

## VILLAGE OF NORTH SYRACUSE

## Abstract of Unaudited Vouchers

## GENERAL FUND

Total Claims: \$92,519.03

04/25/2024

Number 024

Voucher #	Claimant	Account #	Amount	Check	Date
1613	ONONDAGA COUNTY MAYORS ASSOC. MAYORS MTG - 4/17 - DEPUTY MAYOR GUSTAFSON	A1010.466	20.00	43492	04/17/2024
1613	ONONDAGA COUNTY MAYORS ASSOC. MAYORS MTG - 4/17 - MAYOR BUTTERFIELD	A1210.466	20.00	43492	04/17/2024
1613	ONONDAGA COUNTY MAYORS ASSOC. MAYORS MTG - 4/17 - D. KUFEL	A1325.466	20.00	43492	04/17/2024
1614	NYS UNEMPLOYMENT INSURANCE REG #04-61369 7/UNEMPLOYMENT/D. MALLARO - 1ST QTR 2024/DUE 4-30	A9050.8	84.88	43493	04/22/2024
1615	HERALD PUBLISHING CO., LLC INV. 1366264/LEGAL NOTICE/PUBLIC HEAR/TAX LEVY - LOCAL LAW 2	A1410.463	28.11		
1615	HERALD PUBLISHING CO., LLC INV. 1366264/LEGAL NOTICE/WORK SESSION 3/7/24	A1410.463	26.62		
1615	HERALD PUBLISHING CO., LLC INV. 1366264/LEGAL NOTICE/PUBLIC HEAR/2024 FUND REQ COMM DEV	A1410.463	27.54		
1616	ALL SEASON TEXTILE SRV INC INV. 1048440/PARKS528/FLOOR MATS - VILLAGE HALL	A1620.447	92.70		
1616	ALL SEASON TEXTILE SRV INC INV. 1046660/FD313/HALL RUNNERS	A3410.445	53.30		
1616	ALL SEASON TEXTILE SRV INC INV. 1048441/FD313/HALL RUNNERS	A3410.445	53.30		
1616	ALL SEASON TEXTILE SRV INC INV. 1048440/PARKS528/FLOOR MATS - COMM. CTR.	A7181.445	34.75		
1617	AXON ENTERPRISES INC INV. INUS237785/TASERS - ANNUAL PAYMENT	A3120.23	2,008.62		
1618	BONNET SALES & SERVICE INC. INV. 727-11248/DPW24097/DPW OVERHEAD DOOR - EMERGENCY REPAIR	A5110.445	1,050.50		
1619	CLIFTON RECYCLING INC. MARCH 2024/DPW24100/HAULING & TIPPING 9 BRUSH LOADS	A8160.417	315.00		
1620	COMMUNITY MEDIA GROUP LLC INV. 354770/LEGAL NOTICE/PUBLIC HEAR/2024-25 TENTATIVE BUDGET	A1410.463	25.27		
1621	CYNCON EQUIPMENT INC INV. 94889/DPW24102/FRONT GLASS RUBBER	A5142.475	295.75		
1621	CYNCON EQUIPMENT INC INV. 94890/DPW24084/WINDSHIELD GLASS - BOMBARDIER	A5142.475	699.37		

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1622	DRULYK CONSTRUCTION INC PAY APP #6/PAV. & ENTRANCE THRU 2/29 -87% COMPLETE	A7181.28	5,760.45		
1623	GLADD SECURITY INC INV. 57601 - PARKS 517/448/PARTS/LABOR TO INSTALL HANDICAP DOOR/COMM CTR	A7181.23	5,633.00		
1624	GRAINGER INC INV. 9072640932/FD316/TOOL BAGS- CHAIN STRAP CARRY BAGS	A3410.417	145.90		
1625	HARBOR FREIGHT TOOLS INV. 332464a7/PARKS529/GLOVES & TRASH BAGS FOR EARTH DAY	A7110.27	76.96		
1626	SEAN KOSMA INV. 197/PARKS522/ELECTRICAL WORK TO INSTALL AUTO DOOR/CC	A7181.28	540.00		
1627	DR. TIMOTHY KALTALER 3/5/24/DENTAL SERVICES/FBO A. DESIMONE	A9060.84	161.60		
1628	MAGUIRE DODGE RAM SYRACUSE LLC INV. 80387DS/UNMARKED CHARGER - EBRAKE REPAIR PARTS	A3120.476	34.80		
1628	MAGUIRE DODGE RAM SYRACUSE LLC INV. 80371DS/UNMARKED CHARGER - EBRAKE REPAIR PARTS	A3120.476	47.55		
1629	MITCHELL REPAIR INFORMATION CO INV. 30803510/RENEW SUBSCRIPTION - 12 MONTHS/POLICE PORTION	A3120.413	1,800.00		
1629	MITCHELL REPAIR INFORMATION CO INV. 30803510/DPW24038/RENEW SUBSCRIPTION/12 MONTHS DPW PORTION	A5110.476	3,408.00		
1630	MOTOROLA SOLUTIONS INC INV. 8281810239/ENCRYPTION SOFTWARE FOR PORTABLE RADIOS	A3120.445	2,416.88		
1631	GENUINE PARTS COMPANY INC 4719-837228/UNMARKED CHARGER/EBRAKE REPAIR/PARK BRAKE CABLE	A3120.476	35.99		
1631	GENUINE PARTS COMPANY INC 4719-838896/FD317/3 QTS MOTOR OIL/C-3 OIL CHANGE	A3410.476	20.97		
1631	GENUINE PARTS COMPANY INC 4719-838054/FD314/ADHESIVE REMOVAL WHEEL	A3410.476	45.99		
1632	NAVAC INV. 23924/FD311/BLS TRAINING/CPR TRAINING - T.	A3410.466	15.00		

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	WEYER				
1633	NSCS-TREASURER MARCH 2024/POLICE UNLEADED	A3120.471	1,932.67		
1633	NSCS-TREASURER FIRE DEPT/UNLEADED	A3410.471	969.83		
1633	NSCS-TREASURER FIRE DEPT/DIESEL	A3410.474	610.75		
1633	NSCS-TREASURER DPW/UNLEADED	A5110.471	545.35		
1633	NSCS-TREASURER DPW/DIESEL	A5110.474	1,772.09		
1633	NSCS-TREASURER PARKS UNLEADED	A7020.471	135.22		
1634	OCRA DPW24101/HAULING/TIPP - MARCH BULK & 7 MATTRESSES	A8160.417	780.15		
1635	ONONDAGA COUNTY PLANNING MARCH 13 SYMPOSIUM - (2) ZONING BOARD MBRS	A8010.466	170.00		
1635	ONONDAGA COUNTY PLANNING MARCH 13 SYMPOSIUM - 5 PLANNING BOARD MBRS	A8020.466	425.00		
1636	O'REILLY AUTO ENTERPRISES LLC INV. 6035-153127/UNMARKED CHARGER - EBRAKE REPAIR PARTS	A3120.476	521.42		
1637	PLANK ROAD PRINTING INV. 68602/TIMESHEETS/MAILBOX & LOCKER TAGS - K. NGUYEN	A3120.417	181.00		
1637	PLANK ROAD PRINTING INV. 68698/FD318/3 BOXES BUSINESS CARDS - NEW CHIEF/OFFICERS	A3410.417	82.00		
1638	POST STANDARD INV. 36800-21553156/5-WK SUBSCRIPTION - VILL. HALL	A1210.418	49.95		
1639	CHARTER COMMUNICATIONS #099975901/APRIL PHONE SERVICE - VILLAGE HALL	A1620.421	30.28		
1639	CHARTER COMMUNICATIONS #143584801/DIGITAL ADAPTERS - PD CHIEF'S OFFICE & CONF. RM.	A3120.421	17.69		
1639	CHARTER COMMUNICATIONS #099975901/APRIL PHONE SERVICE - POLICE	A3120.421	30.24		
1639	CHARTER COMMUNICATIONS #099975901/APRIL PHONE SERVICE - CODES	A3620.421	30.24		

