

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, May 11th, 2023 @ 6:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee Chris Strong, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

Personnel Present: Codes Enf. Officer Brandy Fry, DPW Superintendent Ed Ware, Fire Chief Richard Allen, Parks Director Tony Burkinshaw, Police Chief William Becker, and Village Attorney Robert Germain.

Personnel Absent: Village Clerk/Treasurer Kufel (Medical), Trustee LouAnn St. Germain (Excused), and Village Engineer Amy Franco.

RESOLUTION # 109-23

APPROVAL OF BOARD MEETING MINUTES-APRIL 27TH, 2023

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the April 27th, 2023, Board Meeting. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 110-23

GENERAL FUND ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve General Fund Abstract #25 in the amount of \$205,573.67 covering voucher #1634 thru #1695. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 111-23

SEWER FUND ABSTRACT APPROVAL

Trustee Strong made a motion to approve Sewer Fund Abstract #25 in the amount of \$31.22 covering voucher #16. The motion was seconded Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

UPDATE ON 115 CHESTNUT ST.-CLOSING MAY 31, 2023

The Mayor stated the next item on the agenda is Update on 115 Chestnut St.-Closing May 31, 2023:



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House next to Fire Dept., we have been told the closing will be on or before May 31, 2023, so that was the last communication we had from Atty's. working on that; so, hope everything is going well.

UPDATE: 118 GROVE STREET

The Mayor stated the next item on the agenda is Update: 118 Grove Street: He drove by yesterday and sees no activity, but he thinks it was extended, another chance was given, but if there is no action. He continued we just cannot let this thing sit there for months on end. Discussion took place back and forth re: Structural Damage to 1st flr. and basement, the Codes Enf. Officer explained we are working with an architect on revised plans and a renovation plan by a design professional to review and to make sure that all the documentation is compliant and in place. Expecting the plans to review before the next mtg., then they move on to issuing the permit, as the owner is eager to get working on this. Currently the house has had a placard put on it.

NEW BUSINESS:

RESOLUTION # 112-23

DISCUSS/APPROVE ASCAP LICENSE FEE

Dep. Mayor Gustafson made a motion to Approve the ASCAP License authorizing the Mayor to sign for the Summer Concert Series valid for 9/1/22-8/31/23 in the amount \$420. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 113-23

**DISCUSS/APPROVE COMMUNITY CTR RFP'S OUT FOR BID WITH BID DATE
OF JUNE 2ND, 2023-BASEMENT RFP**

The Mayor stated the next item on the agenda: Discuss/Approve Community Ctr. RFP's Out for Bid with Bid Date of June 2nd, 2023: There are 3 RFPs for the Comm. Ctr. for your review and approval: 1) Basement \$50,000 through Community Development), 2) Pavilion, and 3) Main Entrance; \$125,000 is shared between Pavilion and Main Entrance project and there is a little updated plan. He continued the Basement project is ready, so we can send out the RFP quickly. He added the Pavilion and Main Entrance are waiting for numbers to NYS sends to us, then when we get feedback from DASNY. He added he would like to approve them conditionally, so we get official designation, the money is available; we could start the process, the bid date is 6/4/23. Trustee Wilmer clarified that is just for the Basement, right. The Mayor stated yes, this 1 is just the Basement. Trustee Strong made a motion to discuss to send out an RFP for the Basement Renovation for \$50,000 from Comm. Development. The motion was seconded by Trustee Wilmer. Discussion went back and forth re: Sump pump, backup pump is not included, although some thought that 2nd back up pump should be included. It was explained one of



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the RFPs included drainage, solving drainage along here and help the Basement as well. It was agreed it could be put in; the plan is a little generic with not a lot of detail. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 114-23 **DISCUSS/APPROVE COMMUNITY CTR RFP'S OUT FOR BID WITH BID DATE OF JUNE 2ND, 2023- PAVILION AND MAIN ENTRANCE**

The Mayor stated both the Comm. Ctr. RFPs Out For Bid With Bid Date of June 2nd, 2023- Pavilion and Main Entrance: Together are \$125,000, the Pavilion originally was around \$80,000, for that work; and then they gave us more money. He continued so we had to come up with another something to do, so we are extending the entrance out here, and then we are going to do drainage; because there is no place to take the water off of this roof and around here. He added so we are going to extend, cut the paving out here, put in a pipe; and take it out to a dry well out back. He explained then we are going to put a gutter up, so that water will go away from the Basement, so that is going to help with that issue as well. He entertained a motion to, if you want to table it, we can, but he entertained a motion to approve the Pavilion and Main Entrance Improvements, it is 2 separate RFPs, but with the same amount; it is not 2 separate amounts of \$125,000. Trustee Wilmer made a motion for discussion. The motion was seconded by Trustee Strong. Discussion went back and forth re: Windows are poor, and wanted to putting money into windows, drainage great idea, but could be full submittal of windows and extension. After much discussion Trustee Wilmer amended his motion to approve the RFP for Pavilion to send in now, so they could get the approval back. He continued he wanted to look more into quotes for the windows, so the Main Entrance and drainage RFP was tabled until a later time. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 115-23 **DISCUSS/APPROVE SYRACUSE HAULERS CONTRACT EXTENSION TO MAY 31ST, 2024**

