

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, October 9, 2025 @ 5:29 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Mayor Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Butterfield, Trustee Bolton, Trustee Wilmer and Trustee St. Germain were all present.

Personnel Present: Clerk/Treasurer D. Kufel, Police G. Linstruth, Parks Dir. Burkinshaw, Fire Chief Brennan, DPW Sup't. E. Ware, and Eng. A. Franco and Attorney N. Germain. Excused: Codes Enforcement Officer L. Nestell.

PUBLIC HEARING #1 At 5:29 PM ZONE CHANGE FOR FIRE HOUSE ADDITION 115 CHESTNUT STREET

Public Hearing was held today, October 9, 2025 at 5:29 PM at the North Syracuse Community Center, 700 South Bay Rd., N. Syracuse proposing Local Law #5: Zone Change for property located at 110 Fergerson Avenue (003.-02-18.1 Zone Change but 003.-2-18.2 VFA is not included in this) and 115 Chestnut Street from Residential (R-9) to Planned Unit Development (PUD) in order to allow these municipal parcels to be combined and will hear all persons in support of such matters or objections thereto. Persons may appear in person or by agent. Initial step to begin process of combining the lots. Drawing of project was presented by Tim Coyer of Iannuzzi and Romans.

Mayor Butterfield asked if there were any comments positive or negative toward the agreement. There were no comments. Public Hearing was closed.

RESOLUTION #203-25

APPROVAL OF REG. BD. MTG. – SEPTEMBER 25, 2025

Trustee Wilmer made a motion to approve the minutes, with discussion. (Facebook Livestreamed) from the September 25th, 2025 Board Meeting. The motion was seconded by Trustee Bolton, with discussion. Trustee Bolton requested that Board hold off on approving the minutes as he has not had enough time to review all information in minutes. The approval of the meeting minutes was tabled until the next Board meeting. Trustee Wilmer made motion to rescind the motion to approve the meeting minutes. Motion to rescind was seconded by Trustee Bolton Meeting minutes approval was tabled.

RESOLUTION #204-25

GENERAL FUND ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve General Fund Abstract #9 in the amount of \$137,167.65 covering voucher #469 thru #539. The motion was seconded by Trustee St. Germain. The motion was approved. Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.

RESOLUTION #205-25

SEWER FUND ABSTRACT APPROVAL

Trustee Bolton made a motion to approve Sewer Fund Abstract #09 in the amount of \$31.25 covering voucher #6. The motion was seconded by Trustee Wilmer. The motion was approved. Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.



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OLD BUSINESS:

INFORMATIVE: UPDATE 517 S. MAIN ST. /UNFINISHED FURNITURE

Mayor Butterfield updated the Board on the progress of the demolition of the building. It is now underway.

INFORMATIVE: 2025 ONONDAGA CNTY MAIN ST. GRANT

Mayor Butterfield stated there were three submissions for the Grant as follows: Twin Trees III, Big Dip and Karp Law Firm. Currently waiting for an announcement to come out. County pays for 75% and owner pays 25% of updates.

INFORMATIVE: CODE AS IT RELATES TO CHICKENS

Mayor Butterfield explained that the Village is keeping the existing code. Petitions need to be received by the Board to have code changed. No petitions as of this date. No chickens allowed.

RESOLUTION #206-25 **DISCUSS/APPROVE: INCREASE DPW ADMIN CLERK S. BUCCI TO \$25/HR. /20 YEARS OF SERVICE TO VILLAGE**

Trustee Wilmer made a motion to increase hourly salary to \$25, with discussion. Motion for discussion was seconded by Trustee St. Germain, with discussion. Trustee St. Germain stated that she feels that when raises should come about during budget time or union negotiations. Village is not in either one of those right now. Such a sufficient pay increase would impact others thoughts and jobs of people that do this same type of job in different departments. Trustee St. Germain explained that she thought a one-time lump sum increase at this time would be ok. Mayor Butterfield stated that by allowing the raise now is not setting a precedent. Other administrative staff have gotten pay increases not at budget time. He added that he feels that this position is entitled to the raise. Trustee Wilmer stated that he agrees that S. Bucci is deserving of the raise, but at \$23/hr. and Superintendent Ware can take care of it later. Motion was made to approve the increase of pay to \$25. Mayor Butterfield: Aye. Trustee Bolton, Trustee Wilmer and Trustee St. Germain – Nay. Motion was denied. Trustee Wilmer made a motion to approve a pay raise to \$23/hr. effective, Monday, 10/13/2025. Motion was seconded by Trustee St. Germain. Motion was approved. Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

