



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, July 13th, 2023 @ 6:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Swearing in/ Oath of Office

Trustee John Bolton



Also swearing new term in of Dep. Mayor Gustafson

Also swearing new term in Mayor Gary Butterfield

Roll Call: Mayor Gary Butterfield, Trustee LouAnn St. Germain, Trustee Chris Strong, Trustee John Bolton, and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Kufel, DPW Superintendent Ed Ware, Asst. Fire Chief John Linnertz, Parks Director Tony Burkinshaw, Interim Police Chief Jeffrey Raub, and Village Engineer Amy Franco.

Personnel Absent: Codes Enf. Officer (Vacant) and Village Attorney Robert Germain.

RESOLUTION # 156-23

APPROVAL OF BOARD MEETING MINUTES-JUNE 22ND, 2023



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Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed Audio Trouble) from the June 22nd, 2023, Board Meeting. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 157-23

APPROVAL OF WORK SESSION FROM -JUNE 7TH, 2023

Trustee Strong made a motion to approve the minutes from the Work Session from June 7th, 2023. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 158-23

APPROVAL OF WORK SESSION FROM -JULY 10TH, 2023

Trustee Strong made a motion to approve the minutes from the Work Session from July 10th, 2023. The motion was seconded by Trustee St. Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 159-23

GENERAL FUND OLD BUDGET ABSTRACT APPROVAL

The Mayor stated next item on the Agenda is General Fund Old Budget Abstract Approval, Abstract 29 covering voucher #1873 thru 1876. Dep. Mayor Gustafson made a motion to approve General Fund Old Budget Abstract #29 in the amount of \$45,807.58 covering voucher #1873 thru #1876. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 160-23

GENERAL FUND NEW BUDGET ABSTRACT APPROVAL

Trustee St. Germain made a motion to approve General Fund New Budget Abstract #04 in the amount of \$254,759.28 covering voucher #91 thru #173. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 161-23

SEWER FUND BUDGET ABSTRACT APPROVAL

Trustee Strong made a motion to approve Sewer Fund Budget Abstract #4 in the amount of \$31.20 covering voucher #18. The motion was seconded St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 162-23

BUDGET TRANSFER(S)



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Trustee Strong made a motion to approve the budget transfers from A3389A DRE Monies New Budget the amount of \$5,980.42 to A3120.29 Police Training. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 163-23

BUDGET TRANSFER(S)

The Mayor stated the transfer revenues rec'd from CHIPS monies to purchase a new bucket truck 2025 Model. Trustee Bolton made a motion to approve the budget transfers from A3501 CHIPS Revenue New Budget in the amount of \$166,309 to increase A5010.27 New Bucket Truck. Discussion went back and forth finding out could be 60-72 mos. for the 1 that was approved. Looking into an alternative to see if can get sooner, waiting to see what DPW Sup't Ware finds out. The Mayor asked for a motion to table it. Trustee Strong made a motion to table. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 164-23

BUDGET TRANSFER(S)

Trustee Strong made a motion to approve the budget transfers from A7180.414 Pool First Aid Old Budget in the amount of \$150 to increase A7140.414 Camp First Aid. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 165-23

BUDGET TRANSFER(S)

The Mayor stated the transfer Sold 2017 Ford Explorer, monies to offset Outfitting cars. Trustee St. Germain made a motion to approve the budget transfers from A2665 Sale of Equipment Old Budget in the amount of \$3,785 to increase A3120.29 Outfitting (2) New Police Cars The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

PERSONNEL APPOINTMENTS

The Mayor stated the next item on the agenda Personnel Appointments; He stated the Board rec'd the printout of all the appointments. He continued those of you who have not signed in, need to sign the Oath of Office within 30 days to sign the book. See Exhibit "A".

OLD BUSINESS:

UPDATE: 118 GROVE STREET



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The Mayor stated the next item on the agenda is Update: 118 Grove Street: Our Interim Codes Enf. visited the site, she spoke with the owner, and the owner stated it would take 2-3 weeks to complete the roofing project; that is the house that has been open to the weather for a long time. He continued it is time for him to move forward or we have to take some other measures.

UPDATE: COMMITTEE CHOSE CHA FOR ENGINEERING COMPONENTS/DESIGN SEPARATE-2022 TAP GRANT

The Mayor stated the next item on the agenda is Update: Committee Chose CHA for Engineering Components for the 2022 TAP Grant: CHA was chosen as the firm best suited for this, we are replacing a bunch of sidewalks. He continued that he had an email from the new person from the DOT and he stated they CHA not be eligible. He added we did some research and find out in fact they are eligible; they were on the list. He explained we will be paying them with funds outside the TAP Grant which is what we did the last time, because we have to have a match. He stated they are eligible to do the project, they have given us a preliminary description with no pricing. He continued he asked them for the pricing, so we could look at it and make that final decision.

UPDATE: BID OPENING FOR PAVILION/COMM. CTR. PROJECT IS 7/27/2023 AT 3:00 PM

The Mayor stated the next item on the agenda is Update: Bid Opening For Pavilion/Comm. Ctr. Project is 7/27/2023 at 3:00 PM: We do have some people that are looking at it again.

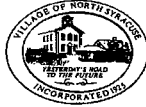
UPDATE: 2023 COMM. DEV. PROJECT HERITAGE PARK- APPROVED \$87,051 (NOT \$50,000/NOT \$150,000)

The Mayor stated the next item on the agenda is Update: 2023 Comm. Dev. Project Heritage Park- We submitted for either \$50,000 or \$150,000 and we rec'd a grant for \$87,051. He continued so it was \$50,000, the rest of it (\$37,051) came from the Town of Clay, they had some unused money from the Cty.; they in turn gave it to us. He asked Parks Dir. Burkinshaw to speak on the progress in his report.

