



RECEIVED

Kraft Power Corporation
601 Cambridge Ave
Syracuse, NY 13208
Ph: (315) 455-6200
Fax: (315) 455-6300
Email:

SEP 28 2023
VILLAGE OF N. SYRACUSE
CLERK/TREASURER

Quote #:	118263
Enter Date:	08/31/2023
Printed Date:	08/31/2023

Bill To:

North Syracuse, Village of
600 South Bay Road
Attn: Teresa Roth, Dir. of Parks & Rec
SYRACUSE, NY 13212

Ship To:

North Syracuse, Village of
106 FERGERSON AVE
SYRACUSE, NY 13212-2256

Serial Number	Equipment Description	Quantity	Unit Price	Ext Price
SVPARTS	PM Kit OE1126ESRV	1.00	\$60.00	\$60.00
SERVICECHARGE	Labor charges	1.50	\$120.00	\$180.00
			SUBTOTAL	\$240.00
			Taxes	\$0.00
			TOTAL	\$240.00

Notes

Kraft Power to furnish technician to perform a Major Planned Service. Any issue's found during this service will be brought to your attention and quoted if needed.

Agreement:

The following quote is a list of parts and service necessary to perform repairs that our technician identified during a recent service inspection. This price is based on completing the work during normal working hours unless otherwise noted above. All work is subject to Kraft Power Corporation General Terms and Conditions. This quote is valid for thirty (30) days from the above date. Please sign and return by fax to (315) 455-6300, to authorize the work to proceed.

We appreciate the opportunity to be of service to you. Please feel free to contact us at (315) 455-6200, with any questions or to discuss any scheduling preferences.

Accepted by _____ Day of _____ 2023
PO # (if used) _____



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Serial Number	Equipment Description	Quantity	Unit Price	Ext Price
Item Number	Description			
GEN-0J93230ESV	PM kit with plugs	1.00	\$40.00	\$40.00
SERVICECHARGE	Labor charges	1.50	\$120.00	\$180.00
			SUBTOTAL	\$220.00
			Taxes	\$0.00
			TOTAL	\$220.00

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SEP 28 2023

**VILLAGE OF N. SYRACUSE
CLERK/TREASURER**



Date of Proposal: 09/18/2023

Proposal#: 2343-D288-CB

**PLANNED MAINTENANCE AGREEMENT (this "Agreement") PREPARED FOR:
North Syracuse DPW**

Upon acceptance by Customer, Penn Power Group, LLC d/b/a Penn Power Systems ("Penn Power Systems" or "PPS") hereby agrees to perform regularly scheduled planned maintenance and inspection services ("PM Services") for the equipment (the "Equipment") described in the Scope of Work and made part of this Agreement. All notices between the parties pertaining to this Agreement should be sent to the persons named below in the signature block or as changed by either party upon written notice to the other with reference to this Proposal. PPS and Customer hereby agree as follows:

A. SCOPE OF WORK:

PM SERVICES TO BE PERFORMED:

1. Check fuel system day tank operation, fuel lines, connections, vents, main and day tank fuel levels.
2. Change fuel filter and water separator elements during the full PM Services annually.
3. Visually check fuel system injection pump, solenoid(s), check valves governor controls, linkages.
4. Check oil lube system inclusive of the engine and governor oil levels, oil heater, lines and connections.
5. Change the lube oil and filters during the full PM Services annually.
6. Check the cooling system inclusive of the coolant level, antifreeze, freeze point, inhibitor level, louvers, radiator air flow and core condition. Block heater(s), hoses, connections, pressure test radiator cap, belt condition and tension, fan shrouds, guards and brackets.
7. Check for external fuel, lube oil, coolant and exhaust leaks.
8. Check and record lube oil pressure, fuel oil pressure and engine coolant temperature gauge readings.
9. Check exhaust system, flex connection, supports, insulation and rain cap. Drain condensation drip legs.
10. Check batteries, charging system, terminals and cables. Check electrolyte level and specific gravity.
11. Load test Batteries. Clean battery post and terminals apply corrosion inhibiting film.
12. Check electrical system wiring connections and condition. Inspect lamps and fuses.
13. Check engine and generator instruments and meters for proper operation.
14. Check and test alarm sending units, pre-alarms, and safety shutdowns.
15. Check remote annunciator operation.
16. Check air intake piping, hoses, clamps, louvers, bypass actuators and air box Dampers.
17. Visually check air filter elements, air box canisters, breathers and crankcase ventilation systems.
18. Check engine and generator mounting bolts and vibration isolators.
19. Visually check generator bearings.
20. Check exciter assembly, stator and field for cleanliness and integrity.
21. Visually check rotating rectifiers and surge suppressor.
22. Check and record residual, no-load voltage.
23. Check voltage regulator and adjust if necessary.
24. Visually inspect generator breaker and bus bar connections for cleanliness and signs of overheating.
25. Check transfer switch compartment and components for cleanliness, integrity, overheating and wear.
26. Evaluate time delay settings
27. Check transfer switch exercise functions.
28. Perform start and stop functions from transfer switch with no load condition.
29. All readings, temperatures, transfer and retransfer times, Hour meter readings, and discrepancies will be noted and submitted in a detailed report to the appropriate Customer representative(s) following each onsite service.

