

## VILLAGE OF NORTH SYRACUSE

## Abstract of Unaudited Vouchers

## GENERAL FUND

Total Claims: \$108,735.24

04/27/2023

Number 024

Voucher #	Claimant	Account #	Amount	Check	Date
1538	HERALD PUBLISHING CO., LLC INV. 0002983109/LEGAL NOTICE/PUB. HEAR 2023 FUND REQ/COMM DEV PROJ	A1410.463	28.20		
1539	ADVANCED NETWORK DESIGNS INC INV. 2304019/KAPERSKY UPGRADE NEWER EDITION - VILL HALL	A1620.450	975.00		
1539	ADVANCED NETWORK DESIGNS INC INV. 2304007/IT SUPPORT	A3120.445	1,192.13		
1539	ADVANCED NETWORK DESIGNS INC INV. 2304019/KAPERSKY UPGRADE NEWER EDITION - POLICE DEPT	A3120.445	975.00		
1540	ALL SEASON TEXTILE SRV INC PARKS527/BI-WEEKLY FLOOR MATS/VILL HALL	A1620.447	96.45		
1540	ALL SEASON TEXTILE SRV INC INV. 1004118/PARKS527/BI-WEEKLY FLOOR MATS/COMM CTR	A7181.445	22.65		
1541	AXON ENTERPRISES INC INV. INUS145460/TASERS - ANNUAL PAYMENT	A3120.23	2,008.62		
1542	CHA CONSULTING, INC. INV. 22016135/GENERAL REPRESENTATION & CONSULTING	A1440.4	780.00		
1542	CHA CONSULTING, INC. 2023 REP WILLIAMS GRANT - STORMWATER	A1440.42	960.00		
1542	CHA CONSULTING, INC. 2023 AARP GRANT APP - TOLL RD PA	A1440.42	960.00		
1542	CHA CONSULTING, INC. 2021 DPW BLDG SAM GRANT	A1440.42	180.00		
1543	CLIFTON RECYCLING INC. DPW23061/HAULING-TIP FEES/FEB & MARCH BRUSH (8)	A8160.417	240.00		
1544	COMMUNITY MEDIA GROUP LLC INV. 332546/LEGAL NOTICE/PUB HEAR/LL3-NO CIVIL ACT-RD REPAIRS	A1410.463	36.73		
1545	DRIVER'S VILLAGE, INC INV. 3124083/1/DET. VEHICLE/REPLACED SHIFTER BUSHING	A3120.476	283.35		
1546	FLEET PRIDE INC. INV. 106881468/DPW23063/UNIT 15: CARTRIDGE VALVE	A5110.476	129.29		
1547	CNAI GROSSO CEILINGS INC INV. 1150/FD369/INSTALL CEILING GRID	A3410.445	588.00		

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1548	HIAWATHA FASTENERS INC DPW23072/HEX BOLTS/HEX NUT ZINC	A5110.400	70.75		
1549	IMMEDIATE MAILING SERVICES INC INV. 2021103/FD318/PRINT RECRUIT FLYERS FOR APRIL EVENT	A3410.464	2,307.72		
1550	KOERNER FORD OF SYRACUSE INC INV. 28900/CAR 172/BAR - STABILIZER	A3120.476	93.60		
1551	LEWIS UNIFORM CO. LLC INV. 276164/UNIFORM ITEMS FOR NEW OFFICER TO BE NAMED LATER	A3120.412	609.01		
1552	LTS ENTERPRISES OF CNY LLC INV. 93002/DPW23069/NYS INSPECTION - UNIT 1	A5110.476	15.00		
1553	THOMAS F MAHAR DDS 3/30/23/DENTAL SVCS FBO DESIMONE, C.	A9060.84	148.00		
1554	ERICK MC CONNELL DPW23065/CLOTHING ALLOWANCE - ERICK MCCONNELL	A5110.412	38.94		
1555	MES-NEW YORK INV. 1858862/FD402/REPAIR SCBA REGULATOR	A3410.475	59.44		
1556	MOBILE HEALTH APPRAISAL SVCS INV. 316062/316057/FD401/PHYSICALS FOR A. ENGELS AND M. LOVETREE	A3410.457	230.00		
1557	NAPA AUTO PARTS INV. 4719-793024/HEADLIGHT - CAR 101	A3120.476	14.20		
1557	NAPA AUTO PARTS INV. 4719-767116/CREDIT FOR RETURN FROM SEPT PURCHASE	A3410.445	-25.46		
1557	NAPA AUTO PARTS INV. 4719-794444/FD303/MUFFLER, CLAMPS HANGERS FOR E-6 REPAIR	A3410.476	307.45		
1557	NAPA AUTO PARTS INV. 4719-793125/DPW23067/UNIT 15: OIL FILTER	A5110.476	100.23		
1558	NORTHERN NURSERIES, INC INV. 129203/DPW23073/TWO REPLACEMENT TREES GREENSPIRE LINDEN	A8560.417	538.00		
1559	NYS UNEMPLOYMENT INSURANCE EMPLOYER REG# 04-61369-7/1ST QTR UNEMPLOYMENT - C. MARTIN - 2023	A9050.8	1,548.00		
1560	NU-WAY HYDRAULICS INV. 186026/DPW23077/UNIT 15 REPAIR PARTS	A5110.476	630.27		

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1561	OCRRA INV. 43413/DPW23070/HAULING-TIP FEES/MARCH BULK	A8160.417	365.68		
1562	O'REILLY AUTO ENTERPRISES LLC INV. 6035-132506/DPW23071/FILTERS FOR TOOLCAT, SKIDSTEER, BOMBARDIR	A5110.475	178.24		
1563	PBS BRAKE & SUPPLY CORP. INV. 01-145901/DPW23076/SEAL FOR MOWING TRAILER	A5110.475	11.28		
1564	PENN DETROIT DIESEL ALLISON INV. 4466825/FD395//MARCH INSPECTION	A3410.445	309.00		
1564	PENN DETROIT DIESEL ALLISON INV. 4466826/FD395/GENERATOR REPAIRS	A3410.445	987.00		
1565	PLANK ROAD PRINTING INV. 66607/EVIDENCE FORMS	A3120.417	84.00		
1566	RED WING SHOE COMPANY INC. INV. 20230406029639/DPW23053/CLOTHING ALLOW/C. DESIMONE	A5110.412	375.98		
1567	RHOMAR INDUSTRIES INC INV. 103669/DPW23079/NEUTRO WASH AND RHOMA SOL	A5110.475	895.44		
1568	RUDY SCHMID INC INV. 2472/FD086/INSTALL GREASE SEPARATOE/STA. 1	A3410.445	16,097.00		
1569	SHERWIN WILLIAMS CO. INV. 08949/FD379/1 GAL. RED PAINT - STATION RAILINGS	A3410.445	29.24		
1570	NASONI SIGNS INC INV. 4542/PARKS528/CLEAN PARK SIGNS FOR HERITAGE (3)	A7110.26	151.31		
1571	STRYKER SALES CORP. INV. 4114429/FD396/MAINT AGREEMENT FOR AEDS/2023-2024	A3410.414	4,375.80		
1572	SYRACUSE HAULERS INC TRASH/RECYCLE CONTRACT - APRIL 2023	A8160.444	44,068.67		
1573	FRANK GEORGE & SON INC. INV. 58749/DPW23074/FERRIS MOWER CHOKE CABLE	A5110.475	50.99		
1574	UNITED AUTO SUPPLY INC INV. 14506233/FD399/DEF FLUID (2.5 GAL)	A3410.476	28.66		
1574	UNITED AUTO SUPPLY INC INV. 14-507089/DPW23078/FILTERS/SUPPLIES FOR LOADER	A5110.475	25.23		

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1574	UNITED AUTO SUPPLY INC INV. 14-507089/DPW23078/FILTERS/SUPPLIES FOR UNITS 16 & 21	A5110.476	84.54		
1575	W.B.MASON CO., INC CM1732983/CREDIT FOR 4 WATER JUGS	A1620.230	-24.00		
1575	W.B.MASON CO., INC INV. 237510154/4 WATER JUGS PLUS DEPOSITS	A1620.230	50.72		
1575	W.B.MASON CO., INC INV. 237545604/4 PK STENO NOTEBOOKS	A1620.411	25.29		
1575	W.B.MASON CO., INC INV. 237452781/AVERY HEAVEY DUTY 3" - 3 RING BINDER - WHITE	A1620.411	12.06		
1575	W.B.MASON CO., INC INV. 237440161/COPY PAPER (9 CARTONS)	A1620.413	535.41		
1575	W.B.MASON CO., INC CM1679610/CREDIT FOR 4 WATER JUGS	A3120.400	-24.00		
1575	W.B.MASON CO., INC INV. 236991707/5 WATER JUGS PLUS DEPOSITS	A3120.400	94.95		
1575	W.B.MASON CO., INC INV. 237430905/DPW23055/PRINTER INK - BLACK + COLORS	A5010.411	237.98		
1576	SHEILA WEED ARCHITECT INV. 23-06.1/PT CODE ENFORCE. WORK (114 HRS) 10/22/22-2/6/23	A3620.414	6,840.00		
1577	SIR WINSTON DPW23064/SIR WINSTON - CLOTHING ALLOWANCE	A5110.412	286.70		
1578	ADT SECURITY CORPORATION INV. 150007053/FIRE INSPECT - VILL HALL (MAY 2023)	A1620.444	44.72		
1578	ADT SECURITY CORPORATION FIRE INSPECT - DPW (MAY 2023)	A5110.445	44.72		
1578	ADT SECURITY CORPORATION FIRE MONITOR - DPW (MAY 2023)	A5110.445	23.62		
1579	CHARTER COMMUNICATIONS ACCT#143584801/DIGITAL ADAPTERS 4/9-5/8/23	A1620.449	11.70		
1580	CHARTER COMMUNICATIONS ACCT#099975901/PHONE SERVICE - VILL HALL - APRIL 2023	A1620.421	29.79		
1580	CHARTER COMMUNICATIONS PHONE SERVICE - POLICE - APRIL 2023	A3120.421	29.79		
1580	CHARTER COMMUNICATIONS PHONE SERVICE - CODES - APRIL 2023	A3620.421	29.79		

