VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, January 25th, 2024 @ 4:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee John Bolton, Trustee LouAnn St. Germain, Trustee Chris Strong, and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Kufel, Codes Enf. Officer Nicholas Rohm, DPW Superintendent Ed Ware, Parks Director Tony Burkinshaw, and Police Chief Chance Fieldson.

Personnel Absent: Fire Chief Richard Allen (Absent), Village Engineer Amy Franco (Excused) and Village Attorney Robert Germain (Excused).

RESOLUTION # 008-24 **APPROVAL OF REG. BD. MTG. -JANUARY 11TH, 2024**

Trustee Strong made a motion to approve the minutes (Facebook Livestreamed) from the January 11th, 2024, Board Meeting. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION #009-24 **GENERAL FUND ABSTRACT APPROVAL**

Trustee St. Germain made a motion to approve General Fund Abstract #18 in the amount of $147,798.61 covering voucher #1170 thru #1250. The motion was seconded by Trustee Bolton. The Mayor shared included was Streetscape Payment for $38,047 and Rescue 7 payment of $80,380 in that. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

SENIOR TAX EXEMPTION-DISCUSS/REVIEW INCREASING THE LIMIT: TOWN OF CLAY ROB BICK TO SPEAK

The Mayor stated the next item on the agenda is Senior Tax Exemption-Discuss/Review Increasing the Limit: We have a guest Rob Bick, from the Town of Clay, who is here to share information with us regarding the Senior Exemptions. He invited Mr. Bick to speak. Mr. Bick spoke about the packet of information he shared with the Board regarding the change in the income amount for the "Senior Citizens Exemption". He continued if you adopt of 58,399, it means you are going to lose about 2% off your assessment roll, based on the information they have. Much Discussion went back and forth re: whether to adopt a higher income limit for the seniors, whether to add the IRAs income, some

would benefit while others would share the burden of an increase. Also, how it would impact low-income families that do not qualify for the senior exemption if the income level was increased, increasing a rate elsewhere to compensate for the revenue loss. Concerns of having to perform multiple calculations for each 1 with different percentages and having to recalculate depending on changes. Suggestions: Look at the demographics for the area for not only low-income seniors, those with disabilities and those not all seniors. Some suggested an increase money limit to the 40's, including the IRAs; having a work session to include the following: Representatives from school district, Clay, and Village all together.

NEW BUSINESS:

RESOLUTION #010-24 **DISCUSS/REVIEW THE PASSING OF A LOCAL LAW RE: SMOKING: "SMOKE AND VAPE FREE ZONES"**

Trustee Strong made a motion to set Public Hearing for 5:28 PM to discuss the passing of a Local Law re: Smoking and Vape Free Zones. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION #011-24 **DISCUSS/REVIEW 2024 BOARD MEETING TIMES FOR THE 2ND THURSDAY AND 4TH THURSDAY OF THE MONTH RESOLUTION APPROVING THE MEETING TIMES**

Trustee St. Germain made a motion to hold the Village Bd. Mtgs. at 5:30 PM. The motion was seconded by Dep. Mayor Gustafson. Discussion went back and forth re: Holding mtgs. the 2nd Thursday and the 4th Thursday; both at 5: 30 PM. Mayor asked the audience opinions - some expressed liked it early, but would be fine with later, some 5:30 PM better coming from work; and others had no opinion. Dept. Heads to attend 2nd mtg. only if they had something on the agenda to report back on and looking into flex time. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same. The Mayor stated we try it until the beginning of next FY. Trustee St. Germain continued July.

MAIN STREET GRANT PROGRAM PUBLIC HEARING: TIME CHANGE- FEBRUARY 8TH, 2024 AT 5:29 PM

Village Clerk-Treasurer Kufel stated we originally had a motion to have this Main Street Public Hearing at 6:29 now it will be at 5:29 PM - Mrs. Franco will be here for the Grant. Village Clerk-Treasurer Kufel continued we already passed that, but we just need to change the time of it.

DISCUSS/REVIEW DEPT. HEADS REQUIRED TO BEPRESENT AT BOTH MEETINGS

Discuss/Review Dept. Heads to Be Required To Be Present At Both Mtgs.: At present the Dept. Heads

are required to be at both mtgs., it is a requirement, but what he has done in the past in formerly, if you are coming to an evening mtg., the 4:30 PM mtg., people would just stay. He continued after working hours if they were required to be here. He added but the 6:30 PM mtg., he has kind of stated you can come in late some morning to make up for staying late and work your time out. He explained that has been a kind of informal agreement, so what does the Board think. Discussion went back and forth re: flex-time if Dept. Head has to attend 2nd Board mtg., check with Atty. Germain if change for flex-time req'd. to our Policy Hand Book and stipulation, if something specific to your department; it would be understood they would be there. Agenda items: Turn in by Friday, so Dept. Heads know, if they need to be there. However, Facebook: Parks Dir. Burkinshaw does that, and Nate does that, difficult with conflicts, need to find somebody to have another backup person as we still get glitches. Setup just dumped on Park Dir's. position, but not part of his job description, we need to look at what is a better/another alternative. Nate has been willing to show up, we have been giving him a little monetary, he is willing to do it for nothing; but should compensate his for his time.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

David Robinson of **163 Slindes Woods Cir**. asked if a draft for the Vape Public Hearing was available beforehand, so he was better educated prior to it.

Pat Fergerson of **205 S. Main St**. asked for update on Bunny Breakfast.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: (Robert Germain): No Report. Absent.

ENGINEER REPORT: (Amy Franco): No Report. Absent.

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief Chance Fieldson): He stated the following:

- Staffing: 1 Full-time vacancy, 1 Part-time officer in Field Training, 2/5 2 officers start Police Academy; have helped: Organizing keys, business inventory, with Emer. Nite-time Contacts
- Training: Jordan Pannell attended NYS Cannabis Law, focused on illegal locations/soc. Clubs
- Holiday Party: Jordan Pannell awarded Officer of the Yr. Award; Congratulations
- Testing Therapy Dog Candidates for future Therapy Program for Crisis Victims of Trauma
- So far for January: 620 Total Calls for service, 160 Property Checks, 10 Domestics, 24 Motor Vehicle Accidents, 248 Traffic Stops, 130 Traffic Tickets, 16 Criminal Arrests

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Fire Department: (Fire Chief Richard Allen): No Report. Absent.

Public Works Department: (DPW Sup't.: Ed Ware): He stated the following:

- We are slow, there is no snow
- 115 Chestnut St.: Helping clean out the garage and house out, a lot there, a lot more to go
- Dept. going smooth

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw): He stated the following:

- He thanked them about the Facebook, it was handed to this position, if we could find somebody to do it when he is absent, happy to do it when he is here, in his absence, he has had some incidents that have come up; nice to have backup, they are not always available
- Monday, 1/29/24-Friends Mtg. at 6:30 PM at Vlg. Hall, open to public
- Sunday, 3/24/24: Bunny Breakfast (Palm Sunday) at Applebee's
- Kennedy Pk: Wkg. with engineering firm, so can start project asap
- Heritage Pk: Wkg. with engineering firm, resurfacing, on next agenda to pick resurfacing co. and get that out
- 115 Chestnut St. wkg. with DPW to get house cleaned out and renovated
- Awarded $2,000 Grant from Home Depot for hand tools, thanked Trustee Bolton for help

The Mayor stated the Parks and DPW are working together on a property we acquired next to the Fire Dept., for future renovations for our Fire Dept. He continued the entire house and 2-story garage was packed full. He added if we had to send it out with an RFP, it would have cost us a lot of money, we are getting it done in house; saving a lot of money, probably will fill up 5 big dumpsters before done. He thanked them, thought it was really nice wkg. together and saving money for the Vlg.

