



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, July 27th, 2023 @ 4:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee LouAnn St. Germain (late), Trustee Chris Strong, Trustee John Bolton, and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Kufel, DPW Superintendent Ed Ware, Parks Director Tony Burkinshaw, and Interim Police Chief Jeffrey Raub.

Personnel Absent: Codes Enf. Officer (Vacant), Asst. Fire Chief John Linnertz, Village Engineer Amy Franco, and Village Attorney Robert Germain.

RESOLUTION # 175-23

APPROVAL OF BOARD MEETING MINUTES-JULY 13TH, 2023

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the July 13th, 2023, Board Meeting. The motion was seconded by Trustee Strong. The motion was approved: Bolton, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 176-23

GENERAL FUND NEW BUDGET ABSTRACT APPROVAL

Trustee Strong made a motion to approve General Fund New Budget Abstract #05 in the amount of \$132,396.05 covering voucher #174 thru #271. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 177-23

SEWER FUND BUDGET ABSTRACT APPROVAL

Trustee Strong made a motion to approve Sewer Fund Budget Abstract #5 in the amount of \$48.00 covering voucher #19. The motion was seconded Trustee Bolton. The motion was approved: Bolton, Strong, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

UPDATE: BID OPENING FOR PAVILION COMM. CTR. PROJECT IS 7/27/23 AT 3:00 PM

The Mayor stated the next item on the agenda is Update: Bid Opening For Pavilion Comm. Ctr. Project Is



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7/27/23 At 3:00 PM: We had the bid opening on the Comm. Ctr. pavilion, we rec'd. 6 bids, they were all under the monies we have allocated for. He continued there was an RFP and he added Mrs. Franco is just on her way back from vacation, we are going to send her those proposals and have her go through it, so we can award a low bidder. He explained it was good and within our Budget.

NEW BUSINESS:

RESOLUTION # 178-23

**DISCUSS/REVIEW/APPROVE AUSTIN BAKER/FULL-TIME
POL.OFFICER EFFECTIVE 7/29/2023 AT STEP 3**

Trustee Bolton made a motion Authorizing the appointment of Austin Baker as a Full-time Pol. Officer Effective 7/29/2023 at Step 3. The motion for was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 179-23

**DISCUSS/REVIEW/APPROVE ALEC WILLIAMS/FULL- TIME
POL. OFFICER EFFECTIVE 7/29/2023 AT STEP 3**

Trustee Strong made a motion Authorizing Alec Williams as Full-time Pol. Officer effective 7/29/23 at Step 3. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 180-23

**DISCUSS/REVIEW/APPROVE K. BAILEY-PART-TIME CUSTODIAN VILLAGE
HALL \$18/HR. EFF. 7/29/2023 APPROX. 2HRS./TWICE A WEEK**

Trustee Strong made a motion to Approve Hiring K. Bailey at \$18/hr., for Approx. 2 hrs./day twice a wk. The motion was seconded by Trustee Bolton. The Mayor shared this is for the Vlg. side, but it is working the Police have also requested he clean there as well. Trustee Strong stated it was a step in the right direction for everyone and noted the last couple of outside svcs, did not work out at the end. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Ken Ryan of 211 Herman Dr. spoke of lawn overgrowth next door, Spectrum completed any/all seeding/landscaping and not doing a good job fixing the grass in front of his home.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.



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ATTORNEY REPORT: (Robert Germain): No Report. (Absent).

ENGINEER REPORT: (Amy Franco): No Report (Absent).

DEPARTMENT HEAD REPORTS:

Police Department: (Interim Police Chief Jeff Raub): He stated the following:

- So far for July: 351 Total Calls for service, 60 Property Checks, 9 Domestic, 18 Motor Vehicle Accidents, 74 Traffic Stops, 47 Traffic Tickets, 7 Criminal Arrests

Fire Department: (Chief Richard Allen): (Absent)

Public Works Department: (DPW Sup't.: Ed Ware): He stated the following:

- Been picking up brush
- Working on storm drains, added a pipe that collapsed on the corner of Millen, Palmer and Helen, pipe that collapsed between the 2 storm drains
- 7/24 after rain looked at 103 Watson Rd., storm drain from Nestico's goes thru that property is flowing, water is moving; cross Rt.11, going behind Mario's Bakery, no restrictions visible. Will still use the camera, have seen downspouts from Colonial Laundry, both pointing in back yard of 103 Watson Rd., a lot of roof area, pavement collecting in that back yard. When a lot of rain, system seems to slow down, but take it fairly quickly. Behind Mario's quite swampy, rough to get to, a lot of fill back there, rough to get to and overgrown; no exact location of end of pipe, but looking to find that location.

