



## **VILLAGE OF NORTH SYRACUSE**

### ***Regular Board Meeting***

Thursday, July 10th, 2025 @ 5:30 PM

**North Syracuse Community Center**

600 South Bay Road, North Syracuse, NY

***Facebook Livestreamed***

The Village of North Syracuse Regular Board Meeting began at 5:30 P.M. with Mayor Butterfield asking everyone to join him in the Pledge of Allegiance.

Mayor Butterfield also asked for Board Members to share in a moment of silence to recognize the victims in Texas, Mexico and on the Hill.

**Roll Call:** Mayor Butterfield, Deputy Mayor Gustafson, Trustee Bolton, Trustee Wilmer and Trustee St. Germain.

**Personnel Present:** Clerk/Treasurer D. Kufel, Lieutenant Zak Misztal, Parks Dir. Burkinshaw, Fire Chief Brennan, Codes Dir. Nestell, Engineer A. Franco

#### **RESOLUTION # 156-25**

#### **APPROVAL OF REG. BD. MTG. – JUNE 26, 2025**

Trustee Bolton made a motion to approve the minutes (Facebook Livestreamed) from the June 26th, 2025 Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved: Trustee St. Germain, Dep. Mayor Gustafson, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

#### **RESOLUTION #157-25**

#### **NEW BUDGET - GENERAL FUND ABSTRACT APPROVAL**

Deputy Mayor Gustafson made a motion to approve General Fund Abstract #03 (New Budget) in the amount of \$89,853.53, covering voucher #98 thru #157. The motion was seconded for discussion by Trustee Bolton. Funding for 3 line items, 2 for clothing and 1 for boots (totaling \$606.89) was clarified. \$600 per individual for clothes. \$175.99 for steel toe boots through CSEA. (Clarification that former Mayor Atkinson requested the Village to cover (1) pair of safety boots, as a safety measure, not to exceed \$200/per year) Clarification for charges over \$1,000 (M&T Bank – A3120.466) for expenses for school the police chief will be attending for the IACP Conference for Police Chief October 18-21<sup>st</sup>. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.

#### **RESOLUTION #158-25**

#### **NEW BUDGET - SEWER FUND ABSTRACT APPROVAL**

Trustee Bolton made a motion to approve Sewer Fund Abstract #03 (New Budget) in the amount of \$244.25 covering voucher #2 thru #3. The motion was seconded by Deputy Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.

#### **RESOLUTION #159-25**

#### **BUDGET TRANSFER**

Trustee St. Germain made a motion to transfer monies (New Budget) in the amount of \$2,000 from A3620.426 – Codes Safety Inspection to A3620.28 – Safety Codes Fire Inspection for fire inspection software. The motion was seconded by Trustee Bolton. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton, all voting in favor of the same.



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**RESOLUTION 160-25**

**PERSONNEL APPOINTMENTS**

Trustee Bolton made a motion to approve the Personnel Appointments. Mayor Butterfield stated that there are no changes to Ethics Board. Trustee St. Germain explained that she may be unable to sit on another committee. Trustee Bolton advised that he would be willing to sit on position for Planning Board. Motion was seconded by Trustee Wilmer. Please see Exhibit "A" for Personnel Appointments, Committee Appointments, Board Meeting Dates, New Mileage Rates, and Policies and Handbooks. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same. See Exhibit "A"

**OLD BUSINESS:**

**INFORMATIVE: REPLACEMENT NEEDED FOR PLANNING BOARD**

Mayor Butterfield stated that two replacements are needed for the Planning Board. The Mayor has received a couple of responses expressing an interest in the position and asked Board members to let him know via email to the Office or Clerk Treasurer, copying him if anyone is showing an interest in the positions.

**NEW BUSINESS:**

**INFORMATIVE: STREETS TO BE PAVED THIS YEAR**

Mayor Butterfield stated the streets to be paved this year are: Elm St., Herman Dr., Catherine St., Baum Ave., South Ave., Tallowood Ct., Sunnybrook Dr., Sunnybrook Ln. The Board has received a listing from the DPW Supt. He has a rotating schedule year by year.

**RESOLUTION #161-25**

**DISCUSS/REVIEW/AWARD PAVING PROPOSALS SUBMITTED**

Trustee Bolton made motion to approve the award of paving proposal to Seneca Stone the lowest bidder for \$197,325.00. Trustee Wilmer seconded the motion. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same

**DISCUSS MODIFYING OVERNIGHT PARKING TIME NOV 15TH THRU APRIL 15TH**

Mayor Butterfield advised that the Board received an email from DPW Supt. There is some information in Cicero and Clay as it pertains to winter parking. Discussion was tabled until closer to winter.