Codes Department: (Codes Enforcement Officer: Nicholas Rohm): He stated the following:

- Certain Wks. limited availability for training for NYS Code Enforcement, just started
- Immuno Tek: Gypsum Board is going up, inside looking nice, outside slow due to weather
- Brolex: Digging up site, DEC no word, Rec'd letter from Fire re: Safety concerns-site: Ongoing
- 103 George St: Stop Wk. Order Issued: Replacing structural on front porch

Clerk-Treasurer: (Village Clerk-Treasurer Kufel): She stated the following:

- Busy: Wkg. on getting W-2s out and 1099s out
- 1st Model of Budget out, worksheets to return by Feb. 2
- Wkg on Infrastructure Form: Show forecasting for coming yr. Tree Removal, Garbage, all items that allows us to get $760,000 (Infrastructure Revenue)/Proof for last yr. spent

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DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: He stated the following:

- Shred Event: Asked if reoccur or if need someone to take on/April 13th – Earth Day Event
- Thanked Vlg. Clerk-Treasurer for getting Budget stuff out, looking for ea. Dept. Head to present what is needed and why, sharing short- and long-term goals

Trustee Bolton: He stated the following:

- Thanked Mr. Bick from Town of Clay for valuable information, will really help us

Dep. Mayor Gustafson: She stated the following:

- Thanked Mr. Bick as well for valuable information, and thanked guests/residents for input

MAYOR'S REPORT:

The Mayor stated we have another opportunity for Main Street Grants, the deadline is February 16th. He continued we have 4 that have reached out to us and are interested, so we are trying to put all that together. He added we already talked about Chestnut St., that is moving along. He thanked everyone that is here and those that show up, the input is appreciated.

Trustee Bolton made a motion to adjourn at 5:42 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: Jan. 25, 2024

PLEASE SIGN IN

NAME	ADDRESS
D Robinson	Sunset Woods
~~Dana Desmond~~	304 Belmore Dr, No Syr.
Pat Ferguson	215 Southlawn Dr N. Syr. NY 13212-3100
Lisa Frow	356 Chestnut St
Rob Brick - Town of Clay Assessor	
Michael Rubera	

BUDGET TRANSFERS

BOARD APPROVAL NOT NECESSARY

USE BETWEEN THE **SAME** OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition

From: (Account #): _____

To: (Account #): _____

Amount:

Bd. Mtg 1/25/24

Reason: _____

BUDGET ADJUSTMENTS

BOARD APPROVAL NECESSARY

USE BETWEEN THE **DIFFERENT** OBJECT ACCOUNTS

From: (Account #): A2615P. DWI. Monies. Police Revenue

To: (Account #): A 3120.143 - DWI Overtime Shifts

Amount: 1120.58

Reason: Transfer Revenues recd to cover OT Shifts

From Account #	To Account #
( )	( )

Present Account Balance: $_____ $_____

Change: $_____ $_____

New Account Balance: $_____ $_____

Signature of Department Head (To approve the transfer): Pol. Chief M. Renna

Date: _____

BUDGET TRANSFERS

BOARD APPROVAL NOT NECESSARY

USE BETWEEN THE **SAME** OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition

From: (Account #): _____

To: (Account #): _____

Bd. Mtg. 1/25/24

Amount:

Reason: _____

BUDGET ADJUSTMENTS

BOARD APPROVAL NECESSARY

USE BETWEEN THE **DIFFERENT** OBJECT ACCOUNTS

From: (Account #): A 2680- Insurance Recoveries

To: (Account #): A 3410.471- Fire Dept

8/9/23 - Check

Amount: 795.-

Reason: Transfer monies from McNeil & Co. to Add'l costs for Chevy Silverado

From Account #	To Account #
( )	( )

Present Account Balance: $_____ $_____

Change: $_____ $_____

New Account Balance: $_____ $_____

Signature of Department Head (To approve the transfer): R. Riley / P. Lennick

Date: 01/19/24

BUDGET TRANSFERS

BOARD APPROVAL NOT NECESSARY

USE BETWEEN THE **SAME** OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition

From: (Account #): _____

To: (Account #): _____

Amount:

BA- MTG 1/25/24

Reason: _____

BUDGET ADJUSTMENTS

BOARD APPROVAL NECESSARY

USE BETWEEN THE **DIFFERENT** OBJECT ACCOUNTS

From: (Account #): A 2680 - Insurance Recoveries

To: (Account #): A 3410.471 - Fire Dept. Dump truck Chevy Silverado

7/13/23 - Check

Amount: 1,114.50

Reason: Transfer monies from Medical & Co. to add'l costs for Chevy Silverado

From Account #	To Account #
( )	( )

Present Account Balance: $_____ $_____

Change: $_____ $_____

New Account Balance: $_____ $_____

Signature of Department Head (To approve the transfer): R. Allen / P. Lunetz

Date: 01/19/24

VILLAGE OF NORTH SYRACUSE

Abstract of Unaudited Vouchers

GENERAL FUND

Total Claims: $129,309.07 02/08/2024 Number 019

Voucher #	Claimant	Account #	Amount	Check	Date
1251	ALL SEASON TEXTILE SRV INC PARKS446/BI-WEEKLY FLOOR MATS/VILL HALL	A1620.447	92.70		
1251	ALL SEASON TEXTILE SRV INC INV. 1039733/PARKS446/BI-WEEKLY FLOOR MATS/COMM. CTR.	A7181.445	34.75		
1252	AMAZON CAPITAL SERVICES #1HXR-Y1KH-FMGL/ACADEMY SNEAKERS FOR RECRUITS COOKE & MEYER	A3120.412	311.93		
1252	AMAZON CAPITAL SERVICES #1RJL-LNK4-F9DJ/FD242/USB - ETHERNET ADAPTERS	A3410.411	47.97		
1252	AMAZON CAPITAL SERVICES #13GL-1J7V-G7J9/FD242/FLOOR SQUEEGEES	A3410.445	75.96		
1252	AMAZON CAPITAL SERVICES #1CCX-HF1F-YPQR/FD248/HUMIDIFIER PADS	A3410.445	34.97		
1252	AMAZON CAPITAL SERVICES #1GFL-FCT3-KYMN/FD248/BUNGEE CORD	A3410.445	21.42		
1252	AMAZON CAPITAL SERVICES #1HDM-K9PK-KRDX/RITE IN THE RAIN WEATHERPROOF NOTEBOOK 3 PK	A3620.411	36.84		
1252	AMAZON CAPITAL SERVICES #196P-4FRP-6LCW/DPW24015/LED STRIP LIGHTS FOR BUCKET TRUCK	A5110.476	196.00		
1253	JOHN E. BOLTON JR. REIMBURSE NYCOM TRAINING JAN. 2024 - 3 CLASSES	A1325.466	75.00		
1254	CICERO PLANK RD CHAMBER INV. 1648/2024 MBR DUES/MAYOR BUTTERFIELD	A1210.415	125.00		
1255	CNY REGIONAL PLANNING AND INV. 202425/STORMWATER COALITION - 30 MEMBERS	A1440.44	3,600.00		
1256	CROSSROADS HIGHWAY SUPPLY INC INV. 24496/DPW24013/48" SAFE HIT POSTS W/SOIL ANCHOR	A5110.417	100.00		
1257	CYNCON EQUIPMENT INC INV. 94219/DPW24014/BOMBARDIER KEY SWITCH	A5142.475	108.60		
1258	DIVAL SAFETY & SUPPLIES INV. 3422252/FD249/OXYGEN SENSOR FOR METER	A3410.475	320.33		
1259	DRIVER'S VILLAGE, INC INV. 11720826/CAR 101 - VISOR	A3120.476	29.53		
1260	EASTERN SHORE ASSOCIATES INC INV. 726414/726411/ADD 2023 TRAILER	A1910.431	55.00		