ACCESS: Customer will provide safe, reasonable access to the work site and Penn Power Systems will follow any site rules and regulations provided by Customer. All PM Services will be performed during standard business hours unless both parties have agreed otherwise. If rescheduling is required to access site to perform PM services, customer will be subject to additional charges for billable labor, travel and mileage.

B. TERM OPTIONS:

THREE YEAR: This Agreement is for a 1 Year three (3) year term and is subject to annual price increases (not to exceed 3% annually) during any initial term. This Agreement will automatically renew for an additional one-year term on its anniversary date unless written notice is furnished by either party at least thirty (30) days prior to expiration. Upon any renewal period the price is subject to annual price increases (a maximum 7% annually) over the most recent years price.

Initial Here to OPT IN for **THREE YEAR** Term: _____

TWO YEAR: This Agreement is for a two (2) year term and is subject to annual price increases (not to exceed 5% annually) during any initial term. This Agreement will automatically renew for an additional one-year term on its anniversary date unless written notice is furnished by either party at least thirty (30) days prior to expiration. Upon any renewal period the price is subject to annual price increases (a maximum 7% annually) over the most recent years price.

Initial Here to OPT IN for **TWO YEAR** Term: _____

ONE YEAR: This Agreement is for a one (1) year term and will automatically renew for an additional one-year term on its anniversary date unless written notice is furnished by either party at least thirty (30) days prior to expiration. Upon any renewal period the price is subject to annual price increases (a minimum 7% annually) over the most recent years price.

Initial Here to OPT IN for **ONE YEAR** Term: _____

C. PRICE: Firm pricing for term options below (excluding applicable sales taxes) for all covered Equipment (the "Price") shall be:

TERM	YEAR ONE	YEAR TWO	YEAR THREE
09/18/2025 to 9/17/2026	\$1,420.00	\$1,460.00	\$1,505.00

TERM	YEAR ONE	YEAR TWO
09/18/2024 to 09/17/2025	\$1,420.00	\$1,490.00

TERM	YEAR ONE
09/18/2023 to 09/17/2024	\$1,420.00

EQUIPMENT: [2] Generator Set(s) and Transfer Switch(s) itemized pricing for YEAR ONE only below.

Site	Location	Equipment	Mfr.	Qty	Amount
1	DPW BUILDING	106 FERGUSON AVE	12kW	Generac	1 \$710.00
2	Village Hall	600 South Bay Rd	20kW	Generac	1 \$710.00

D. Yearly Visits:

of Inspections: 2
 # of PM Services: 2
 Schedule: November 2023: Full PM and Inspection Services
 May 2024: Inspection Services
 Load Bank details: Load Bank Test not provided

E. CONSUMABLES: Certain consumable materials (such as but not limited to lube oil) included in PM Service will be subject to additional surcharges due to general market conditions and cost increases during the term of the Agreement. Notification of surcharge will be communicated to customers in the form of an invoice.

F. ADDITIONAL CHARGES. If at Customer's request, PPS provides additional repairs, replacements or emergency services not covered by this Agreement, the following labor rates and mileage charges are applicable and subject to periodic price increases. Notification of price increases will be communicated to customers in the form of an invoice. Emergency Calls have a 4-hour minimum labor charge at emergency rates.