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1580	CHARTER COMMUNICATIONS PHONE SERVICE - DPW - APRIL 2023	A5110.421	29.79		
1580	CHARTER COMMUNICATIONS PHONE SERVICE - PARKS OFFICE - APRIL 2023	A7020.421	29.79		
1581	NORTH-REID HOLDINGS LLC INV. 111/TELEMED/APRIL & MAY 2023 ONLY/20 EMP @\$12.50/MO.	A9060.8	500.00		
1582	GUARDIAN GROUP ID# 00 782081/LIFE INS/CSEA MBRS PER CONTRACT 4/15/23- 4/14/24	A9045.8	787.36		
1583	REGAL LEASING INC. INV. 30006601/CLERK SVCS/L. LANE WK END 4/2/23	A1620.415	327.60		
1583	REGAL LEASING INC. INV. 30006609/CLERK SVCS/L. LANE WK END 4/9/23	A1620.415	327.60		
1584	PEARL FULLER 4/20/23/ATTENDED PLAN COMM MTG/COLLECTION CTR PROP CO	A8020.451	60.00		
1585	EMILY SHARP 4/20/23/ATTENDED PLAN COMM MTG/COLLECTION CTR PROPERTY CO	A8020.451	50.00		
1586	JEFF BACHSTEIN 4/20/23/ATTEND PLAN COMM MTG/COLLECTION CTR PROPERTY CO	A8020.451	50.00		
1587	LISA LIOTO 4/20/23/ATTENDED PLAN COMM MTG/COLLECTION CTR PROPERTY CO	A8020.451	50.00		
1588	CONNIE IRICK 4/20/23/ATTENDED PLAN COMM MTG/COLLECTION CTR PROPERTY CO	A8020.451	50.00		
1589	VERA DESIMONE 4/20/23/ATTENDED PLAN COMM MTG/COLLECTION CTR PROPERTY CO	A8020.451	50.00		
1590	GREGORY LANCETTE 4/20/23/CHAired PLAN COMM MTG/COLLECTION CTR PROPERTY CO	A8020.451	60.00		
1591	PAUL KOLODZIE 4/20/23/ATTENDED PLAN COMM MTG/COLLECTION CTR PROPERTY CO	A8020.451	50.00		
1592	ANTHONY BURKINSHAW APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A7020.425	50.00		

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1593	DIANNE KUFEL APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1325.418	50.00		
1594	ED WARE APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A5110.425	50.00		
1595	BRANDY FRY APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3620.425	50.00		
1596	GARY BUTTERFIELD APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1210.421	50.00		
1597	PATRICIA GUSTAFSON APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1010.425	50.00		
1598	LOU ANN ST. GERMAIN APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1010.425	50.00		
1599	RICHARD ALLEN APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL/2 WKS	A3410.425	25.00		
1600	PATRICK BRENNAN APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL 3 WKS	A3410.425	37.50		
1601	ASZTALOS, JOZSEF APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL 2 WKS	A3410.425	25.00		
1602	JOHN LINNERTZ APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	50.00		
1603	WILLIAM BECKER APRIL 2023/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3120.425	50.00		
1604	ANDREA SPEER REFUND SECURITY DEPOSIT/COMM CTR 4/15	A2410	300.00		
1605	KELLY RECORE REFUND SECURITY DEPOSIT/COMM CTR 4/16	A2410	300.00		
1606	TAZAHNE MC BRIDE REFUND SECURITY DEPOSIT/COMM CTR 4/7	A2410	300.00		
1607	AMANDA BRUTCHER REFUND SECURITY DEPOSIT/COMM CTR 4/15	A2001A	50.00		

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1608	AALIYAH CAMBER REFUND SECURITY DEPOSIT/COMM CTR 4/15	A2410	150.00		
1609	SARAH SALISBURY REFUND SECURITY DEPOSIT/COMM CTR 4/15	A2410	150.00		
1610	JENNIFER RADIGAN REFUND SECURITY DEPOSIT/COMM CTR 4/15	A2410	150.00		
1611	VICKI MAYS REFUND SECURITY DEPOSIT/COMM CTR 4/16	A2410	150.00		
1612	JENNIFER BOWERS REFUND SECURITY DEPOSIT/COMM CTR CANCELLED 5/20	A2410	150.00		
1613	DIANNA DELANEY REFUND SECURITY DEPOSIT/COMM CTR 4/23	A2410	150.00		
1614	LAURIE CARAHER PARKS544/REFUND SECURITY DEPOSIT/COMM CTR 4/23	A2410	150.00		
1615	MICHAEL PRIOLO PARKS 543/REFUND SECURITY DEPOSIT/COMM CTR 4/22	A2410	150.00		
1616	KATHERINE MAURO PARKS542/REFUND SECURITY DEPOSIT/COMM CTR 4/22	A2410	150.00		
1617	CHRISTOPHER DESIMONE DPW23082/CLOTHING ALLOW./REIMB. PARTIAL PURCHASE	A5110.412	124.02		
1618	CUMMINS NORTHEAST LLC INV. W1-90371/FD405/DIAGNOSE/REPAIR - ENG. 6	A3410.476	2,616.69		
1619	NSCS-TREASURER POLICE UNLEADED	A3120.471	1,770.64		
1619	NSCS-TREASURER FIRE DEPT/UNLEADED	A3410.471	735.28		
1619	NSCS-TREASURER FIRE DEPT/DIESEL	A3410.474	725.05		
1619	NSCS-TREASURER DPW/UNLEADED	A5110.471	559.25		
1619	NSCS-TREASURER DPW/DIESEL	A5110.474	1,079.59		
1620	VERIZON #755-975-816-0001-78/FIOS/VILLAGE HALL 4/16-5/15/23	A1620.449	172.14		
1621	VERIZON #652-958-496-0001-83/STA. 2/FIOS INTERNET 4/10-5/9/23	A3410.427	99.00		

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1622	VERIZON #255-744-978-0001-69/PARKS530/LONERGAN WIFI 4/4-5/3/23	A7110.446	109.99		
1623	VERIZON #356-000-992-0001-25/DPW FIOS 4/21-5/20/23	A5010.427	109.99		
1624	VERIZON #556-259-119-0001-56/COMMUNITY CENTER WIFI 4/17-5/16/23	A7181.421	108.99		
1625	VERIZON #922-218-216-0001-05/KENNEDY PARK PHONE 4/19-5/18/23	A7180.421	32.14		
1625	VERIZON #922-218-216-0001-05/COMMUNITY CENTER PHONE 4/19-5/18/23	A7181.421	67.86		
1626	VERIZON #157-037-880-0001-80/PARKS529/HERITAGE PARK WIFI & ROUTER 4/4-5/3/23	A7110.446	154.32		
1627	PITNEY BOWES BANK INC. ACCT#8000909011325797/FEEES TO ADD FUNDS THRU PURCHASE POWER 4/11	A1620.452	8.99		
1627	PITNEY BOWES BANK INC. FEEES TO ADD FUNDS THRU PURCHASE POWER 4/21	A1620.452	20.99		
1628	GERMAIN & GERMAIN, LLP PROF. SVCS/MARCH 2023 - CODES 3.8 HRS	A1420.453	760.00		
1628	GERMAIN & GERMAIN, LLP PROF. SVCS/MARCH 2023 - POLICE .7 HRS	A1420.457	140.00		
1629	GRAINGER INC INV. 9673603982/FD406/FAN MOTOR, BEARINGS, KITCHEN HOOD, FAN	A3410.445	315.22		
1630	HEIDELBERG MATERIALS INV. 4281574/DPW23083/CRUSHER RUN FOR STORM DRAINS	A8140.4	231.19		
1631	CUSTOM PRODUCTS CORP. INV. 389337/DPW23080/BLACK STEEL POST/TOP FINIAL - VETS WALL	A5110.417	769.10		
1632	SUNOCO/WEX BANK FD389/MINUS TAXES	A3410.471	-13.13		
1632	SUNOCO/WEX BANK FD389/FUEL WHILE LOCKED OUT OF SCHOOL PUMPS	A3410.471	72.00		
1632	SUNOCO/WEX BANK PARKS532/FUEL TO FILL PARKS NISSAN	A7020.471	71.40		



