

**Village of North Syracuse**  
Codes Enforcement Department  
600 S. Bay Road, North Syracuse, NY 13212  
315-458-4763

**CODE ENFORCEMENT COMPLAINT FORM**

DATE: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

COMPLAINANT: **(YOUR NAME AND SIGNATURE ARE REQUIRED AND MUST BE COMPLETED)**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

DAYTIME TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COMPLAINT PROPERTY:

ADDRESS: \_\_\_\_\_

LOCATION OF COMPLAINT: \_\_\_\_\_

IS THIS A NEIGHBOR? YES: \_\_\_ NO: \_\_\_

NATURE OF COMPLAINT: **(PLEASE CIRCLE ONE)**

BUILDING CONDITION      UNREGISTERED VEHICLE      WEEDS/TALL GRASS      JUNK  
SIGN ISSUE      UNPERMITTED WORK      UNSAFE STRUCTURE      OTHER

DETAILED DESCRIPTION OF COMPLAINT:

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**ISSUES CODE ENFORCEMENT CAN NOT ADDRESS:**

-Emergency situations Dial 911  
-Disputes between neighbors (Civil Matters)  
-BLACK MOLD

SIGNATURE AUTHORIZATION TO ENTER **YOUR PROPERTY** TO INVESTIGATE COMPLAINT:

SIGNATURE OF COMPLAINANT: \_\_\_\_\_