The Mayor stated the next item on the agenda: Discuss/Approve Syracuse Haulers Contract Extension for the 5th yr. to May 31st, 2024, for previously agreed option renewal bid price of \$393,719.52. Trustee Strong made a motion for discussion to Approve Syracuse Haulers Contract Extension for the 5th yr. to May 31st, 2024, for previously agreed option renewal bid price of \$393,719.52. The motion was seconded by Dep. Mayor Gustafson. Trustee Strong clarified this was the last yr. for the extension. Atty. Germain stated yes, we can extend it this time, and will have to redo it next time. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 116-23 **DISCUSS/APPROVE NEW MEMBER FOR FIRE DEPARTMENT-S. WINSTON**

The Mayor stated the next item on the agenda: Approve New Member for Fire Department-Sir Winston.



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Dep. Mayor Gustafson made a motion to Approve New Member for Fire Department-Sir Winston. The motion was seconded by Trustee Strong. Trustee Strong stated wonderful to see the Vlg. has had a long-standing relationship, that partnership in the Vlg. employee work roles, we have seen such a benefit from previous members that were in the DPW, not going on every call, but reported fires. He continued it is nice to see we can pick up with someone who works in the Vlg., who may not actually live in the Vlg. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 117-23

DISCUSS/APPROVE NEW MEMBER FOR FIRE DEPARTMENT-C. JANUS

The Mayor stated the next item on the agenda: Discuss/Approve Chris Janus, as a New Member for the Fire Department. Dep. Mayor Gustafson made a motion to Approve Chris Janus as a new Fire Department Member. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 118-23

DISCUSS/APPROVE 2023 SUMMER LIFEGUARD STAFF

Trustee Wilmer made a motion to approve the 2023 Summer Lifeguard Staff listing of employees for the summer season as presented; these will be Exhibit A. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 119-23

DISCUSS/APPROVE 2023 SUMMER PLAYGROUND STAFF

Dep. Mayor Gustafson made a motion to Approve the 2023 Summer Playground Staff listing of employees for the summer season as presented; these will be Exhibit B. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 120-23

DISCUSS/APPROVE SURPLUS ITEMS FOR POLICE DEPARTMENT

Trustee Strong made a motion to Approve Surplus Items for Police Department for list provided. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 121-23

**DISCUSS/REVIEW/APPROVE APPOINTMENT OF NEW FULL TIME
POLICE OFFICER-C. THOMPSON**

Dep. Mayor Gustafson made a motion to approve appointment of new Full-time Officer Chad Thompson at the bottom step for salary per contract of \$48,241 for discussion. The motion was seconded by



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Trustee Wilmer. Discussion took place back and forth re: Salary, level of his training, and how much longer to complete. Start date will be based on successful completion of the background, and investigations. Dep. Mayor Gustafson thanked Trustee Strong for the email that he sent, it was very informative about Chad and the other possible employees. Trustee Strong stated good work by the entire committee. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 122-23

**DISCUSS/REVIEW/APPROVE THREE POTENTIAL PART-TIME
POLICE OFFICERS**

Dep. Mayor Gustafson made a motion to Approve Officer Myers, Officer Baker, Officer Bell for Part-time Officers start date will be based on successful completion of the background and investigations with entry level for pay starting at \$20/hr. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Doug Hummel of 128 Herbert St. stated storage sheds standard size 10' x 10', wanted to know if code could include the 100 sq. ft without a permit req'd. Codes Enf. Officer Fry stated she will have to look at how it is worded, and discuss that with our Atty. She continued then she would be more than happy to respond to Mr. Hummel in writing.

Pat Ferguson of 215 S. Main St. reminded Festival is coming, she has opportunities to participate, this evening and will continue to offer this opportunity. She continued she appreciated the people who have donated many dollars and many events; the Festival is progressing. She added she is sure that Parks Dir. Burkinshaw will have more words for you on the mtg. on Monday evening if anybody wants to join us.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: (Robert Germain): No Report.

ENGINEER REPORT: (Amy Franco): No Report (Absent).