UPDATE: DPW ROOF JOB COMPLETE

The Mayor stated the next item on the agenda is Update: DPW Roof Job has finally been completed: We submitted for reimbursement and should receive that reimbursement soon.

NEW BUSINESS:



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RESOLUTION # 166-23

**TAX ROLL CORR.: 305 PLEASANT AVE-MISSED EXEMPT WAS
\$859.47 NOW \$449.05**

Trustee Strong made a motion authorizing Tax Roll Correction: 305 Pleasant Ave. to reduce from \$859,47 to \$449.05. The motion for was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 167-23

**TAX ROLL CORRECTION: 222 SHAVER AVE.-MISSED EXEMPTION-
WAS \$1,265.19 NOW \$652.04**

Trustee St. Germain made a motion authorizing Tax Roll Correction: 222 Shaver Ave. to reduce from \$1,265.19 to \$652.04. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 168-23

**REVIEW/APPROVE TRAVEL EXPENSE FOR FIREFIGHTER D.
BROOKS-MONTOUR FALLS**

Trustee Bolton made a motion to approve Travel Expense for Firefighter D. Brooks to Montour Falls in November. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

DISCUSSION ON ANIMAL CONTROL: CURRENT/FUTURE TRAPPING IN THE VILLAGE OF NO. SYR.

The Mayor stated next on the agenda: Discussion on Animal Control: We have been getting quite a few calls, and our person who we have had of whom we had for few yrs., a father and son; the father passed away and the son has been keeping up. Discussion went back and forth about an increase from \$99 to \$150 for 9 days and if he gets an animal \$125 to take it away. Mayor suggested a trustee to take on putting something on our website to help educate the residents that critters have a benefit that live in the Vlg. and the good they do. The Board seemed conducive to continue this service as we have it with the increased pricing.

DISCUSSION ON POLICE DEPT. -BUDGET /PAY SCALE-FORTH-COMING MOU

The Mayor stated next on the agenda is discussion on Police Dept.-Budget/Pay Scale-Forth-Coming MOU: We discussed this at our Work Session and what he would like to do is go to Executive Session and if something happens in Executive Session, come back to Regular Session.



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RESOLUTION # 169-23 **DISCUSSION ON SENIOR CITIZEN EXEMPTIONS AND DISABLED EXEMPTION
RAISING THE MINIMUM INCOME LEVEL FROM \$37,400 TO \$50,000**

Trustee Bolton made a motion to Approve Raising the Minimum Income Level on Senior Citizen Exemptions and Disabled Exemption from \$37,400 to \$50,000. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 170-23 **ACCEPT RESIGNATION FROM ANTHONY IRICK-ZONING BOARD OF APPEALS**

Trustee Strong made a motion to accept Resignation from Anthony Irick from Zoning Board of Appeals. The motion was seconded by Trustee St. Germain. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 171-23 **DISCUSSION ON PURCHASING FLAGS FOR VFW AN EXEMPT
ORGANIZATION- NOT TO EXCEED TO BE STATED IN RESOLUTION**

Trustee Strong made a motion to Purchase Flags for VFW, An Exempt Organization with a Not to Exceed of \$300. The motion was seconded by Trustee Bolton. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

RESOLUTION # 172-23 **DISCUSS/APPROVE PARKS DEPT. D. WILLIAMS-PART TIME
SEASONAL PARKS LABORER \$15/HR.-EFF. 7/12/23**

Dep. Mayor Gustafson made a motion to Approve Parks Dept. Drew Williams for Part-time Seasonal Parks Laborer at \$15/hr. effective 7/12/23. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Christine Gervais of 103 Watson Rd. shared there is flooding at her home from a drainage problem.

Lori Val of 311 E. Taft Rd. stated on Fridays and Saturday's nights there is a bad speeding problem this time of yr. in front of her house.



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Ken Ryan of 211 Herman Dr. stated the tree, fence, and lawn are still concerns. He spoke of a history with the neighbors pool and fence, his speaking with the state and shared his intentions to move forward to abolish the Vlg.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: (Robert Germain): No Report. (Absent).

ENGINEER REPORT: (Amy Franco): No Report.

DEPARTMENT HEAD REPORTS:

Police Department: (Interim Police Chief Jeff Raub): He stated the following:

- So far for June: 580 Total Calls for service, 135 Property Checks, 6 Domestic, 14 Motor Vehicle Accidents, 51 Traffic Stops, 21 Traffic Tickets, 27 Criminal Arrests

Fire Department: (Asst. Fire Chief John Linnertz): He stated the following:

- Continued training
- 98 calls for svc. for the mo., pretty busy

Public Works Department: (DPW Sup't.: Ed Ware): He stated the following:

- Busy, 2 guys out in brush truck, either picking up trash or brush all mo. long
- 2 guys mowing parks and public land, trying to keep up with that
- 1 mechanic, 5 of 7, down a man, doing best we can
- Looking into drainage issue on Watson, he explained our drainage system goes into the neighboring towns, if backed up there affects our water going out of Vlg.; same with our sewer system, heavy rains have to recede

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw): He stated the following:

- Heritage Project: Resurface: Tennis, and Pickle Ball Courts, Basketball Court adding new rings and hoops, cut overgrowth at Tennis and Basket Ball Courts, checking into better lights that are motion detected to light path for better supervision helping Police Dept on Patrol during the evening hours, looking into locks that go back on the doors so to open to public, set times and lock them
- Bathrooms Locked: Short staffed to care for, stock and clean
- Concerts: We have 10 shows, just wrapped up our 3rd concert
- Camp: Friday will end 2nd wk., have 4 wks. Remaining



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- Swim Lessons: Just finished 1st session this Friday and another session coming at end of mo.
- Added Part-time Seasonal to help with Landscaping, and other things going on in the Parks

Codes Department: (Codes Enforcement Officer: Vacant): No Report.