Monday – Friday	7:30 AM – 4:30 PM	\$ 183.00 per hour
Monday – Friday	4:30 PM – 7:30 AM	\$ 245.00 per hour – non holiday
Saturday	All day	\$ 245.00 per hour – non holiday
Sunday/Holiday	All day	\$ 323.00 per hour
Mileage Charge		\$ 2.75 per mile portal to portal


- G. **ADDITIONAL SERVICES AVAILABLE:** Resistive Load Bank Testing, Fuel Polishing, Fluid Analysis, Remote Monitoring and Generator Rentals for planned and emergency outages.
- H. **PAYMENT TERMS/PREPAYMENT DISCOUNT:** If the Contract Price is paid in full annually, at the beginning of each term, Customer will be entitled to take a **five percent (5%) discount** on additional services. Payment terms are Net 30 with qualified credit terms. <https://pennpowergroup.com/en-us/credit-application/>
- I. **INSURANCE:** Penn Power Systems agrees to maintain workers' compensation insurance coverages as required by the laws of the State where the services are performed, as well as commercial general liability and automobile liability insurance coverages consistent with industry practices when performing PM Services or additional services at Customer's location(s) and as reasonably requested by Customer and will provide Certificates of Insurance that name Customer and other appropriate parties designated by Customer as additional insureds. Upon request, Customer will provide PPS with evidence of Customer's workers' compensation, automobile and commercial general liability insurance providing adequate coverages for its conduct of business at the location where PPS provides services.
- J. **LIMITED WARRANTY:** For all PM Services or additional services provided under this Agreement, Penn Power Systems warrants that its scope of work will be performed in a good, workmanlike manner in accordance with industry standards, in compliance with all applicable laws, and free of defects in material or workmanship when delivered and for a period ending [12 months] from the date of completion. For parts, goods and other materials provided with PM Services or any additional services, the manufacturer's limited warranty only shall apply. All warranty claims must be made promptly after discovery of any covered defect and are subject to verification. In the event a covered defect, malfunction or non-conformity with this limited warranty occurs during the warranty period, PPS will promptly correct the defect by repairs, replacement of other corrective actions free of charge to Customer. Corrective work will be performed during normal business hours or other mutually agreed schedule. This limited warranty does not cover conditions resulting from abuse, misuse, negligence, improper operation, or maintenance (other than PPS maintenance), alteration, theft, accident by Customer or any third party or acts of God, fires, floods, acts of war, terrorism, epidemic or other causes beyond the reasonable control of Penn Power Systems. This limited warranty does not cover any indirect, incidental, or consequential damages, costs or expenses to Customer or any third parties that may result due to a covered defect, malfunction or non-conformity including without limitation, loss of time, inconvenience, lost profits, loss of use of the equipment, loss of time, or any other indirect, punitive or special damages not otherwise covered by the required insurance maintained by PPS. PENN POWER SYSTEMS MAKES NO OTHER WARRANTIES, EITHER EXPRESS, IMPLIED OR STATUTORY, AND SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
- K. **MUTUAL INDEMNITY:** To the fullest extent permitted by law, each party shall indemnify, defend and hold harmless the other party, its affiliates and each of their respective agents, representatives, officers, directors, managers, members and employees (collectively, their "Related Parties") from and against claims, demands, lawsuits or other actions seeking to recover direct damages, losses, liabilities, obligations, costs, fines, judgments, penalties and expenses (including, but not limited to reasonable fees and charges of attorneys) ("Losses") to the extent such claims and Losses arise out of or result from: (i) breach of this Agreement by the other party or its Related Parties; or (ii) the negligent or wrongful acts or omissions of the other party or its Related Parties. It is agreed that this mutual obligation to indemnify under this provision shall be comparative and the indemnifying party shall not be obligated to indemnify the other party or its Related Parties to the extent that such claims for Losses were caused by any breach of this Agreement or the negligent or wrongful acts or omissions of the indemnified party or its Related Parties.
- INTERPRETATION:** This Agreement shall be governed and interpreted according to the laws of the State in which the services are delivered. The parties agree that any disputes that cannot be amicably resolved by the parties or through a mutually agreed upon alternative dispute resolution method, shall be resolved only in the state or federal courts in the above-described State to the exclusion of all other jurisdictions.
- L. **NON-SOLICITATION OF EMPLOYEES:** The parties agree that during the term of this Agreement and for two (2) years after termination, neither will directly solicit any employee of the other without prior written consent of the other party.
- M. **DEFAULT AND TERMINATION:** In the event either party materially defaults in the performance of its obligations under the Agreement, the other party may terminate this Agreement upon prior written notice to the other and a sixty (60) day remedy period to cure the claimed default. A default in any payment obligation is a material default. In addition to all rights of the parties under applicable law, payment obligations not paid when due (other than payments

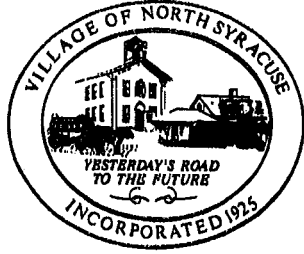
disputed in good faith) shall be subject to finance charges of one percent (1%) for each month or part thereof that they remain unpaid.

