



## VILLAGE OF NORTH SYRACUSE

### *Regular Board Meeting*

Thursday, December 28<sup>th</sup>, 2023 @ 4:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

*Facebook Livestreamed*

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Trustee John Bolton, Trustee LouAnn St. Germain, and Dep. Mayor Gustafson.

**Personnel Present:** Village Clerk/Treasurer Kufel, Codes Enf. Officer Nicholas Rohm, Asst. Fire Chief John Linnertz, and Police Chief Chance Fieldson.

**Personnel Absent:** DPW Superintendent Ed Ware (Absent), Parks Director Tony Burkinshaw (Vacation), Trustee Chris Strong (Excused), Village Engineer Amy Franco (Absent), and Village Attorney Robert Germain (Absent).

### **RESOLUTION # 286-23**

### **APPROVAL OF REG. BD. MTG. -DECEMBER 14<sup>TH</sup>, 2023**

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the December 14<sup>th</sup>, 2023, Board Meeting. The motion was seconded by Trustee Bolton. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

### **RESOLUTION #287-23**

### **GENERAL FUND ABSTRACT APPROVAL**

Trustee St. Germain made a motion to approve General Fund Abstract #16 in the amount of \$162,194.28 covering voucher #1016 thru #1106. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

### **NEW BUSINESS:**

### **RESOLUTION # 288-23**

### **DISCUSS/APPROVE THE EXT. OF THE POLICE MOU RE: STAFFING SHORTAGES/MODIFY END DATE 5/31/24**

Trustee Bolton made a motion to Approve the Extension of the Police MOU Re: Staffing Shortages/Modify End Date to 5/31/2024. The motion was seconded by Trustee St. Germain. The Mayor stated had spoken to union rep, they are O.K. with, with 3 days left we would need to vote on it tonight. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

**CITIZENS' VOICE:** The Mayor invited anyone that would like to share concerns or thoughts via Facebook



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to address the Board.

**Pat Ferguson of 205 S. Main St.** updated on No. Syr. Housing Auth.: Pat Gustafson agreed to replace retiring member, letters being sent to residents welcoming them to join Resident Advisory Board. She continued HUD Auditors are examining the books, good so far; will be back on January 10<sup>th</sup>, 2024 to finish.

**Ken Ryan of 211 Herman Dr.** spoke of concerns about a tree at 215, leaves being picked up, issues with neighbor and amount he pays for taxes.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

**ATTORNEY REPORT: (Robert Germain):** No Report. Absent.

**ENGINEER REPORT: (Amy Franco):** No Report. Absent.

**DEPARTMENT HEAD REPORTS:**

**Police Department: (Police Chief Chance Fieldson):** He stated the following:

- Staffing: 1 Part-time officer currently in training, 2 Full-time vacancies-looking to fill
- Sgt. Pannell, Sgt. Linstruth, and Chief Fieldson attended Supervisory Liability Course Training
- Patrol on the street: Busy, with investigations and things behind the scenes as well

**Fire Department: (Asst. Fire Chief John Linnertz):** He stated the following:

- Busy wk., 2 crews responded to Mutual Aid fires, 1 fatal fire in Cicero; other in Liverpool

**Public Works Department: (DPW Sup't.: Ed Ware):** No Report. Absent.

**Parks and Recreation Department: (Parks Director: Anthony Burkinshaw):** No Report. Absent.

**Codes Department: (Codes Enforcement Officer: Nicholas Rohm):** He stated the following:

- 444 S. Main St. (Brolex): DEC has cited, have 5 violations with hefty fines; some are electronic, others we see progress, not sure he can go into specifics of the fines issued
- E. Taft Rd.-Chick-Fil-A: Appeared before Plan. Comm., introducing their proposal
- 709 N. Main St.-Kid to Kid: Schedule Final Insp. and Fire Insp.: should open soon
- Fire Inspections: Going well, new businesses reaching while others are popping up, Mr. Redhead is getting organized; starting at the top and working his way down.

The Mayor explained Mr. Redhead started working limited part-time hours, helping on Fire Inspections,



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we were behind on. He is very knowledgeable as he the Fire Chief for Town of Clay, but is reaching out emailing businesses. Codes Enf. Officer Rohm shared he goes along with him to learn to learn the process. He continued he has been rec'd very well by the property owners, business mgrs., and a lot of them are actively working to get back up where they need to be.

**Clerk-Treasurer: (Village Clerk-Treasurer Kufel):** She stated the following:

- Year end, winding down
- Payroll busy, with holiday buying back, and vacation time, people using that up
- Closed through November, other Fund: Trust and Agency through October to close
- In January need to issue 1099's, W-2's, get all employee information for accruals time earned from previous yr.; busy time in our area right now

**DEPUTY MAYOR-TRUSTEES REPORT:**

**Trustee St. Germain:** She stated the following:

- Wished everybody a Happy New Year and start a new; fresh
- Depts. wkg. hard, leaves picked up 4 or 5 times in her area, and as for Codes: Things are being done, although we may not be able to divulge at certain times, we are moving forward.

**Trustee Strong:** No Report. Absent.

**Trustee Bolton:** He stated the following:

- Wished everyone a Happy New Year, safe travels for you and your family

**Dep. Mayor Gustafson:** She stated the following:

- 01/18/24: Safety Committee Mtg.-2:00 PM, Conference Room at Vlg. Hall; 2 projects on agenda, if anyone has anything to add contact her at Vlg. number
- She wished everyone a Happy New Year

**MAYOR'S REPORT:**

The Mayor stated we have all most made it through another calendar yr., not necessarily the best yr., but enjoyed Christmas with no snow; he wished we had a little bit of snow. He continued we have past the shortest day of the yr., and the days are already starting to get longer. He added he hoped everybody has a Happy and Prosperous New Year!

The Mayor stated he would like to entertain a motion to go into Executive Session to discuss a personnel



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kind of issue. Trustee Bolton made a motion to enter into **Executive Session** at 4:45 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting favor of the same. Those that are in attendance are free to go. It is noted that Trustee Strong was confirmed that he was telephoned in for the Executive Session.

Trustee St. Germain made a motion to return to **Regular Session** at 5:30 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting favor of the same.

**RESOLUTION # 289-23**

**ACCEPT A THERAPY DOG FROM LEWIS MANOR LABRADOODLES**

Trustee Strong made a motion to accept a Therapy Dog from Lewis Manor Labradoodle along with a "Letter of Value" of the Dog to Lewis Manor. The motion was seconded by Dep. Mayor Gustafson. Trustee Strong expressed he was in favor of the therapy dog. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

Trustee Bolton. made a motion to adjourn at 5:31 P.M. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk-Treasurer

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: Dec. 28, 2023

PLEASE SIGN IN

NAME

KEN RYAN

Pmt Ferguson

JOHN LINWELL

 

 

 

 

 

 

 

 

 

 

 

 

 

 

 

 

 

 

ADDRESS

211 HERMAN DR

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FIRE DEPT.