Clerk-Treasurer: (Village Clerk-Treasurer Kufel): She stated the following:

- Plan to have laminated Budget out soon for each department and employees that use
- Prepared the constitutional tax limit, late with, shows our debt load vs tax revenue raised; very good condition there
- Working on canvas', that fizzled, redid Codes canvas again; also put ad in paper, hopefully Mayor will get some resumes for that
- Also canvassing for Police Chief, just completed for police officers, involved process; 5 days to respond back, if not, not eligible
- Catch up-4 Payrolls: Regular, Uniform Allowance Police, Different payouts of funds for different reasons; and had 3 abstracts, so just busy

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: She stated the following:

- Flooding with excessive rain, does drain, just cannot keep up to recede in ground that fast

Trustee Strong: He stated the following:

- Congratulated and welcomed Trustee Bolton to his 1st official mtg.
- Thank past Trustee Fred Wilmer for his time and efforts
- People putting on multiple hats, thanked DPW Sup't and his staff
- Asked about lawn next to Just 1 Bite been addressed, overgrowth is getting high
- 224 Church St. is also high; DPW Sup't Ware stated that has been taken care of
- Thanked Parks Dir. Burkinshaw for confirming Pickle Ball, looking forward to, he asked for a time line from him on the resurfacing; Parks Dir. Burkinshaw shared difficult resurface companies' schedules are full right now to add to schedule, looking early fall or spring
- Cicero, did we hear back as far as codes; Mayor stated Codes Enf. Officer Di Carlo has made a lot of progress, signed a lot of permits, Mrs. Fuller is almost caught up, will just stick with her, has cleaned up a whole bunch of stuff for now, we will keep to 1
- Is there an update on projects folks were coming to Board mtg. on, knows Brolex dropped check off
 - Mayor stated: Codes Enf. Officer Di Carlo is working through those dealing with 102 S. Main St.



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- Mercury Speed basically has closed his business, up to new owner if buyer is still there, then they have to apply for, our Attys. working on that
- Brolex, no more, going to be scrutinized for site work, mtg. with Codes Enf. Officer Di Carlo Saturday to go through whole place, they have insulation up, need to get insulation insp. for what is there and framing insp., find out if there is elec. insp., because of a lot of electrical installed, has asked CHA to provide supervision there for site work so they abide by plans and do it per plan, hydrant needs to go in and MS4 whole issue - retention pond has got to go in and the right way, will cost money, but cannot just go to town. DPW Sup't Ware asked about overgrowth in Sidewalk area, as per Mayor they need to, if not we will do and add to their tax bill; we have not given permit yet, but got the money, Mrs. Fuller waiting for her to sign it and be ready to go, MS4 Report stated have to clean up the mess, so should be part of it

Trustee Bolton: He stated the following:

- Thanked everyone for welcoming him, thanked Dept Heads for help/time prior to election
- This wk. met with Interim Police Chief and officers, DPW and men, Fire Chief and officers
- Kudos DPW Sup't Ware, message from woman on Facebook about situation on Oakley with her neighbor and thank you for going down and cleaning out that right-of-way behind it the houses so we have better access
- Lady working at State level realizing there is not a lot at the Vlg. level she can do

Dep. Mayor Gustafson: She stated the following:

- She spoke of mtg. with Ms. Gervais, they were very rational, it was a good mtg., they showed her the pictures and referred it to the Mayor, that is how the process got started

MAYOR'S REPORT:

The Mayor stated he is signed up for the Downtown Revitalization Mtg. on 7/26/23 in Oswego. He continued the Mayor's Dinner Cruise, if anybody would like to go on the cruise, signup sheet is in the office; Trustees and the Mayor get to go free. He added the Board of Elections will have new voting machines beginning next yr., there will be fees for using them, and more information to follow. He shared our Clerk-Treasurer got some information. Village Clerk-Treasurer Kufel stated there is a mtg., she is going to attend on August 1st.

The Mayor stated he would like to entertain a motion to go into Executive Session to discuss a personnel issue, we may entertain a motion when we come back out. Dep. Mayor Gustafson made a motion to enter into **Executive Session** at 7:29 P.M. The motion was seconded by Trustee Bolton. The motion



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was approved: Bolton, St. Germain, Strong, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to return to **Regular Session** at 8:52 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting favor of the same.

RESOLUTION #: 173-23 **POLICE DEPT. – MODIFY CURRENT MEMORANDUM OF UNDERSTANDING**

Trustee Strong made a motion to extend the current MOU thru 5/31/24. The motion was seconded by Deputy Mayor Gustafson. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Bolton, Dep. Mayor Gustafson all voting in favor of the same.

RESOLUTION #: 174-23 **POLICE DEPT. – CREATE NEW MOU TO MODIFY PAY RATES AND HEALTH
INS. BENEFITS**

Trustee Strong made a motion to eliminate steps 1 and 2 for newly hired Police Officers thereby starting pay will be \$58,723; all current part-time officers will be paid at \$30.00 per hour; and as a temporary offering any part-time officers hired after 5/11/23 that have completed phase 2 will be offered Health Insurance with a contribution of 15% who are not eligible on the current civil service list effective the date of union approval with this offer expiring as of 12/31/23. Motion was seconded by Trustee Bolton. The motion was approved with Trustee Strong, Trustee Bolton, Trustee St. Germain and Dep. Mayor Gustafson all voting in favor of the same.