**RESOLUTION #162-25**

**DISCUSS MODIFYING VILLAGE CODE: SWIMMING POOLS - \$240-47**

Trustee Wilmer made a motion to approve a motion to hold a Public Hearing on August 14, 2025 at 5:29 p.m. to discuss adding Letter J which reads "An abandoned pool becomes abandoned when it is no longer maintained and kept sanitary" as requested by the Codes Enf. Officer. This will need to be passed as a local law. Motion was seconded by Deputy Mayor Gustafson. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.



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**RESOLUTION #163-25**

**ACCEPT RESIGNATION LETTER FROM PART-TIME CARETAKER D. LENNOX**

Trustee Wilmer made a motion to approve the Letter of resignation from Part-Time Caretaker Dean Lennox. Motion was seconded by Trustee Bolton. Motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

**RESOLUTION #164-25**

**DISCUSS/APPROVE HIRING OF PART-TIME FIREHOUSE CARETAKER C. AMBROSE**

Mayor Butterfield opened discussion regarding the hiring of Part-Time Firehouse Caretaker C. Ambrose at \$18.96/Hr. starting 7/11/2025. He advised that after speaking with Fire Chief, this new hire will be held until another request is submitted to the County for an additional caretaker. Subject has been tabled. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

**RESOLUTION #165-25**

**DISCUSS/APPROVE HIRING OF PART-TIME FIREHOUSE CARETAKER B. WOLPERT**

Trustee Bolton made a motion to approve the hiring of a part-time Firehouse Caretaker, B. Wolpert, at \$18.96/Hr. effective 7/11/2025. Motion was seconded by Trustee Wilmer. Motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

**RESOLUTION #166-25**

**DISCUSS/APPROVE APPOINTMENT OF R. OTIS A RAM FIREFIGHTER TO FIREFIGHTER**

Trustee Bolton made a motion to approve the appointment of R. Otis from a RAM Firefighter to a Firefighter. The Board received email from the Fire Chief stating that R. Otis is eligible for the appointment. The motion was seconded by Trustee St. Germain. The motion was approved. Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

**DISCUSS PROPOSING A SMALL USER FEE ANNUALLY FOR POOL IN 2026**

Mayor Butterfield announced that the Parks Director has proposed instituting a small user fee for village residents that would start in 2026 (Item I). A fee of \$10 would be required by village residents starting in 2026. Parks Director explained that the small fee would help offset pool expenses for 2026. This subject was tabled until closer to 2026.

**RESOLUTION #167-26**

**PROPOSAL FOR RESOLUTION TO HAVE A "HEALTH AND EXERCISE INITIATIVE"**

Trustee Bolton made a motion to approve the proposal for a "Health and Exercise Initiative" for Village employees, their immediate family (spouse and child) and Village volunteers for the 2025 season. Discussion on allowing all Village employees, their immediate family (spouse and children) not have to pay a fee for 2025 and in 2026. Trustee Bolton explained that this originated from a conversation with the Fire Dept. Trustee Bolton was in favor of Village employees, immediate family and volunteers would not have to pay the user fee in 2025 or 2026. Deputy Mayor Gustafson disagreed with the idea that there would be no fees during the 2025 season. Motion was seconded by Trustee St. Germain. Motion was denied by Deputy Mayor Gustafson. Motion was approved. Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.



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**CITIZENS VOICE:** The Mayor asked if any citizen would like to address the Board for any issues outside of the Public Hearing.

Joe Aszталos of 118 Palmer Dr. He thanked the Board about the support of using the Kennedy Pool as it relates to the SCBS tanks for firefighters.

Jody Butterfield of 22 Chestnut St., gave a Public Service Announcement that Christmas in July event is coming and there is still a lot of the commemorative items available from the Village's 100<sup>th</sup> Anniversary.

**DEPARTMENT HEAD REPORTS:**

**Attorney Report:** (Robert Germain): Excused

**Engineer Report:** (Amy Franco): No report

**Parks and Recreation Department:** (Director A. Burkinshaw): He stated the following:

- Swimming pool age limit raised to 12 years old due to safety concerns.
- Summer Concert Series has already enjoyed 4 of 10 concerts.
- Thanked the Fire and Police Departments for being at the recent concert.
- Completed the first week of 5 weeks of summer camp.
- Two of the park libraries are up and have contact Books Van Go to fill them.
- Thanked Trustee Bolton for his continued support on the libraries.