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief William Becker): He stated the following:



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- Month of April Totals: 610 Total Calls for service, 220 Property Checks, 12 Domestics, 14 Motor Vehicle Accidents, 40 Traffic Stops, 30 Traffic tickets, 17 Criminal Arrests
- So far for May: 245 Total Calls for service, 80 Property Checks, 9 Domestics, 6 Motor Vehicle Accidents, 33 Traffic Stops, 18 Traffic Tickets, 6 Criminal Arrests

Fire Department: (Fire Chief Richard Allen): He stated the following:

- Thank you for approving 2 new members tonight, both come with experience, so will have Fire Dept almost immediately there, they will have to get through some interior classes
- Burn Ban: Call Taft Rd: Towns population over 20,000, Illegal: Burning brush or leaves; especially for any Vlg.
 - Police Chief Becker: Not allowed to burn in Vlg., because of close proximity of houses
 - If charged during Burn Ban, becomes a misdemeanor
- Fire Chief: Exception: Cooking fires, have to have grate on it, 3' of parameters there; food present as well to justify it
- Call volume up last mo., 1 fully involved fire, 3 minor fires in last couple of wks.

Public Works Department: (DPW Sup't.: Ed Ware): He stated the following:

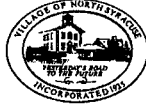
- Cleaning streets, just finished another wk. of brush
- Found bucket truck to rent, near Philadelphia, only 1 available, need to pick up; safe alternative for the guys out in the street
- Mayor Butterfield verified: Broken pot removed
 - DPW Sup't Ware stated yes, tomorrow new flowers will go in by Vet's Wall, hanging baskets will be in between 14th and 22nd.

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw): He stated the following:

- Thank you for hiring the Staff and Lifeguards; it is nice to see the number of Lifeguards we have returning; we are very fortunate to have them many returning when there is a shortage
- 5/15/23: Festival/Friends Mtg.: Downstairs at 6:30 PM at Comm. Ctr., we are going to go over everything that is Festival related and make sure we have everything buttoned up for the 27th
- Saturday, 5/27/23: Festival starts at 11:00 AM-5:00 PM: We have live music, 20 cars shown interest in classic cars, bounce houses for kids, 6 different food trucks, over 40 different vendors

Codes Department: (Codes Enforcement Officer: Brandy Fry): She stated the following:

- Friendly Reminder: Courtesy Reminder: The Annual Burn Ban is on until May 14th, that is a Statewide Burn Ban



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- Also, burning trash is illegal all yr., it is in the entire state of NYS; please keep in mind, she understands it is warm out, everybody is eager, wants to make sure everyone is following the compliance in NYS Law and Codes
- Understands not everyone is in favor of an answer or decision based on Compliance requirements and due process by the Codes Enf. Dept., yet our goal is truly bldg. and life safety which is fire safety and zoning regulations; these are already in place. She would encourage anyone to come and talk about such things at the mtgs. or come to the office; she would be more than happy to educate or advocate for whatever we can with in our capabilities, but our dept. is really aiming for safe and healthy businesses in the neighborhood
- Thank you to all the depts., she missed the last mtg., due to a wake; but thank you again, because everybody has been working really hard together to maintain and create that safe healthy environment

Clerk-Treasurer: (Village Clerk-Treasurer Kufel): No Report. Absent.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: He stated the following:

- Appreciate all Dept. Heads and their folks' efforts, spoke of bands booked quickly, always something going on at Pks.
- Codes Enf. Officer Fry nice catch on 444 S. Main St. permit, road still issue, safety concern
- DPW out there getting things cleaned up quickly, nice to see
- Welcomed Fire Chief Allen
- Spoke of Officer Cheney at outdoor fire, so not volatile
- Officer Ewald attended mtg. on 81 and 481 to bring back information, also seen a lot of cars around Vlg. showing presence; constantly active

Trustee Wilmer: No Report.

Dep. Mayor Gustafson: She stated the following:

- Commend DPW Sup't Ware and DPW for good job picking up brush
- Motorcycle danger with people mowing the lawn and leaving the grass in the road

MAYOR'S REPORT:



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He stated he would echo thank you, and welcomed Fire Chief Allen, and Fire Asst. Chief Asztalos; welcome aboard.

The Dep. Mayor Gustafson stated she would like to entertain a motion to go into Executive Session to discuss about personnel issues, there will not be any business afterwards.