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Voucher #	Claimant	Account #	Amount	Check	Date
1260	EASTERN SHORE ASSOCIATES INC DELETE OLD 2023 TRAILER	A1910.431	-72.60		
1260	EASTERN SHORE ASSOCIATES INC ADD 2023 CHEVY TAHOE	A1910.431	139.20		
1260	EASTERN SHORE ASSOCIATES INC PACKAGE - CHEVY TAHOE	A1910.431	443.87		
1261	SEAN KOSMA INV. 182/PARKS443/ELECTRICAL WORK-COMM CTR ROOF & GAZEBO	A7181.28	780.00		
1262	HARBOR FREIGHT TOOLS INV. 1035528/ROLLERS/TRAYS - PD LOBBY PAINTING	A3120.427	16.97		
1262	HARBOR FREIGHT TOOLS INV. 1035529/PAINT ROLLER	A3120.427	5.99		
1263	HIAWATHA FASTENERS INC INV. B639909/DPW24017/CARRIAGE BOLTS AND SHRINK TUBING	A5110.400	34.26		
1264	J C SMITH,INC INV. 1726853/DPW24018/GREEN MARKING PAINT	A8140.4	48.48		
1265	JEROME FIRE EQUIPMENT CO INC INV. 236131/FD060/LADDER BELT/LANYAARD SETS	A3410.23	3,815.24		
1265	JEROME FIRE EQUIPMENT CO INC INV. 235791/FD240/CAIRNES HELMETS (2) FOR STOCK	A3410.413	770.00		
1265	JEROME FIRE EQUIPMENT CO INC INV. 236200/FD247/X SMALL AND SMALL FF GLOVES	A3410.413	199.50		
1266	LEWIS UNIFORM CO. LLC INV. 278483/BELTS FOR RECRUITS MEYER AND COOKE	A3120.412	79.98		
1267	LOGOS CUSTOM EMBROIDERY INV. 20089/SHIRTS - MISZTAL AND S. WALLACE	A3120.412	192.75		
1268	NE REGIONAL LAW ENFORCEMENT RENEWAL - 2024 MEMBERSHIP/EXPLORER POST	A3120.415	235.00		
1269	NSCS-TREASURER DEC. 2023/POLICE UNLEADED	A3120.471	1,856.05		
1269	NSCS-TREASURER FIRE DEPT/UNLEADED	A3410.471	858.58		
1269	NSCS-TREASURER FIRE DEPT/DIESEL	A3410.474	432.63		
1269	NSCS-TREASURER DPW/UNLEADED	A5110.471	511.42		

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1269	NSCS-TREASURER DPW/DIESEL	A5110.474	771.91		
1269	NSCS-TREASURER PARKS UNLEADED	A7020.471	121.06		
1270	NYSBOC CENTRAL CHAPTER INV. 7688/REG.FEE CODES UPDATE CONF/P.LINNERTZ APRIL 10-12	A3410.466	400.00		
1271	PETERSON PLUMBING & HEATING INV. C-26762/PARKS442/SERVICE CALL/CLOG AT COMM CTR	A7181.447	593.38		
1272	PLANK ROAD PRINTING INV. 68157/PARKS444/NORTH SYR SENIORS BUSINESS CARDS	A7020.441	68.00		
1273	PLANK ROAD PRINTING INV. 68153/DPW24016/DAILY WORK LOGS	A5110.400	291.00		
1273	PLANK ROAD PRINTING INV. 68156/DPW24016/TIMESHEETS	A5110.400	166.00		
1274	PLANK ROAD PRINTING INV. 68140/2 BOXES COLOR LETTERHEAD (1000 SHEETS TOTAL)	A1620.412	219.00		
1275	SANICO INC. INV. S173717/CLEAR LINERS/PAPER TOWELS-VILL HALL PORTION	A1620.414	58.73		
1275	SANICO INC. INV. S174145/AIR FRESHENER DISPENSERS AND REFILLS/VILL HALL	A1620.414	196.73		
1275	SANICO INC. INV. S173717/CLEAR LINERS/PAPER TOWELS - POLICE DEPT PORTION	A3120.400	58.72		
1275	SANICO INC. INV. S173717/CLEAR LINERS/PAPER TOWELS - COMM CTR PORTION	A7181.445	58.73		
1275	SANICO INC. INV. S173712/PARKS439./1 CASE TOILET PAPER	A7181.445	61.00		
1276	SHERWIN WILLIAMS CO. INV. 9738-9/N95 RESP. MASKS (20 PK) FOR 115 CHESTNUT CLEAN OUT	A3410.28	20.99		
1277	SPIERIT IMAGING SERVICES INV. 11945/PRINTER CARTRIDGE/DEP. CLERK-TREAS.	A1620.411	99.99		
1278	TOSHIBA FINANCIAL SVCS INC. INV. 520673765/VILL HALL COPIER LEASE 1/15-2/15 W/SUPPLY FREIGHT	A1620.443	302.00		

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1278	TOSHIBA FINANCIAL SVCS INC. INV. 520673484/POLICE COPIER LEASE 1/15-2/15 W/ SUPPLY FREIGHT	A3120.443	204.00		
1279	TOWN OF CLAY INV. DATE 1/24/24/CODES ENF. SVCS/P. DI CARLO SCHERMERHORN/JAN.	A3620.414	680.55		
1280	VERIZON PARKS447/KENNEDY PARK PHONE 1/19-2/18	A7180.421	32.50		
1280	VERIZON #952-218-216-0001-05/PARKS447/COMM CTR PHONE 1/19-2/18	A7181.421	72.01		
1281	VERIZON #356-000-992-0001-25/DPW FIOS 1/21-2/20	A5010.427	109.99		
1282	W.B.MASON CO., INC INV. 243936004/MONTHLY RENTAL FEE/WATERCOOLER - VH 1/17-2/16	A1620.230	14.99		
1282	W.B.MASON CO., INC INV. 243948182/FILE FOLDERS AND CALCULATOR (DEP. CLERK-TREAS)	A1620.411	108.76		
1282	W.B.MASON CO., INC INV. 243986790/LABEL PROTECTORS	A1620.411	23.94		
1282	W.B.MASON CO., INC CREDIT/CREDIT FOR DOUBLE-PAID INV. 239100619	A1620.411	-184.96		
1282	W.B.MASON CO., INC CREDIT/CREDIT FOR DOUBLE-PAID INV. 239392869	A1620.411	-38.05		
1282	W.B.MASON CO., INC INV. 243929565/FD246/PAPER TOWELS/TP/TISSUES/TRASH BAGS	A3410.445	276.59		
1283	UNITED STATES AIR FORCE REFUND SECURITY DEPOSIT/COMM CTR 1/23 EVENT	A2410	75.00		
1284	CHARLES WEAVER REFUND SECURITY DEPOSIT/COMM CTR 1/17 EVENT	A2410	150.00		
1285	TATIANA MC GRATH REFUND SECURITY DEPOSIT/COMM CTR EVENT 1/20	A2410	150.00		
1286	KIM PHAM REFUND SECURITY DEPOSIT/COMM CTR 1/20 EVENT	A2410	150.00		
1287	DONNA HUFF REFUND SECURITY DEPOSIT/COMM CTR 1/20 EVENT	A2410	300.00		
1288	CATHERINE MILLER REFUND SECURITY DEPOSIT/COMM CTR 1/21	A2410	150.00		

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Voucher #	Claimant	Account #	Amount	Check	Date
1289	PATRICIA SIMPSON REFUND SECURITY DEPOSIT/COMM CTR 1/21	A2410	150.00		
1290	GERMAIN & GERMAIN, LLP PROF. LEGAL SERVICES - JAN. 2024	A1420.4	3,000.00		
1291	SUNOCO/WEX BANK INV. 94622502/1/23/24 - FUEL FOR CODES VEHICLE	A3620.471	39.00		
1291	SUNOCO/WEX BANK MINUS TAXES	A3620.471	-8.30		
1291	SUNOCO/WEX BANK MINUS REBATE	A3620.471	-0.53		
1292	HOME DEPOT CREDIT SERVICE INV. 8023871/REPLACE PARKING LOT LIGHT	A1620.444	11.98		
1292	HOME DEPOT CREDIT SERVICE INV. 4023057/SANDPAPER/SPACKLE	A3120.427	66.21		
1292	HOME DEPOT CREDIT SERVICE INV. 2523495/TRASH BAGS/PORTABLE WORK LIGHT/115 CHESTNUT	A3410.28	83.43		
1292	HOME DEPOT CREDIT SERVICE INV. 3023210/FD231/MOTION SENSOR SWITCH	A3410.445	34.29		
1292	HOME DEPOT CREDIT SERVICE INV. 4023027/DPW24003/LIGHT BULB CHANGER/GORILLA TAPE	A5110.400	27.85		
1292	HOME DEPOT CREDIT SERVICE INV. 4192699\DPW24003/RETURN LIGHT BULB CHANGER	A5110.400	-19.97		
1292	HOME DEPOT CREDIT SERVICE INV. 512325/DPW24012/WATER JUGS - (3) 5-GAL.	A5110.400	20.97		
1292	HOME DEPOT CREDIT SERVICE INV. 8023887/DPW24008/NEW BLINDS FOR DPW OFFICE	A5110.445	123.94		
1292	HOME DEPOT CREDIT SERVICE INV. 2413810/APPLY TO 2413808/DPW23304/CREDIT FOR PALLET RETURNED	A5142.414	-25.00		
1292	HOME DEPOT CREDIT SERVICE INV. 9973381/PARKS430/BLACK FOLDING CHAIRS(57) SPLIT BET. ACCTS	A7181.21	626.68		
1292	HOME DEPOT CREDIT SERVICE INV. 9973381/PARKS430/BLACK FOLDING CHAIR(57)SPLIT BET. ACCTS	A7181.22	91.16		
1292	HOME DEPOT CREDIT SERVICE INV. 9973388/PARKS431/TOOLS FOR PARKS DEPT.	A7181.22	85.89		