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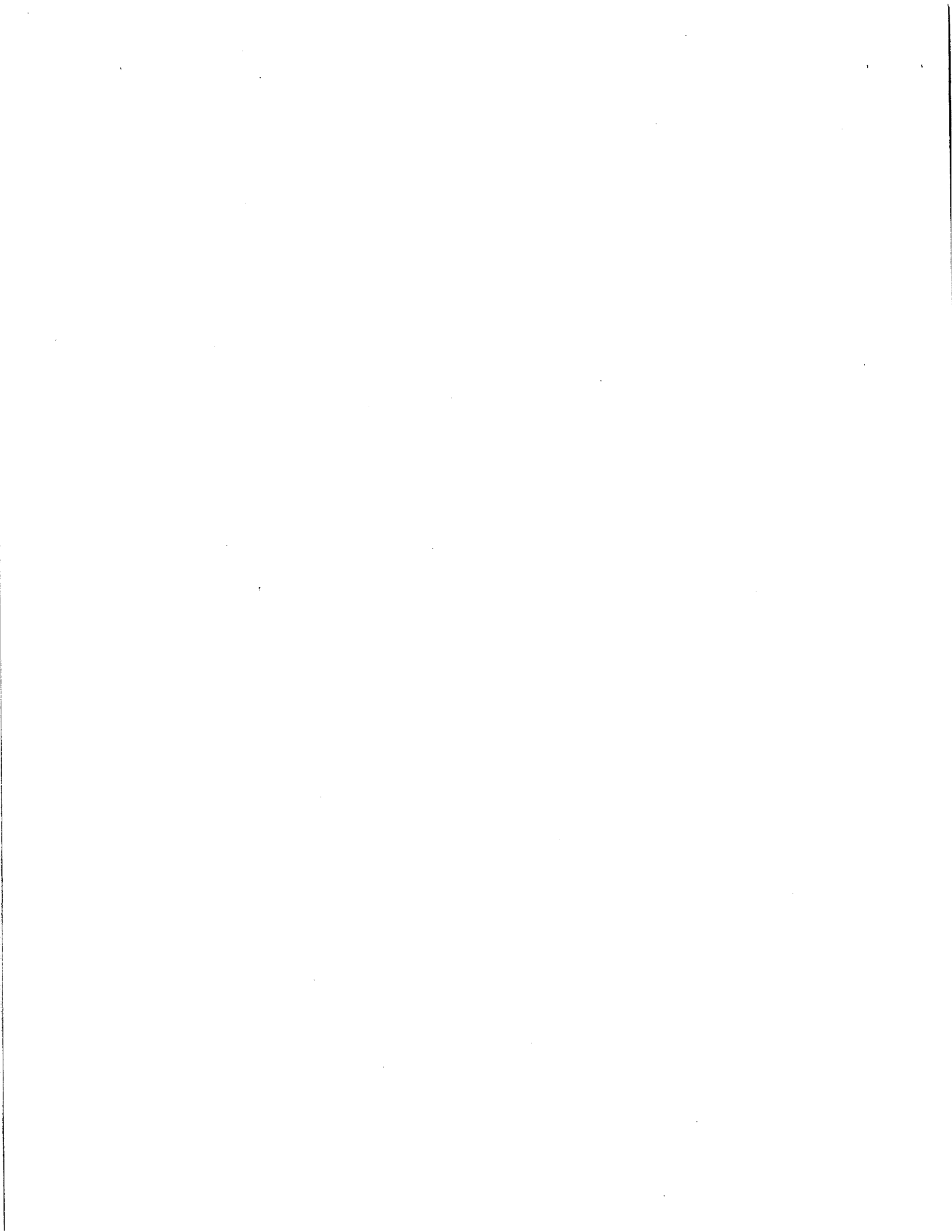
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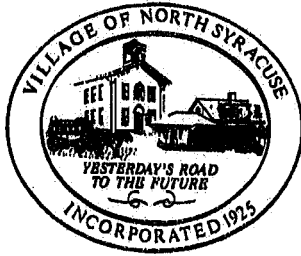
Number 024

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1632	SUNOCO/WEX BANK PARKS532/MINUS TAXES	A7020.471	-12.73		
1632	SUNOCO/WEX BANK MINUS REBATES	A7020.471	-2.15		
1632	SUNOCO/WEX BANK PARKS508/MINUS TAXES	A7020.471	-9.02		
1632	SUNOCO/WEX BANK INV. 88735091/PARKS508/FUEL TO FILL PARKS TRUCK	A7020.471	49.45		
1632	SUNOCO/WEX BANK PARKS531/FUEL FOR ROTOTILLER	A7020.471	3.00		
1632	SUNOCO/WEX BANK PARKS531/MINUS TAXES	A7020.471	-0.53		
1633	TRUST & AGENCY TRANSFER A-TA/LIFETIME BENEFIT ADM FEE/APRIL 2023	A9060.8	99.00		
<b>Total:</b>			<b>108,735.24</b>		









## VILLAGE OF NORTH SYRACUSE

### *Regular Board Meeting*

Thursday, April 13<sup>th</sup>, 2023 @ 6:27 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

*Facebook Livestreamed*

The Village of North Syracuse Regular Board Meeting began at 6:27 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Trustee Chris Strong, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

**Personnel Present:** Village Clerk/Treasurer Kufel, Codes Enf. Officer Brandy Fry, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, Police Chief William Becker, and.

**Personnel Absent:** Trustee LouAnn St. Germain, (Excused), and Village Engineer Amy Franco (Excused) and Village Attorney Robert Germain (Absent).

**Work Session: Board of Trustees to discuss the FY 23/24 Budget**

**Public Hearing #1-6:27 PM:** Please take notice that a public hearing will be held by the Board of Trustees of the Village of North Syracuse regarding Local Law #2 of 2023, allowing for a property tax levy in excess of the limit established in General Municipal Law 3-C and will hear all persons in support of such matters, or any objections thereto. The Mayor stated we do this every yr., if we have to go over the Tax Cap so we are allowed. He asked if anyone would like to speak in favor or against a property tax levy increase of excess limit. Ken Ryan of 211 Herman Dr. stated he is against it. He continued his Vlg. taxes are higher than his Cty., City, State Taxes. He added he has talked to a lot of people that are not here, but they are against it; they are not happy. Mayor asked if anyone else want to speak in favor or against. Pat Ferguson of 215 S. Main St. stated she has an opinion, that this is a piece of resolution that you have to do, it is not your intent to increase tax; it is not your intent to go over the 2%; it is merely an allowance should you have to put that in the budget. She added she thinks the resolution is appropriate just for covering what is necessary. The Mayor asked if anyone else would like to speak in favor or against, with no comments, he closed the public hearing.

**Public Hearing #2-6:28 PM:** Please take notice that a public hearing will be held by the Board of Trustees of the Village of North Syracuse regarding Local Law #3 of 2023 for the proposed changes to New York Law 6-628 of the NY Village Law relating to: No Civil Actions shall be maintained against the Village or Village Superintendent of highways for damages or injuries to person or property sustained by reason of any highway, street, sidewalk, crosswalk, crosswalk, or culvert being defective, out of repair, unsafe, dangerous, or obstructed unless written notice of such condition was given to the Village Clerk or Highway Superintendent, and they failed or neglected to remove the defect, danger or obstruction complained of within a reasonable time after giving such notice; and they will hear all persons in support



Village of North Syracuse  
Regular Board Meeting  
Thursday, April 13<sup>th</sup>, 2023 6:27 PM

of such matters, or any objections thereto. By passing this, it protects the Village for any liability without first being "known" of a defect/pothole and putting the Village on notice about this defect. The Mayor asked if anyone would like to speak in favor or against this local law. He continued again, would anyone like to speak in favor or against. He asked again if anyone would like to speak in favor or against, with no response he closed the public hearing.

**Public Hearing #3-6:29 PM:** Please take notice that a public hearing will be held by the Board of Trustees of the Village of North Syracuse regarding Local Law #4 of 2023-Basketball hoops and their positioning in the right of way, and will hear all persons in support of such matters, or any objections thereto. He opened it up for discussion, as of late concerns of the hoops in the roadway(s), plow trucks having to difficulty; bucket trucks. He continued we have some Sample Laws from neighboring towns, so anyone who would like to speak in favor or against Basketball hoops in the road. Ken Ryan of 211 Herman Dr. stated he is not for or against, he just knows when he was working for the Vlg. they put that law in, so we were not liable if we hit 1. He continued we hit one with the bucket truck and they wanted us to pay for it. He added but if you have that law and you hit 1, it is at their own risk. He asked is this still like at their own risk and is that \$250 fine still there, or is that gone. The Mayor stated that is what we are going to be talking about, but we are holding the public hearing to get input so. Mr. Ryan added he believes in protecting yourselves, but there are 3 of them on his street and little kids come out, and they are too little to go to the park to be with the animals that are playing up there. He stated there are 2 sides of it then, he is not for or against it. The Mayor asked again, if anyone would like to speak for or against it. He asked if anyone else would like to speak for it or against it and with no response closed the public hearing.

**RESOLUTION # 074-23**

**APPROVAL OF BOARD MEETING MINUTES-MARCH 23<sup>RD</sup>, 2023**

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the March 23<sup>rd</sup>, 2023, Board Meeting. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer and Gustafson, all voting in favor of the same.

