at Dark event.

Codes Department: (Director L. Nestell): Excused. Trustee St. Germain gave report:

- 118 Grove St.
 - o Received email from Architect, Rob Vanderwater.
 - o He is in the process of creating the new drawings for the renovations.
 - o Lance Decker will be doing the renovations as soon as drawings come in.
- 517 Main Street: Already spoke about.



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- Akina Sushi:
 - o Will be opening in about a week or 2 or whenever he can have the employees to man the restaurant.
 - o Passed all inspections.
 - o Chief Brennan has met with him
- 231 Chestnut St.:
 - o Was in court this week.
 - o Many items in front yard and sign that is political. Severely dilapidated porch.
 - o Has received several violations and fines. Judge gave him 30 days to clean up.
- 109 Herman Dr.:
 - o Regarding pool. Was also given another 30 days by judge.
- Dollar General:
 - o No new updates.
- Two Mobil Stations – Bear Road:
 - o Sale is pending, but no contract to date.
 - o Difficult to contact as contact information for owner on old software.
- **Public Works Department: (DPW Supt: Ed Ware):**
 - o Continues to do brush removal.
 - o 1 more Bulk trash day coming up in October
 - o Currently repairing storm drains and manhole covers in preparation for paving.
 - o Started doing some repairs with new equipment on pot holes.

Fire Department: (Fire Chief Brennan): He stated the following:

- Thanked the Board for their support on M. Bolon and increasing J. Hogan's pay.
- October 4 is the Fire Departments Annual Safety Day.
- Thanked Big Dip and Trustee Bolton for monetary support in which Big Dip gave 5 percent of all sales to the North Syracuse Fire Fighters Association. Trustee Bolton bought ice cream for all Village employees.
 - o Advised that he was the one that filed the complaint with the State against the Brolex project and explained his reasoning. There are problems that Larry is still working on.
- Replacement of Truck #1:
 - o Before next meeting we will have the specifications for Truck #1.
 - o Looking to have it reviewed by the Board so it can go out for bid.
- St. Rose of Lima Church:
 - o Contacted Code Enf. About concerns with fire safety.
 - o Met with Church officials.
 - o All concerns have been addressed.
- CHS Proposal:
 - o 4 years in the making.



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- o End goal is to get stamped drawings so the Village can get reimbursed for their money for two grants.
- o Asked Board to authorize to enter agreement with CHA.
- Mayor Butterfield responded:
 - o Brolex project: The Village was not in a position to manage Brolex project.
 - o Truck #1 Replacement: Reviewed grant financing and the funding of the whole village. Total came up to \$600,000. Needs to come up with another \$300,000.

Police Department: (Police Chief Fieldson): He stated the following:

- Stats:
 - o 884 Calls
 - o 258 Property Checks
 - o 8 Domestic Violence Calls
 - o 16 Motor Vehicle Accidents
 - o 282 Traffic Stops
 - o 129 Traffic Tickets
 - o 25 Criminal Arrests
 - o 5 DWI's
 - o 8 Larcenies
- Just returned from Leadership Development training in Quantico.
 - o Constitutional Law, Public Speaking, Effective Humane Engagement Strategies, Conflict Resolution.
 - o Themes taken: Importance of Collaboration, Emotional Intelligence, Self Awareness, Conflict Resolution.

Clerk-Treasurer: (Village Clerk-Treasurer D. Kufel): She stated the following:

- Cannabis Revenue
 - o 6/24 – 12/24: \$18,428
 - o 1/25 – 5/25: \$30,967

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Bolton: No Report

Trustee St. Germain:

- Codes Officers how many did we have in a short time.
- Had officers that really were not officers.
- Tried to fill the gap with the right thing.
- Brolex project was difficult.
- Fire Chief very passionate about his department.
- We now have a certified Codes Officer.
- Both Fire Chief and Codes Officer working together.



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Trustee Wilmer: No Report

Deputy Mayor Gustafson:

- Welcomed the Police Chief back.
- Thanked Lt. Misztal for filling in for Chief.
- Thanked the residents present at the Board meeting for attending and assured them that their opinions will be taken into consideration.
- Board wants to hear the pros and cons.

MAYOR'S REPORT: Mayor Butterfield stated the following:

- Attended a Webinar on DRI – Downtown Initiatives and NY Forward – How to navigate paperwork.
 - o Grants are coming up again.
 - o Could be a major project for Main St.
 - o Lot of work to put together, have to make sure it is worth it.
- Comprehensive Plan:
 - o Still being worked on.
 - o Meeting coming up.
 - o Reaching out to other people to give input.
- Tap Grants – Sidewalks:
 - o Preliminary design almost done.
 - o Construction planned for Spring of 2026
- Nestico Crosswalks:
 - o Is up and running
- Graduation For Police Chief Fieldson:
 - o Mayor attended the ceremony.
 - o Really impressive ceremony.
 - o Can't wait to see how the Chief uses what he learned in his department and the Village.
- Thanked residents for the great turnout for the Village Board Meeting.

Trustee Wilmer made a motion to adjourn at 6:12 PM. The motion was seconded by Trustee Bolton. The motion was approved with Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: Sept. 11th 2025

PLEASE SIGN IN

NAME
ROBINSON

ADDRESS
163 SLIDES

Lance Decker

428 Church St

Loraine Decker

Pat Ferguson

215 South Main St. N. SYR. NY 13212-3100

JACQUE MAWLEY

426 Church St

KEN RYAN

211 HERMAN DR

Nicole Johnson

213 Herman Dr

PATRICIA DIAZ

209 HERMAN DR

Wendy Hewitt

Wendy Hewitt Dr

David McElroy

6200 E F

Billie Jo Eden

Taft Rd N. Syracuse.

Lisa Y Otto

350 Chestnut

Brianne Hayward

100 Park Ln

Kera S. Rosemond

304 Belmore Dr, N. Syr NY

Catherine Miller

118 Slides Woods Cir

Carol Murphy

140 Slides Wds Cir