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Voucher #	Claimant	Account #	Amount	Check	Date
1292	HOME DEPOT CREDIT SERVICE INV. 9973381/PARKS430/BLACK FOLDING CHAIRS(57) SPLIT BET. ACCTS	A7181.24	862.02		
1292	HOME DEPOT CREDIT SERVICE INV. 5614390/PARKS435/OUTDOOR LED LIGHT BULBS	A7181.28	12.98		
1292	HOME DEPOT CREDIT SERVICE INV. 2023408/PARKS427/WALL LIGHT AND HOUSING	A7181.28	82.91		
1292	HOME DEPOT CREDIT SERVICE INV. 1200199/PARKS427/OUTDOOR LIGHTS/HALF MOON LIGHT	A7181.28	134.91		
1292	HOME DEPOT CREDIT SERVICE INV. 1200197/PARKS427/RETURN HALO CAN (2)	A7181.28	-32.94		
1292	HOME DEPOT CREDIT SERVICE INV. 8023960/DPW24010/POWERCARE OIL/BAR & CHAIN OIL	A8560.400	44.88		
1293	SYNCHRONY BANK INV. 980158/FD230/CO DETECTOR/SMALL PARTS	A3410.445	56.97		
1293	SYNCHRONY BANK INV. 988031/FD245/MAINT. SUPPLIES FOR FIRE STA.	A3410.445	91.06		
1293	SYNCHRONY BANK INV. 991351/FD234/CO2 AND SMOKE DETECTORS (16) 2-PKS	A3410.467	668.48		
1294	MARLIN LEASING CORPORATION MONTHLY PAYMENT/ZULTYS PHONE SYS - FEB.	A1620.28	312.69		
1295	ZOLL DATA SYSTEMS INC. INV. 165675/EMS CHARTS/MONTHLY PAYMENT/MARCH 2024	A3410.414	156.78		
1296	VERIZON WIRELESS #485223682-00001/418-7938/S. WALLACE - 12/24/23 TO 1/23/24	A3120.425	31.24		
1296	VERIZON WIRELESS 352-3934/VEHICLE 100 - 12/24/23 TO 1/23/24	A3120.425	37.99		
1296	VERIZON WIRELESS 352-3935/VEHICLE 101 - 12/24/23 TO 1/23/24	A3120.425	37.99		
1296	VERIZON WIRELESS 352-3936/VEHICLE 151 - 12/24/23 TO 1/23/24	A3120.425	37.99		
1296	VERIZON WIRELESS 352-3937/VEHICLE 221 - 12/24/23 TO 1/23/24	A3120.425	37.99		
1296	VERIZON WIRELESS 743-6068/VEHICLE 222 - 12/24/23 TO 1/23/24	A3120.425	40.00		

VILLAGE OF NORTH SYRACUSE

Abstract of Unaudited Vouchers

GENERAL FUND

Total Claims: $129,309.07 02/08/2024 Number 019

Voucher #	Claimant	Account #	Amount	Check	Date
1296	VERIZON WIRELESS 882-6331/MIFI CAR 1 - 12/24/23 TO 1/23/24	A3410.425	37.99		
1296	VERIZON WIRELESS 882-6354/MIFI CAR 2 - 12/24/23 TO 1/23/24	A3410.425	37.99		
1296	VERIZON WIRELESS 882-6406/MIFI CAR 3 - 12/24/23 TO 1/23/24	A3410.425	37.99		
1297	TOWN OF GEDDES BAO SCHOOL/BAKER AND DARROW - MARCH 13-15	A3120.469	70.00		
1298	STAPLES ADVANTAGE INV. 3557164052/PARKS428/COMPACT 2-ROLL TP DISPENSER	A7181.22	23.52		
1299	RIDGECREST PRODUCTS INC INV. 1903/SGT NAME BARS (2)	A3120.412	59.50		
1300	ELMER W. DAVIS INC BUILDING PERMIT REFUND/RECEIPT#71505/123 N. MAIN	A2110	100.00		
1300	ELMER W. DAVIS INC BUILDING PERMIT REFUND/RECEIPT#71505/123 N. MAIN	A2590	1,420.00		
1301	VERIZON #955-874-896-0001-74/PARKS452/KENNEDY WIFI 1/25 TO 2/24/24	A7110.446	111.98		
1302	VERIZON #652-878-562-0001-41/FIOS/FD STA. 1 - 1/25 TO 2/24/24	A3410.427	129.00		
1303	COOPER FRIEDMAN ELECTRIC INV. S054105588.001/PARKS440/ELECTRICAL SUPPLIES FOR COMM CTR GAZEBO	A7181.28	70.10		
1304	SYRACUSE HAULERS INC INV. 15455/TRASH/RECYCLE CONTRACT - JAN. 2024/NEW PRICE	A8160.444	45,173.92		
1305	GENUINE PARTS COMPANY INC #4719-831133/FD250/SPRAY WAX, DETAILER SPRAY FOR VEHICLES	A3410.476	118.89		
1306	ADT SECURITY CORPORATION INV. 153647654/FIRE MONITOR FEE/VILL HALL 2/21-3/20/24	A1620.444	25.43		
1307	TIM'S TOWING & TRANSPORT INV. 1683/CAR 101 - TOW TO THE DPW 1/28/24	A3120.476	285.00		
1308	TRUST & AGENCY TRANSFER A-TA/TEAM.COUNCIL HEALTH/MARCH - UNION	A9060.8	7,196.92		

VILLAGE OF NORTH SYRACUSE

Abstract of Unaudited Vouchers

GENERAL FUND

Total Claims: $129,309.07 02/08/2024 Number 019

Voucher #	Claimant	Account #	Amount	Check	Date
1308	TRUST & AGENCY TRANSFER A-TA/TEAM.COUNCIL HEALTH/MARCH - NON-U	A9060.8	5,547.69		
1308	TRUST & AGENCY TEAM.COUNCIL HEALTH EMP.DEDUCTIONS PR 26/01/02	A9060.8	-1,533.36		
1308	TRUST & AGENCY TRANSFER A-TA/TEAM.COUNCIL HEALTH/MARCH - POLICE	A9060.8	18,292.30		
1308	TRUST & AGENCY PT LEGAL COVERAGE/5 EMP @ $22.95	A9060.8	114.75		
1308	TRUST & AGENCY TEAM.COUNCIL HEALTH POLICE DEDUCTIONS PR 26/01/02	A9060.8	-3,506.09		
1308	TRUST & AGENCY TRANSFER A-TA/CSEA EXCELLUS BRONZE/MARCH	A9060.8	10,400.60		
1308	TRUST & AGENCY EXCELLUS BRONZE CSEA EMP DEDUCTIONS/PR 26/01/02	A9060.8	-1,690.17		
1308	TRUST & AGENCY TRANSFER A-TA/EXCELLUS BRONZE/CUMMINGS	A9060.8	565.25		
1308	TRUST & AGENCY CUMMINGS CONTRIBUTION FOR MARCH COVERAGE	A9060.8	-113.06		
1309	M&T BANK #64026000043808186/LASER LABS/TINT METER	A3120.21	89.00		
1309	M&T BANK #63363200228211754/HOBBY LOBBY/FRAMES FOR CONF. RM PHOTOS	A3120.400	67.97		
1309	M&T BANK #63363200228211838/HOBBY LOBB//FRAMES FOR CONF. RM PHOTOS	A3120.400	30.68		
1309	M&T BANK #64026102721706746/LOWES/COMMAND STRIPS	A3120.400	9.56		
1309	M&T BANK #64026102721707038/LOWES/CREDIT FOR COMMAND STRIPS RETURNED	A3120.400	-9.56		
1309	M&T BANK #64030200194403774/HOBBY LOBBY/MORE FRAMS FOR PD CONF. RM.	A3120.400	12.48		
1309	M&T BANK #64017105754905909/LOWES/CREDIT FOR CHIEFS OFFICE PAINT	A3120.400	-46.93		