**Codes Department:** (Director L. Nestell): He stated the following:

- 517-519 S. Main St. are being demolished next week.
- Meals on Wheels getting ready to start. Currently working on solar permits.
- 118 Grove confirmed final sale finished 10 days ago.
- New fire inspection software is going well.

**Fire Department:** (Fire Chief P. Brennan): He stated the following:

- Thanked Police Dept. and Codes for help with fire at Dominos.
- The Annual Swim BBQ Safety event was a success.
- New Demo Truck will be at Fire Dept. on Tuesday, July 15<sup>th</sup> at 6:00 p.m.
- Had second meeting with Senator Ryan. Toured addition to firehouse
- Fire Dept. still struggling with DASNY. Requested a new meeting with CHA to get project moving. Mayor Butterfield advised did hear from DASNY. \$390,000 for architectural services. DASNY has requested more modifications. Senator Ryan's office is assisting. Could be another 6-8 weeks.
- Fire Dept. has been busy being 10 days into July and has had 27 calls.



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Police Department:(Lieutenant Zak Misztal): He stated the following:

- Snap Shot – Month of June:
  - 1063 Calls
  - 271 Property Checks
  - 438 Traffic Stops – 8 DWI's
  - 19 Domestic Incidents
  - 16 Motor Vehicle Accidents
  - 16 Criminal Arrests
  - 10 Larcenies
- Continuing with community outreach – handing out pamphlets and educational material.
- Continuing with Crosswalk Safety outreach
- Bicycle Rodeo in less than a month from 10:00 a.m. – 12:00 p.m. at Lonergan Park.
- Operation Chill – Coupons for free Slurpee provided to children doing good deeds and at swimming pool. Initiative is part of Nationwide program through 7-11 Store
- Child ID's were done 2:30 p.m. thru 5:30 p.m. on 7-11 "Day".

Public Works Department: (DPW Sup't: Ed Ware): Absent

Clerk-Treasurer: (Village Clerk-Treasurer D. Kufel): She stated the following:

- Recently viewed new Codes Software, IWORQ, for Codes/Fire Inspections.
- Advised office short staffed due to illness.
- Requested that Board look into increasing stipend for Zoning and Planning members from \$50 to maybe \$125. Members are not utilized enough as they meet two times a year.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Bolton: He stated the following:

- Made motion to have his report verbatim. Motion was seconded by Trustee Wilmer. The motion was approved with Trustee Bolton, Trustee St. Germain, Trustee Wilmer and Deputy Mayor Gustafson voting all in favor of the same.

“To the North Syracuse Police Department, I want to express my deepest gratitude to each and every one of you for your unwavering dedication and service to the residents of the Village of North Syracuse. Your daily commitment to protecting our community, engaging in community policing and participating in village events does not go unnoticed. Our residents are truly fortunate to have such a devoted and professional group of individuals standing watch over them. I would like to take a moment to clarify the recent actions by the Board specifically the decision by three members not to approve your contract are in no way a reflection of how we feel about our police department. We hold your work and your commitment to public safety in the highest regard. As stewards of the village, it is our responsibility to make informed decisions that are in the best interest of both our employees and our residents. That becomes difficult when you are not given all of the necessary information to fully evaluate the financial and practical impacts of such agreements. That said, the Mayor, has approved and signed your contract agreement and we are pleased that we can now move forward together. Please continue to stay safe and thank you again for all you do for our village. Your service and dedication are deeply appreciated.



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So, moving on, because of the actions taken at the last Board meeting, I would like to provide some information to the public and to the police department. I am going to ask that you remember the date of May 22, 2025. As we continue to move forward, that's May 22, 2025. On May 22, 2025, when it was alleged by the Mayor that the contract was approved by the Board. On May 22, 2025, during Executive Session, when there was a vote that was supposedly taken, there was no vote. Was there an agreement made in Executive Session? Mayor Butterfield stated "no there was no vote taken in Executive Session." Bolton "so when we came out of Executive Session how did we vote on the contract?" Mayor Butterfield "And, I also object to your alleged. So I know what I said. Now it was told to me by someone who was at the meeting that you were looking down at your phone down on your lap and Trustee St. Germain was texting somebody when I made a motion. There was a first motion and it is in the minutes. You can read it and you said that you did not approve. A three to one vote to approve. Well, the first motion was and that was to extend the contract (1) more year. The next motion was by me. I have made clarification, not a change, a clarification, and I said, my motion is to approve the agreement with a clarification of one salary." "And it was voted 3 to one in favor. J. Bolton "On May 22, 2025?" Mayor Butterfield "On May 22, 2025." J. Bolton "Thank you."