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1639	CHARTER COMMUNICATIONS #099975901/APRIL PHONE SERVICE - DPW	A5110.421	30.24		
1639	CHARTER COMMUNICATIONS #099975901/APRIL PHONESERVICE - PARKS OFFICE	A7020.421	30.24		
1640	SYRACUSE HAULERS INC INV. 61980 - 2/13-2/14/DUMPSTER/TRASH REMOVAL FEES - 115 CHESTNUT ST	A3410.28	484.79		
1640	SYRACUSE HAULERS INC INV. 76422/FEB. DUMPSTER RENTAL - 115 CHESTNUT ST	A3410.28	108.34		
1640	SYRACUSE HAULERS INC INV. 27649 - 1/18-1/31/DUMPSTER/TRASH REMOVAL FEES - 115 CHESTNUT ST	A3410.28	456.68		
1640	SYRACUSE HAULERS INC INV. 55575 - 1/29-2/5/DUMPSTER/TRASH REMOVAL FEES - 115 CHESTNUT ST	A3410.28	2,289.99		
1640	SYRACUSE HAULERS INC INV. 49021 - 1/24-1/25/DUMPSTER/TRASH REMOVAL FEES - 115 CHESTNUT ST	A3410.28	731.88		
1640	SYRACUSE HAULERS INC INV. 60007 - 2/8/DUMPSTER/TRASH REMOVAL FEES - 115 CHESTNUT ST	A3410.28	660.72		
1641	SYRACUSE HAULERS INC INV. 62202/TRASH/RECYCLE CONTRACT/APRIL 2024	A8160.444	45,173.92		
1641	SYRACUSE HAULERS INC INV. 62902/OVER AND ABOVE CONTRACT FUEL/DEC 2023-JAN 2024	A8160.444	1,663.87		
1642	SYRACUSE SIGNAL SYSTEMS, INC. INV. 1223/1ST QTR 2024/MAINT-TRAFFIC SIGNALS/S.BAY--CTRVILLE	A3310.4	675.00		
1643	UNITED AUTO SUPPLY INC INV. 14-549291/UNMARKED VEHICLE - ABS WHEEL SPEED SENSOR	A3120.476	18.37		
1643	UNITED AUTO SUPPLY INC INV. 14-548971/UNMARKED CHARGER - EBRAKE REPAIR PARTS	A3120.476	111.04		
1643	UNITED AUTO SUPPLY INC INV. 14-548886/UNMARKED CHARGER - EBRAKE REPAIR PARTS	A3120.476	247.23		
1643	UNITED AUTO SUPPLY INC INV. 14-549111/UNMARKED CHARGER - EBRAKE REPAIR PARTS	A3120.476	50.85		

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1643	UNITED AUTO SUPPLY INC INV. 14-549064/UNMARKED CHARGER - EBRAKE REPAIR PARTS	A3120.476	14.37		
1643	UNITED AUTO SUPPLY INC CM. 14-549622/UNMARKED CHARGER - CREDIT FOR PARTS RETURNED	A3120.476	-86.54		
1643	UNITED AUTO SUPPLY INC INV. 14-549308/UNMARKED CHARGER - EBRAKE REPAIR PARTS	A3120.476	78.88		
1643	UNITED AUTO SUPPLY INC INV. 14-550302/DPW24104/KLEEN DEF 2.5 GAL.	A5110.475	142.50		
1643	UNITED AUTO SUPPLY INC INV. 14-550455/DPW24107/UNIT 15: SPIN-ON HYDRAULIC	A5110.475	13.53		
1644	VERIZON #755-975-816-0001-78/FIOS - VILLAGE HALL 4/16-5/15/24	A1620.449	182.38		
1644	VERIZON #957-253-950-0001-98/FD STA. 2 - PHONES 4/13-5/12/24	A3410.421	131.01		
1644	VERIZON #652-958-496-0001-83/FIOS INTERNET - STA. 2 - 4/10-5/9/24	A3410.427	99.00		
1644	VERIZON #255-744-978-0001-69/LONERGAN WIFI 4/4-5/3/24	A7110.446	109.99		
1644	VERIZON #157-037-880-0001-80/HERITAGE PARK WIFI 4/4-5/3/24	A7110.446	120.99		
1644	VERIZON #556-259-119-0001-56/COMMUNITY CTR WIFI 4/17-5/16/24	A7181.421	108.99		
1645	W.B.MASON CO., INC INV. 245816780/(4) 5-GAL. WATER JUGS AND DEPOSITS	A1620.230	50.72		
1645	W.B.MASON CO., INC CM. 2673956/CREDIT FOR 4 WATER JUGS	A1620.230	-24.00		
1645	W.B.MASON CO., INC INV.245852162/WATER JUGS (6)	A3120.400	113.94		
1645	W.B.MASON CO., INC CM. 2678701/CREDIT FOR 6 WATER JUGS	A3120.400	-36.00		
1646	AMAZON CAPITAL SERVICES #1KFK-NGVX-CKVF/RIFLE SCOPE BATTERIES	A3120.21	26.97		

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1646	AMAZON CAPITAL SERVICES #1C3Y-3GLL-JJ10/WALL MOUNT - CHIEF'S OFFICE	A3120.400	14.98		
1646	AMAZON CAPITAL SERVICES #MTT-NM7T-1FD4/WALL FILE *& SAFE	A3120.400	73.33		
1646	AMAZON CAPITAL SERVICES #1WH9-LFF3-D4GK/FD312/LIFT MASTER DOOR REMOTE	A3410.445	31.00		
1646	AMAZON CAPITAL SERVICES #1D7W-KRX3-V411/PARKS525/COFFEE CUPS/LAMINATING SHEETS	A6772.419	82.98		
1646	AMAZON CAPITAL SERVICES #1GJW-K4KY-PMJV/PARKS525/SWISS MISS HOT CHOCOLATE MIX	A6772.419	6.31		
1646	AMAZON CAPITAL SERVICES #1W6X-X9LJ-DN9P/1 CASE BEVERAGE NAPKINS	A6772.419	43.64		
1646	AMAZON CAPITAL SERVICES #1GJW-K4KY-PMJV/PARKS525/SWISS MISS HOT CHOCOLATE MIX	A7020.441	27.99		
1647	DRIVER'S VILLAGE, INC INC. 3129680/1/CHIEF VEHICLE - RECALLS & NYS INSPECTION	A3120.476	21.00		
1648	UNITED UNIFORM CO, INC INV. 1021-485776/BAKER - JACKET	A3120.412	149.99		
1649	HEIDELBERG MATERIALS NORTHEAST INV. 4445461/CRUSHER RUN FOR 115 CHESTNUT ST	A3410.28	197.26		
1649	HEIDELBERG MATERIALS NORTHEAST INV. 4445461/CRUSHER FUN FOR STORM DRAIN WORK	A8140.4	194.72		
1650	ANTHONY BURKINSHAW APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A7020.425	50.00		
1651	DIANNE KUFEL APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1325.418	50.00		
1652	NICHOLAS ROHM APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3620.425	50.00		
1653	EDWARD WARE APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL'	A5110.425	50.00		
1654	GARY BUTTERFIELD APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON	A1210.421	50.00		

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	PERSONAL				
1655	PATRICIA GUSTAFSON APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1010.425	50.00		
1656	LOU ANN ST. GERMAIN APRIL 2024/REIMBURSE CELL PHONE/BUSINES ON PERSONAL	A1010.425	50.00		
1657	RICHARD ALLEN PARTIAL APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	25.00		
1658	JOZSEF ASZTALOS APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	50.00		
1659	JOHN LINNERTZ PARTIAL APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	25.00		
1660	CHANCE FIELDSON APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3120.425	50.00		
1661	PATRICK BRENNAN PARTIAL APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	25.00		
1662	BREVIN NICHOLSON PARTIAL APRIL 2024/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	25.00		
1663	KYLE SMITH REFUND SECURITY DEPOSIT/COMM CTR 4/13/24	A2410	150.00		
1664	KATHERINE WISNIEWSKI REFUND SECURITY DEPOSIT/COMM CTR 4/14	A2410	150.00		
1665	BRIAN ATKINS REFUND SECURITY DEPOSIT/COMM CTR 4/14	A2410	150.00		
1666	ACCESS CNY REFUND SECURITY DEPOSIT/COMM CTR 4/5	A2410	150.00		
1667	MEAGHAN FRESINA REFUND SECURITY DEPOSIT/COMM CTR 4/6	A2410	300.00		
1668	JESSICA BUCK REFUND SECURITY DEPOSIT/COMM CTR 4/7	A2410	300.00		
1669	LAUREN BOWERS REFUND SECURITY DEPOSIT/COMM CTR 4/7	A2410	150.00		
1670	ADT SECURITY CORPORATION INV. 154487489/FIRE INSPECT FEE/VILL HALL 5/1-5/31	A1620.444	48.74		