VILLAGE OF NORTH SYRACUSE

Abstract of Unaudited Vouchers

GENERAL FUND

Total Claims: $129,309.07 02/08/2024 Number 019

Voucher #	Claimant	Account #	Amount	Check	Date
1309	M&T BANK #04003400495689776/PAY PAL/JUST THE RIGHT STUFF/UNIFORM COOKE	A3120.412	104.25		
1309	M&T BANK #04003400497214979/PAY PAL/JUST THE RIGHT STUFF/UNIFORM MEYER	A3120.412	104.25		
1309	M&T BANK #54005762189334492/GALLS/COOKE & MEYER - ACADEMY ITEMS	A3120.412	214.73		
1309	M&T BANK #24003206609400155/BLUE360 MEDIA/PENAL LAW BOOKS/COOKE & MEYER	A3120.417	108.29		
1309	M&T BANK #44003000035611453/DAIGLE LAW GROUP/CHIEF FIELDSON INTERAL AFF. CLASS	A3120.466	695.00		
1309	M&T BANK #04011900019399087/FBI LEEDA INC/CHIEF FIELDSON/EXEC.LEADERSHIP TRAIN	A3120.466	795.00		
1309	M&T BANK #64020107675938183/PALESTRA GRP/PANNELL/NYS CANNABIS COURSE 1/23	A3120.469	75.00		
1309	M&T BANK #64003000036539803/PEACH MEDICAL SOURCING	A3410.417	166.25		
1309	M&T BANK #44019000031861485/SP HOSEWAREHOUSE.COM	A3410.417	56.23		
1309	M&T BANK #84024001146769053/LAERDAL MEDICAL	A3410.417	206.00		
1309	M&T BANK #24025018014326690/EMERGENCY MEDICAL PRODUCTS	A3410.417	130.48		
1309	M&T BANK #54003200246731296/ZULTYS/FD PHONE SYS/AUTO PAYMENT	A3410.421	275.90		
1309	M&T BANK #44023000039967718/FD251/PIXELIT/MOBILE BILLBRD ADVERTISE 1/23-2/23	A3410.464	407.00		
1309	M&T BANK #34011300786895827/WEBSTAURANT STORE/PARKS419/CHAIR RACKS (16)	A7181.21	684.72		
1309	M&T BANK #34019300747556502/BON-TON GLASS/PARKS433/7FT WEATHERSTRIP	A7181.445	15.00		

VILLAGE OF NORTH SYRACUSE

Abstract of Unaudited Vouchers

GENERAL FUND

Total Claims: $129,309.07 02/08/2024 Number 019

Voucher #	Claimant	Account #	Amount	Check	Date
1309	M&T BANK #14004900018774551/VALUE HOME CTR/PARKS411/RUB. LATCHING TOTES (4)	A7550.417	107.96		
1310	NATIONAL GRID 08364-03108/VILLAGE HALL/ELECTRIC - VILL HALL PORTION	A1620.422	234.57		
1310	NATIONAL GRID 23600-85107/VILLAGE OWNED LIGHTING	A1620.422	616.69		
1310	NATIONAL GRID 08364-03108/VILLAGE HALL/GAS - VILL HALL PORTION	A1620.423	178.11		
1310	NATIONAL GRID 08364-03108/VILLAGE HALL/ELECTRIC - POLICE PORTION	A3120.400	234.57		
1310	NATIONAL GRID 08364-03108/VILLAGE HALL/GAS - POLICE PORTION	A3120.441	178.11		
1310	NATIONAL GRID 23600-85107/FIRE STATION 1/ELECTRIC	A3410.422	926.53		
1310	NATIONAL GRID 89800-83107/FIRE STATION 2/ELECTRIC	A3410.422	210.40		
1310	NATIONAL GRID 23600-85107/FIRE STATION 1/GAS	A3410.423	701.49		
1310	NATIONAL GRID 89800-83107/FIRE STATION 2/GAS	A3410.423	430.93		
1310	NATIONAL GRID 26001-02101/DPW GARAGE/ELECTRIC	A5110.422	253.34		
1310	NATIONAL GRID 26001-02101/DPW GARAGE/GAS	A5110.423	625.44		
1310	NATIONAL GRID 81564-03108/VET'S MEMORIAL - 200 N. MAIN ST	A5182.422	27.57		
1310	NATIONAL GRID 70446-29000/519 S. BAY WARNING SIGNAL NORTH	A5182.422	22.96		
1310	NATIONAL GRID 67241-98007/598 S. BAY WARNING SIGNAL SOUTH	A5182.422	21.41		
1310	NATIONAL GRID 45152-94107/VILLAGE STREET LIGHTING 40138-81102	A5182.422	7,533.36		
1310	NATIONAL GRID 24200-85107/HERITAGE PARK	A7110.422	71.24		
1310	NATIONAL GRID 43241-70009/SINGLETON AVE SCHOOL HOUSE	A7110.422	25.24		

VILLAGE OF NORTH SYRACUSE

Abstract of Unaudited Vouchers

GENERAL FUND

Total Claims: $129,309.07 02/08/2024 Number 019

Voucher #	Claimant	Account #	Amount	Check	Date
1310	NATIONAL GRID 48401-03106/LONERGAN PARK	A7110.422	59.02		
1310	NATIONAL GRID 05641-59002/MONUMENT SIGN - 524 S. MAIN	A7110.422	49.48		
1310	NATIONAL GRID 55764-03118/CENTERVILLE PARK	A7110.422	23.25		
1310	NATIONAL GRID 73601-03105/HERITAGE PARK	A7110.422	365.15		
1310	NATIONAL GRID 28200-85105/KENNEDY PARK/ELECTRIC	A7180.422	50.04		
1310	NATIONAL GRID 59764-03107/COMMUNITY CENTER/ELECTRIC	A7181.422	598.45		
1310	NATIONAL GRID 9059764-03107/COMMUNITY CENTER/GAS	A7181.423	298.90		
	Total:		129,309.07		

VILLAGE OF NORTH SYRACUSE

Abstract of Unaudited Vouchers

SEWER FUND

Total Claims: $31.24 02/08/2024 Number 019

Voucher #	Claimant	Account #	Amount	Check	Date
30	VERIZON WIRELESS #485223682-00001/857-3551/SEWER PHONE 12/24/23 TO 1/23/24	G8120.443	31.24		
	Total:		31.24		

BUDGET TRANSFERS

BOARD APPROVAL NOT NECESSARY

USE BETWEEN THE **SAME** OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition

From: (Account #): _____

To: (Account #): _____

Bd. Mtg 01/25/24

Amount:

Reason: _____

BUDGET ADJUSTMENTS

BOARD APPROVAL NECESSARY

USE BETWEEN THE **DIFFERENT** OBJECT ACCOUNTS

From: (Account #): A 2680-Insurance Recoveries

To: (Account #): A 3120.476-Police-Vehicle Mtc.