On June 3, 2025, we received an email from the Mayor stating the agreement has been reached. Negotiations are over. On June 3, 2025, I sent an email to the Mayor saying, "Can you share the agreement? We will be voting next Thursday." Trustee St. Germain sent an email stating "What does everybody think about a work session to go over the specifics before it's time to vote?" We never had a work session. We never had a meeting. On June 4, 2025 at 10:12 a.m., Mayor Butterfield sent a message to everyone saying, "I left a message with Joe Ferrance to send over the finished agreement for distribution to the Trustees." That all occurred on June 3, 2025 and June 4, 2025. How could the contract have been approved and extended on May 22, 2025 when we didn't have the information? I received information from a Village Hall employee, I am to assume that the contract is a done deal with the Police Department on June 15<sup>th</sup>. Mayor can sign. I thought it might come up but it didn't in the last meeting. Okay, well he is planning to sign. No action taken, I guess. He said "the Board approved it on May 22, 2025 when you guys were in Executive Session. I am so confused. Chris wasn't there and couldn't vote because Robert said he wasn't present." I don't want to open a can of worms, but we don't have a new contract yet. We don't have a new contract on June 15, 2025 that was approved on May 22, 2025. Joe Ferrance sent it over on Thursday night and I saw a big problem with the health insurance. Couldn't sleep honestly. So, supposed to be revised. It is June 19<sup>th</sup> it has not come through yet. I keep checking. June 19<sup>th</sup>, 2025 at 3:40 p.m. Can't stand it. I'm waiting for Joe Ferrance to answer me. On three items, I have called him about at 11:00 a.m. on Wednesday and he has yet to call me back on the differences. I don't agree with and I even followed up with an email so that I have a paper trail and he hasn't yet answered me on that. Mayor just called me at the office. I told him this isn't right. He said he might call him. In bold letters, but why? The fact of the matter, I called and emailed questioning items. Why does the Mayor have to call him back? Yup, the saga continues. Maybe more to follow tomorrow. On an email that I sent to the Mayor and the Board and to Robert on June 27 and again on July 8<sup>th</sup> because I never received any answers back. Mayor, a few simple questions that deserve a clear answer. How could we have possibly intended to approve the contract on May 22, 2025 when your own email shows you didn't even have the final contract? Your email dated June 3, 2025 confirms this. On June 4<sup>th</sup>, you also stated you still didn't have the final agreement. So how, again, could we have knowingly approved the contract that no one, including you, hadn't seen. If the contract was truly approved on May 22, 2025, why did you add it to the agenda, then remove it, and then added it again to another meeting's agenda on June 12, 2025 and June 16, 2025. Why would the Village Clerk be calling and texting Trustees with concerns about the contract's contents last week and this week, if it was already finalized?

That took place on June 23, 2025 and June 24, 2025. As for the recorder not working or not being on, three Trustees and the Village Clerk have all confirmed that as recent as Monday, that week the contract was not complete and the Clerk was actively reaching out to Trustees about it. Mayor Butterfield "I want to clarify. There are adjustments that can be made and there in some of your language here. It is clear that there is a lack of understanding of how negotiations work. You just don't understand. J. Bolton "I understand" Mayor Butterfield "But you don't understand and you were not a part of the negotiating team. And then you get information from people, the information that you have been quoting is from a non-voting member. That's someone who is recording minutes, a non-voting member and you are treating it as gospel. The vote was already, the vote, the negotiating team had reached an agreement and I will agree with you that here's how negotiations work. Once the, when we voted on the 22<sup>nd</sup>, we approved changes that were made. And I know what I said. You can talk until you are blue in the face. I know what I said and it is reflected in the minutes. The next meeting you approved the minutes. So, you should have challenged it then. So, after the agreement was reached, we sent it to the police. The police approved it. They sent it to me on Friday before June 16<sup>th</sup>. I said "Joe, we need a clean agreement, full, clean agreement." On Monday, I sent it to the Board. Full, clean agreement. There were a couple



