



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, March 23rd, 2023 @ 4:29 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 4:29 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee LouAnn St. Germain, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Kufel, Codes Enf. Officer Brandy Fry, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, Police Chief William Becker, and Village Engineer Amy Franco.

Personnel Absent: Trustee Chris Strong (Excused), and Village Attorney Robert Germain.

Public Hearing #1-4:29 PM: Please take notice that a public hearing will be held by the Board of Trustees of the Village of North Syracuse regarding the specific project designated for the 2023 funding request for Comm. Development monies and will hear all persons in support of such matters, or any objections thereto. Persons may appear in person or by agent. The Village Board will meet at said time and place and will hear all persons in support of such matters or any objections thereto. The Mayor opened it up for discussion and asked if anybody had any thoughts on what we should do with the 2023 funding request from Comm. Dev. He spoke of talking at the last mtg. about Cross Country skiing, Pickleball Courts, adding more Basketball Hoops; anyone would like to speak in favor or against any of these ideas or if you have ideas, we are not aware of. He asked if anyone from the public would like to speak in favor or against. Mayor asked if anyone want to speak in favor or against, with no comments, he closed the public hearing.

RESOLUTION # 054-23

APPROVAL OF BOARD MEETING MINUTES-MARCH 9TH, 2023

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed Audio Problem) from the March 9th, 2023, Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer and Gustafson, all voting in favor of the same.

RESOLUTION # 055-23

GENERAL FUND ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve General Fund Abstract #22 in the amount of \$111,448.69 covering voucher #1381 thru #1460. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.



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RESOLUTION # 056-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: From Reserve to cover the cost of Pedal Karts. Trustee St. Germain made a motion to approve the budget transfers from A2615P DWI Funds in the amount of \$1,966.00 to increase A3120.400 Pedal Kart for DWI Gog. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 057-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: This sale of equipment to assist with the purchase of the new Fire Dept. Silverado. Trustee Wilmer made a motion to approve the budget transfers from A2665 Sale of Equipment-Fire in the amount of \$1,170.50 to increase A3410.29 Fire Silverado. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 058-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Transfer the insurance recoveries monies to cover the new street signs needed to replace the damaged. Dep. Mayor Gustafson made a motion to approve the budget transfers from A2680 Insurance Recoveries in the amount of \$2,400 to increase A5110.417 New Street Signs. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 059-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Monies rec'd from PTS Police Traffic Enf. To cover Overtime shifts worked. Trustee St. Germain made a motion to approve the budget transfers from A3389 Police-PTS-Traffic Enf. Rev. in the amount of \$2,378.77 to increase A3120.142 Police-overtime PTS Enf. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 060-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Emergency server needed Village Hall side prompted by the new Police Watchguard server. Dep. Mayor Gustafson made a motion to approve the budget transfers from A1990.4 Contingency in the amount of \$9,250 to increase A1620.240 New Server Vlg. Hall. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.



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RESOLUTION # 061-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Transfer the insurance recoveries monies to cover the repairs to Police Vehicle Mtc. Trustee Wilmer made a motion to approve the budget transfers from A2680 Insurance Recoveries -Police in the amount of \$2,274.28 to increase A3120.476 Police Vehicle Mtc. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 062-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Transfer monies from the American Rescue Funds to cover the DPW remaining after last budget renovations. Trustee Wilmer made a motion to approve the budget transfers from A3389N American Rescue Plan in the amount of \$4,294.96 to increase A5110.211 DPW Renovations. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 063-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Transfer monies from the American Rescue Funds to cover the remaining go bags for the volunteers. Trustee Wilmer made a motion to approve the budget transfers from A3389N American Rescue Plan in the amount of \$1,511.76 to increase A3410.430 Fire Dept. Vol. Go Bags. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 064-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Transfer monies from the American Rescue Funds to cover the generator at the Comm. Ctr. Trustee Wilmer made a motion to approve the budget transfers from A3389N American Rescue Funds in the amount of \$32,136.00 to increase A7181.27 Comm. Ctr. Generator. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 065-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Transfer monies from the American Rescue Funds to cover the new Backhoe for the DPW. Dep. Mayor Gustafson made a motion to approve the budget transfers from A3389N American Rescue Funds in the amount of \$70,135.75 to increase A5110.26 DPW Backhoe. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and



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Gustafson, all voting in favor of the same.

