



## VILLAGE OF NORTH SYRACUSE

### *Regular Board Meeting*

Thursday, November 9<sup>th</sup>, 2023 @ 6:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

*Facebook Livestreamed*

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Trustee John Bolton, Trustee LouAnn St. Germain, Trustee Chris Strong, and Dep. Mayor Gustafson.

**Personnel Present:** Village Clerk/Treasurer Kufel, Codes Enf. Officer Nicholas Rohm, Asst. Fire Chief John Linnertz, Parks Director Tony Burkinshaw, and Police Chief Chance Fieldson.

**Personnel Absent:** DPW Superintendent Ed Ware (Excused), Village Engineer Amy Franco (Excused), and Village Attorney Robert Germain (Excused).

### **RESOLUTION # 248-23**

### **APPROVAL OF REG. BD. MTG. -OCTOBER 26<sup>TH</sup>, 2023**

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the October 26<sup>th</sup>, 2023, Board Meeting. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

### **RESOLUTION #249-23**

### **GENERAL FUND ABSTRACT APPROVAL**

Trustee Bolton made a motion to approve General Fund Abstract #12 in the amount of \$108,019.02 covering voucher #751 thru #827. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

### **RESOLUTION #250-23**

### **SEWER FUND ABSTRACT APPROVAL**

Trustee Strong made a motion to approve Sewer Fund Abstract #12 in the amount of \$70.46 covering voucher #26. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

### **RESOLUTION # 251-23**

### **BUDGET TRANSFER(S)**

The Mayor stated the transfer: Earmark Walmart monies for this purpose. Trustee St. Germain made a motion to approve the budget transfers from A3389U Walmart Grant in the amount of \$93.28 to increase A3120.479 Police Halloween Candy. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.



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**RESOLUTION # 252-23**

**BUDGET TRANSFER(S)**

The Mayor stated the transfer: Insurance monies to the line item to cover the repairs of Vehicle "172". Trustee Strong made a motion to approve the budget transfers from A2680 Insurance Recoveries in the amount of \$4,294.53 to increase A3120.476 Police Vehicle Maintenance. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**GUEST SPEAKER: SCOTT LACIK AND PRESIDENT OF THE LOCAL CHAMBER OF COMMERCE**

Scott Lacik and the President of the Local Chamber of Commerce, Danielle Hatashita stated they wanted to give the Banners and posts back over to the Village. He shared 11/15 at Noon at Bella Demonte's is a guest speaker and the Village is welcome.

**GUEST SPEAKER: SAMUEL DOUBLEDAY-REGARDING "COMMUNITY SOLAR UTILITY BILL CREDITING"**

Samuel Doubleday spoke on Crediting of Community Solar Utility Bills if sign up, discounts on bill and grant opportunity.

**OLD BUSINESS:**

**STATUS UPDATE FOR 118 GROVE STREET/130 VAN MARA DRIVE**

The Mayor stated the update for 118 Grove Street/130 Van mara Drive: 118 Grove St.: They have their permit, there is some progress, so we will wait and see; that permit sunsets in July 2024 approximately. He continued 130 Van Mara Dr., he asked Codes Enf. Officer for an update as there is some activity again there. Codes Enf. Officer Rohm stated it is controlled by a company called MSI, a consolidation company there deal with the contractors, banks and everybody. He continued he knows they were out there, because they have relabeled their signs 11/2. He added he has reached out to their company multiple times, but nobody has gotten back to him. He explained he will continue to reach out to them to see what the plan is, if any. The Mayor added we should get that taken down; it is a danger.

**UPDATE: GENERATOR MTC. FOR DPW/VILLAGE HALL/FIRE DEPT.**

The Mayor stated the generator Mtc. For DPW/Village Hall/Fire Dept. DPW Sup't Ware is not here, but still working on this, at the last mtg; he shared 1 of the vendors did not want to do what we were asking them to do. He continued we will look for more results next mtg.

**RESOLUTION # 253-23**

**DEMOLITION: AWARD BID TO SKY2GROUND FOR  
\$24,100: 115 CHESTNUT ST.**



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Trustee Strong made a motion to award the bid for the demolition for 115 Chestnut St. to Sky2ground, LLC for \$24,100. The motion was seconded by Trustee Bolton. Discussion: Thanked Mrs. Franco for staying on top of all the details and keeping us to date on information. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**RESOLUTION # 254-23**

**ENVIRONMENTAL COMPONENT: AWARD BID TO ARCTIC ENTERPRISES, INC. FOR \$4,800: 115 CHESTNUT ST.**

Dep. Mayor Gustafson made a motion to award the bid for the environmental component to Arctic Enterprises, Inc. for \$4,800 for 115 Chestnut St. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**RESOLUTION # 255-23**

**INFORMATIVE: PUBLIC HEARING SET FOR DEC. 14<sup>TH</sup>-MODIFICATIONS OMITTING SPECIAL PERMITS/ZONING DISTRICTS-CORRECTION TO LOCAL LAW #1 OF 2022; THIS WILL BE LOCAL LAW OF 2023**

Trustee Strong made a motion to set a Public Hearing for Dec. 14<sup>th</sup> at 6:29 PM for Modifications Omitting Special Permits/Zoning Districts-Corrections to Local Law #1 of 2022; this will be Local Law #5 for 2023. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**INFORMATIVE: WORK SESSION REGARDING SMOKE SHOPS**

The Mayor stated the next item on the agenda is Informative: Work Session Regarding Smoke Shops was held prior to mtg, we are trying to control some of the businesses that move into our storefront; we do not want every other store to be a Smoke Shop. We are trying to figure it out, and we had a very productive mtg., hope to set it up Public Hearing for the 1<sup>st</sup> mtg. in January; we will set up the date at our next mtg.