Trustee St. Germain made a motion to adjourn at 8:53 P.M. The motion was seconded by Trustee Strong. The motion was approved: Bolton, St. Germain, Strong, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

Exhibit "A"

Annual Meeting Information – 7/13/2023 (Adopted 7/13/2023)

New Term: Chris Strong (Expires 7/2025), Lou Ann St. Germain (Expires 7/2025)

Pat Gustafson (Expires 7/2027) G. Butterfield (Expires 7/2027) J. Bolton (Expires 7/2027)

Personnel Appointments:

Historian – Alfred W. (Bill) Ferguson

Director of Parks and Recreation – Anthony Burkinshaw (no harm no foul to reappoint but not legally required)

Codes Enforcement Officer – **Vacant** (no harm no foul to reappoint each year but not legally required)

Village Clerk-Treasurer – Dianne Kufel (no harm no foul but only every 2 years)

Deputy Village Clerk -Treasurer – Diane Ilacqua (no harm no foul but only every 2 years)

DPW Superintendent – Ed Ware (depends on date this position was created – no harm/no foul to reappoint)

Police Chief – **Vacant (Interim Police Chief)** (no harm no foul to reappoint but not legally required)

Signatories-Mayor, Clerk/Treasurer, Dep. Clerk Treasurer

Attorney – Germain & Germain

Engineer – CHA (CHA)

Official Newspapers – Eagle Newspaper (Star Review) and Post Standard

Depositors – M&T Bank, Solvay Bank

Official Insurance Co. – Eastern Shores – NYMIR and PERMA for W/C

Village Auditors – The Bonadio Group and Michael Benn and Company (LOSAP)

Policies/Handbooks-

Police Reform (Adopted 3/25/2021)

Emergency Operations Plan **Be sure to add allow approval of up \$1,000 for the fiscal year – for us cut checks.**

Procurement Policy – Same as last year

Personnel Policy – Same as last year

Sexual Harassment Policy – **Modified 8/25/22**

Travel Policy – New 6/27/2019

Fund Balance Policy – Same as last year

Investment Policy – Same as last year

Mileage Reimbursement Federal Rate (IRS) **.655** cents per mile as of **January 1, 2023**

Board Meeting Dates – 2nd Thursday of each month @ 6:30 PM and the 4th Thursday of each month @ 4:30 PM at the Community Center unless otherwise noted.

Zoning Board of Appeals Meetings – 1st Thursday of the Month

Planning Commission Meetings – 3rd Thursday of the Month

Standard Work Day – Clerk-Treas./Dep.Clerk-Treas. F/T P/T	7 Hours Standard Work Day
Codes Dept. FT PT	7 Hours Standard Work Day
DPW-Highway Dept. Firehouse Caretaker	8 Hours Standard Work Day
Elected Officials	6 Hours Standard Work Day
Parks Dept. (Inc. Clerical/Seasonal FT PT)	7 Hours Standard Work Day
Police Off/Dispatch Aids/Admin Aid Incl. Part Time Officers	8 Hours Standard Work Day

Audit Committee – Deputy Mayor Gustafson and Clerk-Treasurer Dianne Kufel

Liaison Appointments:

Zoning Board of Appeals – Dep. Mayor Gustafson	Fire Dept.- Trustee John Bolton
Planning Commission – Trustee Chris Strong	Parks – Mayor Gary Butterfield
Public Safety (Police) – Trustee Chris Strong	Codes Dept. – Trustee LouAnn St. Germain
Clubs and Organizations – Mayor Gary Butterfield	DPW Highway – Dep. Mayor Gustafson
Chamber of Commerce – Mayor Gary Butterfield	

Planning Commission:

Chairman

Gregg Lancette New Term 3 Year Appointment Expires **7/01/2026**

Members

Jeff Bachstein		3 Year Appointment Expires 7/01/2024
Paul Kolodzie		3 Year Appointment Expires 7/01/2024
Emily Sharp		3 Year Appointment Expires 7/01/2025
Vera Desimone	New Term	3 Year Appointment Expires 7/01/2026
Connie Irick		3 Year Appointment Expires 7/01/2025
Lisa Lioto		3 Year Appointment Expires 7/01/2025

Alternate

Darlene Piper	New Term	3 Year Appointment Expires 7/01/2026
Sam Mondello	New Term	3 Year Appointment Expires 7/01/2026

Zoning Board of Appeals:

Chairman

David Robinson

5 Year Appointment Expires 7/01/2025

Members

Jeff St. Germain

5 Year Appointment Expires **7/01/2028**

Anthony Iriek **Jeff Spenard**

5 Year Appointment Expires 7/01/2026

Jack Gaiser

5 Year Appointment Expires 7/01/2027

Jake Bunton

5 Year Appointment Expires 7/01/2025

Alternate

John Coleman

5 Year Appointment Expires 7/01/2026

Committee Appointments:

Public Safety Committee Members:

Dep. Mayor Pat Gustafson

Police Chief **Vacant**

Trustee Strong

Codes Enf. Officer – **Vacant**

Jack Gaiser

Fire Chief **Richard Allen**

DPW Superintendent – Ed Ware

Parks Director – Anthony Burkinshaw

Disaster Plan Committee Members

Mayor Gary Butterfield

Dep. Mayor Pat Gustafson

Dianne Kufel – Clerk Treasurer

Fire Chief **Richard Allen**

Codes Enf. Officer – **Vacant**

Police Chief **Vacant**

Matthew Conti – Director of Transportation

Evan Grenier/Operations – NAVAC

MS-4/Stormwater Compliance Committee

Mayor Gary Butterfield

Chairman of Planning Commission Gregg Lancette

Codes Enf. Officer – **Vacant**

Village Attorney – Germain & Germain

Village Engineer – Kristy Harris

Village Clerk/Treasurer Dianne Kufel

DPW Superintendent – Ed Ware

Board of Ethics: (5 Members)