RESOLUTION # 066-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Transfer monies from the Comm. Dev. Village Hall Grant to the Expenses for the Renovations. Trustee St. Germain made a motion to approve the budget transfers from A3389G Comm. Dev. Village Hall Grant in the amount of \$156,726.08 to increase A1620.2 Vlg Hall Renovations. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 067-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Transfer this sale of equipment to assist with the purchase of the new Fire Dept. Silverado. Trustee St. Germain made a motion to approve the budget transfers from A2665 Sale of Equipment in the amount of \$42,998.50 to increase A3410.29 Fire Dept. Silverado. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 068-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Emergency for the Police Watchguard server, not budgeted software support. Trustee St. Germain made a motion to approve the budget transfers from A1990.4 Contingency in the amount of \$1,390.00 to increase A3120.2 Police Watchguard. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

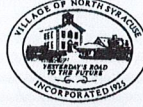
RESOLUTION # 069-23

BUDGET TRANSFER(S)

The Mayor stated the transfer: Transfer the insurance recoveries monies from accident in the Village replacing Lightpoles/planters, etc. Dep. Mayor Gustafson made a motion to approve the budget transfers from A2680 Insurance Recoveries in the amount of \$14,891.82 to increase the following: A5182.22 Lightpoles in the amount of \$12,874, A8560.466 Planters \$1,028.27 and A5110.443 Rental of Lift \$989.55. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

REVIEW/DISCUSS FEDERAL GRANT SUBMITTED-COMM. PROJECT FUNDING/



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HERMAN DR.-CENTERVILLE PL. DRAINAGE

The Mayor stated the next item on the agenda is Review/Discuss Federal Grant Submitted-Comm. Project Funding/Herman Dr.-Centerville Pl. Drainage: We were given a Federal Grant from Congressman Williams, originally for our Storm Sewer Project, but were told by 2 different sources that we really need to keep it under \$1,000,000 to stand a chance. He continued there were 4 possibilities and the 4 together were \$ 3.3 million. He added it does not make any sense, to submit for a project that would be turned down, because it is too much money; so, we cut it down to 2 and kept it under \$1,000,000, so we submitted and we will see what happens. He explained the 2 areas we selected are the 2 roads that flood down by Herman Dr., and also right here in front of Centerville Pl., the 2 of those together were \$800 and some thousand dollars.

UPDATE ON 118 GROVE STREET

The Mayor stated the next item on the agenda, Update on 118 Grove St.: This has been ongoing, work has continued to be done, our Codes Enf. Officer is keeping track of that; and asked if she would like to say anything. Codes Enf. Officer Fry stated she would wait until there is a full Board, like we originally spoke on and wait for. The Mayor continued O.K. Codes Enf. Officer Fry continued yes; he has been working with us along the way.

ANNOUNCE MAIN ST. GRANT SUBMITTALS: AWARDS TO BUSINESSES

The Mayor stated the next item on the agenda, we had some Main Street Grant Submittals, there were 4 of them, we rec'd notice that we were successful on 3 of them; unsuccessful on 1: Businesses Awarded Grants: Nesticos are putting a Mural on their bldg., Ferguson Funeral Home for new painting and siding, Mugshotz is upgrading their exterior. He continued Morales Collision which was attempting to purchase the old Mobil location to knock that down and turn into a parking lot, was not chosen unfortunately, but can try again at some point or can continue to try. He shared it was on his behalf that we submitted for but again they were not chosen.

**INFORMATIVE: DESIGNATED COMMITTEE FOR THE ENGINEERING
COMPONENT OF THE 2022 TAP SIDEWALK PROJECT**

The Mayor stated the next item on the agenda is Informative: designated committee for the engineering component of the 2022 Tap Sidewalk Project: We were awarded a substantial grant for sidewalks, we are following the process, there are 15 pre-approved engineering firms that the state tells us to pick from. He continued letters have been sent to 15 engineering firms, and tomorrow is the deadline, so far; we have rec'd 2 or 3. He added David Robinson is heading a 3-member committee to



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bring the recommendations of the engineering firm they chose to do the design work for the sidewalks. He explained we need to receive documents by tomorrow, then they will do their selection process, and bring it to us.

PUBLIC HEARING REMINDERS: APRIL 13, 2023-6:27 PM: REGARDING BASKETBALL HOOPS IN ROADWAY, ALLOWING TO EXCEED THE 2% TAX CAPS, POTHOLES/DEFECTS IN ROADWAYS

The Mayor stated next on the agenda are Public Hearing Reminders: April 13th, 2023 at 6:27 PM Regarding the following:

- 1) Basketball Hoops in Roadway
- 2) Allowing to Exceed the 2% Tax Cap
- 3) Potholes/Defects in Roadways

NEW BUSINESS:

REVIEW/DISCUSS "NOT TO EXCEED" TO ASSIST CODES DEPT. TO PROVIDE AN UPDATED ZONING MAP

The Mayor stated the next item on the agenda is Review/Discuss "Not To Exceed" To Assist Codes Dept. To Provide An Updated Zoning Map: We reached out to CHA and asked them to assist in coming up with a "Not To Exceed" number, did you come up with a number for us. Mrs. Franco stated we did not, because Codes Enf. Officer Fry and the Codes Clerk are still working on the workups, and per her correspondence today; it would be end of summer, early fall. Discussion took place back and forth agreeing to allow Codes to complete the list of changes and get a precise amount in the fall.