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1670	ADT SECURITY CORPORATION INV. 154487488/FIRE INSPECT FEE/DPW 5/1-5/31	A5110.445	48.74		
1670	ADT SECURITY CORPORATION INV. 154487490/FIRE MONITOR FEE/DPW 5/1-5/31	A5110.445	23.62		
1671	PITNEY BOWES BANK INC. #8000-9090-1132-5797/BALANCE DUE - FEB. 23 POSTAGE REFILL AT MACHINE	A1620.452	33.92		
1672	TRUST & AGENCY TRANSFER A-TA/LIFETIME BENEFIT ADM FEE - APRIL 204	A9060.8	99.00		
1673	GUARDIAN #240415-006674/LIFE INS/CSEA MBRS PER CONTRACT 4/15/24-4/14/25	A9045.8	1,159.24		
1674	KYLE STORMS 4/4 -118 WILSHIRL DR-TRAPS SET/PULLED. NO ACTIVITY	A3520.458	200.00		
1674	KYLE STORMS 4/4 - 244 SHAVER AVE - 1 SKUNK REMOVED	A3520.458	275.00		
1674	KYLE STORMS 4/6 - 108 WILSHIRL DR - 1 WOODCHUCK REMOVED	A3520.458	275.00		
1674	KYLE STORMS 4/4 - 102 GEORGE ST - 1 SKUNK REMOVED	A3520.458	275.00		
1674	KYLE STORMS 4/9 - 115 FERGERSON AVE - 1 RACCOON REMOVED	A3520.458	275.00		
<b>Total:</b>			<b>92,519.03</b>		





[www.northsyracuse.ny.org](http://www.northsyracuse.ny.org)

February 8, 2024

Hon. Kathy Hochul  
Governor, State of New York  
New York State Capitol  
Albany, NY 12242

RuthAnne Visnauskas  
Commissioner & CEO  
New York State Homes and Community Renewal  
641 Lexington Avenue  
New York, NY 10022

Re: Pro-Housing Community Letter of Intent

Dear Governor Hochul & Commissioner Visnauskas,

As the Chief Executive Officer of the Village of North Syracuse, I hereby submit our letter of intent to be recognized by New York State as a "Pro-Housing Community."

The Village of North Syracuse looks forward to working with New York State Homes and Community Renewal to compile and submit the essential information needed to certify our participation.

I look forward to continuing a partnership to address the housing needs in our Community.

Sincerely,

Gary Butterfield  
Mayor, Village of North Syracuse





Village of North Syracuse  
Regular Board Meeting  
Thursday, February 8<sup>th</sup>, 2024 5:28 PM

**Trustee Strong:** He stated the following:

- Thanked Codes Enf. Officer for quick turnaround on noncompliant flag in front of Dominos
- Brolex: Rec'd packet, did you speak with Fire Dept. concerns that they forwarded. Codes Enf. Officer Rohm spoke with Paul Linnertz re: stuff in packet. Brolex now has: Trench guards up, holes are marked out/filled in as go, there is access around bldg., gates closed at night; progress there re: Safety concerns brought up
- Police: Appreciate taking other shifts for coverage out in Vlg., using reimbursable DWI, so not costing Vlg. extra
- Thanked Village Clerk-Treasure Kufel work on Budget, would like to have 3/14 mtg., looking for input from Dept. Heads on their Budget requests

**Trustee Bolton:** He stated the following:

- Great things are going well in Vlg.
- Asked about Work session time for the Budget, Mayor stated Dept. Heads need to review with Liaison, then look at scheduling Work Session. Clarification on when the budget is due

**Dep. Mayor Gustafson:** She stated the following:

- Safety Comm. Mtg. held; 2 items discussed: 1.) Stop Sign at Belmore Dr., and recommended to have speed study done, get costs and submit to Board for approval or put 3-way stop at: Belmore, Ivon, and Teachers Dr. 2.) Wells Ave W. and Rt.11 exiting: No changes at this point, Police Chief will check with DOT for regulations. Any new items welcome.

**MAYOR'S REPORT:**

The Mayor stated rec'd request from citizen re: Bus svc. up and down Rt. 11, so sent letter to Centro with his request. He continued bus svc. stops in the afternoon, with gap until evening. He added if someone wants to go from Vlg. to grocery store, it goes to Wegman's, and turns around. He explained this person requested could it go to Walmart and Target, where prices are cheaper and also add a couple more runs through the Vlg. in the afternoon. He stated for a lot of seniors it is difficult to go to grocery store, and if they go to the local stores, they are paying a lot more; than if they go to a real grocery store. He continued the Vlg. of Pulaski was 1 of the 1<sup>st</sup> to get a ProHousing Community Program endorsement or get recognized, this is something Gov. Hochul wants communities to sign up. He continued it is supposedly it is going to help if we go for like the Downtown Reinvest Initiative, so he signed that letter today, and sent it out; we plan on being on that roster as well. He added there is a grant opportunity for Fire Svc., \$25,000,000 total from the whole state. He explained some folks had a mtg., to discuss what could we go for that would make sense and give us a realistic chance for a grant opportunity. He shared they are identifying for this grant; some equipment and they are going to



1169 4/25/24

We had 4 Caretaker positions on our Roster. We need one more for S. Waldron.

ONONDAGA COUNTY DEPARTMENT OF PERSONNEL  
New Position Duties Statement

Civil Service Law, Section 22: Before any new position in the service of a civil division shall be created or any existing position in such serving shall be reclassified, the proposal therefor, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such existing position reclassified only with the title approved and certified by the commission. Effective August 29, 1978.

The appointing authority requesting the creation of a new position must complete this statement per instructions (attach additional information if necessary).

Department VII. OF N. SYR. Division FIRE Location 109 CHESTNUT STREET

1. Typical Work Activities

% of Time	Duties
100%	<p>ENSURES THAT FIRE EQUIPMENT IS READY TO GO IMMEDIATELY AFTER ALARM IS SOUNDED.</p> <p>ACTS AS A WATCHMAN AT THE FIRE HOUSE DURING ASSIGNED SHIFTS.</p> <p>CLEANS FIRE APPARATUS INCLUDING TRUCKS, PUMPS, TURNOUT GEAR, AND OTHER EQUIPMENT.</p> <p>OCCASIONALLY MAKES MINOR REPAIRS TO FIRE FIGHTING EQUIPMENT AND AUXILIARY EQUIPMENT.</p> <p>CLEANS, SWEEPS &amp; MOPS FIRE HOUSE.</p> <p>FILLS FIRE APPARATUS WITH APPROPRIATE FUELS.</p> <p>MAY CALL AUTOMOTIVE MECHANICS OR OTHER SKILLED TRADES TO ASSIST IN REPAIRING VARIOUS TYPES OF FIRE FIGHTING EQUIPMENT OR REPORT NEEDED REPAIRS TO SUPERVISOR.</p> <p>MAINTAIN SIMPLE RECORDS OR REPORTS OF REPAIRS MADE TO FIRE FIGHTING EQUIPMENT.</p>

2. Full Performance, Knowledges, Skills, Abilities and Personal Characteristics

POSSESS SOME BASIC KNOWLEDGE TO PERFORM WORK ACTIVITIES OUT-LINED IN WORK ACTIVITIES.



New Position Duties Statement (page 2)

3. Minimum Qualifications

BASIC KNOWLEDGE OF FIREFIGHTING & EQUIPMENT.

4. Special Requirements (s)

BASIC KNOWLEDGE OF FIREFIGHTING & EQUIPMENT.

5. Name (s) and Title (s) of Supervisor (s). Type of Supervision (Admin, General, Direct)

CHIEF OF FIRE OR HIS DESIGNEE.

6. Name (s) and Title (s) Supervised by this position. Type of Supervision (Admin, General, Direct)

CARETAKER/PART-TIME CARETAKER (GENERAL).

