



OFFICE OF THE  
CHIEF

**RECEIVED**

**JUN 14 2023**


Village of North Syracuse

109 Chestnut Street  
North Syracuse, N.Y. 13212  
(315) 458-1920

## North Syracuse Volunteer Fire Department

TO: Dianne Kufel  
Village Clerk

CC: Mayor Butterfield

FROM: Richard Allen   
Chief of Fire

DATE: June 13, 2023

RE: Agenda items

Please add the following items to the June 22, 2023, Village Board meeting agenda:

Change in status:

Josh Daugard from Junior F/F to Active member

New members:

John Lisi

Elizabeth Gustafson

## Parks Assistant

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**From:** Franco, Amy <AFranco@chacompanies.com>  
**Sent:** Thursday, June 8, 2023 1:16 PM  
**To:** Parks Assistant  
**Subject:** [External] Fwd: Community Center - basement & pavilion

**ATTENTION:** This email message was received from someone outside the Village of North Syracuse. Please **DO NOT** click links or open attachments unless you recognize the sender and know the content is safe.

Hi Judy, here is the bidding 989 attachment.

Amy M. Franco, RLA  
Landscape Architect  
CHA Consulting, Inc.  
315.440.0585

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**From:** Franco, Amy  
**Sent:** Wednesday, June 7, 2023 10:49:53 AM  
**To:** Gary Butterfield <gbutterfield@northsyracuse.ny.org>; Dep. Fire Chief <cstrong43@gmail.com>; Trustee Gustafson <Patriciagustafson@aol.com>; Trustee St Germain (lstgermain0518@gmail.com) <Lstgermain0518@gmail.com>; Fred Wilmer (fredwilmer@gmail.com) <fredwilmer@gmail.com>  
**Cc:** Dianne Kufel <dkufel@northsyracuse.ny.org>; Anthony Burkinshaw <aburkinshaw@northsyracuse.ny.org>; Robert Germain <robert@germainlaw.com>; Michael Laflair <MichaelLaflair@ongov.net>  
**Subject:** Community Center - basement & pavilion

Hi, all,  
Attached is the info received on the 1 bidder we received for the basement project.

There were no bids received for the pavilion project.

Based upon follow-up with interested contractors, they either had multiple bids at the time or were already busy with work. However, they all expressed an interest in the projects if rebid... Although not guaranteed, it is the Board's discretion to rebid.

**Amy Franco, RLA\***  
Landscape Architect IV  
**CHA**  
Office: (315) 257-7236  
Mobile: (315) 440-0585  
[afranco@chacompanies.com](mailto:afranco@chacompanies.com)  
[www.chacompanies.com](http://www.chacompanies.com)  
\*NY





June 7, 2023

Via Email

Mayor Gary Butterfield  
Board of Trustees  
Village of North Syracuse  
600 South Bay Road  
North Syracuse, NY 13212

**RE: Community Center Basement Rehabilitation Project  
Bids Received  
CHA Project No.: 22016.1062**

Dear Mayor Butterfield & Trustees:

Bids were received for the above referenced project on Friday June 2, 2023 by 3:00 PM. The one (1) contractor listed below submitted bids as follows:

Contractor	Bid Amount
Woodford Brothers, Inc.	\$88,169.41

For this project, CHA, Inc. contacted prospective bidders via public advertisement and email, as well as sent to Syracuse Builders Exchange and Dodge Construction Network. As a result, several potential bidders requested the RFP and attended the pre-bid meeting for the project. It was not a requirement to attend the pre-bid meeting.

However, the only bid received for the project was **\$88,169.41** received by Woodford Brothers, Inc. The Board may choose this bidder or reject all bids and re-bid the project to possibly receive additional bidders.

If you have any questions or require additional information, please contact our office at your convenience.

Very truly yours,

Amy Franco, RLA  
Project Landscape Architect IV

AMF

cc (via email):

Dianne Kufel, Village Clerk-Treasurer  
Tony Burkinshaw, Parks & Rec Director  
Robert Germain, Village Attorney  
Michael La Flair, OCCD

V:\Projects\SNY\22016\Data\Other\1062 - 2022 OCCD Comm Center Basement\ \_RFP-2023 Basement\Bidding\22016.1062\_CC-Bsmnt-Bid\_6-7-23.docx

**From:** Nicholas Lostumbo <[nlostumbo@northsyracuseny.org](mailto:nlostumbo@northsyracuseny.org)>  
**Sent:** Wednesday, June 14, 2023 5:10 PM  
**To:** PoliceDept <[PoliceDept@northsyracuseny.org](mailto:PoliceDept@northsyracuseny.org)>  
**Subject:** Resignation

Chief Raub and all of the North Syracuse Police Department,

Effective July 04, 2023, at 2200 hours, I will be resigning from my position at the North Syracuse Police Department.

As everyone is well aware, I submitted my paperwork to transfer to the Onondaga County Sheriff's Office and just recently completed the hiring process. I was just given the official word today that I will be sworn in on July 05, 2023.