RESOLUTION # 070-23

REVIEW/DISCUSS/APPROVE SPECIFIC PROJECT FOR THE 2023 COMM. DEV. FUNDING TO BE FACILITATED IN 2024

The Mayor stated the next item on the agenda is to approve a specific project for the 2023 Comm. Dev. funding to be facilitated in 2024: We had a Public Hearing with no comment, and he asked the Trustees for their ideas. Much discussion went back and forth re: Heritage Park for Pickleball, Cross Country Skiing, and Lighting; Kennedy Pk.: Basketball Hoops, Splash Pk. and Splash Pad and going for the \$150,000 grant amount. It was also mentioned this could also be a part of the updates to the 5 Yr. Plan. Dep. Mayor Gustafson made a motion to designate: Heritage Pk. for Pickleball and Lighting for the \$150,000. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 071-23

SEQR FOR THE 2023 COMM. DEV. FUNDING TO BE FACILITATED IN 2024



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Dep. Mayor Gustafson made a motion for SEQR determination to be an Unlisted Action with No Environmental Impacts, for the 2023 Comm. Dev. Funding to Be Facilitated in 2024. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 072-23

**DISCUSS/REVIEW/APPROVE SOFTWARE SUPPORT FOR THE
PAYROLL SYSTEM-WILLIAMSON LAW BOOK**

Dep. Mayor Gustafson made a motion authorizing the Mayor to sign the Software Support Agreement for the Payroll System-Williamson Law Book for 4/1/23-3/31/24 with the \$135 increase. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 073-23

**DISCUSS/REVIEW/APPROVE SOFTWARE SUPPORT FOR THE
ACCOUNTING SYSTEM-WILLIAMSON LAW BOOK**

Dep. Mayor Gustafson made a motion authorizing the Mayor to sign the Software Support for Accounting System Agreement with Williamson Law Book for 4/1/23-3/31/24 with the \$166 increase. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**DISCUSS THE CHANGING OF VILLAGE TAX LEVY: ALLOWING FOR AN INCREASE FROM
\$37,400 TO \$58,399 IN INCOME FOR THE SENIOR CITIZEN TAX EXEMPTION**

The Mayor stated the next item on the agenda is the Village Tax Levy: Allowing For An Increase From \$37,400 to \$58,399 In Income For The Senior Citizen Tax Exemption: As many of you have heard, the legislature and Gov. Hochul have passed allowing municipalities to increase the income limit creating a benefit to our seniors. He continued Village Clerk-Treasurer Kufel spoke with the assessors of each town, they can run a report of who is getting the current and the project and he turned it over to Village Clerk-Treasurer Kufel. Village Clerk-Treasurer Kufel stated nobody is actually doing it in the Town of Clay yet, or the Town of Cicero or the school district either. She continued the Town of Salina has adopted it and the Village of Fayetteville has adopted it. She added this legislation pretty much came from down NYC area basically. She explained so after speaking with the assessors, they felt we should all get on the same page, whether we are all going to pass it or not. She stated he and she both did not think \$58,399 was a good mark for our Village. She continued they felt more like \$42,000 or \$43,000 or something, if we wanted to increase it, but we are not quite there yet. She added it has to be adopted by March 1st and we just missed that date. She added they ran a couple of reports and my estimate would be right now probably a loss of about \$175,000 worth of revenue for the Tax Levy. She explained that is just her



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estimate after what they ran, something to consider, and suggested the assessors may want to meet with the Mayor; school district to get all on the same page to pass it all together; this does not have to be done tonight.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Pat Fergerson of 215 S. Main St. stated she rec'd the letter stating they got a piece of the grant and stated thank you.

Gary Shelley of 122 Palmer Dr. spoke of boulder in his driveway and the stop sign being removed from Palmer Dr. and Reed; people going 50 mph. Police Chief Becker will set up detail to monitor speed.

Terry Caviness of 102 S. Main St. shared negative feelings towards doing business in the Village.

Vera Desimone of 304 Belmore Dr. stated we have all started our mtgs. for the Family Festival and she wants to commend Parks Dir. Burkinshaw who is doing a beautiful job of taking a lot of work and doing what he has to do.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: (Robert Germain): No Report. (Absent).

ENGINEER REPORT: (Amy Franco): No Report.