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of adjustments that needed to be made. I sent him a text or an email and I said, "I initialed my one spot and dated it. I said "this is accurate." Another one, I said "this is accurate." That is allowed in contract negotiations. There can be clarifications made. Then the police sent it to us signed, we had signed it. So, here we are with an agreement and then after I sent the report, you know, the agreement to the Trustees, you were the only one who responded to it. I said, "let me know what you think. Look it over." You're the only one that responded. When I answered the questions, you responded "thank you." It's all I heard. So, the next meeting, which was the last meeting, I said Well, I'm allowed. I have the right to sign. I am the only one that can sign contracts for the Village. Police agreed, the Board agreed. I said I can sign it, but after I sent you guys the document. He said ok, I will hold off. Let them vote. So, when Deputy Mayor made a motion to approve the agreement, and then the other three Trustees in attendance sat there and did not offer a second. I said something is up. The three of them got together. They are going to vote this down. So, I seconded it for discussion. During the discussion, you incorrectly told me that what I did was illegal. That I couldn't converse with one of the principles of the union. That's certainly allowed. I am the Chief Negotiation Officer. We went back and forth. We agreed. He signed it, I was ready to allow to let the Trustees say, okay, yes, we approve it, but then I got no second. He said they are going to harpoon me. "That's what you are going to do? Correct?" J. Bolton "Are you done?" Mayor Butterfield "No." J. Bolton "Are you asking me a question?" Mayor Butterfield "No, I am not asking this question, but what, so when the discussion was heading south, I said "you know what? It's approved, it's approved, I am signing it." So, I did. End of story. So, you can continue. Thank you.

John Bolton - As for the recorder not working or not being turned on, three Trustees and the Village Clerk have all confirmed that as recently as Monday of the week of June 23<sup>rd</sup>, 2025, the contract was not complete and the Clerk was actively reaching out to Trustees about it. To clarify, according to the person responsible for minutes, there wasn't anything wrong with the recorder. Due to the stressful situations surrounding the impressions set forth, the recorder was never turned on. At this point, this is no longer about you unilaterally signing an agreement, fully aware of the confusion, apparently hoping that the union wouldn't file unfair labor practice charges against you and the Village. I sent another follow-up email on July 4<sup>th</sup>, 2025 to the Mayor and to the Board and to Robert Germain and I included Fred Wilmer because he was on the Board at that time. Everyone, I received the following emails last night and wanted to communicate them to you. See email trail below. These dates don't match whatsoever. How could the Board have voted on May 22, 2025 when the union hadn't voted until June 3, 2025? There were still questions as to the Clerk Typist rates of pay and contents of the documents on June 3<sup>rd</sup>, 2025 with the union asking for clarification. Mayor Butterfield – That information that you shared was privileged information that was during the negotiations. You should not have sent. Whoever sent that to you, then you sent it on, that was wrong. But you can continue. J. Bolton – Regardless of what was remembered, what was said after Executive Session, this shows the union and the Board both hadn't seen the final document. Mayor Butterfield, I ask that you accept that you may have been mistaken and believing that the Board was voting on the entire contract and not just three topics. There is so much documented proof that you and the other person who voted yes may have been misinformed. Do you and this other person vote on things you haven't seen? Why would you both vote on a contract you both hadn't seen and didn't know the contents of? You may have known what was being proposed, but the other person had no idea unless you told them. These are emails that were allegedly sent to me incorrectly by someone. This one is from Joe Farrance dated June 3<sup>rd</sup>, 2025 at 8:05 a.m. Mayor Butterfield – "And that was to me." J. Bolton – "And numerous other people." Ahead of tonight's vote on the proposed agreement with the members of the police, can you clarify regarding the wage listed to the Clerk Typist position? The numbers shown appears to be different from what was originally proposed. Next to the 2024 wage, there is a note that reads "Correct GEB 5/28/25." Could you please confirm what this note is specifically? What this note means specifically? It would be helpful to clarify this before the membership cast their votes. That was sent on June 3<sup>rd</sup>, 2025 at 12:15 p.m. Mayor Butterfield – "Yes this is the document I sent over. J. Bolton - I am not sure if the May 28, 2025 is the date or something else. Just looking for clarification. Once again, this shows that as of June 3<sup>rd</sup>, 2025 the contract was still not done. Well, the contract had not been seen by the entire Board.

In closing, the contract took over a year to complete, has been voted on by the Mayor and the Deputy Mayor and signed by the Mayor. None of the remaining three Trustees had any knowledge of the contents of the contract on May 22, 2025. So, they didn't vote. The Mayor explained to certain members of the Board that he wanted this agreement signed because if it wasn't, the union had threatened to file unfair labor practice charges against the Mayor which would cost thousands of dollars, which would be significantly more than the cost of the contract.