Mayor Gary Butterfield
Dave Robinson
Ken Ryan

Chris Palma
Doug Hummel

***Housing Authority Members:**

Chairperson Pat Ferguson

Renew in 2024

Vacant

Renew in 2023

John Canorro

Renew in 2025

Dianne Kufel (Replacing D. Browning)

Renew in 2026

Tim Walker

Renew in 2027

Annual Public Comments on MS4:

No need to do this anymore (as per CHA)

VILLAGE OF NORTH SYRACUSE

Abstract of Unaudited Vouchers

GENERAL FUND

Total Claims: \$132,396.05

07/27/2023

Number 005

Voucher #	Claimant	Account #	Amount	Check	Date
174	UNITED STATES TREASURY EXCISE TAX - FORM 720 - 2ND QTR 2023 - DUE BY 7/31	A9060.8	24.00	42033	07/19/2023
175	ADT SECURITY CORPORATION INV. 150825605/DPW23154/SERVICE AT DPW - BATTERIES/LABOR	A5110.445	699.15		
176	HERALD PUBLISHING CO., LLC INV. 0003015548/LEGAL NOTICE/WORK SESSION 6/7/23	A1410.463	23.40		
176	HERALD PUBLISHING CO., LLC INV. 0003015548/LEGAL NOTICE/TAX ROLL WARRANT 2023	A1410.463	61.42		
176	HERALD PUBLISHING CO., LLC INV. 0003008454/LEGAL NOTICE/TOWN OF CLAY TAX NOTICE	A1410.463	32.10		
176	HERALD PUBLISHING CO., LLC INV. 0003015548/LEGAL NOTICE/ZBA MTG 7/6 RE: 412 MELROSE DR	A8010.464	27.60		
177	BARRETT PAVING MATERIALS, INC. INV. 3221794DPW23166/ROAD REPAIR PATCHING MATERIAL	A5110.411	128.00		
178	BREANNA BURROWS REIMBURSE CAMP SUPPLIES/WALMART	A7140.417	27.44		
179	CHUCK HAFNER'S FARM MKT INC. INV. 4-T298968/PARKS58/BUSHES FOR PARK LANDSCAPE	A7110.417	78.36		
180	CLIFTON RECYCLING INC. DPW23155/15 LOADS BRUSH - JUNE 2023	A8160.417	450.00		
181	COMMUNITY MEDIA GROUP LLC INV. 339479/LEGAL NOTICE/COMM CTR PAV/SIDEWALK PROJ REBID	A1410.463	33.18		
181	COMMUNITY MEDIA GROUP LLC INV. 314357/EMPLOYMENT AD/CODES ENFORCEMENT OFFICER/7 DAYS	A3620.415	136.00		
182	COSTELLO COONEY & FEARON PLLC LEGAL SERVICES THROUGH 6/29/23 - 115 CHESTNUT ST	A1620.454	175.00		
183	DESANTIS BAND & ORCHESTRA PERFORM FEE/LONERGAN PARK 8/9	A7140.449	1,000.00		
184	DRIVER'S VILLAGE, INC INV. 3125283/1, 4228346/1/FD043/NYSI - R3 & NYSI C1/PROGRAM KEYS	A3410.476	236.40		

VILLAGE OF NORTH SYRACUSE
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$132,396.05

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Voucher #	Claimant	Account #	Amount	Check	Date
184	DRIVER'S VILLAGE, INC INV. 4228447/1/FD044/NYSI/PROGRAM KEYS	A3410.476	201.00		
185	GERMAIN & GERMAIN, LLP PROF. LEGAL SERVICES/JUNE/CODES	A1420.453	180.00		
185	GERMAIN & GERMAIN, LLP PROF. LEGAL SERVICES/JUNE/TRAFFIC TICKETS	A1420.457	140.00		
186	GLADD SECURITY INC INV. 566201/PARKS130/PARK BATHROOM KEYS	A7110.475	22.50		
187	ICC CDS, LLC INV. PC0000032925/2-USER LASERFICHE CLOUD SOFTWARE/INSTALL/TRAIN	A1620.458	5,628.00		
188	J C SMITH, INC INV. 1687296/DPW231258/DIAMOND BLADE	A8140.4	259.78		
189	NORMAN J LESSWING PH.D PSYCH EVAL - BAKER & APPEL	A3120.472	900.00		
190	LEWIS UNIFORM CO. LLC INV. 276798/NEW HIRES - BATONS, CUFFS, CASES	A3120.412	915.99		
190	LEWIS UNIFORM CO. LLC INV. 276929/EXPLORERS - SHIRT - PATCH	A3120.412	31.49		
191	LEXIPOL LLC INV. 115568/FD045/FIRE LEARNING ONLINE SUBSCRIPTION	A3410.466	473.80		
192	LINSTAR INC. INV. 113775/ID CARD - CUSHMAN RETIREMENT	A3120.400	12.80		
193	GENUINE PARTS COMPANY INC INV. 4719-806066/FD041/R134A REFRIGERANT/C-4 VEHICLE	A3410.476	32.99		
194	NU-WAY HYDRAULICS INV. 187440/DPW23159/HYDRAULIC PUMP REPAIR - UNIT 9	A5110.476	408.89		
195	OCRRA INV. 44133/DPW231265/JUNE BULK 11.19 TONS/1 MATTRESS-DISCOUNT	A8160.417	619.77		
196	ONONDAGA COUNTY MAYORS ASSOC. ANNUAL DUES 2023-24	A1210.415	150.00		
197	CHRIS K. PATERAS DDS, MS 6/29/23/DENTAL SERVICES/C. KLAISLE	A9060.84	212.80		
198	PLANK ROAD PRINTING INV. 67166/NAMEPLATE/MAILBOX SIGN/BUS. CARDS - J. BOLTON	A1620.411	98.00		