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief William Becker): He stated the following:

- Will support on 4/1st Easter Egg Hunt and 4/2nd for Bunny Breakfast
- Both officers in Tampa for Drug Recognition Course almost done; passed successfully
- So far for March: 565 Total Calls for service, 244 Property Checks, 9 Domestic, 15 Motor Vehicle Accidents, 78 Traffic Stops, 43 Traffic Tickets, 16 Criminal Arrests

Fire Department: (Fire Chief Patrick Brennan): He stated the following:

- Codes Dept.: Open communication and excellent relationship, i.e.: Van Mara, and other structures that we have that, and appreciate some of the issues out there from Public Safety perspective; Thank you



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- 102 S. Main St., he knows the Fire Dept had Codes Enf. Officer Johnstone over there for some code issues in the past, for fire calls that we have had there. He explained when we have a change of occupancy or they make changes to or modifications, they do have to submit a plan, but he just wanted to let you know that there is always; as you know more to the story there, but the Fire Dept. has some history with that facility
- 444 S. Main St.: Drove by today and they have temporary heat in the bldg. now with a propane cylinder is out there, he already has a concern with trying to get into the facility; now we have a fairly large propane cylinder that is out there and really not the road way or the hydrants
- Town of Clay has really been in the North Syracuse Fire District along the Rt. 11 corridor, pushing a huge effort for Fire Insp. and have been sharing information with us, so appreciate that very much
- 2 members in EMT Class in Fire Dept., graduating in May, and getting their EMT state certification for being an EMT; they are younger, energetic and doing very well
- Update: Transfer for Chevy Pickup Truck involved in accident out here, spoke with insurance co., and the Collision Mgr. in Albany, waiting 2mos. to get an adjustor there; they are thinking it may be totaled. With upcoming elections, the goal of getting rid of 1 of those vehicles, but having been without it; we may need to keep that, because we are in dire need of vehicle for people to take training, and running around to do errands for Fire Dept. business

Public Works Department: (DPW Sup't.: Ed Ware): He stated the following:

- Next Bulk Trash is April 3rd, residents need to call ahead by March 31st, cut off is 3:00 PM
- Started picking up brush, out raking lawns, when it dries up; we will work on lawn damage; we have a list of certain things we are doing
- Looking into Stormwater repairs

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw): He stated the following:

- There is a Parks Laborer position in question right now, our Parks Laborer has interviewed for a Police position, and he got a 2nd call back today; he is going to find out more of what is entailed, he would like to go ahead and get the position posted and start accepting applications and see if we can possibly fill that position. It is a big part of what we do, both here at the Comm. Ctr. and the pks. being open in April and Vlg. Hall, but it is a lot for 1 person, so if we can keep him a little bit, part-time, and put another person in there or find another spot, he does not want to wait any longer, because if he ends up getting the position it could start as early as next month
- 4/01/23- Easter Egg Hunt, have spots available for residents, must pre-register to attend
- 4/02/23-Bunny Breakfast, pay at door, encourage everyone to come, fundraiser: Festival



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- 4/27/23- Family Festival Mtg.: 6:30 PM at Comm. Ctr., welcome if anyone wants to attend

Codes Department: (Codes Enforcement Officer: Brandy Fry): She stated the following:

- 4/20/23: Planning Comm. Mtg. to Review 445-447 S. Main St.- Immune Tek Bio Ctr.
- Dept. projected Budget deficit for yr., cause: Immune Tek could not obtain permit in the yr.
- Zone: Residential and RM, open style Frt. Yd. Fencing: Currently 42", Proposes construction standard 48", continuing 10' setback from property line like trees and plants; no concern for visual accessibility
- 130 Van Mara Dr.-Codes/DPW fenced off unsafe structure, condemned by previous Codes Enf. Officer, with no response from bank; re placard, beyond repair, wants: Emergency Demo

Clerk-Treasurer: (Village Clerk-Treasurer Kufel): She stated the following:

- Report on Chg. Point Station: Revenue to date \$185
- Working on Financial Statements, closed thru January, anticipate February by weekend
- New Budget Model out by next wk., some short falls, many transfers tonight and expect more; new Permit is huge: That is part of Budget for Grant
- New yr. coming, everybody label rec's: New Budget, Old Budget

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: No Report. (Absent).

Trustee Wilmer: He stated the following:

- Glad to be back, thanked everyone for cards and prayers too

Dep. Mayor Gustafson: No Report.

MAYOR'S REPORT:

He stated we have an Open House tomorrow, Friday, March 24th at 1:00 PM. He continued everyone is invited for our Ribbon Cutting for the Addition and Renovations to Community Ctr. He added Cty. Executive Ryan McMahon is going to be there to cut the Ribbon and hoped our residents will stop by.

The Mayor stated he would entertain a motion to go into Executive Session to discuss about personnel issues, there will not be any business afterwards.



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Trustee Wilmer made a motion to enter into **Executive Session** at 5:37 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to return to **Regular Session** at 6:52 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to adjourn at 6:53 PM. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

REGULAR BOARD MEETING

PLEASE SIGN IN

NAME

D. ROBINSON

Vera Rosemore

Patterson

Tom Carr

Sam Shelley

Clark Ells

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209 So. Main St. 13212
122 PALMER DR
118 GROVE ST