**UPDATE: 2023 TREE CITY USA GRANT**

The Mayor stated the next item on the agenda is Update: 2023 Tree City USA Grant: We applied, but were not chosen for the grant, but we can plant some trees anyway.

**NEW BUSINESS:**

**RESOLUTION # 256-23**

**DISCUSS/AUTHORIZE THE MAYOR TO SIGN THE CUSTOMER TRUCK (1) AGREEMENT: RENTAL OF BUCKET TRUCK**



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Dep. Mayor Gustafson made a motion to authorize the Mayor to sign the Customer Truck (1) Agreement for \$1,260 for wkly. rate: Rental of Bucket Truck. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**REVIEW/APPROVE 2024 BOARD MEETING SCHEDULE**

The Mayor spoke of the review/approve 2024 Board Meeting Schedule: We do this annually, the dates are Thursdays, 1<sup>st</sup> mtg. at 6:30 PM; and 2<sup>nd</sup> mtg. is at 4:30 PM, Thanksgiving week we always have on Tuesday, he opened it up for discussion. Trustee Strong made a motion to open it up for discussion. The motion was seconded by Trustee Bolton. Discussion went back and forth re: Moving time to consistent time for all mtgs. to 5:30 PM allow for better attendance, poll residents for their input; it was tabled.

**RESOLUTION # 257-23**                      **REVIEW/APPROVE 2024 PLANNING COMMISSION MEETING SCHEDULE**

Trustee Bolton made a motion to approve 2024 Planning Commission Mtg. Schedule. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**RESOLUTION # 258-23**                      **REVIEW/APPROVE ZONING BOARD OF APPEALS SCHEDULE**

Trustee Strong made a motion to approve 2024 Zoning Board of Appeal Schedule. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**RESOLUTION # 259-23**    **REVIEW/AUTHORIZE THE MAYOR TO SIGN THE NATIONAL GRID AGREEMENT PERTAINING TO THE VILLAGE USING FOR THE HOLIDAY LIGHTING ATTACHMENTS**

Trustee Bolton made a motion to Authorize the Mayor to Sign the National Grid Agreement pertaining to the Village Using the Holiday Lighting Attachments. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**DISCUSS THE CONCERNS OF THE TREES ON OAKLEY AND WELLS AVE. EAST-DEAD ASH TREES**

Trustee Bolton made a motion to get some prices to cut down those trees along that strip. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.



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**DISCUSS 230 MILLEN DR.-TREE IS A HAZARD TO THE PUBLIC-TREE BOARD REVIEW**

The Mayor stated the next item on the agenda is Discuss 230 Millen Dr.-Tree is a Hazard to the Public-Tree Board Review: Discussion took place back and forth re: Whether Tree was dead, dangerous, direction leaning and hazard presented to the residents of Millen Dr. It was decided to reach out to an authorized tree company at the same time they are reaching out for the other trees to look into taking it down.

**RESOLUTION # 260-23**

**DISCUSS/APPROVE/APPOINT A PROVISIONAL NEW POL. OFFICER AS RECOMMENDED BY THE COMMITTEE**

Trustee Bolton made a motion to Approve to Appoint a provisional new Pol. Officer as recommended by Committee, to hire Officer "A" pending background investigation effective 11/11/2023 at \$58,723. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**RESOLUTION # 261-23**

**DISCUSS/APPROVE/APPOINT MEYER AS A NEW POL. OFFICER PENDING MEDICAL CLEARANCE**

Dep. Mayor Gustafson made a motion approving the appointment of Meyer as a new Pol Officer pending medical clearance effective 11/11/2023 at \$58,723. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**RESOLUTION # 262-23**

**DISCUSS/APPROVE/APPOINT COOKE AS A NEW POL. OFFICER PENDING MEDICAL CLEARANCE**

Trustee St. Germain made a motion approving the appointment of Cooke as a new Pol Officer pending medical clearance effective 11/11/2023 at \$58,723. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

**CITIZENS' VOICE:** The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

**Pat Fergerson of 215 S. Main St.** spoke of tree on Millen, thought was mangled by Ni Mo a while back;



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may have some responsibility. She stated "Friends" will be looking for a person to work with Friends to work on the Banners, so if you are interested/public interested in being Banner Rep. reach out to her.