Amount: 7442

Reason: July 2023 - Vehicle 172 - Move towards repairs

From Account #	To Account #
( )	( )

Present Account Balance:	$_____	$_____
Change:	$_____	$_____
New Account Balance:	$_____	$_____

Signature of Department Head (To approve the transfer): Dianne / Police Chief

Date: _____

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 1/04/24

CHECK NO. **0000135583**

Description	Check Amount
Claim No: VNOS-2023-003-002, Commercial Automobile Collision, Invoice No: Claimant: Village of North Syracuse DOL: 7/14/2023	$744.42
CHECK TOTAL	$744.42

A2680

Budget Transfer

RECEIVED
JAN 08 2024
Village of North Syracuse

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

NEW YORK MUNICIPAL INSURANCE RECIPROCAL
119 WASHINGTON AVENUE
ALBANY, NY 12210

KEY BANK OF NEW YORK
99 WASHINGTON AVENUE, ALBANY, NY 12210
TWIN TOWERS OFFICE

CHECK NO. **0000135583**

29-7 / 213

DATE
1/04/24

PAY: *Seven hundred forty four and 42/100 Dollars*

TO THE ORDER OF **VILLAGE OF NORTH SYRACUSE**

CHECK AMOUNT
$*********744.42

MAIL TO **VILLAGE OF NORTH SYRACUSE**
600 SOUTH BAY ROAD
NORTH SYRACUSE, NY 13212

SIGNATURE HAS A COLORED BACKGROUND

⑈0000135583⑈ ⑆021300077⑆ 3256800041 74⑈

PLANK ROAD PRINTING 315-458-3584

January 11, 2024

Sign: Dianne M. Kaye Mg Clk

Received of NY Municipal Ins. (NYMIR) $744 42

Seven hundred forty four and 42/100 Dollars

For Auto Claim # VNOS-2023-003-02- DOL - 7-14-2023

Distribution:

CODE	AMOUNT	CODE	AMOUNT
A2680	744 42		

Check #: 0000135583 Amt. 744 42

Check #: Amt.

Check #: Amt.

Check #: Amt.

Check #: Amt.

Cash: ☐

Credit Card: ☐

Total: $744 42

No. 72731

Village of North Syracuse, 600 South Bay Road, North Syracuse, N.Y. 13212 315-458-0900

Onondaga County Community Development
Main Street Funding Request

Assistance with completing this funding request is available by contacting Michael La Flair at 315-435-3558.

Completed funding requests must be submitted to Community Development by February 16, 2024.

1. GENERAL INFORMATION

Address: 428 South Main Street, North Syracuse, NY 13212

Contact: Jonathan R. Karp (name) 315-439-7950 (phone)

Engineer/Architect (if applicable): Artesion Construction (name of firm)

Ryan Brough (name of contact) 315-720-3950 (phone)

Signature

2. PROJECT DESCRIPTION and COST ESTIMATES (Attach the proposal)

Describe the work you are proposing to do and estimated costs for each item proposed.

3. IMPLEMENTATION

Describe your implementation schedule if funds are available in spring 2024.

4. BUDGET (Attach a budget)

Other funds include personal and/or other grant sources.

a. **Total estimated cost of project:** $ 75,000.00

b. **Total funds to be provided from other sources:** $ 18,750.00

c. **Amount of funds requested from CDD:** $ 56,250.00

5. BUDGET DOCUMENTATION

Provide proof of budget accuracy with copies of quotes and/or invoices.

6. TOWN STATEMENT NO OPEN CODE VIOLATIONS (attach letter)

A letter from the municipality that property owner has no open Code Violations and all property taxes are current. This applies **TO ALL** the properties owned by the applicant within the municipality

All documents must be included in order to be eligible for consideration.

Wason Building - 428 South Main Street, North Syracuse, New York
Onondaga County Community Development Main Street Grant Proposal

The anticipated work would involve removal of the existing awnings on the front of the building and replacement with an architecturally appropriate hard window treatment, the installation of composite cladding/siding from the ground to the top of the course of bricks that is even with the bottom of the ground floor windows and painting the bricks above the siding/cladding a complimentary color. This work will be done on the east and north sides of the building which are visible from Main Street (US-11). On the south side of the building, due to limited exposure to Main Street and limited space as a result of the property line, the siding/cladding will extend only partially back from the front of the building, and all exposed brick/block will be painted the complementary color. Brick/mortar repair will be performed as necessary.

Work on this project will be started as soon as funds, contractor, and materials are available.

VILLAGE OF NORTH SYRACUSE
LOCAL LAW NO. 1 OF THE YEAR 2024
Chapter 70 of the Village Code
"Smoking: Smoke and Vape Free Zones"

A. Tobacco or marijuana smoking and/or vaping in any form and of any substance shall be prohibited in all Village owned and/or operated buildings and shall also be prohibited within 30 feet of any Village owned or operated building not located in a park, recreation area or playground.

B. Tobacco or marijuana smoking and vaping in any form and of any substance shall be prohibited in all Village parks, playgrounds, and recreation areas.

C. Any violation of any provisions of this Chapter shall be punishable by a maximum fine of $250.

The Village Board further determines and declares that all Village owned parks, recreation areas and playgrounds shall be designated as tobacco-free, marijuana free and vaping free zones.

February 1, 2024

Via Email

Mayor Gary Butterfield & Board of Trustees
Village of North Syracuse
600 South Bay Road
North Syracuse, NY 13212

RE: Heritage Park Court Resurfacing Project
Bid Recommendation
CHA Project No.: 22016.1068

Dear Mayor Butterfield & Trustees:
Bids were received for the above referenced project on Wednesday, December 13, 2023 at 2:00 PM. The two (2) contractors listed below submitted bids as follows:

Contractor	
AstroTurf Corporation	$48,968.00
Super Seal Sealcoating Company	$33,860.00

For this project, Anthony Burkinshaw, Village Parks & Recreation Director and CHA Consulting contacted prospective bidders via public advertisement and placed documents at the Syracuse Builders Exchange, Dodge Data & Analytics, and the Village of North Syracuse's Village Hall. As a result, several potential bidders requested the RFP Documents for the project.

Therefore, the lowest Base Bid received for the project was **$33,860.00** received by Super Seal Sealcoating Company. After review of the Bidder's Qualifications and Bidder's references as to performance on previous projects, we recommend awarding the project to Super Seal Sealcoating Company contingent upon the Village Board's review and approval. It is anticipated that the Village Board will make a decision at the February 8th meeting.

If you have any questions or require additional information, please contact our office at your convenience.

Very truly yours,

Amy Franco

Amy Franco, RLA
Village Engineer Representative

AMF
cc (via email):
Dianne Kufel, Village Clerk-Treasurer
Tony Burkinshaw, Director of Parks & Recreation
Robert Germain, Esq. Village Attorney
Super Seal Sealcoating Company
AstroTurf Corporation

V:\Projects\SNY\22016\Data\Other\1065 - 2022 Stirpe SAM- Comm Center Gazebo_RFPs 2023 Pavilion&Entrance\Construction\Pay App\Pay App 4\22016.1065-PayApp4_1-11-24.docx

Super Seal Sealcoating LLC
PO Box 925
Penfield, NY 14526

Proposal

Phone: 585-248-5770
Fax: 585-248-5951

* Greg Duffy 585-489-5715

Name / Address				
North Syracuse Tony Burkinshaw 600 South Bay Road North Syracuse, NY, 13212	Date	12/11/2023	Proposal #	7876
	Job Name:	Heritage Park - N. Syracuse		
	Phone/Fax:			

We Submit Specifications & Estimates for:	Total
Proposal to power-wash, provide basic crack repair to existing cracks, color-coat, and line stripe existing striping at the two tennis courts and one basketball at Heritage Park in North Syracuse. Please note that the RFP was EXTREMELY VAGUE. We have attached a signed letter to this proposal noting our concerns. Our bid price includes all speicifics requested with additional options that were not included in base price due to vagueness of how RFP was written. * Pressure wash the court surface, to remove mold and mildew. * Apply acrylic trowel crack fill to cracks. * Fill bird baths; will reduce puddling but will not eliminate bird baths completly. * Apply one (1) coat of acrylic resurfacer. * Apply two (2) coats of acrylic color. * Stripe court with 2" white lines according to USTA. Based on existing striping (two tennis and one basketball) * All work is done by hand. * Clean up general work area. * Based on prevailing wages	33,860.00
Options not included in base bid price but offered as options for project. Please note these were not included because of vagueness of RFP. * Additional Pickleball lines- $450 per set * Furnish and install set of sleeves, net posts, anchor, and net- $3,500.00 per set $7,000.- * Install long term-crack repair solution (Riteway Crack Repair System- $22.00 per linear foot) More info on this system include in our bid packet. $5,000. (@ 228 ft x $22) $12,000.-	

Please Sign & Return if Job is Accepted.