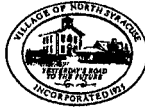
**RESOLUTION # 075-23**

**GENERAL FUND ABSTRACT APPROVAL**

Trustee Strong made a motion to approve General Fund Abstract #23 in the amount of \$334,797.29 covering voucher #1461 thru #1537. The motion was seconded by Trustee Wilmer. The Mayor shared \$230,000 of that is the DPW Roof bill that we rec'd. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 076-23**

**SEWER FUND ABSTRACT APPROVAL**



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Trustee Strong made a motion to approve Sewer Fund Abstract #23 in the amount of \$31.22 covering voucher #15. The motion was seconded Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 077-23**

**BUDGET TRANSFER(S)**

The Mayor stated transfer money from Grant. Trustee Wilmer made a motion to approve the budget transfers from A3389U Walmart Grant in the amount of \$345.24 to increase A3120.479 Checkpoint Traffic Signs. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 078-23**

**BUDGET TRANSFER(S)**

The Mayor stated transfer monies from Walmart Grant for Traffic Cones for DWI Pedal Cart. Trustee Wilmer made a motion to approve the budget transfers from A3389U Walmart Grant in the amount of \$247.62 to increase A3120.479 Police Safety Day. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 079-23**

**BUDGET TRANSFER(S)**

The Mayor stated the transfer revenue from Burdick to cover seat covers in new charger-veh. 222. Trustee Wilmer made a motion to approve the budget transfers from A3389D Police Burdick Donation \$10,000 in the amount of \$249.00 to increase A3120.476 Police Vehicle Mtc. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION #080-23**

**BUDGET TRANSFER(S)**

The Mayor stated transfer monies from Fire Reserve to cover the Bond Counsel fee for New Pumper. Trustee Wilmer made a motion to approve the budget transfers from A231F Fire Dept. Reserve Bond in the amount of \$5,150.00 to increase A3410.25 Bond Counsel Fees New Pumper. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 081-23**

**BUDGET TRANSFER(S)**

The Mayor stated transfer monies from DWI Monies to cover Yearly Calibration of Sotoxa. Dep. Mayor Gustafson made a motion to approve the budget transfers from A2615P Police DWI Revenue in the



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amount of \$85.07 to increase A3120.400 Police Miscellaneous. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 082-23**

**BUDGET TRANSFER(S)**

The Mayor stated move monies from DWI Revenues to cover overtime shifts worked (thru 2/28/23). Trustee Wilmer made a motion to approve the budget transfers from A231P Police DWI Monies Revenue in the amount of \$10,816.60 to increase A3120.143 Police DWI Overtime Shift. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 083-23**

**BUDGET TRANSFER(S)**

The Mayor stated the transfer to balance out negative balance of Pool Chemical Line item. Trustee Strong made a motion to approve the budget transfers from A7140.448 Bus Rentals in the amount of \$2,221.25 to increase A7180.417 Chemicals. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 084-23**

**BUDGET TRANSFER(S)**

The Mayor stated the transfer monies to help pay for the outfitting of New Cars. Dep. Mayor Gustafson made a motion to approve the budget transfers from A3389D-Burdick \$10,000 in the amount of \$10,000.00 to increase A3120.29 Outfitting New Cars. The motion was seconded by Trustee Wilmer. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 085-23**

**BUDGET TRANSFER(S)**

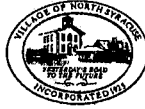
The Mayor stated the transfer monies to cover/augment Silverado purchase from items to the Auction. Trustee Wilmer made a motion to approve the budget transfers from A2665 Sale of Equipment in the amount of \$1,170.50 to increase A3410.29 Fire Dept -Silverado. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 086-23**

**BUDGET TRANSFER(S)**

The Mayor stated the transfer monies for Halloween Glowsticks & Candy. Dep. Mayor Gustafson made a motion to approve the budget transfers from A3389U Walmart Grant in the amount of \$137.91 to increase A3120.479 Police Safety Days. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.





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**RESOLUTION # 087-23**

**BUDGET TRANSFER(S)**

The Mayor stated the transfer: Traffic Safety Store 2 Custom Roll Up Sign and 2 bags. Trustee Wilmer made a motion to approve the budget transfers from A3389U Walmart Grant in the amount of \$345.24 to increase A3120.479 Traffic Signs. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 088-23**

**BUDGET TRANSFER(S)**

The Mayor stated the transfer from Walmart for Banner Stands. Trustee Strong made a motion to approve the budget transfers from A3389U Walmart Grant in the amount of \$120.99 to increase A3120.479 Banner Stands. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**OLD BUSINESS:**

**INFORMATIVE: FEDERAL GRANT SUBMITTED-HERMAN DR.-  
CENTERVILLE PL. DRAINAGE-NOT AWARDED**

The Mayor stated the next item on the agenda is Informative: Federal Grant Submitted- Herman Dr.-Centerville Pl. Drainage-Not Awarded: We put in a for Federal Grant for some drainage for Herman Dr., and Centerville Pl.; we were Not Awarded the monies, there were many more projects than funds.

**RECOMMENDED BY THE COMMITTEE: RESOLUTION FOR THE ENGINEERING  
COMPONENT OF THE 2022 TAP SIDEWALK PROJECT**

The Mayor stated the next item on the agenda is Recommended By The Committee: Resolution For The Engineering Component Of The 2022 Tap Sidewalk Project: Dave Robinson chaired a 3-member committee and after submittals and review, the committee has chosen CHA Engineers firm best suited for this much needed Sidewalk Project.

**RESOLUTION # 089-23**

**DISCUSS/APPROVE THE LOCAL LAW #2: ALLOWING  
FOR A PROPERTY TAX CAP IN EXCESS OF THE 2%**

Trustee Wilmer made a motion to approve adopt Local Law #2: Allowing for a Property Tax Cap in Excess of the 2%. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.



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**RESOLUTION # 090-23**

**DISCUSS/APPROVE THE LOCAL LAW #3: MODIFY NY LAW 6-628: NO CIVIL ACTION RELATING TO DEFECTIVE, REPAIR/ROADWAYS UNLESS WRITTEN NOTICE WAS GIVEN TO THE CLERK/HIGHWAY SUP'T AND NEGLECTED TO REMOVE THE DEFECT/DANGER/OBSTRUCTION**

Trustee Strong made a motion to approve adopt Local Law #3: Regarding defects in Village Roadway without previous notification. The motion was seconded by Trustee Wilmer. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**DISCUSS/APPROVE THE LOCAL LAW #4: PROPOSING A NEW SECTION REGARDING BASKETBALL HOOPS/THEIR POSITIONING IN THE RIGHT-OF-WAY**

The Mayor stated the next item on the agenda is Discuss/Approve The Local Law #4: Proposing A New Section Regarding Basketball Hoops/Their Positioning In The Right-Of-Way: Public Hearing explain in detail, but not exactly a lot of detail. Much Discussion went back and forth re: Basketball Hoops being allowed to remain, so kids can play with them and laying them down when done, against law to be in streets, damages to vehicles and disruptions to walkers. Also, the fine, some were for, after 4 times of being violated, to cover court costs, while others were against. The mayor tabled this until the next or next where we can further discuss this.

**INFORMATIVE: THURSDAY, APRIL 27<sup>TH</sup>, 2023 AT 4:29 PM-PUBLIC HEARING ON THE FY 23/24 BUDGET**

The Mayor stated next on the agenda is Informative: Thursday, April 27<sup>th</sup>, 2023 at 4:29 PM, Public Hearing On The 23/24 Budget: We are working on Model 1, we just had a Budget mtg., it is a work in progress; we should have Model 2 out rather quickly.

**NEW BUSINESS:**

**RESOLUTION # 091-23**

**SET ARBOR DAY OBSERVANCE: FRIDAY, APRIL 28<sup>TH</sup>, 2023 AT 4:00 PM**

Dep. Mayor Gustafson made a motion to Set Arbor Day Observance for Friday, April 28<sup>th</sup>, 2023 at 4:00 PM. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 092-23**

**APPROVE/APPOINT THE NEW MEMBER TO THE N. SYR. VOLUNTEER FIRE DEPT. -M. LOVETERE**



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Dep. Mayor Gustafson made a motion to approve Appointment of M. Lovetere as a Member to N. Syr. Volunteer Fire Dept. The motion was seconded by Trustee Wilmer. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 093-23**

**ACCEPT ELECTED OFFICERS FOR THE FIRE DEPT.**

Trustee Strong made a motion for Approval to Accept the Elected Officers for the Fire Dept listed below:

Chief of Fire	Richard Allen
Deputy Chief	John Linnertz
Assistant Chief	Jozsef Asztalos
Fire Warden	Patrick Brennan

The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 094-23**

**ACCEPT APPOINTED OFFICERS FOR THE FIRE DEPT.**

Trustee Wilmer made a motion of approval to Accept Appointed Officers for the Fire Dept listed below:

Lieutenant	Brevin Nicholson
Lieutenant	Dante Mallaro
Lieutenant	Nathaniel Cisne
Lieutenant	Christopher Strong

The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Wilmer, Gustafson, and Butterfield, all voting in favor of the same. Abstained: Strong.