This was a decision that I wrestled with for a couple of years now and after long, thoughtful consideration I feel is what's best for my personal and professional life. This wasn't an easy decision as first and foremost the people I've gotten to work with for the past 6 years. I've had the pleasure of working with childhood friends, people that I didn't know who will now forever be my family, and everything in between. For that I am truly thankful.

As I leave for the next chapter of my life, I cannot stress enough that this decision was driven solely by career opportunities and personal life situations. I, in absolutely no way, look at this as leaving for a "better" agency and would never take away from North Syracuse the quality of work that we did and the quality of work that North Syracuse will continue to do long after I'm gone. Whether or not we were close personal friends, or if we clashed heads at times, I would like to thank everyone for everything that I learned from you all along the way and for knowing that I could count on you to be there for me. I know in my next position I will continue to reach out and ask questions as North Syracuse holds a lot of great information and experience.

All I ask for is a complete written list of uniforms and equipment that I owe the department so I can ensure that I get everything turned in a timely fashion. If anything more than this email is required for my resignation please let me know. I thank you for everyone's attention to this matter.

Respectfully Submitted,

Nicholas Lostumbo #0144

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JUN 21 2023

Village of North Syracuse

MEMORANDUM OF UNDERSTANDING

WHEREAS, the Village of North Syracuse Police Department (“Village” or “Police Department”) and Teamsters Local 1149 (“Union”) (collectively, “Parties”) are parties to a Collective Bargaining Agreement (“CBA”) effective June 1, 2020 to May 31, 2024; and

WHEREAS, the Village is experiencing an unprecedented staffing shortage in the Police Department; and

WHEREAS, the staffing shortage is predicted to end by ~~October 31, 2023;~~  
December 31, 2023 and

WHEREAS, the Parties are desirous of entering a temporary Memorandum of Understanding (“MOU”), the terms of which are intended alleviate the current staffing shortage;

NOW THEREFORE, the Parties agree as follows:

- 1) This MOU shall remain in effect from the date of execution through ~~October 31, 2023~~ December 31, 2023 (“Effective Period”). On ~~November 1, 2023~~, January 1, 2024 the terms of this MOU will sunset and all terms and conditions will revert to those provided in the CBA as written.
- 2) During the Effective Period of this MOU, and on a non-precedent setting basis, the parties agree to temporarily alter the terms of the CBA such that:
  - a) Only one officer will be allowed to take time off per shift at a time, a second officer may be allowed time off if they find their own coverage via shift swaps or another officer agrees to work said shift for straight time or over time, which ever applies, but the shift cannot be filled through an ordered shift. This provision affects only prospective requests for time off, and will not affect requests for time off which were granted prior to the start

date of the MOU. Personal days and Sick days will not be governed by this above listed requirement and will be handled as normal per the PBA Collective Agreement.

~~b) Trainees who are participating in the Field Training Officer Program may be counted toward the two-car minimum shift requirement.~~

c) No later than ~~May 31, 2023~~, June 26, 2023 Sergeant shifts that overlap two shifts will be eliminated, and Sergeants will work regular A, B, or C shifts.

3) ~~In the event that the number of full time police officers employed by the Police Department drops to six (6)~~, The Parties will meet and negotiate further measures in good faith, provided that, any such measures will only be effective if agreed to in a writing signed by both Parties.

4) Under no circumstances will the existence or terms of this MOU be construed as a waiver of either party's rights under the CBA or state or federal laws, regulations, or rules.

5) Any dispute arising concerning the interpretation or application of this MOU shall be processed in accordance with the Grievance Procedure, Article 16 of the CBA.

VILLAGE OF NORTH SYRACUSE

TEAMSTERS LOCAL 1149

\_\_\_\_\_  
By:

\_\_\_\_\_  
By:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Addendum to M.O.U.

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JUN 21 2023

Village of North Syracuse

1. Police department will suspend two- car minimum staffing between the hours of 2:00 pm and 03:00 am temporarily.
2. Patrols will run, at minimum, single car coverage throughout all designated shifts.
3. 10:00 p.m. and 6:00 a.m. will have limited coverage, with the potential for shifts between these hours not covered.
4. Police department will maintain coverage by at least one car minimum between the hours of 06:00 am to 10:00 p.m.
5. Shift swapping will be permitted to alleviate shift coverage demands.
6. Shift swapping will be limited to regular shifts for regular shifts and overtime shifts for overtime shifts. All shifts to be swapped will be kept within the same two-week pay periods only, not extending outside of said two-week pay periods.
7. Addendum may be suspended at any time upon an agreement between the Chief of Police and the Police Union, or upon reaching the pre-determined date of 12/31/2023.
8. Under no circumstances will the existence or terms of this Addendum be construed as a waiver of either party's rights under the CBA or state or federal laws, regulations, or rules.

*Village of North Syracuse*

*Teamsters Local 1149*

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_