VILLAGE OF NORTH SYRACUSE**Abstract of Unaudited Vouchers****GENERAL FUND**

Total Claims: \$132,396.05

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Voucher #	Claimant	Account #	Amount	Check	Date
199	FRANK RHODES PERFORM FEE/THE STRANGERS/LONERGAN PARK 8/2	A7140.449	475.00		
200	RUDY PLUMBING LLC INV. 2623/FD038/SNAKE KITCHEN DRAIN - STA. 1	A3410.445	297.00		
201	SANICO INC. PARKS120/M-FOLD PAPER TOWELS/VILL. HALL	A1620.414	21.17		
201	SANICO INC. PARKS120/M-FOLD PAPER TOWELS/POLICE	A3120.400	21.16		
201	SANICO INC. INV. S161361/PARKS120/M-FOLD PAPER TOWELS/COMM CTR	A7181.445	21.17		
202	SPIERIT IMAGING SERVICES TONER CARTRIDGE - DEPUTY CLERK'S PRINTER	A1620.411	99.99		
203	REGAL LEASING INC. INV. 30006683/CLERK SERVICES - L. LANE - WK ENDING 7/2/23	A1620.415	491.40		
203	REGAL LEASING INC. INV. 30006687/CLERK SERVICES - L. LANE - WK ENDING 7/9/23	A1620.415	491.40		
204	SYRACUSE HAULERS INC INV. 965962/TRASH/RECYCLE CONTRACT - JULY 2023	A8160.444	44,068.67		
205	TARSON POOLS & SPAS INV. 796444/PARKS143/DPD #1 TEST TABS FOR POOL	A7180.417	60.00		
206	TOLLS BY MAIL TOLLS TO ALBANY TO DELIVER PR RECORDS	A1620.458	17.33		
206	TOLLS BY MAIL INV. 17918478161DPW23164/TOLLS TO TRAINING - AUBURN & ITHACA	A5110.400	7.82		
207	FRANK GEORGE & SON INC. INV. 63809/DPW23160/WEEDWACKER FILTER/PICKUP BODY	A5110.475	15.98		
208	UNITED AUTO SUPPLY INC DPW23161/WEEDWACKER SPARK PLUG	A5110.475	3.20		
208	UNITED AUTO SUPPLY INC INV. 14-516976/DPW23161/UNIT 5 LUBE FILTER	A5110.476	12.60		
209	VERIZON #157-037-880-0001-80PARKS142/HERITAGE WIFI/ROUTER 7/4-8/3	A7110.446	154.32		
210	VERIZON #255-744-978-0001-69/PARKS141/LONERGAN WIFI 7/4-8/3	A7110.446	109.99		

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Voucher #	Claimant	Account #	Amount	Check	Date
211	VERIZON #652-958-496-0001-83FIOS INTERNET - FD STA. 2 FROM 7/10 TO 8/9/23	A3410.427	99.00		
212	W.B.MASON CO., INC INV. 239519849/4 WATER JUGS PLUS DEPOSITS	A1620.230	50.72		
212	W.B.MASON CO., INC CM1964324/CREDIT FOR 4 WATER JUGS	A1620.230	-24.00		
212	W.B.MASON CO., INC INV. 239100619/239392869/SUPPLIES - CLIPS/FOLDERS/PADS/PENS/WHITEOUT/ENV.	A1620.411	223.01		
212	W.B.MASON CO., INC #239458152/2 PACKS LABEL PROTECTORS	A1620.411	20.16		
212	W.B.MASON CO., INC INV. 239574275/4 WATER JUGS AND DEPOSITS	A3120.400	75.96		
212	W.B.MASON CO., INC INV. 239511889/INDEX CARDS	A3120.400	13.68		
212	W.B.MASON CO., INC CM1968485/CREDIT FOR BOTTLE RETURNS	A3120.400	-12.00		
212	W.B.MASON CO., INC CM1968489/CREDIT FOR BOTTLE RETURNS	A3120.400	-24.00		
212	W.B.MASON CO., INC INV. 238850271/FD039/TB CLEANER/TISSUES/LYSOL WIPES/SPONGES	A3410.445	215.27		
213	ALL SEASON TEXTILE SRV INC PARKS144/BI-WEEKLY FLOOR MATS/VILL. HALL	A1620.447	92.70		
213	ALL SEASON TEXTILE SRV INC INV. 1015875/PARKS144/BI-WEEKLY FLOOR MATS/COMM CTR	A7181.445	22.65		
214	CHA CONSULTING, INC. STRUCTURAL INSPECTIONS	A1440.4	1,795.00		
214	CHA CONSULTING, INC. INV. 22016138/GENERAL BOARD MTGS	A1440.4	240.00		
214	CHA CONSULTING, INC. 2022 COMM. CTR. - COMM. DEV.	A1440.43	380.00		
214	CHA CONSULTING, INC. MS-4	A1440.44	720.00		
215	CHARTER COMMUNICATIONS #099975901/PHONE SERVICE JULY/VILLAGE HALL	A1620.421	29.81		
215	CHARTER COMMUNICATIONS PHONE SERVICE JULY/POLICE DEPT.	A3120.421	29.79		