7. Name (s) and Title (s) of persons performing similar work.

FIRE HOUSE CARETAKER

× 8. Certification by Appointing Authority: The above statements are accurate and complete

Date: 3/15/21 Title: Vg. Clerk-Treas Signature Deann M. Foye

9. The Onondaga County Department of Personnel certifies the appropriate civil service title for the position described above as: PART-TIME FIRE HOUSE CARETAKER

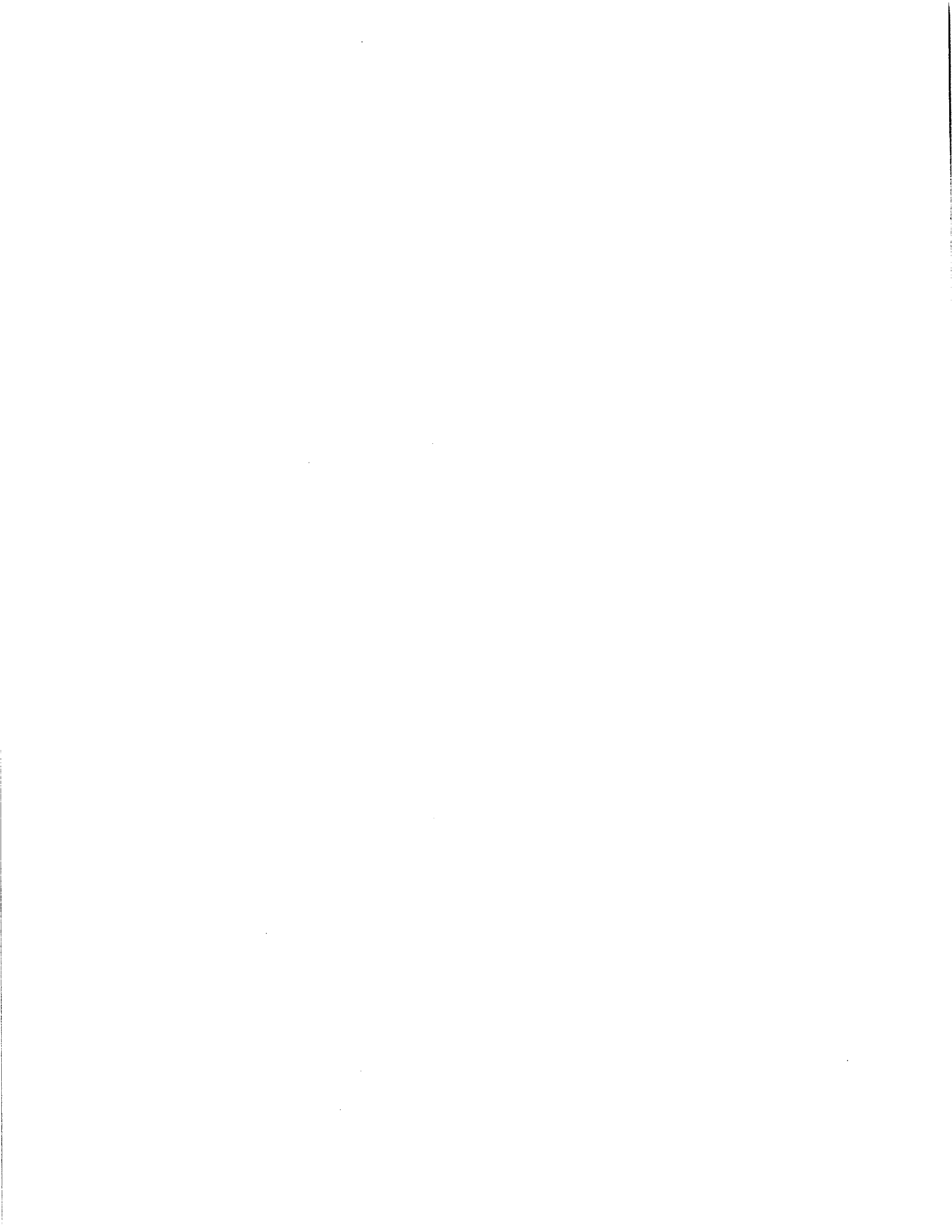
In accordance with Rule XVIII of the Onondaga County Rules for Classified Service, the Onondaga County Department of Personnel certifies the following minimum qualifications for the position described as:

× NOTE: Appointees to this position must possess certified qualifications at time of appointment unless stated otherwise.

Date: \_\_\_\_\_ Title: \_\_\_\_\_ Signature \_\_\_\_\_

10. Legislative Action:  Approved  Disapproved

Date: \_\_\_\_\_ Title: \_\_\_\_\_ Signature \_\_\_\_\_







Village of North Syracuse  
Regular Board Meeting  
Thursday, January 26<sup>th</sup>, 2023 4:30 PM

good; we finished 1 of the last things. He continued we have signage to go, they were here Monday, but it was too windy; so, the 1<sup>st</sup> nice calm day, we are going to get our exterior signs up. He added we have just some minor things to do, then we can open up for business as usual.

**START DATE FOR CODES ENFORCEMENT OFFICER**

The Mayor stated the next item on the agenda is Start Date for Codes Enforcement Officer, as you can see our new Codes Enforcement Officer is here with us, she started yesterday. He welcomed Brandy Fry; she was sworn in so she is legal.

**RESOLUTION # 015-23**      **DISCUSS/REVIEW/APPROVE CARETAKER POSITION FOR FIRE DEPARTMENT**

Trustee Wilmer made a motion to hire both the Part-time Caretakers: Nicholas Smith and Samuel Waldren at \$17/hr. The motion was seconded by Dep. Mayor Gustafson The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 016-23**      **DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN-CHANGE**  
**ORDER #6-CABINET/CONDUIT/INSTALLATION**

Trustee St. Germain made a motion authorizing the Mayor to sign Change Order #6-Cabinet/Conduit/Installation - \$3,193.29. The motion was seconded by Dep. Mayor Gustafson. Discussion went back and forth re: How to pay for this, the Mayor having reached out to the City Legislature, and still waiting to hear for funding; prices came in higher, because of the pandemic or having Village Clerk-Treasurer Kufel find the money. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 017-23**      **DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN-CHANGE**  
**ORDER #7-INFILL TRUSS/H2O SHUTOFF VALVES**

Trustee Wilmer made a motion to Authorize the Mayor to Sign-Change Order #7-Infill Truss/H2O Shutoff Valves in the amount of \$1,299.16. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 018-23**      **DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN-CHANGE**  
**ORDER #8-FLOOR OUTLET/POLICE BATHROOM**

Trustee St. Germain made a motion to Authorize the Mayor to Sign-Change Order #8-Floor Outlet/Police Bathroom in the amount of \$1,605.86. The motion was seconded by Trustee Wilmer. The



Dianne Kufel

---

**From:** Nicholas Rohm  
**Sent:** Thursday, April 11, 2024 7:43 AM  
**To:** Dianne Kufel  
**Cc:** Michael Redhead  
**Subject:** FW: [External] Brycer - The Compliance Engine Documentation  
**Attachments:** North Syracuse SLA.docx; Implementation Packet - Fire.docx; TCE - New York Partners.pdf

Good Morning Dianne,

For the April 25 Board Meeting would you please add "The Compliance Engine" by Brycer to the agenda. Attached is an overview of what the company is/does along with what the contract would look like. They also list who they're working with.

As Mike stated below, and I agree, this program would be very beneficial to not only us but the Fire Department as well. We will both be at that meeting, however Mike will be taking the lead on the presentation.

Respectfully,

Nicholas Rohm

Village of North Syracuse Codes Enforcement  
[nrohmnorthsyracuse.ny.org](mailto:nrohmnorthsyracuse.ny.org)  
315-458-4763

---

**From:** Michael Redhead <mredhead@northsyracuse.ny.org>  
**Sent:** Wednesday, April 10, 2024 4:16 PM  
**To:** Nicholas Rohm <nrohmnorthsyracuse.ny.org>  
**Subject:** FW: [External] Brycer - The Compliance Engine Documentation

Nick,

This is the information sent over last week from the zoom meeting you and I attended last week. I would like to present this to the board possibly to see if this is something we can pursue. I think this is a very beneficial program for us to utilize and with NO COST!

Let me know how you would like me to proceed.