N. **ENTIRE AGREEMENT.** The terms and conditions of this Agreement and the terms of any accompanying order, document or Customer contract form accepted in writing by PPS, constitute the entire agreement of the parties and supersede all prior verbal or written discussions, arrangements, negotiations or representations relating to the subject matter of this Agreement. No modification will be valid unless agreed in writing by both parties. Penn Power Systems hereby objects to any additional or contrary terms and conditions in any accompanying order, document or Customer contract form that conflicts with the terms and conditions in this Agreement and no such terms and conditions shall apply unless otherwise expressly agreed to in writing by PPS.

Initial Here if Tax Exempt and include proof: _____

Initial Here to OPT In for 5% Discount: _____

PPS Purchase Order #: Chris Brazee Penn Power Group, LLC d/b/a Penn Power Systems 7044 Interstate Island Rd Syracuse, NY 13209 315-451-3838	Agreed and accepted by Customer#:Prospect Ed Ware North Syracuse DPW 106 Ferguson Ave North Syracuse, NY 13212 (315) 458-0790
 Signature	 Signature



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, September 14th, 2023 @ 4:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee LouAnn St. Germain, Trustee John Bolton and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Kufel, DPW Superintendent Ed Ware, Asst. Fire Chief John Linnertz, and Police Chief Chance Fieldson, and Village Engineer Amy Franco.

Personnel Absent: Codes Enf. Officer (Vacant), Trustee Chris Strong (Vacation), Parks Director Tony Burkinshaw (Absent), and Village Attorney Robert Germain (Absent).

FORMAL INTRODUCTION OF POLICE CHIEF FIELDSON/ACTING CHIEF RAUB DEPARTED ON 8/31/2023

The Mayor invited Police Chief Chance Fieldson to come, he welcomed him and shared he was glad to have him on board. Police Chief Fieldson thanked him.

MOVE TO NEW BUSINESS LETTERS (B) AND (C):

RESOLUTION # 202-23

DISCUSS/APPROVE THE PROMOTION OF GEOFFREY LINSTRUTH TO POLICE SGT. EFFECTIVE 09/09/23

Dep. Mayor Gustafson made a motion to approve the promotion of Geoffrey Linstruth to Police Sgt. Effective 09/09/23. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

RESOLUTION # 203-23

DISCUSS/APPROVE THE PROMOTION OF JORDAN PANNELL TO POLICE SGT. EFFECTIVE 9/10/23

Trustee Bolton made a motion to approve the promotion of Jordan Pannell to Police Sgt. Effective 9/10/23. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same. Police Chief Fieldson welcomed our new sergeants. He stated that these 2 men stood out among the rest, and they are men that are going to help him in developing our younger officers, in the days, mos.; and yrs. to come. He thanked the Board for their support of them. He thanked the sergeants for taking the tasks knowing that will be a lot of work, but knowing your efforts are going to be instrumental in the young officers, Officer Darrow and the rest to a path to success.



Village of North Syracuse
Regular Board Meeting
Thursday, September 14th, 2023 6:30 PM

MOVE TO NEW BUSINESS LETTERS (F):

RESOLUTION # 204-23

**APPROVE APPOINTMENT OF PT POLICE OFFICER SHAWN DARROW
TO FT POLICE OFFICER EFF. 9/09/23**

Trustee Bolton made a motion to approve appointment of PT Police Officer Shawn Darrow to FT Police Officer Eff. 9/9/23. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

Police Chief Fieldson stated Officer Darrow comes to us with a private experience, but he is interested in the public sector and brings to us a skillset from the private world that we could use here in the public world. He continued at the same time these fine men are going to be teaching the ropes of Law Enforcement, so we are excited for Officer Darrow too.

APPROVAL OF REG. BD. MTG. -AUG 24TH, 2023

The Mayor stated the minute approval since the person that does the minutes is on vacation, we will post pone those to our next mtg. the August 24th, 2023.