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Voucher #	Claimant	Account #	Amount	Check	Date
215	CHARTER COMMUNICATIONS PHONE SERVICE JULY/CODES	A3620.421	29.79		
215	CHARTER COMMUNICATIONS PHONE SERVICE JULY/DPW	A5110.421	29.79		
215	CHARTER COMMUNICATIONS PHONE SERVICE JULY/PARKS OFFICE	A7020.421	29.79		
216	CHARTER COMMUNICATIONS #143584801/DIGITAL ADAPTER 7/2 - 8/8/23	A1620.449	11.70		
217	EASTERN SHORE ASSOCIATES INC INV. 708731/2023 RENEWAL POLICY - INLAND MARINE 6/1/23-6/1/24	A1910.431	10,636.00		
217	EASTERN SHORE ASSOCIATES INC INV. 708733/2023 RENEWAL POLICY - NYS FIRE FEE	A1910.434	7,546.11		
217	EASTERN SHORE ASSOCIATES INC INV. 708733/2023 RENEWAL POLICY - NYS FIRE FEE	A1910.434	7,546.10		
218	JEFF BACHSTEIN REFUND BLDG PERMIT FEE - NOT DOING PROJECT	A2590	50.00		
219	ANTHONY BURKINSHAW REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A7020.425	50.00		
220	DIANNE KUFEL JULY 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1325.418	50.00		
221	ED WARE JULY 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A5110.425	50.00		
222	GARY BUTTERFIELD JULY 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1210.421	50.00		
223	PATRICIA GUSTAFSON JULY 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1010.425	50.00		
224	LOU ANN ST. GERMAIN JULY 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1010.425	50.00		
225	RICHARD ALLEN JULY 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	50.00		
226	JOZSEF ASZTALOS JULY 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	50.00		

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GENERAL FUND

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Voucher #	Claimant	Account #	Amount	Check	Date
227	JOHN LINNERTZ JULY 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	50.00		
228	JEFFREY D. RAUB JULY 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3120.425	50.00		
229	GREENE COUNTY COMM. BANK INTEREST - RESCUE 7 - DUE 8/1/23	A9710.7	5,380.00		
230	NSCS-TREASURER JUNE 2023/POLICE UNLEADED	A3120.471	1,939.11		
230	NSCS-TREASURER FIRE DEPT UNLEADED	A3410.471	667.93		
230	NSCS-TREASURER FIRE DEPT DIESEL	A3410.474	560.02		
230	NSCS-TREASURER DPW UNLEADED	A5110.471	597.20		
230	NSCS-TREASURER DPW DIESEL	A5110.474	755.05		
231	TY BALLARD REFUND SECURITY DEPOSIT/KENNEDY PARK 7/8	A2001A	50.00		
232	LYNN BAXTER REFUND SECURITY DEPOSIT/COMM CTR 7/16	A2410	300.00		
233	MICHELLE BELGE REFUND SECURITY DEPOSIT/COMM CTR 7/9	A2410	300.00		
234	GERALDA BORGARD-JOSEPH REFUND SECURITY DEPOSIT/COMM CTR 7/1	A2410	250.00		
235	ROBERT CAMPITELLO REFUND SECURITY DEPOSIT/COMM CTR 7/8	A2410	300.00		
236	RONASIA DAVIS REFUND SECURITY DEPOSIT/COMM CTR 7/16	A2410	150.00		
237	DANA DAUGHTON REFUND SECURITY DEPOSIT/COMM CTR 7/8	A2410	450.00		
238	THERESA ENGLE REFUND SECURITY DEPOSIT/COMM CTR 7/22 - CANCELLED	A2410	250.00		
239	JENNIFER FRANK REFUND SECURITY DEPOSIT/KENNEDY PARK 7/15	A2001A	50.00		
239	JENNIFER FRANK MINUS \$26 FOR UNPAID POOL ENTRY	A2025	-26.00		

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GENERAL FUND

Total Claims: \$132,396.05

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Voucher #	Claimant	Account #	Amount	Check	Date
240	GRETCHEN HEATON REFUND SECURITY DEPOSIT/HERITAGE PARK 7/8	A2001A	50.00		
241	SANDY LEISTER REFUND/OVERCHARGED CAMP FOR 3/ORIG PD NON-VILL	A2001B	615.00		
242	CHRISTEL MATTICE REFUND SECURITY DEPOSIT/COMM CTR 7/14	A2410	600.00		
243	ARIANE MC GEE PARTIAL REFUND/SECURITY DEPOSIT/KENNEDY PK 7/16	A2001A	25.00		
244	BRIANNA MURRAY REFUND SECURITY DEPOSIT/COMM CTR 7/8	A2410	150.00		
245	CHRISTINE OWENS REFUND SECURITY DEPOSIT/COMM CTR CANCELLED 8/19	A2410	300.00		
246	DEBRA TODD REFUND SECURITY DEPOSIT/COMM CTR CANCELLED 8/12	A2410	300.00		
247	NICOLE TRABUCCO REFUND SECURITY DEPOSIT/COMM CTR 7/16	A2410	300.00		
248	SHAKIMA WILLIAMS-JONES PARTIAL REFUND/CAMP WITHDRAWAL K. BAXTER-LONERGAN	A2001B	400.00		
249	NICOLE CRUZ REFUND REMAINING 3 WKS OF SUMMER CAMP	A2001B	137.50		
250	MATT SCALISI REFUND SECURITY DEPOSIT/HERITAGE PARK 7/16	A2001A	50.00		
251	ASSOCIATION OF TOWNS OF NYS ORDER #52634/DPW23048/2023 HIGHWAY SCHOOL 6/5-6/7 - ED WARE	A5010.466	125.00		
252	SOLVAY BANK TITAN LEAF PRO 2022/PAYMENT 2 OF 3/PRINCIPAL	A9785.6	18,553.98		
252	SOLVAY BANK TITAN LEAF PRO 2022/PAYMENT 2 OF 3/INTEREST	A9785.7	1,342.17		
253	INTERNAL TELECOMM SYSTEMS INC SOFTWARE SUBSCRIPTION (UPDATES) 8/1/23-7/31/24	A1620.421	977.00		
253	INTERNAL TELECOMM SYSTEMS INC EXTRA PHONE FOR NEW CONF. ROOM	A1620.450	36.00		
253	INTERNAL TELECOMM SYSTEMS INC TELEPHONE SOFTWARE MTC (PARTS)	A1620.450	766.00		