During last week's meeting, the Mayor alleged personal animus on the Board. Personal animus refers to a strong, often prejudiced feeling or dislike or hostility directed towards a specific individual or group. It implies a deep-seeded ill will, potentially stemming from past experience or perceived sites. Essentially, essentially, it's a personal, negative bias that influences one's attitude and actions. As



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the Mayor and CEO of the Village, I would think if you feel this way, you would want to try and fix it. After consulting with legal counsel, representatives from New York State Conference of Mayors and elected officials, the Office of the Controller and the Attorney General's office, this matter is closed, so as not to put excessive financial burden on the village. That's the end of my report.

**Trustee St. Germain:** Trustee St. Germain made the motion to have her report be verbatim. Motion was seconded by Trustee Wilmer. The motion was approved with Trustee St. Germain, Trustee Wilmer, Dep. Mayor Gustafson and Trustee Bolton all voting in favor of the same. She stated the following:

"Okay, I am not going to read specifics, but I do want to follow up after Trustee Bolton. I feel that the citizens don't really, they didn't really know what was going on. Neither did we. Um, as for the Police Department, I work for the Baldwinsville Police. I know first hand how lucky we are to have the police in our pockets. They're here in minutes to resolve issues to, you know, prevent a tragedy. We appreciate you. The non-verbal actions of the Board last meeting were not anything against the Police Department and I would hope that no one in the Police Department, or any other department would ever put their signature on a document that they had not seen in its entirety. That is the reason for the three Trustees to remain silent. May 22<sup>nd</sup> is an important date. It's a date that I will remember. We did not see that entire contract. We had no recording of the meeting that we had when we came out of Executive Session that we went to discuss three topics only. Three topics only. I will never not read every and or but in any document anymore. I will never assume that I think that it's what it should be. Never. One word in that contract or in that meeting minutes, in those meeting minutes. It said agreement. It didn't say contract. I am not sure why it didn't say contract because that's what you're voting on – it said agreement. It should have said changes because we went into Executive Session to discuss three changes and up until the Monday evening, late afternoon of the Thursday Board Meeting did we still not have everything in its entirety? I would never put my John Hancock on anything that I had not seen in its entirety and I don't think anybody should be able to or expect any of us to. Three trustees not related to each other. Don't do the same jobs. We are board members. We're elected officials. We're here to represent the citizens. We're here to say the right thing. Do the right thing. It's been referenced twice now that I was texting on my phone during Executive Session, which Executive Session shouldn't be discussed anyway that the Mayor has said before. Mayor Butterfield: "No, no, no not Executive Session. When we went back into the regular board meeting." Trustee St. Germain: "Okay, well, I can attribute my texting during Executive Session and afterwards, to a Trustee that unfortunately, due to work responsibilities, was not able to be there. So, to keep him informed with what was going on. So." Mayor Butterfield: "Makes Sense." Trustee St. Germain: "When we left the meeting last week, I was sad, I was mad, I was disheartened. There was really nothing that we could do other than to sit, to stay, to maybe let everyone know that there's an issue. It made us look like we were against the Police Department. Which we never have been. Me, I work in the Police Department, I work with them first hand. If I'm not rolling over and saying "go ahead," you gotta think about it at least a little bit, just a little bit. So as for the police, please nothing that we did or said or acted or looked like was anything bad. It has nothing to do with the reflection on the Police Department. We want the police department. We love the police department. You're good for the village. You're good for everyone. We were forced, we were forced to do what we did and here we are still sitting. So, we wouldn't want any kind of unfair labor practice brought against the Board or the Mayor or anyone. I'm trying to think of why, during that meeting, we sat across from the Union Rep, Joe Ferrance, and some of the police department representatives. I'm not sure why that was. Was it because they thought it wasn't going to get signed? Were they going to applaud when it did? I'm not sure what the reason was but it was very uncomfortable. So, as for the way that I feel, that you felt towards us that evening (facing the Mayor), I feel sad about that. We are all unique. We're all different. We're not going to always agree. But we have to respect each other's non-uniformity sometimes; and things aren't directed against you or you or anyone specific, but here we sit. We are divided. We are divided right now. Excuse me? Unknown voice in audience "I can't hear right now. There is a lot of background noise. Trustee St. Germain: I'm sorry. Unknown voice: "No" Trustee St. Germain "Is there something that someone needs to say to what I'm saying?" said Trustee St. Germain. A representative from Sen. Christopher Ryan's office said "I have a question, when did you see the final contract?" No, we haven't." Mayor Butterfield: "No, I gave you the contract. I sent it. I sent the contract on Monday, 10 days before the last meeting." Trustee St. Germain: "With still questions on getting." Mayor Butterfield: "No, there were no questions." Trustee St. Germain: "Okay." Unknown voice from audience "So everyone should have seen the final contract correct?" Mayor Butterfield: "Please be quiet over there. No more chatter. From anybody. Go, continue." Trustee St. Germain: "Okay, I, I guess I'll just wrap it up to say that the Mayor has signed the contract. We need to move forward. Um, It's solely signed. If there is anything going forward that someone is not happy with or has questions with. I respectfully refer you to the Mayor. Uh, other than that, I hope that we can move forward in a positive way and not let anything like this happen again. That's my report. Thank you.