RESOLUTION #205-23

GENERAL FUND ABSTRACT APPROVAL

Dep. Mayor Gustafson made a motion to approve General Fund Abstract #08 in the amount of \$239,619.96 covering voucher #448 thru #540. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

RESOLUTION # 206-23

SEWER FUND BUDGET ABSTRACT APPROVAL

Trustee Bolton made a motion to approve Sewer Fund Budget Abstract #8 in the amount of \$178.53 covering voucher #21 thru #23. The motion was seconded Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

RESOLUTION # 207-23

BUDGET TRANSFER(S)

The Mayor stated the transfer of monies in order to purchase 3 MCT's. Trustee St. Germain made a motion to approve the budget transfers from A3410.420 Fire Dept. Response Equip. in the amount of \$3,260.44 to increase A3410.240 Fire Dept. Radios. The motion was seconded by Trustee Bolton. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.



Village of North Syracuse
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RESOLUTION # 208-23

BUDGET TRANSFER(S)

The Mayor stated the transfer monies to purchase halloween candy. Dep. Mayor Gustafson made a motion to approve the budget transfers from A3389U Walmart Grant Monies Rec'd. in the amount of \$89.75 to increase A3120.479 Police Walmart Grant Supplies. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

RESOLUTION # 209-23

**DISCUSS BID OPENING (9/13 @ 2 PM) FOR THE COMMUNITY
CTR. PAVILION AND ENTRANCE PROJECT/AWARD**

The Mayor stated the next item on the agenda is discuss bid opening, we received 2 quotes and we have SAM Grant money to cover this and we have a recommendation from our Engineer. Trustee Bolton made a motion to award this Bid for Comm. Ctr. and Entrance Project to Drulyk Construction. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

DISCUSS OPENINGS IN CODES: FULL TIME CODES OFFICER/PART TIME FIRE INSPECTION FOR CODES

The Mayor stated the next item is to discuss openings in "Codes", we are going to go into executive session to discuss personnel issues.

UPDATE FOR 118 GROVE STREET/130 VAN MARA DR

The Mayor stated the next item on the agenda is an Update for 118 Grove Street and 130 Van Mara Dr.: The Board rec'd the report from our engineer on 130 Van Mara Dr., it is dangerous. He continued he spoke with our Atty. today, about Van Mara Dr., and Grove St.; he stated these need to be initiated by our Codes Dept. and Codes Officer. He added since we are without a Codes Officer, it is kind of difficult to get traction with these, but Mrs. Fuller will be back from vacation on Monday. He explained the history on 118 Grove St., the efforts made to work with the family, extensive length of time it has been exposed to the weather without a roof as well as the mold potentially in the house; and being ready to move on to the best of our ability. He added the same thing with the Van Mara property: He spoke of being in contact with the Atty, efforts to locate residents or survivors, the process to follow to move toward demo, if no response; moving forward to do so. He continued the property is a danger, the foundation is caving in.



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RESOLUTION # 210-23

**DISCUSS ANOTHER NEED TO EXTEND AND APPROVE ADD'L
MONIES FOR CODES ASSISTANCE FROM CLAY**

Trustee St. Germain made a motion to extend and approve an add'l \$5,000 for "Codes" assistance from Clay. The motion was seconded by Dep. Mayor Gustafson. Discussion: How long has she been working for this \$5,000. Village Clerk-Treasurer Kufel stated since June. Dep. Mayor Gustafson clarified for 3 mos., and asked if the Mayor anticipated another 3 mos. without an officer. The Mayor stated he did not have an answer, we have got to keep going as best we can until we find someone. Dep. Mayor Gustafson stated she has done a great job; she is catching us up at least. The Mayor agreed she has done a great job, but we are hanging like this and if she was not here, we would have lost our grip. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

DISCUSS BUCKET TRUCK

The Mayor stated the next item on the agenda is discuss bucket truck: DPW Sup't Ware wanted this on the agenda, so we will turn it over to him. DPW Sup't Ware stated he has 2 trucks that he is looking at, he was hoping for a firm answer on it, so he could put it before the Board; not this mtg., but the next mtg. He continued at this time he does not have the information to give the Board, so he is going to move it off for now.