Mike

---

**From:** Mike Kaczorowski <mkaczorowski@mybrycer.com>  
**Sent:** Tuesday, April 2, 2024 4:48 PM  
**To:** Michael Redhead <mredhead@northsyracuse.ny.org>  
**Subject:** [External] Brycer - The Compliance Engine Documentation

ATTENTION: This email message was received from someone outside the Village of North Syracuse. Please DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Mike,

Thank you for meeting with me today, I attach the documents we discussed, and I will follow up with you in about 2 weeks. Let me know if you have any questions in the meantime.

All best,

**Mike Kaczorowski**  
Director of Business  
Development - East Coast &  
Southeast

**BRYCER**

+1 (630) 912-7908  
[mkaczorowski@mybrycer.com](mailto:mkaczorowski@mybrycer.com)  
[www.thecomplianceengine.com](http://www.thecomplianceengine.com)  
Book time to meet with me.

f in X

**BRYCER, LLC** 4355 Weaver Pkwy, Ste 230, Warrenville, IL 60555

**BRYCER, LLC**  
**4355 Weaver Parkway**  
**Suite 230**  
**Warrenville, IL 60555**

April 2<sup>nd</sup>, 2024

Village of North Syracuse  
600 South Bay Road  
North Syracuse, NY 13212

**Re: “The Compliance Engine”**

Dear Village of North Syracuse:

We look forward to providing you with “The Compliance Engine” (the “Solution”). This proposal letter provides the basic terms by which Brycer, LLC (“Brycer”) will provide you Village of North Syracuse (“Client”), with the Solution. The use of the Solution and all matters between Brycer and Client will be subject to the standard “Terms and Conditions” attached to this proposal as Exhibit A. The basic terms are as follows:

1. **Term:** Brycer will provide Client with the Solution for three years, commencing \_\_\_\_\_ (the “Initial Term”). Thereafter, the Term shall automatically renew for successive three-year periods unless terminated by Brycer or Client in writing at least 90 days prior to the expiration of the then current Term (each, a “Renewal Term” and together with the Initial Term, the “Term”). Following the expiration or termination of the Term (as provided in the Terms and Conditions), Client shall stop using the Solution; provided, however, Brycer shall make available, and Client shall have the right to download, Client’s data from the Solution for a period of 60 days after the expiration or termination of the Term. Client shall have the right to terminate this agreement upon giving 90 days written notice to Brycer.

2. **Fees:** Client shall not pay any fees for use of the Solution. Brycer will collect all fees due and payable by third party inspectors in connection with activities relating to the Solution.

3. **Brycer Responsibilities:** During the Term, Brycer shall be responsible for the following in connection with Client’s use of the Solution:

- ***Availability.*** Brycer shall make the Solution available to Client as set forth on Exhibit B. The maintenance schedule and minimum service levels for the Solution are set forth on Exhibit B.
- ***Service Level.*** Brycer shall provide commercially reasonable levels of customer service with respect to the Solution to all third parties who transact business with Client and access the Solution.
- ***Backup.*** Brycer shall backup the database used in connection with the Solution to a separate server located within the same web hosting firm which the Solution is being hosted on a real time basis. Upon request by Client (which can be no more than once a month) or made prior to or within 60 days after the effective date of termination of the Term, Brycer will make available to Client a complete and secure (i.e. encrypted and appropriately authenticated) download file of Client data in XML format including all schema and attachments in their native format. Brycer shall maintain appropriate administrative, physical and technical safeguards for protection of the security, confidentiality and

integrity of Client data. Brycer shall not (a) modify Client data or (b) disclose Client data except as required by law.

- **Retention of Information.** Brycer will maintain all information entered into the database by third party inspectors for at least five years from the time such information is entered into the database.
- **Notices.** Brycer will be responsible for generating and delivering the following notices to third parties in connection with the Solution: (a) reminders of upcoming inspections that are due; (b) notices that an inspection is past due; and (c) notices of completed inspection reports which contain one or more deficiencies.
- **Call Center** Phone calls by Brycer on behalf of the Client to the property for EACH life-safety system overdue for service based on dates automatically tracked within the TCE database. Brycer is not an agent of the Client and all scripts for the overdue calls will be approved by the Client.
- **Updates and Enhancements.** In the event Brycer releases any updates, corrections, or enhancements to the Solution during the Term, Brycer shall promptly provide such updates or corrections to Client free of any charge or fee.

4. **Client Responsibilities:** During the Term, Client shall be responsible for the following in connection with Client's use of the Solution:

- **Operating System.** Client shall be solely responsible for providing a proper operating environment, including computer hardware or other equipment and software, for any portion of the Solution installed on the Client's equipment (the "Client Access Software") and for the installation of network connections to the Internet. In addition to any other Client Access Software requirements, Client must use version Edge, Firefox version 76, Chrome 60 or Safari (or more recent versions), in addition to having a .pdf reader installed on machines to view attachments.
- **Training.** Client shall allow Brycer at Client's facilities to train all applicable personnel of Client on the use of the Solution.
- **Information.** Client shall promptly provide Brycer with all appropriate information necessary for Brycer to create the database for the Solution, including without limitation: (a) all commercial building addresses within [CLIENT] for Brycer's initial upload; and (b) quarterly updates to in a format acceptable to Brycer in its discretion.
- **Enforcement.** Client shall take all actions necessary to require (e.g. resolution, ordinance, fire policy, code amendment) the use of the Solution by third party inspection companies.
- **Reports.** Client will require all compliant and deficient test results to be submitted.

5. **Ownership of Data.** Client owns all the data provided by Client and received from third party contractors for Client. Brycer shall maintain appropriate administrative, physical and technical safeguards for protection of the security, confidentiality and integrity of Client's data.

Please acknowledge your acceptance of this proposal and our standard Terms and Conditions by counter-signing this proposal below. We look forward to a long-term and mutually beneficial relationship with you.

Brycer, LLC

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Acknowledged and Agreed to this  
\_\_ day of \_\_\_\_\_, 20\_\_:

[CLIENT]

By: \_\_\_\_\_  
Its: \_\_\_\_\_

## Exhibit A

### Terms and Conditions

Any capitalized terms not defined in these Terms and Conditions shall have the meaning assigned to it in that certain Letter Agreement attached hereto by and between Brycer, LLC and Client (the "Agreement").