**Douglas Hummel of 128 Herbert St.** suggested asking people who attend Board mtg. what is best for them. He stated trees hanging over power lines Ni Mo takes care of. He continued new sidewalks going to park, drains are not covered, someone who walks dogs; if dog falls in hole, going to break its leg. He added it is down Church St., by 2<sup>nd</sup> house on left, big drain.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

**ATTORNEY REPORT: (Robert Germain):** No Report. (Absent).

**ENGINEER REPORT: (Amy Franco):** No Report. (Absent).

**DEPARTMENT HEAD REPORTS:**

**Police Department: (Police Chief Chance Fieldson):** He stated the following:

- Halloween Night: Went well from a safety point, increase our patrols, interacting with public
- 1 officer in Field Training
- 11/8: A few officers attended CNS High School Career Day
- Thanked for approvals on appointments
- So far for November: 153 Total Calls for Svc., 21 Property Checks, 4 Motor Vehicle Accidents, 74 Traffic Stops, 22 Traffic Tickets, 4 Criminal Arrests

**Fire Department: Asst. Fire Chief John Linnertz:** He stated the following:

- Busy, Fire Prevention month, a lot of details and time to educate the public
- Thanked Parks Dir. Burkinshaw for time to put up banner
- Membership fluctuating up and down

**Public Works Department: (DPW Sup't.: Ed Ware):** No Report. (Absent).

**Parks and Recreation Department: (Parks Director: Anthony Burkinshaw):** He stated the following:

- Thanked: Trustee Bolton/Home Depot for paint, supplies, volunteers for Comm. Ctr.
- 12/3: Holiday Parade starts at 5:00 PM, following will be the Annual Tree Lighting will be 10 vendors-shopping/ 2 food trucks, and live entertainment downstairs and Christmas Carols
- Heritage Park-LED Lighting up
- Parks: Water off, excessive use at Kennedy, leak in line; winterize, get Bid out, repair spring



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**Codes Department: (Codes Enforcement Officer: Nicholas Rohm):** He stated the following:

- Closed out multiple FOILs
- Fire Inspections: Going well, Fire Inspector Redhead is doing businesses and apartments, working with mgrs. to correct what needs to be brought back up to code
- Permits: Getting closed, some indoor permits being issued
- Properties not looking well, making progress with some, not so much with others; trying to work with Community to get squared away

**Clerk-Treasurer: (Village Clerk-Treasurer Kufel):** She stated the following:

- Books: Working on Closing, opened up June today
- Scanning: Started our project today, Board already approved Laser fiche Cloud Product, scanning our Payroll Documents and Board Mtg. Minutes for easy retrieval
- Grants: Winding down, still very full, put closure with Ferguson and Nesticos; waiting on Mugshots
- Working on Blind Child, Autistic Sign, nothing in our code; call into NYCOM, waiting for them to get back to her
- Canvas Letters: Working to send out and get back on that
- Year End: Order W2's and 1099's
- Stop Sign request on Belmore Dr. where "S" curve, Board to talk about

**DEPUTY MAYOR-TRUSTEES REPORT:**

**Trustee St. Germain:** No Report.

**Trustee Strong:** He stated the following:

- Thanked Parks Dir. Burkinshaw and Senator Manion, Trunk or Treat, Great event
- Great to have Depts. working together

**Trustee Bolton:** He stated the following:

- Shout out to Officer Fieldson, and Codes Off. Rohm, both came into difficult situations; doing phenomenal job getting things fixed, and in place

**Dep. Mayor Gustafson:** She stated the following:

- KUDDOS to Officer Fieldson and Trustee Strong, emails very thorough and informative
- Halloween: Good seeing Police and Fire Trucks out
- Safety Committee: Gathering information to start again; last mtg. 2018 with Steven Rotunno



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**MAYOR'S REPORT:**

The Mayor stated rec'd call from Channel 9 re: Former Bowling Green, it is a Blood Plasma Ctr. He continued Brolex: Checked with Codes Enf. Officer to see if anyone there. Codes Enf. Officer Rohm stated made multiple stops, no one on property. He continued there had been people there, generator running, not sure if they were just charging tools; but there were not vehicles or workers when he stopped. The Mayor added there is not a lot of activity, they do have an open permit, so hopefully there is some uptick work there. He shared he had a mtg. with potential developer for the Just 1 Bite, Smoke Shop area who has a contract with the bank. He explained he had a mtg. with some of the Codes and Planning, when the grant was given to us, it was pre pandemic; so many things have changed, it costs a lot more. He stated we are all for this development, they will work however we need to, so that is encouraging; it is not going to happen fast. He continued the developer that has been working on that is seemingly going to follow through. He added Chick-fil-A went to the Cty., Cty. came back, our DPW; Police, and Fire made recommendations re: the Site Plan, as did the Cty., so that is a work in progress. He thanked everyone in the Village and stated it we still have a lot of work to do, but thank you all.

Trustee Strong made a motion to adjourn at 5:36 P.M. The motion was seconded by Trustee Bolton. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk-Treasurer



VILLAGE OF NORTH SYRACUSE

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DATE: 11/9/23

PLEASE SIGN IN

NAME

Scott + Emily Lovel  
Danielle Hatashita  
Douglas Hummel  
David Ellthorpe  
John L. Masala  
Pat Ferguson

ADDRESS

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