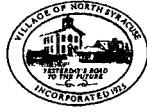
NEW BUSINESS:

RESOLUTION #207-25 ACCEPT RESIGNATION LETTER FROM DEP. MAYOR PAT GUSTAFSON EFFECTIVE 9/26/2025

Trustee Bolton made a motion to approved the resignation letter. Trustee Wilmer seconded the motion. Motion was approved. Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

RESOLUTION #208-25 **DISCUSS/APPROVE: SUBMITTAL FOR KENNEDY PARK APP: EXISTING BATHROOM FACILITIES**

Trustee Wilmer made a motion to approve the submittal of a SWIMS Grant application, which is a competitive grant, in the amount of \$500,000 in which the Village has a 20% match. \$100,000 would be up to the Village to pay. Trustee Bolton seconded the motion. Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.



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Mayor Butterfield stated that as verified, the Village has nothing in our Code regarding this. This is all regulated by the State and NYSERDA. There are very few freestanding solar panels in the Village, however, Meals on Wheels is putting solar panels up behind their building. Other issue is that solar panels have a shelf life. Raising the questions of how do you dispose of them and are they a hazard? Issue needs to be addressed with the Codes Enforcement Officer and put in Village Codes. Trustee Bolton expressed his concern about protecting the Village from having to pay for disposing the panels at the end of their life cycle. He suggested maybe purchaser pay the Village a bond that would be used for future removal.

RESOLUTION #213-25

DISCUSS/APPROVE LOCAL LAW #5 – ZONE CHANGE: (R9) TO (PUD)

Trustee Wilmer made a motion to approve Local Law #5 – Zone Change: (R9) to (PUD). This was discussed earlier at Public Hearing. Trustee Bolton seconded the motion. Motion was approved. Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

CITIZENS VOICE: The Mayor asked if any citizen would like to address the Board for any issues:

Tina Lamica – 205 Elm St.: She came to address her concerns about the noise caused by airplanes flying close over her home. She then expressed concern about a neighbor that is feeding stray animals, including skunks. Can hear the animals fighting and then the skunk sprays.

Pat Ferguson – 215 S. Main St.: She stated that the Village of North Syracuse was included in the home upgrades for airplane noise about 20 years ago. It was a Federal grant and she does not know if the grant still exists. She went on to say that the Village really has good staff. She thanked two men from the DPW for helping her and she thanked Tony Burkinshaw for assisting a woman with filling out rental forms recently. She recently sent a flier to the Fire Department and the Police Department regarding the 42nd Lights on Parade, which is a parade on safety and she thought maybe they could participate in the parade.

Lance Decker – 428 Church St.: He asked how many signatures will be needed for a petition for the allowance of chickens in the Village, as he is planning on coming back next month. Mayor Butterfield responded that he would have to look up the code for how many signatures.

Sue Hammond – 102 Elaine Ave.: She asked why the Village uses salt for winter roads rather than sand, like used in the North Country. DPW Superintendent Ware explained that salt is more effective for safety on snow-covered roads than sand. He stated that while salt is destructive, it makes the roads more safe for the residents.

Attorney Report: (Neil Germain): No report

Engineer Report: (Amy Franco): No report

Parks and Recreation Department: (Director A. Burkinshaw): He stated the following:

- Next Board meeting will have a proposal about the air conditioning unit and the air circulation to the upstairs in the Community Center.