1. **Restrictions on Use.** Client shall not copy, distribute, create derivative works of or modify the Solution in any way. Client agrees that: (a) it shall only permit its officers and employees (collectively, the "Authorized Users") to use the Solution for the benefit of Client; (b) it shall use commercially reasonable efforts to prevent the unauthorized use or disclosure of the Solution; (c) it shall not sell, resell, rent or lease the Solution; (d) it shall not use the Solution to store or transmit infringing or otherwise unlawful or tortious material, or to store or transmit material in violation of third party rights; (e) it shall not interfere with or disrupt the integrity or performance of the Solution or third-party data contained therein; (f) it shall not reverse engineer, translate, disassemble, decompile or otherwise attempt to create any source code which is derived from the Solution (g) it shall not permit anyone other than the Authorized Users to view or use the Solution and any screen shots of the Solution and (h) it shall not disclose the features of the Solution to anyone other than the Authorized Users. Client is responsible for all actions taken by the Authorized Users in connection with the Solution.
2. **Proprietary Rights.** All right, title and interest in and to the Solution, the features of the Solution and images of the Solution as well any and all derivative works or modifications thereof (the "Derivative Works"), and any accompanying documentation, manuals or other materials used or supplied under this Agreement or with respect to the Solution or Derivative Works (the "Documentation"), and any reproductions works made thereof, remain with Brycer. Client shall not remove any product identification or notices of such proprietary rights from the Solution. Client acknowledges and agrees that, except for the limited use rights established hereunder, Client has no right, title or interest in the Solution, the Derivative Works or the Documentation.
3. **Independent Contractor.** Nothing in the Agreement may be construed or interpreted as constituting either party hereto as the agent, principal, employee or joint venturer of the other. Each of Client and Brycer is an independent contractor. Neither may assume, either directly or indirectly, any liability of or for the other party. Neither party has the authority to bind or obligate the other party and neither party may represent that it has such authority.
4. **Reservation of Rights.** Brycer reserves the right, in its sole discretion and with prior notice to Client, to discontinue, add, adapt, or otherwise modify any design or specification of the Solution and/or Brycer's policies, procedures, and requirements specified or related hereto. All rights not expressly granted to Client are reserved to Brycer, including the right to provide all or any part of the Solution to other parties.
5. **Use of Logos.** During the term of this Agreement, Brycer shall have the right to use Client's logos for the purpose of providing the Solution to Client.
6. **Confidential Information.** Brycer and Client acknowledge and agree that in providing the Solution, Brycer and Client, as the case may be, may disclose to the other party certain confidential, proprietary trade secret information ("Confidential Information"). Confidential Information may include, but is not limited to, the Solution, computer programs, flowcharts, diagrams, manuals, schematics, development tools, specifications, design documents, marketing information, financial information or business plans. Each party agrees that it will not, without the express prior written consent of the other party, disclose any Confidential Information or any part thereof to any third party. Notwithstanding the foregoing, the parties acknowledge that Client and Brycer shall be permitted to comply with any all federal and state laws concerning disclosure provided that any such required disclosure will not include any of Brycer's screen shots. The disclosing party shall provide prior written notice of any required disclosure of the nondisclosing party's Confidential Information to the nondisclosing party and shall disclose only the information that is required to be disclosed by law. In the event that Client requests from Brycer any reports or other information for purposes of complying with federal and state disclosure laws, Brycer shall provide such information within five business day following such request. Confidential Information excludes information: (a) that is or becomes generally available to the public through no fault of the receiving party; (b) that is rightfully received by the receiving party from a third party without limitation as to its use; or (c) that is independently developed by receiving party without use of any Confidential Information. At the termination of this Agreement, each party will return the other party all Confidential Information of the other party. Each party also agrees that it shall not duplicate, translate, modify, copy, printout, disassemble, decompile or otherwise tamper with any Confidential Information of the other party or any firmware, circuit board or software provided therewith.
7. **Brycer Warranty.** Brycer represents and warrants to Client that Brycer has all rights necessary in and to any patent, copyright, trademark, service mark or other intellectual property right used in, or associated with, the Solution, and that Brycer is duly authorized to enter into this Agreement and provide the Solution to Client pursuant to this Agreement.
8. **Disclaimer.** All information entered into Brycer's database is produced by third party inspectors and their agents. **THEREFORE, BRYCER SPECIFICALLY DISCLAIMS ANY REPRESENTATION OR WARRANTY AS TO THE ACCURACY OR COMPLETENESS OF ANY INFORMATION ENTERED INTO BRYCER'S DATABASE BY EITHER CLIENT OR THIRD PARTY INSPECTORS. EXCEPT AS SET FORTH IN SECTION 7, BRYCER MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SOLUTION OR ANY OTHER INFORMATION AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE HEREBY DISCLAIMED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. BRYCER'S SOLE LIABILITY FOR BREACH OF THE REPRESENTATION AND WARRANTY SET FORTH IN SECTION 7, AND CLIENT'S SOLE REMEDY, SHALL BE THAT BRYCER SHALL INDEMNIFY AND HOLD RECIPIENT HARMLESS FROM AND AGAINST ANY LOSS, SUIT, DAMAGE, CLAIM OR DEFENSE ARISING OUT OF BREACH OF THE REPRESENTATION AND WARRANTY.**
9. **LIMITATION ON DAMAGES. BRYCER SHALL ONLY BE LIABLE TO CLIENT FOR DIRECT DAMAGES PURSUANT TO THE AGREEMENT. EXCEPT AS OTHERWISE PROVIDED IN SECTION 7, IN NO EVENT SHALL BRYCER BE LIABLE FOR OR OBLIGATED IN ANY MANNER FOR SPECIAL, CONSEQUENTIAL, OR INDIRECT DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, LOSS OF PROFITS OR SYSTEM DOWNTIME. CLIENT ACKNOWLEDGES AND AGREES THAT IN NO CASE SHALL BRYCER'S LIABILITY FOR ANY LOSS OF DATA OR DATA INTEGRITY EXCEED THE REPLACEMENT COST OF THE MEDIA ON WHICH THE DATA WAS STORED.**
10. **Risks Inherent to Internet.** Client acknowledges that: (a) the Internet is a worldwide network of computers, (b) communication on the Internet may not be secure, (c) the Internet is beyond the control of Brycer, and (d) Brycer does not own, operate or manage the Internet. Client also acknowledges that there are inherent risks associated with using the Solution, including but not limited to the risk of breach of security, the risk of exposure to computer viruses and the risk of interception, distortion, or loss of communications. Client assumes these risks knowingly and voluntarily releases Brycer from all liability from all



- such risks. Not in limitation of the foregoing, Client hereby assumes the risk, and Brycer shall have no responsibility or liability of any kind hereunder, for: (1) errors in the Solution resulting from misuse, negligence, revision, modification, or improper use of all or any part of the Solution by any entity other than Brycer or its authorized representatives; (2) any version of the Solution other than the then-current unmodified version provided to Client; (3) Client's failure to timely or correctly install any updates to the Client Access Software; (4) problems caused by connecting or failure to connect to the Internet; (5) failure to provide and maintain the technical and connectivity configurations for the use and operation of the Solution that meet Brycer's recommended requirements; (6) nonconformities resulting from or problems to or caused by non-Brycer products or services; or (7) data or data input, output, accuracy, and suitability, which shall be deemed under Client's exclusive control.
11. **Indemnity.** Brycer (the "Indemnifying Party") will defend and indemnify Client against any damages, losses, liabilities, causes of action, costs or expenses arising from Brycer's breach of this Agreement, gross negligence or intentional misconduct. Client will defend and indemnify Brycer against any damages, losses, liabilities, costs or expenses (including reasonable attorneys' fees) arising from Client's breach of this Agreement, gross negligence or intentional misconduct. Client acknowledges that Brycer does not create any of the data and information included in the Solution and is not responsible for and does not assess or make any suggestions or recommendations with respect to any such data or information. Client will defend and indemnify Brycer against any damages, losses, liabilities, costs or expenses (including reasonable attorneys' fees), claims, demands, suits or proceedings made or brought against Brycer by a third party in connection with Client's or an Authorized User's use of the Solution, or any action or inaction taken by a third party, including, but not limited to, third party inspectors, in connection with such third party providing services for Client or otherwise at Client's or an Authorized User's request or direction.
  12. **Breach.** Brycer shall have the right to terminate or suspend this Agreement, and all of Client's rights hereunder, immediately upon delivering written notice to Client detailing Client's breach of any provision of this Agreement. If Client cures such breach within 5 days of receiving written notice thereof, Brycer shall restore the Solution and Client shall pay any fees or costs incurred by Brycer in connection with the restoration of the Solution.
  13. **Illegal Payments.** Client acknowledges and agrees that it has not received or been offered any illegal or improper bribe, kickback, payment, gift or anything of value from any employee or agent of Brycer in connection with the Agreement.
  14. **Beneficiaries.** There are no third party beneficiaries to the Agreement.
  15. **Force Majeure.** Neither party shall be responsible for any failure to perform due to unforeseen, non-commercial circumstances beyond its reasonable control, including but not limited to acts of God, war, riot, embargoes, acts of civil or military authorities, fire, floods, earthquakes, blackouts, accidents, or strikes. In the event of any such delay, any applicable period of time for action by said party may be deferred for a period of time equal to the time of such delay, except that a party's failure to make any payment when due hereunder shall not be so excused.
  16. **Notices.** All notices required in the Agreement shall be effective: (a) if given personally, upon receipt; (b) if given by facsimile or electronic mail, when such notice is transmitted and confirmation of receipt obtained; (c) if mailed by certified mail, postage prepaid, to the last known address of each party, three business days after mailing; or (d) if delivered to a nationally recognized overnight courier service, one business day after delivery.
  17. **JURISDICTION AND VENUE.** THE AGREEMENT SHALL BE GOVERNED BY, CONSTRUED AND INTERPRETED IN ACCORDANCE WITH, AND ENFORCEABLE UNDER, THE LAWS OF THE STATE IN WHICH CLIENT EXISTS APPLICABLE TO CONTRACTS MADE IN SUCH STATE AND THAT ARE TO BE WHOLLY PERFORMED IN SUCH STATE WITHOUT REFERENCE TO THE CHOICE-OF-LAW PRINCIPLES OF SUCH STATE. THE PARTIES IRREVOCABLY AGREE THAT ALL ACTIONS OR PROCEEDINGS IN ANY WAY, MANNER OR RESPECT ARISING OUT OF OR FROM OR RELATED TO THE AGREEMENT SHALL BE LITIGATED ONLY IN COURTS LOCATED WITHIN THE STATE IN WHICH CLIENT EXISTS. THE PARTIES HEREBY CONSENT AND SUBMIT TO THE EXCLUSIVE JURISDICTION OF ANY LOCAL, STATE OR FEDERAL COURT LOCATED WITHIN SAID STATE. THE PARTIES HEREBY WAIVE ANY RIGHTS THEY MAY HAVE TO TRANSFER OR CHANGE VENUE OF ANY SUCH ACTION OR PROCEEDING ARISING OUT OF OR RELATING TO THIS AGREEMENT. THE PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY ON ANY ACTION OR PROCEEDING TO ENFORCE OR DEFEND ANY RIGHTS UNDER THE AGREEMENT, AND AGREE THAT ANY SUCH ACTION OR PROCEEDING SHALL BE TRIED BEFORE A COURT AND NOT BEFORE A JURY.
  18. **Attorneys' Fees.** The prevailing party in any proceeding in connection with the Agreement shall be entitled to recover from the non-prevailing party all costs and expenses, including without limitation, reasonable attorneys' and paralegals' fees and costs incurred by such party in connection with any such proceeding.
  19. **Entire Agreement.** The Agreement sets out the entire agreement between the parties relative to the subject matter hereof and supersedes all prior or contemporaneous agreements or representations, oral or written.
  20. **Amendment.** The Agreement may not be altered or modified, except by written amendment which expressly refers to the Agreement and which is duly executed by authorized representatives of both parties. The waiver or failure by either party to exercise or enforce any right provided for in the Agreement shall not be deemed a waiver of any further right under the Agreement. Any provision of the Agreement held to be invalid under applicable law shall not render the Agreement invalid as a whole, and in such an event, such provision shall be interpreted so as to best accomplish the intent of the parties within the limits of applicable law. The Agreement may be executed by facsimile and in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.
  21. **Expiration.** The rights and obligations contained in these Terms and Conditions shall survive any expiration or termination of the Agreement.

