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July 17, 2024

Tracy Cosilmon, Town Clerk  
8236 Brewerton Road  
Cicero, New York 13039

Re: North Area Meals On Wheels- Applicant  
413 Church St., North Syracuse, NY 13212

Dear Town Clerk Cosilmon:

As required by the New York State General Municipal Law, the Village of North Syracuse hereby notifies you of a pending project that is located within 500' of the municipal border of the Village of North Syracuse, Town of Clay and Town of Cicero.

Please be advised under the Village of North Syracuse Code, the property located at 413 Church St. (Tax ID. No. 022.-02-01.1/022.-02-01.2) known as North Area Meals On Wheels, which is zoned R-9 (Residential). Applicant Proposing Rear 2,400 sq. ft. expansion, requests: (3) Area Variances: 1) Per §240-8 E. (2)(b)[1] Nonresidential Lot and structure requirement for Principal structure Side yard setback: Code requires: One side: 30'; requesting to reduce side setback rear west corner down to 27.7'. 2) Per §240-8 E, (1)(b) Nonresidential Lot and structure requirements Lot Width: Code requires: Width, minimum: 200'; requesting to reduce Lot Width down to 154.5' Lot Width. 3) Per § 240-29 C. (4) Off-street parking requirements for places of public assembly: Code requires a total of 74 office street parking spaces; requesting to reduce it down to 52 total off street parking spaces.

The Village Zoning Board of Appeals shall conduct a meeting to review the proposal on August 1<sup>st</sup>, 2024 commencing at 5:00 PM and to be held at the North Syracuse Community Center at the corner of South Bay Road and Centerville Place in the Village, unless otherwise specified.

**The public will be allowed to attend** the meeting, however, the public is encouraged to offer its written comments in one of three of the following ways: Email: [codes@northsyracuse.ny.org](mailto:codes@northsyracuse.ny.org), Fax: (315) 458-5079 Attn: Codes Dept., or Mail: Village of North Syracuse Planning Commission, 600 South Bay Road, North Syracuse, NY 13212; to be remitted no later than July 31<sup>st</sup>, 2024 by 10:00 a.m. All comments will be entered into the record and distributed to all the Board members. All meetings of the Village will be recorded and later transcribed. The transcriptions will be made available online upon review.

For further information please contact the Village Codes Department at (315) 458-4763 during normal business hours.

We have not noticed businesses or residents in your area. Please feel free to do so if you so desire. Should you have any questions or require additional information, please contact the Village of North Syracuse Codes Office.

Sincerely,

Pearl Fuller, Codes Department

Cc: Nicholas Rohm, Codes Enforcement Officer  
Planning Commission