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- Trunk-or-Treat event is happening tomorrow (October 10, 2025). Has great sponsors and two new events. Anticipating 300 adults and kids.
- House decorating contest.
- Thanked the Friends of North Syracuse for sponsoring local gift cards that will be awarded to the winners.
- Received quotes and ordered playground equipment which will be installed in the Spring.

Code Enforcement Officer: (L. Nestell): Excused

Public Works Department: (DPW Supt: Ed Ware):

- On the last week of bulk trash for this year.
- Starting October 13th, there will be two weeks of brush removal and then changing over to leaf collection.
- DPW vehicles are being inspected and safety checks.
- By the end of the month, paving will be done on all of the roads that were approved.
- Cleaned up the road on South Bay Road by the retention pond on the side of the Library.

Fire Department: (Fire Chief Brennan): He stated the following:

- 82 calls in the month of September.
- Thanked DPW department for helping with a mechanical issue on Truck #1.
- At the last Village Board meeting CHA gave a proposal to spend the money to start the process for drawings. The agreement has not been signed yet. Will be signed soon.
- The Fire Chief, Deputy Fire Chief, Trustee Bolton recently met with the Town of Cicero Supervisor and Comptroller to review their budget.
- The Fire Department has not seen the end of the fiscal report for last year and has not seen the financials for the first 5 months of the new budget year. Clerk Treasurer Kufel explained that some of the budget reporting is behind due to Grant activities and interviewing for upcoming open positions. She has filed the AFR to the Comptrollers office. Financial reports will be coming soon.
- Participated in the 33rd Annual Safety Day. Approximately 500 individuals participated. Thanked the Village of North Syracuse Police, NYS Police, Cicero Police, the Onondaga County Sheriff's Department, the Clark Burn Center, and the vendors, especially Geddes Bakery and Marios. Thanked the Mayor, the Trustees and the Police Chief that stopped in.
- Spent time at the Baptist Church, AKA The Gatherings for public education for the kids
- Will soon be doing public education at the Smith Road Elementary School.
- Been looking for grants for the Village as the Fire Department is looking to replace Truck #1, self-contained breathing apparatus, radios, turnout gear, and the station addition.
- There is a bond schedule out for replacement of Truck #1.
- Will have a report out to the Board by next Village Board meeting.
- Has posted Lights on Parade flyer.

Police Department: (Police Chief Fieldson): He stated the following:



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- Advised Board that the Police Department is seeking to hire certified, part-time police officers.
- Stats:
 - o 1,288 Total Calls
 - o 419 Property Checks
 - o 12 Domestic Violence Investigations
 - o 21 Motor Vehicle Accident Investigations
 - o 460 Traffic Stops
 - o 337 Traffic Tickets
 - o 15 Criminal Arrests
 - o 70 DWI's
- Thanked the Fire Chief for Safety Day. The Police Department staff did car seat inspections as well as Child ID's. He added that there are very few police departments that participate in Child ID's.
- Police Department is in need of replacement vehicles on the next fiscal year. The Police Chief asked the Board to consider pre-approving so the ordering process can begin.

Clerk-Treasurer: (Village Clerk-Treasurer D. Kufel): No report.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Bolton: Stated the following:

- Safety Days was great. Was impressed with the amount of education that the Fire Department did with the children. Board of Trustees had a table this year. Thanked Corso's Cookies for contributing 175 cookies. Added that a local restaurant gave out gift certificates for kid's meals.
- Trustee Bolton commented on how impressed he was with the large amount of homes in the Village that are decorated for Halloween. Hats off to Parks Director Burkinshaw and his staff.
- Responded to Chief Fieldson regarding the purchase of vehicles. He asked the Chief to compile a list of what is needed, how many, mileage, and why. This list would be helpful to him.
- Clarified the determination that the Village Board will not call to vote on the allowance of chickens in the Village. He stated that it is his impression that the code could be changed with a majority vote from the Board. Legal Counsel explained that if you are talking about modifying or make a change to the code, you can always do that. How you want to do it is a political question, not a legal question. What criteria will you accept for the change? It is the prerogative of the Board to change the code.