There shall be 1 year guarante on material & workmanship, except as applied to cracks. The guarantee shall be limited to the replacement of material & application of same. The RITE WY CRACK REPAIR SYSTEM could have hair line cracks on outer edge of system. No warranties applied with system

Customer Signature_____

Subtotal:	$33,860.00
Sales Tax: (8.0%)	$0.00
Total:	~~$33,860.00~~ $45,860.-

Super Seal Signature_____

Dianne Kufel

From: Anthony Burkinshaw
Sent: Wednesday, January 17, 2024 11:53 AM
To: Franco, Amy
Cc: Dianne Kufel
Subject: Heritage Resurfacing Project 2024

Amy,
I would like to put this on the next agenda for January, 25th
I would purpose that we use **Super Seal** with an additional cost of $12,000.

- 2 sets of pickleball nets installed at $3,500 / $7,000
- Long term crack repair 228 ft @ $22 per ft. / $5,000

Quote of $33,860
Total: $45,860

I have previous experience with Super Seal and have great results in the past.

Tony Burkinshaw
Village of North Syracuse
Parks & Recreation Director
(315) 458-8050

Dianne Kufel

From: Franco, Amy <AFranco@chasolutions.com>
Sent: Tuesday, January 23, 2024 2:47 PM
To: Dianne Kufel; Gary Butterfield
Cc: Anthony Burkinshaw
Subject: [External] FW: [--EXTERNAL--]: Fw: Community Center basement

Per the info in the Mayor's email below and to clean up the outstanding RFP on this project, the Board should officially reject all bids due to cost. There was only 1 bid received from Woodford Brothers for $88,169.41 on June 2, 2023. Also, due to the elapsed time frame, we would have to rebid anyway.

Amy Franco, RLA*
Landscape Architect IV
CHA
Office: (315) 257-7236
afranco@chasolutions.com
www.chasolutions.com
*NY

Please note my email address has changed from afranco@chacompanies.com to afranco@chasolutions.com

Finding a better way.

From: Gary Butterfield <gbutterfield@northsyracuseny.org>
Sent: Wednesday, July 12, 2023 10:40 AM
To: Michael Laflair <MichaelLaflair@ongov.net>
Cc: Dianne Kufel <dkufel@northsyracuseny.org>; Anthony Burkinshaw <aburkinshaw@northsyracuseny.org>; Franco, Amy <AFranco@chacompanies.com>
Subject: Community Center basement

Mike,
We only got one bid for our basement project and it was over $80,000.00. During the walk through questions came up about existing steel columns that were installed for additional support. We had an engineer do a report and if we followed that the cost would be prohibitive.

We do not use the basement for anything, we were just trying to solve a moisture problem.

I would like to use the funds to eliminate the basement and stairway(fill with stone and foam?) and improve the exit area for the door adjacent to the stairway.

Could we do that?

Mayor Butterfield

Dianne Kufel

From: Pat Fergerson <patfergerson@aol.com>
Sent: Tuesday, January 16, 2024 5:41 PM
To: Dianne Kufel
Subject: [External] Housing appointment

ATTENTION: This email message was received from someone outside the Village of North Syracuse. Please DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Dianne-
FYI.
When you do the motion to appoint Pat Gustafson - 5 year term beginning July 1, 2023. Ernie ended June 30, 2023.
(Pat asked if she attend tomorrow. Said yes) Pat Fergerson
315-458-1970

Dianne Kufel

From: plinnertz@northsyracusefire.com
Sent: Wednesday, January 17, 2024 10:04 AM
To: Dianne Kufel
Cc: 'Richard Allen'; 'D/C John Linnertz'; 'Jozsef Asztalos'; 'Allen Lamica'
Subject: [External] agenda item

Good morning Dianne,

The Fire Department no longer has a use for the 2017 Ford Interceptor that was donated to the Village by the North Syracuse Volunteer Firefighters Association (NSVFA). In accordance with the agreement between the Village and the NSVFA the vehicle should now be returned to the NSVFA.

Please add this action to the next appropriate meeting of the Village Board.

The vehicle is a 2017 Ford Interceptor with VIN 1FM5K8ARXHGC58522.

If you have any questions please let me know.

PML

Dianne Kufel

From: Gary Butterfield
Sent: Tuesday, January 30, 2024 4:14 PM
To: Dianne Kufel; Patricia Gustafson; John Bolton; LouAnn StGermain fwd; Chris Strong fwd
Subject: Fwd: [External] Fire Station Work

FYI

Sent from my iPhone

Agenda item ?
Part of Grant

Begin forwarded message:

From: Tim Coyer <Tim.Coyer@romanspc.com>
Date: January 30, 2024 at 7:36:09 AM EST
To: Gary Butterfield <gbutterfield@northsyracuseny.org>
Cc: Andy Destefano <Andy.Destefano@romanspc.com>
Subject: [External] Fire Station Work

ATTENTION: This email message was received from someone outside the Village of North Syracuse. Please DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Hi Gary,

Our NTE cost for the survey work is $6000.00. I would have the crew locate everything with grades just in case they need elevations.

That would be a complete new survey of everything and the lot line adjustment work. We would do the application, descriptions, eaf....etc.

Please let me know if you have any questions.

I can put this in a more formal proposal if needed.

DPW
Fire
LLS Chas

Vty,

Tim Coyer, L.S.
Ianuzi & Romans Land Surveying, P.C.
5251 Witz Drive
North Syracuse, NY. 13212
Phone (315)457-7200 Ext. 107
Fax(315)457-9251
Email: tim.coyer@romanspc.com
Website: www.romanspc.com

Office of the New York State Comptroller
NYSLRS
New York State and Local Retirement System
110 State Street, Albany, New York 12244-0001

Please type or print clearly in blue or black ink

Employer Location Code
4 0 3 2 6

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A
(Rev.11/19)

BE IT RESOLVED, that the Village of North Syracuse (Name of Employer) / 40326 (Location Code) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
John Bolton			Trustee	7/1/23-6/30/27	6	3.28	☐	Bi-Weekly	☐
							☐		☐
							☐		☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐

I, Dianne M. Kufel (Name of Secretary or Clerk), secretary/clerk of the governing board of the Village of North Syracuse (Circle one) (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 25th day of January, 20 24 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Village of North Syracuse (Name of Employer) on this 26th day of January, 20 24,

Dianne M. Kufel (Signature of Secretary or Clerk).

Affidavit of Posting: I, Dianne Kufel (Name of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on 01/26/24 (Date) and continued for at least 30 days. That the Resolution was available to the public on the:

- ☒ Employer's website at: northsyracuseny.org
- ☒ Official sign board at: Village of North Syracuse
- ☒ Main entrance Secretary or Clerk's office at: 600 South Bay Road

(seal)

(for additional rows, attach a RS 2417-B form.)

Instructions for completing the Standard Work Day and Reporting Resolution

A	B	C	D	E	F	G	H	I	J
Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Date	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials									
John Smith	0000	R11111111	Highway Superintendent	1/1/2018-12/31/2019	8.00	32.79		Weekly	
Michelle Jones	1111	R11111111	Town Justice	1/1/2018-12/31/2018	6.25		X	Bi-Weekly	X
Appointed Officials									
Joseph Grey	2222	R22222222	Planning Board Member	1/1/2018-12/31/2018	7.00	17.54		Monthly	

A. **Name**: The official's complete first and last name must be included for identification purposes.

B. **Social Security Number:** The last four digits of the official's Social Security Number must be included for identification purposes. For security purposes, the last four digits of the Social Security Number can be omitted from the publicly posted version.

C. **NYSLRS ID:** The official's NYSLRS ID must be included for identification purposes. For security purposes, the NYSLRS ID can be omitted from the publicly posted version.

D. **Title:** All paid elected and appointed officials (who are active members of the Retirement System) and are not paid hourly and do not participate in a employer's time keeping system that consists of a daily record of actual time worked and time charged to accruals must be listed. For the purpose of the regulation, an "appointed official" is someone who is appointed by an elected official, an appointed official or governing board. They hold an office in an organization or government and participate in the exercise of authority. This also includes appointees of elected and appointed officials such as deputies, assistants or confidential secretaries.

E. **Current Term Begin & End Dates:** All officials listed on the Resolution must have a specified Term End date. Leaving this column blank or listing 'Tenure/At Pleasure' is not acceptable. If the official does not have a designated term, the current term for the official who appointed them to the position should be used. If they are appointed by the governing board, the chairman of the board's term should be used.