## **Exhibit B**

### **Maintenance Schedule and Minimum Service Levels**

1. **Uptime and Maintenance.**

The Solution shall be available 24 hours per day during the term of this Agreement. The Solution shall be fully functional, timely and accessible by Client at least 99.5% of the time or better and Brycer shall use reasonable efforts to provide Client with advance notice of any unscheduled downtime.

2. **Response Time.**

Brycer shall respond to telephone calls from Client within two hours of the call and/or message and all emails from Client within two hours of the receipt of the email.

3. **Customer Support**

Customer support hours are 24/7/365. The number is 630-413-9511

Brycer will assign client a dedicated customer representative with direct access to their email and work number.



THE COMPLIANCE ENGINE



**CANANDAIGUA FIRE DEPARTMENT**

**CLIFTON PARK DEPARTMENT OF BUILDING DEVELOPMENT**

**COLONIE FIRE SERVICES**

**GLENVILLE CODE ENFORCEMENT**

**TOWN OF HALFMOON**

**TOWN OF MALTA**

**NORTH GREENBUSH BUILDING DEPARTMENT**

**ONEIDA FIRE DEPARTMENT**

**SARATOGA SPRINGS FIRE DEPARTMENT**

**SCHENECTADY BUILDING DEPARTMENT**

**VILLAGE OF SCOTIA**

**SYRACUSE FIRE DEPARTMENT**

Learn more at [www.thecomplianceengine.com](http://www.thecomplianceengine.com) or 630.413.9511

Collect. Connect. Comply.



Dianne Kufel

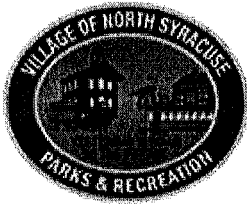
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From: Anthony Burkinshaw  
Sent: Friday, April 19, 2024 11:40 AM  
To: Dianne Kufel  
Subject: Village Agenda 4/25/24

Please add:

To hire Jack Willsey as a part-time seasonal park labor at \$16 per hour / 25-30 per week to start 4/29/23.

Thank you,  
Tony Burkinshaw  
Village of North Syracuse  
Parks & Recreation Director  
(315) 458-8050







## **NYCOM Briefing on the 2024-25 Adopted State Budget**

**Temporary Municipal Assistance** – The Adopted Budget includes a new \$50 million in unrestricted aid for cities, villages and towns. Allocations for each municipality (sorted by county) can be found here. This is in addition to what you will receive in AIM funding.

**AIM Funding** – The Adopted Budget maintains AIM funding at \$715 million. Therefore, the allocations for cities and villages are the same as they were last year.

**Transportation Funding** – The Adopted Budget restores the cuts made to the CHIPS program (\$60 million) and the Touring Routes program (\$40 million). As a result, the Budget includes \$598 million for CHIPS, \$140 million for Touring Routes, \$100 million in Extreme Winter Recovery (EWR) funding, \$150 million for PAVE-NY, \$200 million for BRIDGE-NY and \$100 million for the Pave our Potholes (POP) program.

**Water and Sewer Infrastructure Funding** – The Adopted Budget includes an additional \$500 million for drinking water and wastewater infrastructure. This is an increase of \$250 million from what the Governor proposed in her Executive Budget.

**Grant Funding and Pro-Housing Communities** – The Adopted Budget makes the Pro-Housing Community designation a requirement to receive certain discretionary funding, including through the Downtown Revitalization Initiative, the NY Forward Program, the Regional Council Capital Fund, capital projects from the Market New York Program, the New York Main Street Program, the Long Island Investment Fund, and the Public Transportation Modernization Enhancement Program.

**Tax Exemption for Newly-Constructed or Converted Multiple Dwellings** – The Adopted Budget authorizes local governments to grant real property tax exemptions in designated areas for newly constructed or converted rental multiple dwellings that have a certain percentage dedicated to affordable housing. (ELFA Part EE)

**Accessory Dwelling Units** – The Adopted Budget authorizes municipalities to provide a tax exemption on the increased value of property resulting from the addition of an accessory dwelling unit (ADU). The Budget also includes ADUs in the definition of “housing accommodation” under Executive Law Article 15 for purposes of preventing discriminatory housing practices. (ELFA Part GG)

**New York City Housing Programs** – The Budget includes a series of proposals to facilitate housing development in New York City. Specifically, the Multiple Dwelling Law would be amended to remove the cap on the floor area ratio of certain dwellings and to add new provisions allowing for the legalization of basement and cellar-dwelling units. The Real Property Tax Law would be amended to create a new tax exemption for affordable housing in certain multi-family buildings, extend the required completion date for eligible multiple dwellings, and to add a new section 485-x that would establish the Affordable Neighborhoods for New Yorkers Tax Incentive to provide a property tax exemption for certain affordable rental and homeownership projects. (ELFA Parts Q-U)

**Good Cause Eviction** – The Adopted Budget includes language to create a “Good Cause Eviction” program which cities, villages and towns could opt into via passage of a local law. (It would automatically apply in New York City.) The law limits rent increases to either (a) the Consumer Price Index plus five percent or (b) ten percent, whichever is less. It does provide that landlord costs, including costs for fuel and other utilities, insurance, maintenance, and property taxes, could be taken into consideration when determining allowable rent increases. The law also dictates under which circumstances a landlord could evict a tenant or fail to renew a lease. (ELFA Part HH)

**Tier VI Pension Reforms** – For Tier VI employees in the New York State and Local Retirement System (NYSLRS), the Adopted Budget changes the final average salary (FAS) calculation so that it is based on the top three years of earnings instead of five years. (ELFA QQ) Additionally, the Budget continues – until April 1, 2026 – to exclude overtime pay from the annual wage calculation used to determine a Tier VI employee's contribution rate. (PPGG Part KK)

**Unlicensed Sale of Cannabis** – Despite the fact that the Executive Budget proposal contained provisions that would have allowed ALL local governments to pass local laws to address unlicensed cannabis businesses, the Adopted Budget removed villages and towns from that language. The enacted provisions authorize counties and cities to (1) commence civil proceedings to shut down unlicensed cannabis businesses pursuant to Cannabis Law § 16-a and (2) adopt local laws regarding the unlicensed sale of cannabis, allowing the county or city to conduct regulatory inspections, impose civil penalties, seize illicit product, issue temporary orders to seal buildings subject to subsequent court proceedings, and to obtain injunctive relief pursuant to Cannabis Law § 16-a. The Adopted Budget also bolsters the enforcement authority of the Cannabis Control Board and the Office of Cannabis Management. (PPGG Part G)

**In Rem Foreclosure Excess to Former Owners** (PPGG Part BB) – Like the Executive Budget, the Adopted Budget includes language to address the May 2023 U.S. Supreme Court *Tyler v. Hennepin County* decision by providing a process for distributing any surplus proceeds resulting from delinquent tax enforcement to any individuals or entities with an interest in the property. Local governments would still be made whole for the taxes they are owed, as well as interest and related expenses. The final language reflects NYCOM's input in several areas, particularly with respect to how the surplus is determined and distributed.