Trustee St. Germain: Stated the following:

- The Fire Department Safety Day was a lot of fun.
- Gave report on Codes Enforcement Office:
 - o Codes Enforcement Officer is at a class for another State Certification regarding his position.
 - o Codes Enforcement Officer provided a report to Trustee St. Germain to explain the permit process. She added that it does not matter where the permit is for, it depends on what is the project itself or whether it is in the courtst or not. There is a fine if it is not up to code and there are fees if it is not up to code.
 - o Since April, 2025, 131 permits were applied for.



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- o Fees and fines from April to now add up to \$34,632.
- 517 South Main Street is actively being demolished. Currently removing asbestos.
- Akina Sushi is open.
- Just One Bite is still waiting on opening. Still a few weeks away.
- Yard signs have been removed in the past 3 weeks. Signs taken are located either in the Codes Enforcement Office or at the DPW garage.

Trustee Wilmer: No Report

MAYOR'S REPORT: Mayor Butterfield stated the following:

- Tap Grant Sidewalk Project: Recently reached out to speed up the process to possible start the project in early Spring rather than late Spring. Lots of hoops to jump through.

Trustee Wilmer made the motion to adjourn to Executive Session at 6:40 P.M. to discuss a personnel issue. The motion was seconded by Trustee St. Germain. The motion was approved: Trustee Wilmer, Trustee Bolton, and Trustee St. Germain all voting in favor of the same.

RESOLUTION #214-25

DISCUSS/APPROVE APPEAL OF SUSPENSION FOR FIRE DEPARTMENT VOLUNTEER

Trustee Wilmer made the motion to grant the appeal of the suspension of a Fire Department volunteer. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Wilmer, Trustee St. Germain and Mayor Butterfield all voting in favor of the same. Trustee Bolton voted against.

Mayor Butterfield made the motion to end Executive Session, and move to Regular Board Meeting at 8:17 PM. The motion was seconded by Trustee St. Germain. The motion was approved: Trustee Bolton, Trustee St. Germain, Trustee Wilmer and Mayor Butterfield all voting in favor of the same.

Trustee Wilmer made the motion to adjourn at 8:18 P.M. The motion was seconded by Trustee St. Germain. The motion was approved: Trustee Wilmer, Trustee Bolton, Trustee St. Germain and Mayor Butterfield all voting in favor of the same.

Respectfully submitted,


Dianne M. Kufel
Village Clerk-Treasurer



VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: October 9th, 2025

PLEASE SIGN IN

NAME

ADDRESS

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| <u>Mary Hewitt</u> | <u>119 Wilsham Dr</u> |
| <u>PA & JOLIE MALONEY</u> | <u>4266 Church St</u> |
| <u>Carol Murphy</u> | <u>140 Slindes Wds Cir</u> |
| <u>Catherine Miller</u> | <u>118 Slindes Woods</u> |
| <u>Bonnie Bishop</u> | <u>199 Slindes Woods</u> |
| <u>Dante Mallard</u> | <u>109 Chestnut St</u> |
| <u>KEW RYAN</u> | <u>211 HERMAN PK</u> |
| <u>Lisa Luoto</u> | <u>356 Chestnut St</u> |
| <u>Pat Ferguson</u> | <u>215 South Main St. W. Syr NY 13212 3100</u> |
| <u>Allan Lamicia</u> | <u>205 Elm St N. Syr 13212</u> |
| <u>Tina Lamin</u> | <u>205 Elm St N. Syr 13212</u> |
| <u>Mike Beckett</u> | <u>315 Single Dr. N-Syr 13212</u> |
| <u>Luca Decker</u> | |
| <u>Ben Harwood</u> | <u>100 Park Ln</u> |
| <u>Patrick Greenfield</u> | <u>205 Sunnybrook Dr</u> |
| <u>Christina Adams</u> | <u>205 Sunnybrook Dr</u> |
| <u>Sue Hammond</u> | <u>102 Elaine Ave</u> |
| <u>PAUL LYNETTE</u> | <u>8281 Justin Dr</u> |
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