**RESOLUTION # 095-23**

**REVIEW/AUTHORIZE THE MAYOR TO SIGN THE LIFETIME BENEFIT HRA AGREEMENT THAT ADMINISTERS THE DPW MEMBERS HRA CARD EXPENDITURES**

Trustee Wilmer made a motion authorizing the Mayor to sign the Lifetime Benefit HRA Agreement that administers the DPW Members HRA Card Expenditures. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 096-23**

**DISCUSS/AUTHORIZE THE DPW SUP'T TO ATTEND THE 2023**



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**HIGHWAY SUP'T CONFERENCE AT ITHACA COLLEGE**

Dep. Mayor Gustafson made a motion authorizing the DPW Sup't to Attend the 2023 Highway Sup't Conference at Ithaca College on June 5<sup>th</sup> thru June 7, 2023. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 097-23      DISCUSS FOIL REQUEST DENIED AND SINCE THE INDIVIDUAL IS APPEALING THE DENIAL –THIS NEEDS TO BE DISCUSSED WITH THE BOARD**

The Mayor stated the next item on the agenda, Discuss FOIL Request Denied and Since the Individual Is Appealing the Denial, this needs to be discussed with the Board: An individual seeking survey maps of adjacent properties, he is currently working on. He continued the request was denied, because it was an unwarranted invasion of personal privacy. Much discussion went back and forth re: Request for 3 property survey maps, 1 was for property he was working on; that was granted. Other adjacent properties were denied, because of "invasion of personnel privacy." The Board agreed if the Vlg. Counsel stated when checked with, that it is not warranted, they would support that. Trustee Wilmer made a motion to Pursue to Deny FOIL Request. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**CITIZENS' VOICE:** The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

**Pat Ferguson of 215 S. Main St.** thanked: Fire, Police Dept., DPW: Everybody who helped with services for Mr. Dromms. She continued how nice it was to see everyone cooperating, there was a nice to see the turn out, and tribute to the gentleman and we appreciate the help from the staff very much.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

**ATTORNEY REPORT: (Robert Germain):** No Report. (Absent).

**ENGINEER REPORT: (Amy Franco):** No Report (Absent).

**DEPARTMENT HEAD REPORTS:**

**Police Department: (Police Chief William Becker):** He stated the following:

- 4/14/23: Conducting interviews: Part-time candidates, hoping 2 of 4 will be viable next 2 wks., to proceed forward when Mr. Cushman is retired without add'l cost to agency
- Funeral Detail: Some incidents to problem solve, but went well, everyone worked well



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together, and communication was between all that provided svcs. to it

**Fire Department: (Fire Chief Patrick Brennan):** He stated the following:

- Happy to assist Park Dept. with the Flag, no issues with the truck
- Basketball hoops: History: Have hit with truck and other vehicles in past
- 4/18/23-New Officers: Transition, Tuesday at 1900 to be sworn in; his last Board mtg.
- Attended mtg. with Cicero Fire Depts., Cty. Legislator, Cicero Supervisor; Dep. Supervisor, re: a lot of changes coming/happening with 81, 481, and S. Bay Rd.; the S. Bay Rd. bridge over by Drivers Vlg. to be replaced, trees have been removed, working on clover leaf: Removing Clover leaf up for 481S to 81S. Setting up mtg. at station with: NYS DOT, Fire Dept., Cicero, School District to partner for better communications, more to follow.
- Plumbing Co. install new stainless steel grease trap today; waiting for Cty. to inspect
- Squad: Decided to fix, body shop ordered parts, ETA back in 1 mo. or so
- Remind: Open Burn Ban in NYS until May 15<sup>th</sup>
- Thanked Codes for open communication on things in Vlg., indicators on these houses have been placed at 911 for Public Safety for Police, Fire and EMS
- Thanked Pete Dromms for 55 yr. member of fire svc. that passed away, appreciated resources of support for Pete Dromms, for his family, and assistance

The Mayor thanked Fire Chief Brennan for his yrs. of svc. as a Chief of the Fire Dept., having been a Chief 4 different times. Fire Chief Brennan thanked the Board for their support, what they do for them, even thou we have not always seen eye to eye; in the end we agree to disagree.

**Public Works Department: (DPW Sup't.: Ed Ware):** He stated the following:

- Getting a lot of brush, cleaning up pks., doing lawn damage from plows and sidewalks
- Rebuilding storm drains, plugging along with what we can do

**Parks and Recreation Department: (Parks Director: Anthony Burkinshaw):** He stated the following:

- Big thank you to DPW for all the work at Lonergan and Toll Rd. last couple of wks.
- Thank to Fire Dept. for replacing huge flag at Kennedy
- 4/22/23- Earth Day
- 4/22/23- Shred Event, free for Vlg. Residents at Comm. Ctr. 10:00 AM -12:00 PM
- Looking for organizations for help getting Pks. cleaned and ready to open
- Still looking for Part-time Laborer, our Park Laborer is going to be off a bunch of Saturdays that we really could use an extra hand, because of his schooling

**Codes Department: (Codes Enforcement Officer: Brandy Fry):** She stated the following:

- Condolences to the Fire Dept. and Dromms family in the passing of Peter Dromms



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- 4/4/23: Codes Dept notified by NYS there is a Notice of Adoption of the amendment to the Uniform Code involving: 1220, 1221, 1226 which is Hot Tubs and Spas effective 4/19/23; posted near Codes Dept. at Vlg. Hall, copies available
- Reminder: Garage Sales Require Permitting in the Vlg.
- Reminder: To mow lawns when it becomes appropriate
- Consider the motion of Front Yard Fencing being amended to state 48" instead of 42"; denials are already starting to be given for spring installation, calling ZBA and Plan. Comm. more often, because of this simple thing that is a design standard

**Clerk-Treasurer: (Village Clerk-Treasurer Kufel):** She stated the following:

- Scanning for Board, did 2 and 3 bunch rather than separating everything, labeled 1 of 2; hoped everyone rec'd
- Requisitions for Depts. label them: New Budget-Old Budget
- New Revenue Code for Adult Cannabis if we receive our revenue from this, new code and everything; per Police Chief only assigned legal in CNY: Ithaca, Rochester, 1 in Syracuse

**DEPUTY MAYOR-TRUSTEES REPORT:**

**Trustee St. Germain:** No Report. (Absent).

**Trustee Strong:** He stated the following:

- Congratulations Fire Chief Brennan, thank you over the yrs.
- Wishing Judy quick recovery, stopped in office, looks like she had surgery
- Wished Trustee St. Germain a quick recovery from her surgery

**Trustee Wilmer:** He stated the following:

- Thanked Fire Chief Brennan for his svc.
- Wanted to address Parks issue for Part-time Person, no movement in that, should plan to address that somewhere. The Mayor stated you can start looking as you are going to lose part of your Part-time. Pks. Dir. Burkinshaw stated he is looking into other depts., but with his schooling right now we are definitely losing him on key days we need him, we do have money in Budget from his line item, and summer staff and we have money for staff; obviously there are a lot of things going on in Pks, thankful for DPW for their guys and what they have done so far, but we could use an extra hand for sure.

**Dep. Mayor Gustafson:** She stated the following:

- She expressed her sympathy to the Dromms family, he is a lovely man, and the brotherhood



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- of the Fire Dept.; you did a marvelous job for the Memorial Svc.
- Fire Chief Brennan, you will be missed

**MAYOR'S REPORT:**

He stated he is going to miss seeing Pete with his Cowboy Hat, and his red truck, that was a lot of yrs. He continued the DPW Roofing Project is almost complete, just a couple details left, but we have a brand-new roof; that was overdue. He added Village Election Day is Tuesday, June 20<sup>th</sup>, 2 trustees and Mayor are up for re-election. He explained Comm. Ctr. Basement project: We have authorized sending RFPs out, Mrs. Franco and Pks. Dir. Burkinshaw will be working on the RFPs, so is going to be happening. He stated the Comm. Ctr. Pavilion and Entranceway: We are working on getting the final approval from Albany, DASNY, we keep going back and forth answering questions. He continued hoping for official final approval; it has been all approved, except for DASNY issuing some numbers to us. He added in 2-3 mos., we should have possession of 115 Chestnut St., the house next to the Fire Dept., we have monies to purchase; demo, and start the plans; the total grant so far is \$300,000, it is a lengthy process to go through; he has been checking with the Atty. He continued next is our Flower Donations: Last yr. we had quite an increase ending with \$3,035, and we are at \$2,750 now. He spoke of some people being very generous and thanked them for their donations.

The Mayor stated he would entertain a motion to go into Executive Session to discuss about personnel issues, there will not be any business afterwards.