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GENERAL FUND

Total Claims: \$132,396.05

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Voucher #	Claimant	Account #	Amount	Check	Date
254	VERIZON #556-259-119-0001-56/COMM. CTR. WIFI 7/17-8/16/23	A7181.421	108.99		
255	VERIZON #755-975-816-0001-78/FIOS - VILLAGE HALL	A1620.449	172.15		
256	ACTION PRINTWEAR INC INV. 38015/PARKS151/CAMPER SHIRTS	A2001B	604.35		
256	ACTION PRINTWEAR INC PARKS151/STAFF SHIRTS	A7140.412	383.65		
256	ACTION PRINTWEAR INC INV. 38062/PARKS145/LIFEGUARD T-SHIRTS AND TANK TOPS	A7180.412	224.90		
257	SYRACUSE SIGNAL SYSTEMS,INC. INV. 1067/2ND QTR 2023/MAINT TRAFF SIGNAL S.BAY & CTRVILLE	A3310.4	675.00		
258	EASTERN SHORE ASSOCIATES INC ACCT#28915/ADD ONS/DELETES/PLANTERS/MOWERS/DELETE AUCT ITMS	A1910.431	283.00		
259	ONONDAGA COUNTY FINANCE OAKLEY-WELLS - NARROW PARCEL BEHIND HOUSES	A1325.411	350.59		
260	FIELDS OUTDOOR ADVENTURES LLP INV. 1370/3 GLOCK MAGAZINES - DUTY & SHIPPING	A3120.467	76.76		
261	ALL SEASON TEXTILE SRV INC INV. 1014326/1015874/FD0046/HALL RUNNERS	A3410.445	106.60		
262	PATRICIA GUSTAFSON PARKS155/SWIM LESSON WITHDRAWL REFUND (RYKER)	A2001C	55.00		
263	PITNEY BOWES GLOBAL FIN. LLC INV. 3317692530/POSTAGE MACHINE LEASE 4/30-7/29/23	A1620.451	126.06		
264	JEROME FIRE EQUIPMENT CO INC INV. 229316/PARKS146/FIRE EXT. TESTING	A1620.444	91.50		
264	JEROME FIRE EQUIPMENT CO INC INV. 229316/PARKS146/FIRE EXT. TESTING	A3120.475	91.50		
264	JEROME FIRE EQUIPMENT CO INC INV. 229633/FD050/ADAPTER	A3410.420	60.09		
264	JEROME FIRE EQUIPMENT CO INC INV.229316/PARKS146/FIRE EXT. TESTING	A7181.447	183.00		
265	GRAINGER INC INV. 9759749139FD048/CRIMP ON ELECTRICAL CONNECTORS	A3410.475	46.68		

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GENERAL FUND

Total Claims: \$132,396.05

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Voucher #	Claimant	Account #	Amount	Check	Date
266	EMERGENCY VEHICLE SOLUTIONS INV. 1424/FD047/MAGNETIC MIC CLIP R-7	A3410.476	40.00		
267	AMAZON CAPITAL SERVICES INV. 14LF-1QXJ-GDYH/FD040/RESCUE SAW CHAIN/BAR	A3410.475	171.70		
267	AMAZON CAPITAL SERVICES INV. 1FWH-M7W1-FH6Y/PARKS147/BLACK GEL SHARPIES/CLIPBOARDS	A7140.417	29.97		
267	AMAZON CAPITAL SERVICES INV. 1PND-1NK3-4FYM/PARKS106/SUPPLIES FOR LONERGAN CAMP	A7140.417	224.13		
268	TOSHIBA FINANCIAL SVCS INC. INV. 505348243/FD COPIER CONTRACT PAYMENT 6/25-7/25/23	A3410.411	167.00		
269	TOSHIBA AMERICA BUSINESS INV. 6042889/FINAL INVOICE/VH COPIER/COLOR COPIES 2/5-5/24/23	A1620.443	414.95		
270	BOUND TREE MEDICAL LLC INV. 85007884/FD049/EMS SUPPLIES PLUS FREIGHT	A3410.414	781.38		
271	SUNBELT RENTALS INC. INV. 141455822-0001/DPW23151/WALK BEHIND BRUSH CUTTER/NO NAME STREET	A5110.443	111.05		
Total:			132,396.05		

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SEWER FUND

Total Claims: \$48.00

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Voucher #	Claimant	Account #	Amount	Check	Date
19	J C SMITH,INC inv. 1687296/DPW23158/GREEN MARKING PAINT	G8120.443	48.00		
Total:			48.00		