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw): He stated the following:

- Good turnout for last 2 concerts
- Summer Playground Program: In wk. 4 of our 6 wks.
- Going into 2nd session Swim Lessons; had good response on that as well
- Things are up and running, trying to stay busy, doing a lot of parks work and a couple of downed trees along with DPW and their help; been moving along

Codes Department: (Codes Enforcement Officer: Vacant): No Report.

Clerk-Treasurer: (Village Clerk-Treasurer Kufel): She stated the following:

- Had bid opening today at 3:00 PM for Comm. Ctr. with Pavilion, 6 bidders; more to follow



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- Trying to finalize getting money in for DPW for Roof of \$275,000 we put out, trying to get reimbursed
- Has all receipts for Ferguson Funeral Home for the grant for business owners; Peter Nestico will bring in all his receipts for the beautiful mural on side of his building; Mugshots – still waiting, as they have some work yet to complete before submitting
- Plan to have books closed, working on that with everything else coming up

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: No Report.

Trustee Bolton: He stated the following:

- Thanked DPW Sup't Ware for following up on the Street Light issue at Maple Manor
- Spoke of 39 views online, having issues with audio at last mtg., Parks Dir. Burkinshaw working on audio; good sign if we are getting that many people watching
- Continuing to work with Depts. on different citizens issues they have called him about, getting them taken care and appreciates everyone's diligence on getting them done

Dep. Mayor Gustafson: No Report.

MAYOR'S REPORT:

The Mayor stated he attended seminar down in the city yesterday, for the Downtown Revitalization Mtg., there are Downtown Revitalization Initiatives and NY Forward for awards up to \$10,000,000 for the DRI and up to \$5,000,000 for the NY Forward. He continued very interesting; this is Phase 7 and the deadline is 9/29/23. He shared has some ideas, but does not think we can put it together by 9/29/23, but would like to think about some things; he can bring the Board up to speed, if you have any questions feel free to call, he has ideas of what we can do with our Main St. He added because the Cty. Executive is continuing to talk about Centers, towns do not have Centers, like the Vlg. has shops; and restaurants, the towns are scattered. He explained both Clay and Cicero are trying to develop a town center, but we already have that. He spoke of that being an advantage for us with a walkable community and there are some areas up and down Rt. 11 that could use some improvements. He stated he would like to try to put together a Committee to see if we can work on that. He continued there is the Mayor's Dinner Cruise, in Skaneateles, the signup sheet is in the office; if anyone is interested and has never been. He added some of the eyesore properties have been



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tidied up, DPW has been working on properties along with Codes. He explained they are getting mowed, but more letters need to go out to get caught up, but we are working on that. He clarified we have not rec'd a bill for our Codes Officer yet. Vlg. Clerk-Treasurer Kufel stated no, but she has asked for it. The Mayor continued at our last mtg. we authorized up to \$5,000, she comes in at 4:30 working for a couple of hours, she came on her lunch yesterday for a footing inspection for a project. He added she has gotten a lot of the back permits signed; things are going well. He called the 1 applicant today; will try again this evening. He shared the 1 guy sent in an application, and we have requested a resume, but have not gotten that in yet; we have put an add in the paper, but have not rec'd any responses yet. He stated but we are getting by right now, but we need somebody in Codes for sure. Trustee St. Germain stated she spoke to the Codes Officer in Baldwinsville who is going to a meeting with Codes people in few days and he is going to let them know about our issue; and see if he can help. The Mayor stated reached out to the state, right after when we had the vacancy again, and they gave us information on who to call. He continued it came back to local so we canvased the list and there was only 1. He added update on Brolex: There is some progress there, but there is not a lot, and the next MS4 inspection was done on Monday; he can send pictures if you want them. He explained basically not much has happened, but we are doing our monthly inspections, once they start their site work; they have to do a wkly. inspection of the site to make sure that they are doing things right. He stated they already know that we are going to be watching them more closely. He continued our Codes Enforcement Officer already walked through the building 2 Saturdays ago, to get up to speed where they are at. Dep. Mayor Gustafson stated she drove by there and it does look cleaner, it more opened up now. The Mayor added they have not started any work on the inside, he does not know why, but they still have got a lot of stuff to do. He shared we mentioned the Codes Officer, the Police and Police Chief, we are still in the middle of all of that; and it is not just us. He explained all the agencies, a lot of the agencies are short staffed, there are not enough Codes Officers to go around in Onon. Cty.; we are in a tough spot. He stated he is comfortable and confident that we are going to get back to whatever the new normal is, but it is a lot of work right now.

Trustee Strong made a motion to adjourn at 4:52 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

REGULAR BOARD MEETING

PLEASE SIGN IN

NAME
KEN RYAN

211 HERMAN