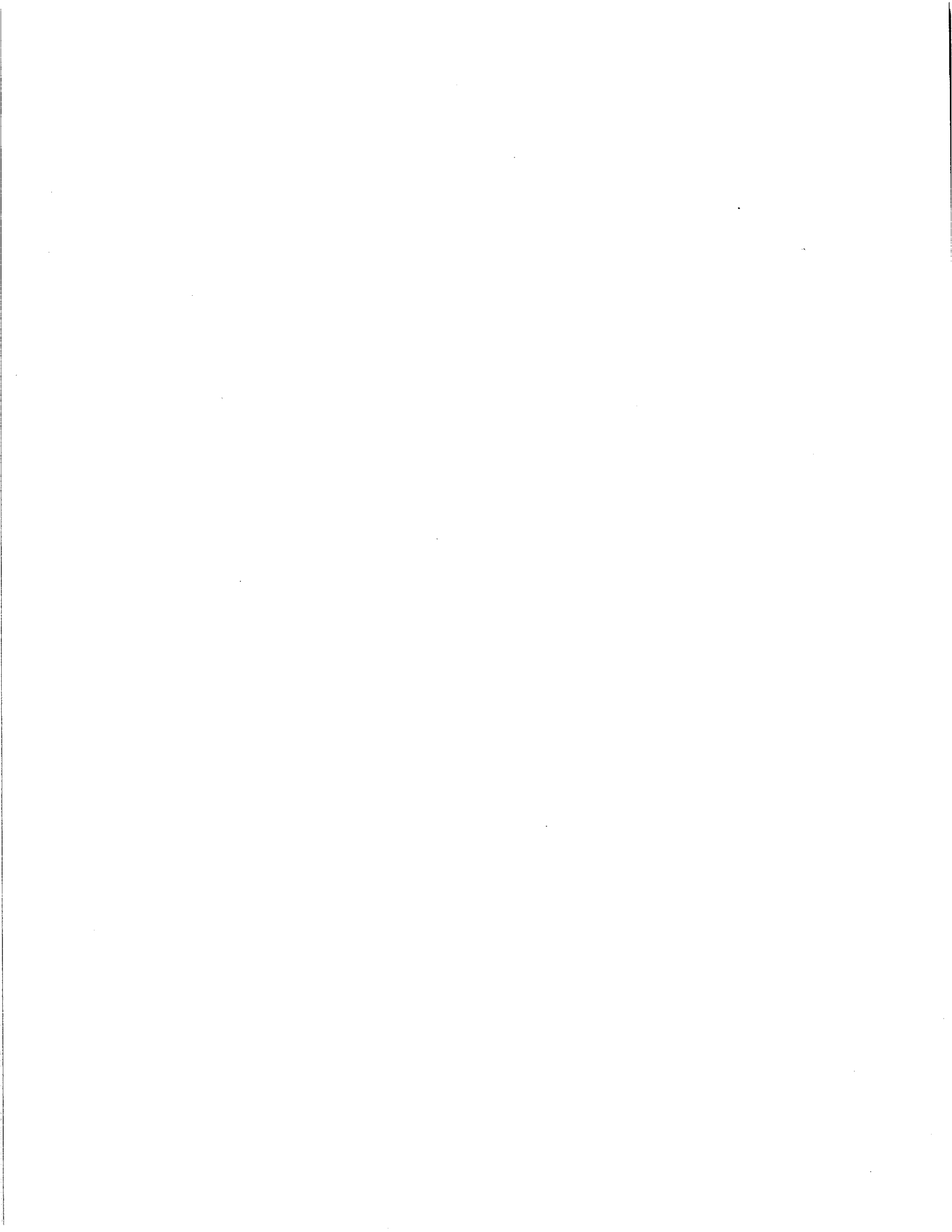
Trustee Wilmer made a motion to enter into **Executive Session** at 7:20 P.M. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to return to **Regular Session** at 7:30 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to adjourn at 8:15 PM. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk-Treasurer





2/2 AMAZON 57.59  
PLATES/NAPKINS

3/6 AMAZON 68.55  
CREAMER/HOT CHOCOLATE

4/4 AMAZON pd 3/24 36.60  
Reimbursement  
for CANCELLED ORDER  
Done 401 part of \$68.55 order.  
6772.1 → 6772.419

**TRANSFERS**

APPROVAL NOT NECESSARY  
SAME OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition

Bo. Mtg -  
4/27/23

**OBJECT ADJUSTMENTS**

BOARD APPROVAL NECESSARY  
USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): 6772.1 SENIORS PERSONAL SVCS

To: (Account #): 6772.419 SENIOR PROGRAM SUPPLIES

Amount: **\$250**

Reason: COVER COST OF SENIOR SUPPLIES

From Account #	To Account #
(6772.1)	(6772.419)

Present Account Balance: \$ 250  
Change: \$ 250

\$ 26.37  
\$ 250

New Account Balance: \$ 0

\$ 276.37

Signature of Department Head  
(To approve the transfer)

[Signature]

Date: 4/24/23



# BUDGET TRANSFERS

BOARD APPROVAL NOT NECESSARY  
USE BETWEEN THE SAME OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition

From: (Account #): \_\_\_\_\_

To: (Account #): \_\_\_\_\_

Amount: \_\_\_\_\_

Bd.  
MAY  
4/27/23

Reason: \_\_\_\_\_

# BUDGET ADJUSTMENTS

BOARD APPROVAL NECESSARY  
USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): A 3389G - Village Hall Front Revenue

To: (Account #): A 1620.2 - Expenses Village Hall Renovation

Amount: 31,448.92

Reason: Revenue need to cover Village Hall Renovation

From Account #	To Account #
( )	( )

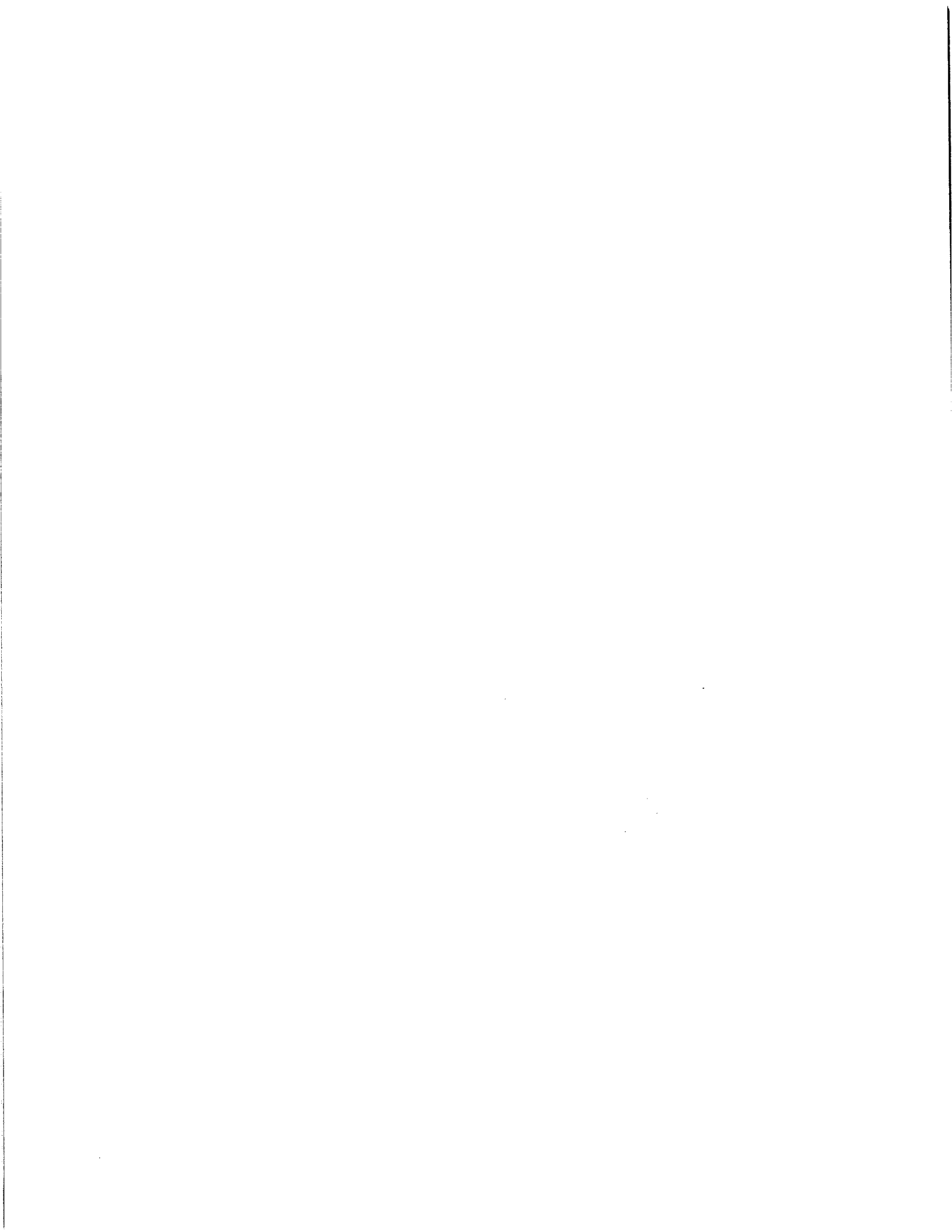
Present Account Balance: \$ \_\_\_\_\_ \$ \_\_\_\_\_

Change: \$ \_\_\_\_\_ \$ \_\_\_\_\_

New Account Balance: \$ \_\_\_\_\_ \$ \_\_\_\_\_

Signature of Department Head (To approve the transfer) Dianne

Date: 4/21/23



## **Business Coordinator-Part Time**

### **East Syracuse Fire Department**

#### **Duties**

Liaison between the Village of East Syracuse Board and the Fire Department

Implement completion of the objectives outlined in the 2021 Echo Project

Supervise the caretaker staff

Coordinate the on call staffing program for members

Assist in coordinating public education and marketing initiatives

Develop and oversee a business continuity and member professional development plan

Support enforcement of compliance of policies, procedures of the Village and the Fire Department

Coordinate membership recruitment and retention

Support and assist as needed the college student bunk-in and mutual aid rider programs

Support and assist approved assignments submitted from the Fire Chief's office

#### **Qualifications**

Minimum of ten (10) years of fire service experience, preferably with at least two (2) years in a supervisory position.

Demonstrate proficient communication skills

Ability to influence workforce compliance of established goals and behavioral expectations.