UPDATE: CLOSING OF 115 CHESTNUT STREET (ON ABSTRACT)

The Mayor stated the next item on the agenda Update: Closing of 115 Chestnut Street: We signed the papers this morning, so we own 115 Chestnut St. He continued DPW has already knocked down the shrubs that were encroaching on the sidewalk, removed an old tree that was there. He added the garage has been secured, people were in there at the last minute for an old car in there, the power was on; so, we have to get the power turned off. DPW Sup't Ware stated they boarded up the window that was open and secured the back door. Turkey vultures have been living in the 2nd flr. of the garage for a while. The Mayor explained next we will entertain some demo contractors; start the process and we do have grant money to cover that. He stated we will work on that to get some designs going, and shared the whole reason for that was enhance our DPW and Fire Dept., by having that lot. Dep. Mayor Gustafson asked the grant that we have, is that for the purchase or the demolition. The Mayor continued it is for both, we have another grant, all together we have \$250,000 grants. He added the 1st grant will cover what we just bought, hopefully the demolition and maybe a little bit of architectural engineering work; the next grant will continue on.

NEW BUSINESS:



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RESOLUTION # 211-23 **DISCUSS/APPROVE THE NEW HIRE APPT. OF GILBERT STEVENS EFFECTIVE TUESDAY, 10/10/23 MTC. WORKER**

Dep. Mayor Gustafson made a motion to approve the new hire appt. of Gilbert Stevens effective Tuesday, 10/10/23 as a Mtc. Worker. The motion was seconded by Trustee Bolton. Dep. Mayor Gustafson stated she was in the interview and it sounds like he will be a good fit, very qualified. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

DISCUSS/APPROVE ADDITIONAL MOA FOR THE TEAMSTERS 1149 AGREEMENT RE: RETENTION/SIGN-ON

The Mayor stated next on the agenda additional MOA for the Teamsters 1149 Agreement Re: Retention/Sign-on: This is item D, we already did B and C, we are going to talk about that in Executive Session.

DISCUSS GENERATOR MTC. FOR DPW/VILLAGE HALL/FIRE DEPT.

The Mayor stated the next item on the agenda is discuss generator mtc. For DPW/Village Hall/Fire Dept.: The Village needs to put maintenance agreements in place for the DPW and Village Hall, so DPW Sup't Ware has been working on this, so he turned it over to DPW Sup't Ware. DPW Sup't Ware stated he reached out to the company that the Fire Dept. uses, Pen Power and he is waiting for a quote from them, he did get 1 from another company; but thought it would be better to use the same company as the Fire Dept., that way we are all on the same page and can be done at the same time.

RESOLUTION # 212-23 **DISCUSS/APPROVE THE HIRING OF SEAN WALLACE-PART-TIME TO ASSIST WITH BACKGROUND CHECKS**

Dep. Mayor Gustafson made a motion to approve the hiring of part-time Officer Sean Wallace to assist with background checks effective 09/16/23 at \$30.00/hr. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

RESOLUTION # 213-23 **DISCUSS/APPROVE THE HIRING OF ZACHARY MISZTAL-PART-TIME TO ASSIST WITH THE EVIDENCE ROOM**

Trustee Bolton made a motion to approve the hiring of Zachary Misztal Part-time to assist with the evidence room effective 09/16/23 at \$30.00/hr. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.



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RESOLUTION # 214-23

DISCUSS/APPROVE THE HIRING OF BRANDON LUMMIS-PART-TIME TO ASSIST WITH THE POLICE ACCREDITATION

Trustee St. Germain made a motion to approve the hiring of Brandon Lummis part-time to assist with the Police Accreditation effective 9/16/23 at \$30.00/hr. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

RESOLUTION # 215-23

APPROVE THE APPOINTMENT OF JONATHAN POLHAMUS AS A JUNIOR VOL. FIREFIGHTER FOR THE FIRE DEPT.

Trustee Bolton made a motion to approve the appointment of Jonathan Polhamus as Junior Vol. Firefighter for Fire Dept. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

RESOLUTION # 216-23

APPROVE TRAINING FOR 5 VOL. FIREFIGHTERS TO ATTEND TRAINING IN CORTLAND \$325 EACH/\$1,625

Trustee Bolton made a motion to approve the training for (5) Vol. Firefighters to attend training in Cortland at \$325 ea./\$1,625 total as per Travel Policy. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

DISCUSS/REVIEW THE BUDGET PROVIDED BY THE FIRE DEPT. FOR FY 24/25

The Mayor stated the next item on the agenda is to review the Budget prepared by the Fire Dept for FY 24/25: Budget was rec'd from Fire Administrator at the last Board mtg., that has been a couple of changes, so an updated version has been resubmitted. He continued this is just a review of what they sent over to the towns, he believed we were O.K. with them sending it over to the towns, they need it before we need it; but their budget actually gets approved at our budget time.