**Trustee Wilmer:** He stated the following:

- Thanked all voters for voting for him and participating in all elections.
- Thanked Jody Butterfield for her assistance with his election.



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Deputy Mayor Gustafson: She stated the following:

Explained that her disagreement with pool fees has no reflection on Fire Department

MAYOR'S REPORT: Mayor Butterfield stated the following:

- Comp. Plan -Should be finished by September. Plan will last 20 years. Next meeting 7/17/2025.
- Tap Grant - Sidewalks being continued. Waiting on preliminary designs. Payment was made.
- Arts Grant – In progress. Working on finishing up.
- New Grant Opportunity – Community Development. Focuses on Health for Youth and Older Adults. May be used to repair or purchase new elevator in Community Center.
- Toll Road – Schoolhouse looks great. Has new sidewalk, painted and new roof coming.
- Sidewalks on Wells Ave and South Bay Road continue.

Trustee Wilmer made a motion to adjourn at 6:44 PM. The motion was seconded by Trustee Bolton. The motion was approved with Dep. Mayor Gustafson, Trustee St. Germain, Trustee Wilmer and Trustee Bolton all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk-Treasurer



Village of North Syracuse  
Regular Board Meeting  
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**Exhibit "A"**

**Annual Meeting Information – 7/10/25 (Adopted 7/10/2025)**

**New Term:** Fred Wilmer (Expires 7/2029), Lou Ann St. Germain (Expires 7/2029)

**Personnel Appointments:**

Historian – Alfred W. (Bill) Fergerson  
Director of Parks and Recreation – Anthony Burkinshaw (no harm no foul to reappoint but not legally required)  
Codes Enforcement Officer – Larry Nestell (no harm no foul to reappoint each year but not legally required)  
Village Clerk-Treasurer – Dianne Kufel (no harm no foul but only every 2 years)  
Deputy Village Clerk –Treasurer – Diane Ilacqua (no harm no foul but only every 2 years)  
DPW Superintendent – Ed Ware (depends on date this position was created – no harm/no foul to reappoint)  
Police Chief – Chance Fieldson (no harm no foul to reappoint but not legally required)  
Signatories-Mayor, Clerk/Treasurer, Dep. Clerk Treasurer  
Attorney – Germain & Germain  
Engineer – CHA (CHA)  
Official Newspapers – Eagle Newspaper (Star Review) and Post Standard  
Depositors – M&T Bank, Solvay Bank  
Official Insurance Co. – Eastern Shores – NYMIR and Comp. Alliance for W/C  
Village Auditors – The Bonadio Group and Michael Benn and Company (LOSAP)

**Policies/Handbooks-**

Police Reform (Adopted 3/25/2021)

Emergency Operations Plan

**allow approval of up \$1,000 for the fiscal year – for Clerk and Deputy Clerk to cut checks.**

Procurement Policy – Same as last year

Personnel Policy – Same as last year

Sexual Harassment Policy – Modified 8/25/22 – **Modified 6/27/2024**

Travel Policy – New 6/27/2019

Fund Balance Policy – Same as last year

Investment Policy – Same as last year



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Mileage Reimbursement Federal Rate (IRS) **.70** cents per mile as of **January 1, 2025**

Board Meeting Dates – 2<sup>nd</sup> Thursday of each month @ 5:30 PM and the 4<sup>th</sup> Thursday of each month @ 5:30 PM at the Community Center unless otherwise noted.