F. **Standard Work Day:** The minimum number of hours that can be established for a standard work day (SWD) is **six,** while the maximum is **eight**. A SWD is the denominator to be used for the days worked calculation; it is not necessarily always the number of hours a person works. For example, if a board member only attends one three-hour boarding meeting per month, you must still establish a SWD between six and eight hours as the denominator for their record of activities (ROA) calculation.

G. **Record of Activities Result*:**This column must be left blank if an official does not submit their required sample three-month ROA. To determine the average number of days worked per month, you must divide the total number of hours documented on the three-month ROA by three months to get a one-month average number of hours worked. Then, the one-month average number of hours worked must be divided by the SWD to get the average number of days worked per month.

H. **Not Submitted:** This column must be checked if an official has not submitted the required sample three-month ROA within the 150 day requirement, regardless of whether they are being reported by another employer for the same period. If the Retirement System receives such a Resolution, it will contact the official to notify them of the consequences of not submitted the ROA.

I. **Pay Frequency:** This column should be filled in with one of the following options: Annually, Bimonthly, Biweekly, Monthly, Quarterly, Semi-annually or Weekly.

J. **Tier 1:** If the official is a Tier 1 member, this box should be checked. Tier 1 members are not required to keep a ROA.

Once passed, the Resolution must be posted on your public website for a minimum of 30 days or if a website isn't available to the public, on the official sign-board or at the main entrance to the clerk's office. A certified copy of the Resolution and Affidavit of Posting must be filed with the Office of State Comptroller within 45 days of the adoption. The Resolution and Affidavit can be submitted via the *Submit Resolution for Official* link in Retirement Online.

*To determine the number of days worked to include on the monthly report for the various payroll frequencies, please refer to the Calculating Days Worked instructions available in the 'Reporting Elected & Appointed Officials' section of our website: http://www.osc.state.ny.us/retire/employers/elected_appointed_officials/index.php

Calculating Days Worked for Elected & Appointed Offi

Since elected and appointed officials do not usually work a fixed schedule or have pre-set hours, determining number of days they have worked is a bit different from figuring out what to report for your other employees. But following the steps below, you can ensure your officials get appropriate credit for their service.

STEP 1 Gather the information you need

- The standard work day for the official's position;
- The total work hours listed on the official's three-month record of activities; and
- The official's payroll frequency.

Then, use the formulas below to calculate the days to report on the Standard Work Day & Reporting Resolution and the monthly report. Use these formulas regardless of your payroll frequency or whether your elected and appointed officials work full- or part-time.

STEP 2 Calculate the number of days to record on the Standard Work Day & Reporting Resolution

Divide

59				19.666667
The total number of work hours listed on the three-month record of activities	÷	3	=	The average number of hours worked in one month

Divide

19.67		6		3.278
The average number of hours worked in one month	÷	The standard work day	=	The average number of days worked per month

Record

The average days worked per month should be recorded in the Days/Month column of the Standard Work Day and Reporting Resolution.

STEP 3 Calculate the days worked to report on the monthly report

Multiply

3.28				39.36
The average number of days worked per month	×	12	=	The total number of days worked per year

Divide

39.36		26		1.52
The total number of days worked per year	÷	The number of pay periods in the year	=	The total number of days worked per pay period

Report

Enter the total number of days worked per pay period for each pay period covered by the monthly report.

See the Elected and Appointed Officials section of our website at **www.osc.state.ny.us/retire/employers/elected_appointed_officials** for examples and additional information. If you need help reporting your officials, email our Member & Employer Services Bureau at **RTEmpSer@osc.state.ny.us** or call our Employer Participation and Education Unit at 518-474-0167.

RESOLUTION #: **ELECTED OFFICIALS RETIREMENT CREDIT - TRUSTEE BOLTON**

BE IT RESOLVED THAT THE Village of North Syracuse, Board of Trustees at a regularly scheduled meeting held on January 25, 2024 hereby establishes the following as reportable days worked for the purposed of retirement credit based on the review of records submitted by Trustee Bolton as an Elected Official:

Trustee:	John Bolton	4 year term expires 7/01/2027 1.52 days per pay period Months with 2 pays: 3.04 days Months with 3 pays: 4.56 days	Registration#: Requested Avg. per month/Calendar of Activities: 3.28

The standard work day has been established at five days per week, six hours per day by the Board of Trustees as a standard workday for elected officials for the purpose of determining the days worked which are reportable to the NYS Retirement System.

CERTIFICATION OF VOTE:

Mayor Gary Butterfield	Aye
Trustee Pat Gustafson	Aye
Trustee Lou Ann St. Germain	Aye
Trustee Chris Strong	Aye
Trustee John Bolton	Aye

(SEAL)

_____

Dianne Kufel, Village Clerk Treasurer

Date:_____

Incident Type Report (Summary)

North Syracuse Volunteer Fire Department

Date Range: From 01/01/2024 to 01/31/2024
Company: All Companies

Incident Type		Count	Pct of Incidents	Total Est Loss	Total Est Loss
1 Fire					
113 Cooking fire, confined to container		1	1.18%	$0	0.00%
114 Chimney or flue fire, confined to chimney or flue		2	2.35%	$0	0.00%
	Totals	**3**	**3.53%**	**$0**	**0.00%**
2 Overpressure Rupture, Explosion, Overheat(no fire)					
	Totals	**0**	**0.00%**	**$0**	**0.00%**
3 Rescue & Emergency Medical Service Incident					
311 Medical assist, assist EMS crew		5	5.88%	$0	0.00%
321 EMS call, excluding vehicle accident with injury		11	12.94%	$0	0.00%
322 Motor vehicle accident with injuries		5	5.88%	$0	0.00%
324 Motor vehicle accident with no injuries.		6	7.06%	$0	0.00%
	Totals	**27**	**31.76%**	**$0**	**0.00%**
4 Hazardous Condition (No Fire)					
411 Gasoline or other flammable liquid spill		2	2.35%	$0	0.00%
424 Carbon monoxide incident		1	1.18%	$0	0.00%
444 Power line down		1	1.18%	$0	0.00%
	Totals	**4**	**4.71%**	**$0**	**0.00%**
5 Service Call					
511 Lock-out		2	2.35%	$0	0.00%
531 Smoke or odor removal		1	1.18%	$0	0.00%
551 Assist police or other governmental agency		2	2.35%	$0	0.00%
554 Assist invalid		1	1.18%	$0	0.00%
561 Unauthorized burning		2	2.35%	$0	0.00%
571 Cover assignment, standby, moveup		1	1.18%	$0	0.00%
	Totals	**9**	**10.59%**	**$0**	**0.00%**
6 Good Intent Call					
611 Dispatched & canceled en route		9	10.59%	$0	0.00%
622 No incident found on arrival at dispatch address		2	2.35%	$0	0.00%
650 Steam, other gas mistaken for smoke, other		1	1.18%	$0	0.00%
651 Smoke scare, odor of smoke		2	2.35%	$0	0.00%
661 EMS call, party transported by non-fire agency		1	1.18%	$0	0.00%
	Totals	**15**	**17.65%**	**$0**	**0.00%**
7 False Alarm & False Call					
731 Sprinkler activation due to malfunction		5	5.88%	$0	0.00%
733 Smoke detector activation due to malfunction		3	3.53%	$0	0.00%
735 Alarm system sounded due to malfunction		2	2.35%	$0	0.00%
736 CO detector activation due to malfunction		1	1.18%	$0	0.00%
741 Sprinkler activation, no fire - unintentional		1	1.18%	$0	0.00%
743 Smoke detector activation, no fire - unintentional		5	5.88%	$0	0.00%
745 Alarm system activation, no fire - unintentional		7	8.24%	$0	0.00%
746 Carbon monoxide detector activation, no CO		2	2.35%	$0	0.00%
	Totals	**26**	**30.59%**	**$0**	**0.00%**
8 Severe Weather & Natural Disaster					
	Totals	**0**	**0.00%**	**$0**	**0.00%**

Incident Type Report (Summary)

North Syracuse Volunteer Fire Department

Date Range: From 01/01/2024 to 01/31/2024
Company: All Companies

Incident Type		Count	Pct of Incidents	Total Est Loss	Total Est Loss
9 Special Incident Type					
911 Citizen complaint		1	1.18%	$0	0.00%
	Totals	**1**	**1.18%**	**$0**	**0.00%**
	Totals	**85**		**$0**	