RESOLUTION # 217-23

DISCUSS/APPROVE TRAINING "TAKE THE DOOR" OCTOBER 17TH- 4 HOUR SESSIONS (2) GIVEN-\$2,250

Dep. Mayor Gustafson made a motion to Approve Training "Take the Door" on 10/17/23 - 4 Hr. Session (2) for a total of \$2,250. The motion was seconded by Trustee Bolton. Trustee Bolton asked is this for entire dept. or just a select few. Asst. Fire Chief Linnertz stated it is an annual requirement for live fire training. Dep. Mayor Gustafson clarified 4 hrs. is 4 hrs. on night and 4 hours the next night or an 8 hrs.



Village of North Syracuse
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session. Asst. Fire Chief John Linnertz continued it is a morning and an evening session, we do our trainings in 9:00 AM for people that works nights, and then our trainings at night at 7:00 PM. He added it is up at the Clay Town which is a combined training facility, that the Vlg. is part of. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Ken Ryan of 211 Herman Dr. spoke of the members of the Ethics committee and when meeting.

Pat Ferguson of 215 S. Main St. thanked DPW for prompt tree cleanup. She spoke of how nice it was to see the Police and Fire Dept. show up in full dress for Mrs. Abulencia.

Eric Schmidt of 420 Single Dr. spoke of 421 Single Dr., is better, but there is overgrowth again, and landlord does not care or take care of his property.

David Robinson of 163 Slindes Woods Cir. congratulated Police Chief Fieldson and the other officers. He congratulated the Board on hiring within, it makes sense. He spoke of concern of adding people in good entry level jobs, to train, build their resume and they are gone; but not doing something about retention. He stated good at keeping under the "budget cap", but time to put some money in here, so people do not leave as much. He spoke the Comprehensive Plan, how many check it and where we are going and if we were still on track, he thinks not. He suggested we need to inform the residents about what we do, how many Police calls are made, and what we do that they do not know about. He suggested a small article briefly explaining the stuff the departments have been doing to inform the community what is new in N. Syracuse. He continued he thinks that we need to go back to the basics and put things in place, so that when we hire, and we train; we retain.

Monty Esposito was invited to come up by the Mayor. Monty introduced himself and stated he is the artist that recently painted the mural here in the Village of N. Syracuse. He continued he was born, raised here, and truly it was a great experience working with Village Clerk-Treasurer Kufel and the Mayor. He added painting the Mural was a true pleasure for him, because he got to revisit a lot of the places, he got to enjoy growing up in N. Syracuse. He explained his wish is maybe they could work together and maybe he could paint another mural in the Vlg. of N. Syracuse.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: (Robert Germain): Absent



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ENGINEER REPORT: (Amy Franco): She stated the following:

- \$12,000 Tree Plan Senator Schumer has pushed for the Cty., application not out yet, but Parks Dir. Burkinshaw is interested; because it involves trees and parks along with park improvements

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief Chance Fieldson): He stated the following:

- Formally thanked everyone for the opportunity to serve the Community and trusting him with this position; also thanked for the part-time appointments tonight
- Part-time positions will help strategically in areas: Accreditation, Evidence, Grants
- Thanked Monty for the beautiful mural
- Office of Cannabis Mgmt. conducted stop inspection at Cauli Cloud Smoke Shop today at 432 S. Main St., able to secure illicit merchandise from the store, now have sign not allowed to take down unless want to pay \$5,000 fine; cease and desist order from state to stop selling illegal merchandise at that location
- So far for September: 188 Total Calls for service, 18 Property checks, 3 Domestic, 7 Motor Vehicle Accidents, 53 Traffic Stops, 24 Traffic Tickets, 4 Criminal Arrests

Fire Department: (Asst. Fire Chief John Linnertz): No Report.

Public Works Department: (DPW Sup't.: Ed Ware): He stated the following:

- Having roads paved, finishing up on Herbert St. as we speak; everything went smooth, roads paved: Pleasant, Woods, Reed and Herbert
- Did work around Firehouse, the work around the bushes, the storm drain, and apron was collapsing; everything went smooth there
- Busy, continue to pick up brush, the brush truck is on road 4 wks. in the mo.; picking up either brush or garbage, being used heavily, very nice piece of equipment we have

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw): No Report. (Absent).