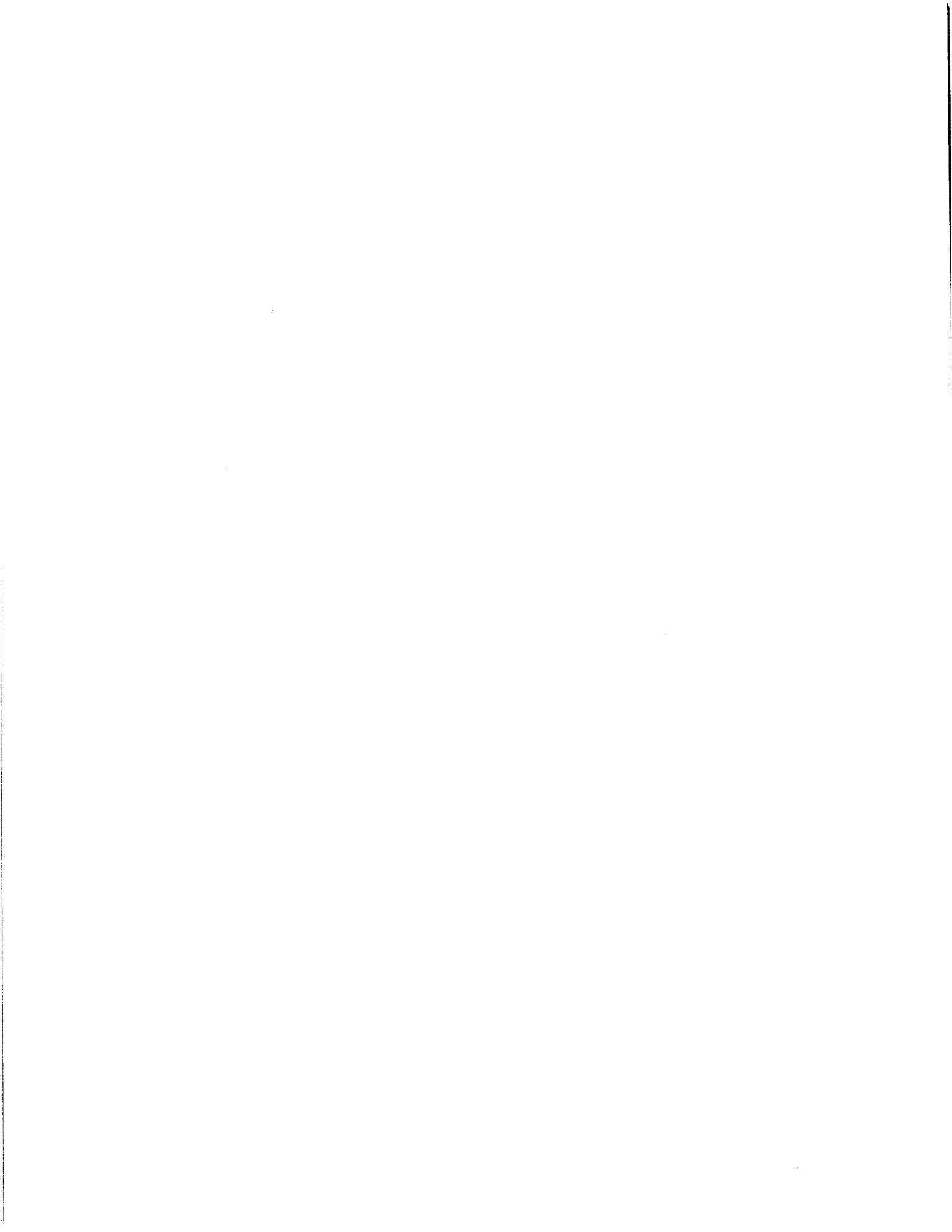
*Preferences: Fire and/or business formal education; Officer experience with volunteer and/or career fire service. Enrolling as a member in the East Syracuse Fire Department*

#### **Work schedule**

Candidate should be able to support flexible daytime (8-5pm) and evening (5pm-10pm) hours on occasion to accommodate accessibility to all members of the workforce and the Village Board. A minimum schedule of 25 hours with a maximum of 38 hours weekly is expected.

#### **Pay Range**

Compensation will range between twenty-two (22) and twenty-eight (28) dollars per hour depending on qualifications



## **Director of Emergency Management Village of Minoa**

Open Hiring by Village of Minoa Board

### **Emergency Manager Class**

Responsibility for assisting the Village of Minoa in administering Emergency Response to all hazards and emergencies. An employee in this class assists in planning, organizing, implementing and evaluating Fire District-wide programs in various areas of fire protection including, but not limited to, fire prevention, education, firefighter training and education, hazardous materials incident mitigation and fire investigation. An employee in this class is also responsible for organizing and coordinating the various services involved in emergency situations and for the administrative duties associated with the Village of Minoa all hazards emergency management plans. Work is performed under the general supervision of the Fire Commissioner, and Mayor of the Village of Minoa through conference and submission of activity reports. An employee in this class exercises general supervision over both career and volunteer staff of the Minoa Fire Department. And does related work as required.

### **Typical Work Activities**

- Appointed by the Village of Minoa Board as the Chief of Fire for the Village of Minoa Fire Department.
- Responds to fire alarms and other emergencies as needed; directs personnel at the scene of incidents.
- Conducts and oversee performance of the Caretaker, deputy chiefs, line officers and volunteers.
- Supervises the Caretaker, deputy chiefs, line officers and volunteer members of the department.
- Assists with the development and implementation of in-service programs and work tasks.
- Manages the annual budget, including preparing budget estimates and controlling expenditures of all fire related expenses
- Attends Village Board, County and State fire service meetings, workshops and conferences.
- Develops and implements recruitment/retention programs.
- Develops and administers long range plans and objectives.
- Oversees administration and adherence to Village departmental policies and procedures daily.
- Development and implementation of mutual aid and response plans district wide.
- Write and keep the Village of Minoa Emergency Operations Plan updated as needed.
- Advises, The Village of Minoa in ways such as recommending disaster planning, response, mitigation and recovery methods, emergency medical services and firefighting methods and equipment and actually participating in fire prevention and suppression, emergency management activities and emergency medical services activities and training.
- Plans public relations programs for the Village of Minoa Fire Department and its Emergency Services with operations, recruitment, fire safety and firefighter recruitment, such as mass media promotions and speaking engagements.
- Perform a variety of administrative duties concerned with the recruitment and hiring of personnel and other matters dealing with budgetary and appropriation processes such as

canvassing eligible lists, preparing and submitting payroll information and new position requests.

- Meets with local officials to review current programs and discuss special and new areas that need to be addressed, i.e., flooding, natural disasters, Weather related emergencies etc.
- Responsible for strategic planning where a 1 year, 3 year, 5 year, and 10 year Planning objectives.

#### **Full Performance Knowledge, skills, abilities, and personal characteristics**

- Thorough knowledge of the Incident Command System (ICS), national Training Curriculum of the National Interagency Incident Command System (NIMS)
- Thorough knowledge of firefighting and emergency medical principles, practices, and equipment.
- Thorough knowledge of the rules and regulations of the Fire Department.
- Good knowledge of the principles and practices of supervision.
- Good knowledge of management practices and negotiating skills.
- Good knowledge of training practices and techniques.
- Good knowledge of the principles of fire administration, and the ability to apply these principles effectively.
- Ability to maintain productive discipline and high morale.
- Ability to work directly with the media, the public, and government officials.
- Ability to lead and give effective orders.
- Ability to adopt a quick, effective, and reasonable course of action in an emergency situation.
- Ability to prepare technical and administrative reports.
- Ability to communicate effectively, both verbally and in writing.
- Physical condition commensurate with the demands of the position.

#### **Minimum Qualifications**

- A. Ten (10) years of fire service experience, or its part-time equivalent, which must have included three (3) years of supervisory experience in a combination fire department (paid/volunteer), a paid fire department, or a volunteer fire department, as a Fire Chief, Assistant Fire Chief or Deputy Fire Chief; or
- B. Ten (10) years of fire service experience, or its part-time equivalent, which must have included five (5) years of supervisory experience in a combination fire department (paid/volunteer), a paid fire department, or a volunteer fire department, as a Fire Captain.
- C. Ten (10) years of fire service experience, or its part-time equivalent, which must have included six (6) years of supervisory experience in a combination fire department (paid/volunteer), a paid fire department, or a volunteer fire department, as a Fire Lieutenant.



# BUDGET TRANSFERS

BOARD APPROVAL NOT NECESSARY  
USE BETWEEN THE SAME OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition

From: (Account #): \_\_\_\_\_

To: (Account #): \_\_\_\_\_

Amount: \_\_\_\_\_

*Bd. mts  
4/27/23*

Reason: \_\_\_\_\_

# BUDGET ADJUSTMENTS

BOARD APPROVAL NECESSARY  
USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): A 3389N - Amer. Rescue Funds

To: (Account #): A 1620.2 - Village Hall Remodel

Amount: 75,000

Reason: As agreed/discussed use ARP Funds  
for some of renovations

From Account #	To Account #
( )	( )