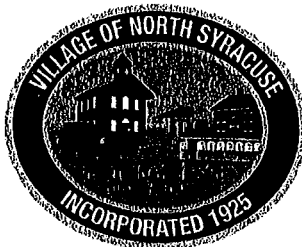
Dep. Mayor Gustafson made a motion to enter into **Executive Session** at 7:08 P.M. The motion was seconded by Trustee Wilmer. The motion was approved: Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to return to **Regular Session** at 7:28 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to adjourn at 7:29 PM. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer



www.northsyracuse.ny.org

Whereas,

In 1872, J. Sterling Morton proposed that a day be set aside each year to plant trees, calling it Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

Whereas,

In the words of J. Sterling Morton "Arbor Day which has already transplanted itself to every state in the American Union and has even been adopted in foreign lands is not like other holidays. Each of those reposes on the past, while Arbor Day proposes to the future"; and

Whereas,

trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, and

Whereas,

trees in our Village increase property values, enhance the economic vitality of the business areas and beautify our community, and

Whereas,

the Village of North Syracuse has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting practices; and

Whereas,

Mr. Morton believed that each generation takes the earth as trustees and should bequeath to posterity as many forests and orchards as we have consumed for our benefit so that even when we are gone, our good works may be enjoyed by future generations to come.

NOW, THEREFORE, I, Gary Butterfield, Mayor of the Village of North Syracuse, New York, do hereby proclaim April 28, 2023, as

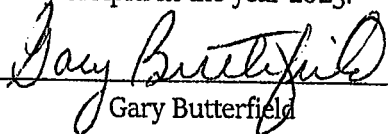
Arbor Day

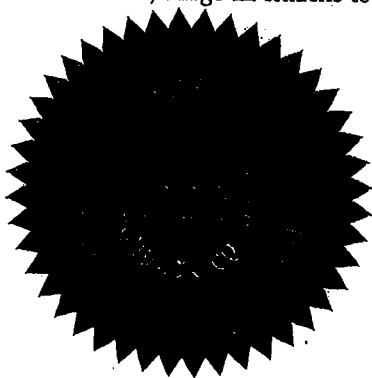
In the Village of North Syracuse, and I encourage all citizens to support efforts to protect our trees and woodlands.

Furthermore, I urge all citizens to plant and care for trees for the well-being of this and future generations!

Dated this 28th day of April in the year 2023.

Mayor


Gary Butterfield



VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: May 11, 2023

PLEASE SIGN IN

NAME

JOHN BOLTON
David Elsworth
Maureen Butterfield
[Signature]
Pat Ferguson

ADDRESS

79 COOLIDGE RD
118 Grove St
224 Chestnut St
125 Herbert St
215 So. Main St. W. Sy 13212-3100

2023 Summer Playground Staff

Updated as of 5/10/23

Summer Playground Staff		Location	Position
Breanna Burrows	Return	Heritage	Recreation Leader
Amanda Purdy	NEW	Heritage	Rec. Aide
Olivia Kozlowski	Return	Heritage	Rec. Aide
Noah Degan	NEW	Heritage	Rec. Aide
Nickolas Degan	NEW	Heritage	Rec. Aide
Sierra Coleman	Return	Lonergan	Recreation Leader
Wilfredo Leon	NEW	Lonergan	Asst. Recreation Leader
Sofia Ziankoski	Return	Lonergan	Rec. Aide
Olivia Tran	NEW	Lonergan	Rec. Aide
Anita Selimovic	NEW	Lonergan	Rec. Aide
Lila Breu	NEW	Lonergan	Rec. Aide
Lily Misco	Return	Lonergan	Rec. Aide
Arinna VanDusen	Return	Lonergan	Rec. Aide
Hannah Militi	NEW	Lonergan	Rec. Aide
Armani Kerce	NEW	Lonergan	Rec. Aide

2023 Summer Lifeguard Staff

Please add to the 5/11/23 Village Agenda

2023 Summer Lifeguard Staff		Location	Position	Rate	
Aaron Purdey	NEW	Kennedy	Lifeguard	\$	14.50
Anna Myers	Rehire	Kennedy	Lifeguard	\$	15.00
Ashley Konz	Rehire	Kennedy	Lifeguard	\$	15.00
Ben Watkins	NEW	Kennedy	Lifeguard	\$	14.50
Bryn Myers	Rehire	Kennedy	Lifeguard	\$	15.00
Caden Griffen	Rehire	Kennedy	Lifeguard	\$	15.00
Connor Burke	Rehire	Kennedy	WSI/ Lifeguard	\$	16.00
David Campbell	Rehire	Kennedy	Aquatics Facility Manager	\$	19.00
Jacob Griffen	Rehire	Kennedy	Lifeguard	\$	15.00
Jennifer Dahm	Rehire	Kennedy	Head guard	\$	17.50
Katelyn Stewart	NEW	Kennedy	Lifeguard	\$	14.50