Codes Department: (Codes Enforcement Officer: Vacant): No Report.

Clerk-Treasurer: (Village Clerk-Treasurer Kufel): She stated the following:

- 1 yr. to date Vlg. has had charging stations, to date made \$390
- Focus on Finance, need to close April, May books and open new yr.

DEPUTY MAYOR-TRUSTEES REPORT:



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Trustee St. Germain: She stated the following:

- They did an awesome job paving her street, crew polite and beautiful
- Mural is extraordinary
- She is happy we have a Police Dept., would have been easy to have someone scoop us up, people look here; because they are trained well, Police Chief Fieldson and those guys dug heels in are staying. Good feeling to see those cars going down those streets.

Trustee Strong: No Report. (Absent).

Trustee Bolton: He stated the following:

- He echoed what Trustee St. Germain stated, people will question why taking so long, why is not anything happening; a lot goes on behind the scenes.
- To the Police Dept. we had some issues, but we are back stronger than ever, the Police Chief has gotten some individuals who are going to help us a lot; hats off to you Police Chief Fieldson and welcome aboard
- Mural: Fantastic job, will look at other places maybe that we could do those, to highlight what the Vlg. does
- He agreed with Mr. Robinson, we have a great Vlg., and need to let people know what we are doing; it is onward, upward from here and everything takes time
- Everyone needs to understand: We hear you; we listen, we will take care of you

Dep. Mayor Gustafson: She stated the following:

- Mural: Uplifting, excited to see the beautiful colors, and try to pick out everything on there; she thanked Monty for doing a wonderful job

MAYOR'S REPORT:

The Mayor welcomed the new positions and thank you. He continued an update on the Smoke Shop and Just 1 Bite property: There are several calls, people are interested, all we can do is keep following up on the leads that come to us; hopefully we will have something happening there. He added Brolex which is the apartment complex being built, he has had several conversations with their leadership reminding them that they have a lot of work left to do and they cannot ignore; we are going to be watching everything they do. He explained with engineering when they get to the site portion of it. He stated again, without a Codes person we are doing the best that we can with Brolex and other issues. He continued we are not keeping up, but we are making progress in other areas and we will make progress with Codes; pretty soon that is going to be behind us. He added the Sidewalk Project that we were awarded a grant for some existing sidewalks that are narrow are going to be torn up and redone,



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and some new sections of sidewalk, going to have a Crosswalk on South Bay Rd. He explained where people can try to get across from the Grove, Van Mara area, over to the Rt. 11 side to get to shops, etc. He stated he agrees as well, we probably should communicate better, maybe an update to our Website; so, we can get stuff out there. He spoke of those who know him, know he is not a great communicator, putting stuff out all the time; when things are pertinent, and newsworthy he will say something. He explained otherwise he is kind of quiet, he is not that much of an extrovert, that is who he is; we will try to do better.

The Mayor stated he would like to entertain a motion to go into Executive Session to discuss a personnel of potentials hires, there may be business when we come back out, but the meeting is over and you can go home. Dep. Mayor Gustafson made a motion to enter into **Executive Session** at 7:12 P.M. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, and Gustafson, all voting favor of the same. It is noted that Trustee Strong was conferenced in for the Exec. Session.

Trustee St. Germain made a motion to return to **Regular Session** at 8:20 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, and Gustafson, all voting favor of the same.

RESOLUTION # 218-23

DISCUSS/APPROVE ADDITIONAL MOA FOR THE TEAMSTERS

1149 AGREEMENT RE: RETENTION/SIGN-ON

Trustee Bolton made a motion to sign the MOA for the Police Dept. relating to the retention of existing police officers and attracting new officers. The motion was seconded by Dep. Mayor Gustafson. The motion was approved by Mayor Butterfield, Trustee Bolton, and Dep. Mayor Gustafson. Opposed: Trustee St. Germain, remarking that she was in favor of the Police Officer component, not in favor of the Communications component. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

RESOLUTION # 219-23

DISCUSS/APPROVE PART-TIME APPOINTMENT OF M.

REDHEAD AS FIRE INSPECTOR

Trustee St. Germain made a motion to approve the part-time appointment of Michael Redhead as a Fire Inspector to maintain the Fire Dept. Inspections throughout the Village at \$25/hr. and a cap of 12 hrs./wk. The motion was seconded by Trustee Bolton. The motion was approved with all in favor of the same.



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Dep. Mayor Gustafson made a motion to adjourn at 8:25 P.M. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