**Downtown Revitalization Initiative and NY Forward** – The Adopted Budget includes \$100 million for another round of the Downtown Revitalization Initiative where 10 communities will each receive \$10 million. In addition, the Budget includes \$100 million for the NY Forward program to help revitalize smaller, more rural downtowns.

**Restore New York and Land Banks** – The Adopted Budget includes \$50 million for the Restore New York program which helps combat blight by supporting municipal efforts to address vacant and abandoned properties, especially in disadvantaged communities and rural areas. The Adopted Budget also includes \$40 million for land banks.

**Regional Economic Development Councils (REDC)** – The Adopted Budget includes core funding of \$225 million in grants (\$150 million) and tax credits (\$75 million) to fund high-value regional priority projects.

**Migrant Aid and Support** – Similar to what was proposed by the Governor, the Adopted Budget includes \$2.4 billion to support efforts in New York City and elsewhere in the State to safely manage the influx of migrants and asylum seekers.



**Hate Crime Offenses** – The Adopted Budget expands the number of “specified offenses” included under the State’s hate crime law. Newly added offenses include criminal obstruction of breathing or blood circulation, aggravated murder, sexual misconduct, and rape in the second degree, among others. (PPGG Part C)

**Combatting Retail Theft** – The Adopted Budget includes several provisions to address the increase in the number of retail thefts throughout the State. Specifically, criminal penalties will be increased for assaulting retail workers who are performing their job. In addition, law enforcement will allow retail goods from different stores to be aggregated to reach a higher larceny threshold when stolen under the same criminal scheme. Finally, a new \$3,000 tax credit will be offered to businesses that invest in security enhancements. (PPGG Parts A and FF)

**Judicial Security Act** – The Adopted Budget expands security protections to the judiciary, including current and former judges, employees of the Unified Court System, and certain immediate family members. This seeks to protect against the release of personal information of covered persons and creates the crime of aggravated assault on a judge under the Penal Law. (PPGG Part F)

**Correctional Facility Closures** – Pursuant to language in the Adopted Budget, the Governor is authorized to close up to five correctional facilities as she deems necessary for the cost-effective and efficient operation of the State’s correctional system. Before closing a correctional facility, the Governor must provide at least 90 days notice to the State Legislature and such notice must include the number of people incarcerated in the facility and the number of staff working in the prison that is targeted to close. (PPGG Part D)

**Removal of the Cannabis Potency Tax** – The Adopted Budget removes the cannabis potency tax and replaces it with a 9% tax on all cannabis sales from cannabis distributors to cannabis retailers. This amended tax would not have a direct impact on local governments. (REV Part L)

**Elimination of County-Wide Shared Services Matching Funds** – Because the State has found that the County-Wide Shared Services Initiative is less effective at producing meaningful and longstanding local operational savings compared to other local aid incentives (such as the Local Government Efficiency Grant Program), the Adopted Budget proposes to end the state matching funds associated with this program. However, savings achieved from actions submitted as part of an approved plan no later than January 31, 2024, will still be eligible for matching funds. (PPGG Part U)

**Increased Local Government Efficiency Grant Program Maximums** – The Adopted Budget increases the maximum award for Local Government Efficiency Grant planning and implementation grants. Planning grants will increase from the current maximum of \$12,500 per municipality to \$20,000 and \$100,000 total per project. Implementation grant maximums will increase from \$200,000 per municipality to \$250,000 and from \$1 million total per project to \$1.25 million. (PPGG Part W)

**Environmental Protection Fund** – The Environmental Protection Fund is maintained at \$400 million.

**Renewable Action Through Project Interconnection and Deployment (RAPID) Act** – In 2020, the Office of Renewable Energy Siting (ORES) was established within the Department of State to oversee the siting of major renewable energy generating facilities. The Adopted Budget reconstitutes ORES as the Office of Renewable Energy Siting and Electric Transmission (still called ORES) under the Department of Public Service (DPS). Additionally, the Adopted Budget restructures Public Service Law Article 8 for the siting of renewable energy and electric transmission facilities and establishes many of the same siting procedures for such transmission projects as it currently applies to generation

facilities. Under the new Article 8, an application will not be considered complete without proof of consultation with the municipality where the project is proposed to be located. Local governments also must receive notice of a filed application and have the opportunity to submit statements to ORES indicating whether the proposed project complies with local laws and regulations relating the environment, public health, or public safety. While the enacted provisions do not establish the Senate's proposal for additional farmland protections, the Adopted Budget preserves the Farmland Protection Working Group. Lastly, ORES must report annually to the Governor and the Legislature the activities of the office. (TED Part O)

**NYSERDA Build Ready Extender** – The Adopted Budget extends the repeal date of the NYSERDA Build-Ready Program from April 19, 2024 to April 19, 2030. This program identifies underutilized and undervalued properties, such as former or abandoned commercial and industrial sites, brownfields, and landfills, helping to bring value to local communities by revitalizing these properties and providing financial support in the form of PILOTs and host community agreements. (TED Part M)

**Climate Smart Communities** – Currently, Climate Smart Communities may receive state assistance payments not exceeding 50% of the project cost or \$2 million, whichever is less. The Adopted Budget authorizes the Department of Environment Conservation (DEC) to increase the financial award to 80% of the project cost or \$2 million, whichever is less, for Climate Smart Communities that are considered financial hardship or disadvantaged communities. (TED Part S)

**Use of Municipal Public Space by Liquor Licensees** – The Adopted Budget amends the Alcoholic Beverage Control Law codifying the procedure for on-premises consumption licensees to expand the footprint of their operations to include municipal public space (e.g., sidewalks or streets). (ELFA Part MM)

**Sunset of the State's COVID-19 Sick Leave Law** – The Adopted Budget will sunset – on July 31, 2025 – the law that requires employers to provide sick leave and other benefits for employees subject to a mandatory or precautionary order of quarantine or isolation due to COVID-19. (ELFA Part M)

**Prenatal Care Leave for Private Sector Employees** – Effective January 1, 2025, the Adopted Budget authorizes up to 20 hours of additional employee leave time for the purpose of receiving pre-natal care. It is important to note that this change is included in Article 6 of the Labor Law which specifically excludes a governmental agency in the definition of “employer” so this would not apply to local governments. (PPGG Part M)

**Paid Breaks for Breast Milk Expression** – Effective July 19, 2024, the Adopted Budget mandates that all employers (public and private) provide 30 minutes of paid break time for lactation purposes. An employee must also be allowed to use existing paid break time or meal time in excess of 30 minutes if necessary. (ELFA Part J)

**Expansion of Swimming Opportunities** – The Adopted Budget includes \$150 million for the New York Statewide Investment in More Swimming (NY SWIMS) program which would fund grant programs to enhance and expand municipal swimming opportunities Throughout New York.

**Videoconferencing for Public Bodies Extender** – The Adopted Budget extends – from July 1, 2024 to July 1, 2026 – the authorization for public bodies to conduct public meetings with videoconferencing technologies and allow some members of the public body to participate from locations not accessible to the public due to extraordinary circumstances. (TED Part KK)

**Please note:** References in parentheses refer to the Article VII bill where the adopted language can be found. Copies of all of the bills are available on the [Division of the Budget website](#).

Acronyms for Article VII Bills:

ELFA – Education, Labor and Family Assistance (S8306-C/A8806-C)  
PPGG – Public Protection and General Government (S8305-C/A8805-C)  
TED – Transportation and Economic Development (S8308-C/A8808-C)  
HMH – Health and Mental Hygiene (S8307-C/A8807-C)  
REV – Revenue (S8309-B/A8809-B)