Zoning Board of Appeals Meetings – 1<sup>st</sup> Thursday of the Month

Planning Commission Meetings – 3<sup>rd</sup> Thursday of the Month

Standard Work Day – Clerk-Treas./Dep.Clerk-Treas. F/T P/T 7 Hours Standard Work Day

Codes Dept. FT PT	7 Hours Standard Work Day
DPW-Highway Dept. Firehouse Caretaker	8 Hours Standard Work Day
Elected Officials	6 Hours Standard Work Day
Parks Dept. (Inc. Clerical/Seasonal FT PT)	7 Hours Standard Work Day
Police Off/Dispatch Aids/Admin Aid	
Incl. Part Time Officers	8 Hours Standard Work Day

Audit Committee – Deputy Mayor Gustafson and Clerk-Treasurer Dianne Kufel

**Liaison Appointments:**

Zoning Board of Appeals – Dep. Mayor Gustafson	Fire Dept.-Trustee John Bolton
Planning Commission – Trustee <b>Fred Wilmer</b>	Parks – Trustee Fred Wilmer
Public Safety (Police) – Mayor Butterfield	Codes Dept. – Trustee LouAnn St. Germain
Clubs and Organizations – Mayor Gary Butterfield	DPW Highway – Dep. Mayor Gustafson
Chamber of Commerce – Mayor Gary Butterfield	

**Planning Commission:**

**Chairman**

Gregg Lancette 3 Year Appointment Expires 7/01/2026

**Members**

Jeff Bachstein 3 Year Appointment Expires 7/01/2027

~~Paul Kolodzie~~ Beckett, Mike **New Term** 3 Year Appointment Expires 7/01/2027

~~Emily Sharp~~ **New Term** 3 Year Appointment Expires **7/01/2025 Need**

**Candidate**

Vera Desimone 3 Year Appointment Expires 7/01/2026



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Connie Irick	<b>New Term</b>	3 Year Appointment Expires 7/01/2028
Lisa Lioto	<b>New Term</b>	3 Year Appointment Expires 7/01/2028

***Alternate***

Darlene Piper		3 Year Appointment Expires 7/01/2026
Sam Mondello		3 Year Appointment Expires 7/01/2026

**Zoning Board of Appeals:**

***Chairman***

David Robinson	<b>New Term</b>	5 Year Appointment Expires 7/01/2030
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***Members***

Jeff St. Germain		5 Year Appointment Expires 7/01/2028
Jeff Spenard		5 Year Appointment Expires 7/01/2026
Jack Gaiser		5 Year Appointment Expires 7/01/2027
Jake Bunton	<b>New Term</b>	5 Year Appointment Expires 7/01/2030

***Alternate***

John Coleman		5 Year Appointment Expires 7/01/2026
Mary Hewitt		Replaced J. Coleman/Appointed 9/12/2024 Exp. 7/01/2026

**Committee Appointments:**

**Public Safety Committee Members:**

Dep. Mayor Pat Gustafson	Police Chief Chance Fieldson
	Codes Enf. Officer – Larry Nestell
Jack Gaiser	Fire Chief Pat Brennan
DPW Superintendent – Ed Ware	Parks Director – Anthony Burkinshaw

**Disaster Plan Committee Members**

Mayor Gary Butterfield	Dep. Mayor Pat Gustafson
Dianne Kufel – Clerk Treasurer	Fire Chief Pat Brennan



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Codes Enf. Officer – Larry Nestell  
Matthew Conti – Director of Transportation

Police Chief Chance Fieldson  
Evan Grenier/Operations – NAVAC

*MS-4/Stormwater Compliance Committee*

Mayor Gary Butterfield  
Chairman of Planning Commission Gregg Lancette  
Codes Enf. Officer – Larry Nestell  
Village Attorney – Germain & Germain  
Village Engineer – Kristy Harris  
Village Clerk/Treasurer Dianne Kufel  
DPW Superintendent – Ed Ware

*Board of Ethics:* (5 Members)

Mayor Gary Butterfield  
Dave Robinson  
Ken Ryan

Chris Palma  
Doug Hummel

*\*Housing Authority Members:*

Chairperson Pat Ferguson		Renew in 2029
Pat Gustafson		Renew in 2028
John Canorro	<b>New Term</b>	<b>Renew in 2030</b>
Dianne Kufel (Replacing D. Browning)		Renew in 2026
Tim Walker		Renew in 2027

*Annual Public Comments on MS4:*

No need to do this anymore (as per CHA)