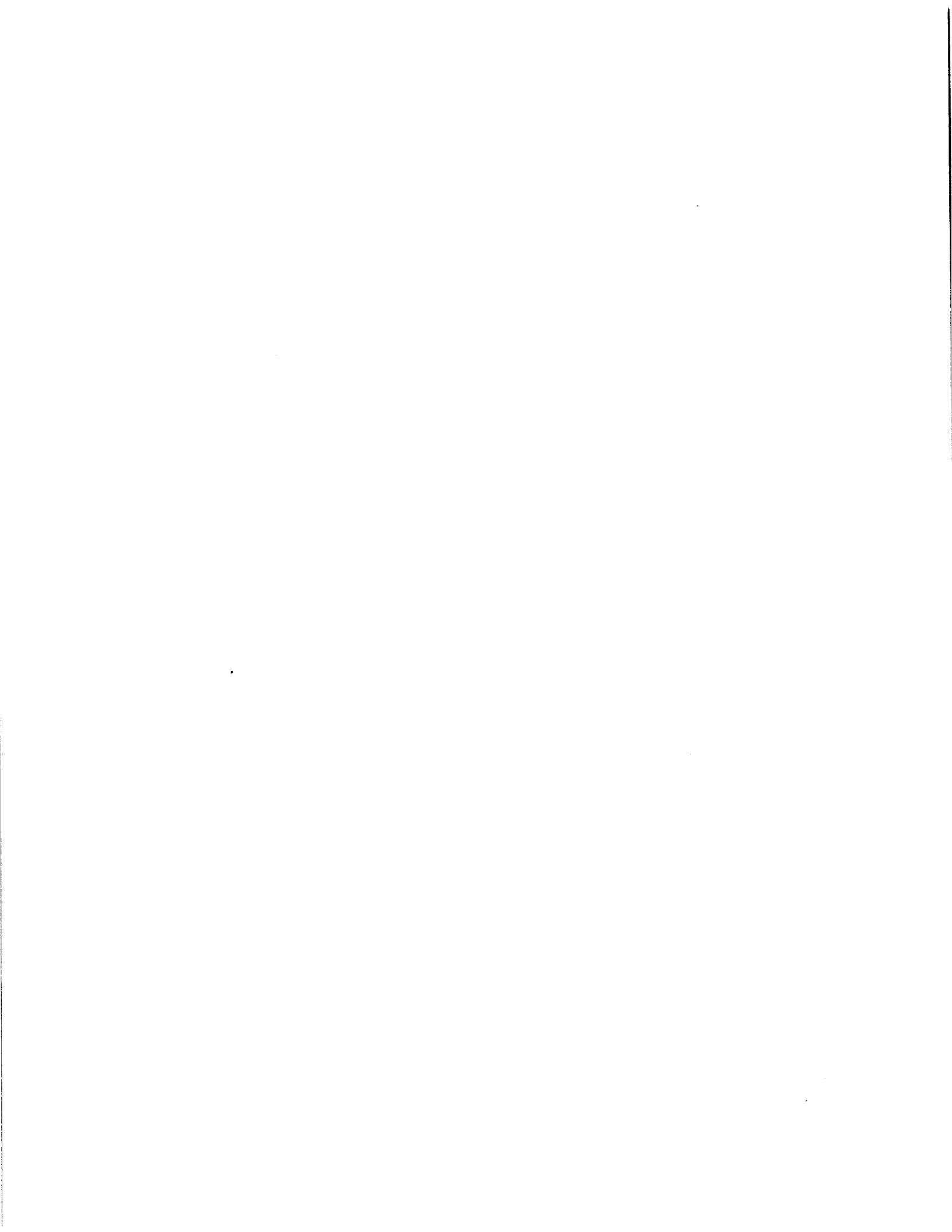
Present Account Balance: \$ \_\_\_\_\_ \$ \_\_\_\_\_

Change: \$ \_\_\_\_\_ \$ \_\_\_\_\_

New Account Balance: \$ \_\_\_\_\_ \$ \_\_\_\_\_

Signature of Department Head Dianne  
(To approve the transfer)

Date: 4/21/23



**BUDGET TRANSFERS**

BOARD APPROVAL NOT NECESSARY

USE BETWEEN THE SAME OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition

From: (Account #): 7110.25 - PARK Picnic TABLES

To: (Account #): 7181.200 - Community Center Equip./M.S.C.

Amount: \$564.09

Reason: To Cover Cost of NEW ICE MACHINE AT  
Community Center / AND INSTALL

**BUDGET ADJUSTMENTS**

BOARD APPROVAL NECESSARY

USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): \_\_\_\_\_

To: (Account #): \_\_\_\_\_

Amount: \_\_\_\_\_

Reason: \_\_\_\_\_

**RECEIVED**

APR 05 2023

VILLAGE OF N. SYRACUSE  
CLERK/TREASURER

Bd.  
MVB  
4/27/23

From Account #	To Account #
( 7110.25 )	( 7181.200 )

Present Account Balance:	\$ <u>4,000.00</u>	\$ <u>2,500.00</u> (After Transfer #1)
Change:	\$ <u>764.09</u>	\$ <u>764.09</u>

New Account Balance:	\$ <u>3,235.91</u>	\$ <u>3,264.09</u>
----------------------	--------------------	--------------------

Signature of Department Head  
(To approve the transfer)

[Signature]

Date: 4/5/23

THE STATE OF TEXAS,  
COUNTY OF [illegible]

Know all men by these presents, that [illegible]  
[illegible]

WITNESSETH  
my hand and seal  
this [illegible] day of [illegible] 19[illegible]

IN WITNESS WHEREOF, I have hereunto set my hand and seal  
at the City of [illegible], State of Texas, this [illegible] day of [illegible] 19[illegible]

[illegible]  
[illegible]

# BUDGET TRANSFERS

BOARD APPROVAL NOT NECESSARY  
USE BETWEEN THE SAME OBJECT ACCOUNTS

cc: Dianne

cc: w/requisition

From: (Account #): \_\_\_\_\_

To: (Account #): \_\_\_\_\_

Amount: \_\_\_\_\_

Reason: \_\_\_\_\_

# BUDGET ADJUSTMENTS

BOARD APPROVAL NECESSARY  
USE BETWEEN THE DIFFERENT OBJECT ACCOUNTS

From: (Account #): A 231F - Fire Apparatus Reserve

To: (Account #): A 3410.25 - Bonding Fees - New Pump

Amount: 8,376

Reason: Transfer money out of Reserve to cover  
Fiscal Advisors and Bonding Atty Fees

From Account #	To Account #
( )	( )

Present Account Balance: \$ \_\_\_\_\_ \$ \_\_\_\_\_

Change: \$ \_\_\_\_\_ \$ \_\_\_\_\_

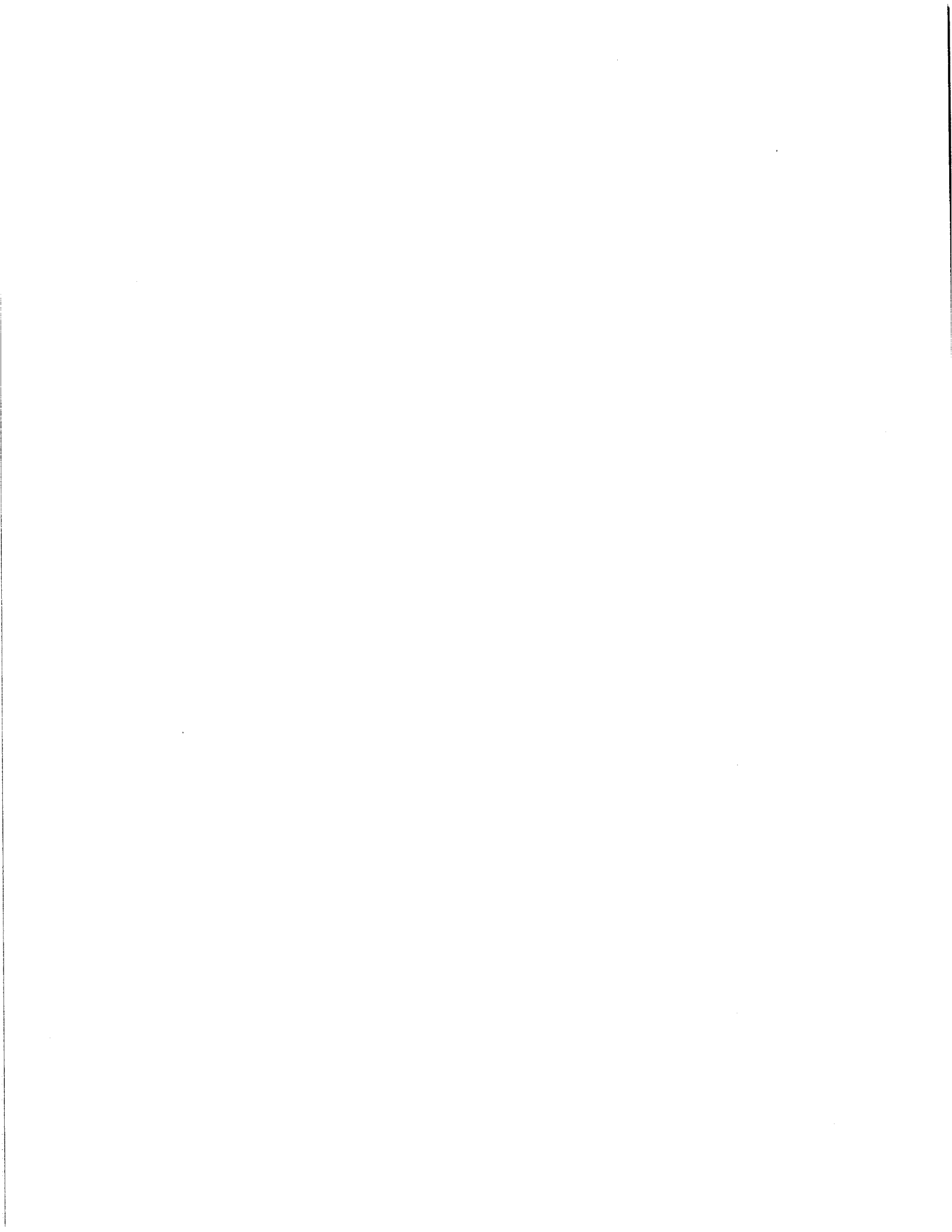
New Account Balance: \$ \_\_\_\_\_ \$ \_\_\_\_\_

Signature of Department Head  
(To approve the transfer)

Dianne Fitching

Date:

4/26/23



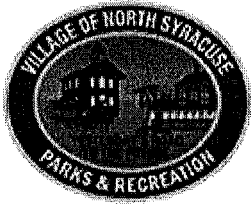
Dianne Kufel

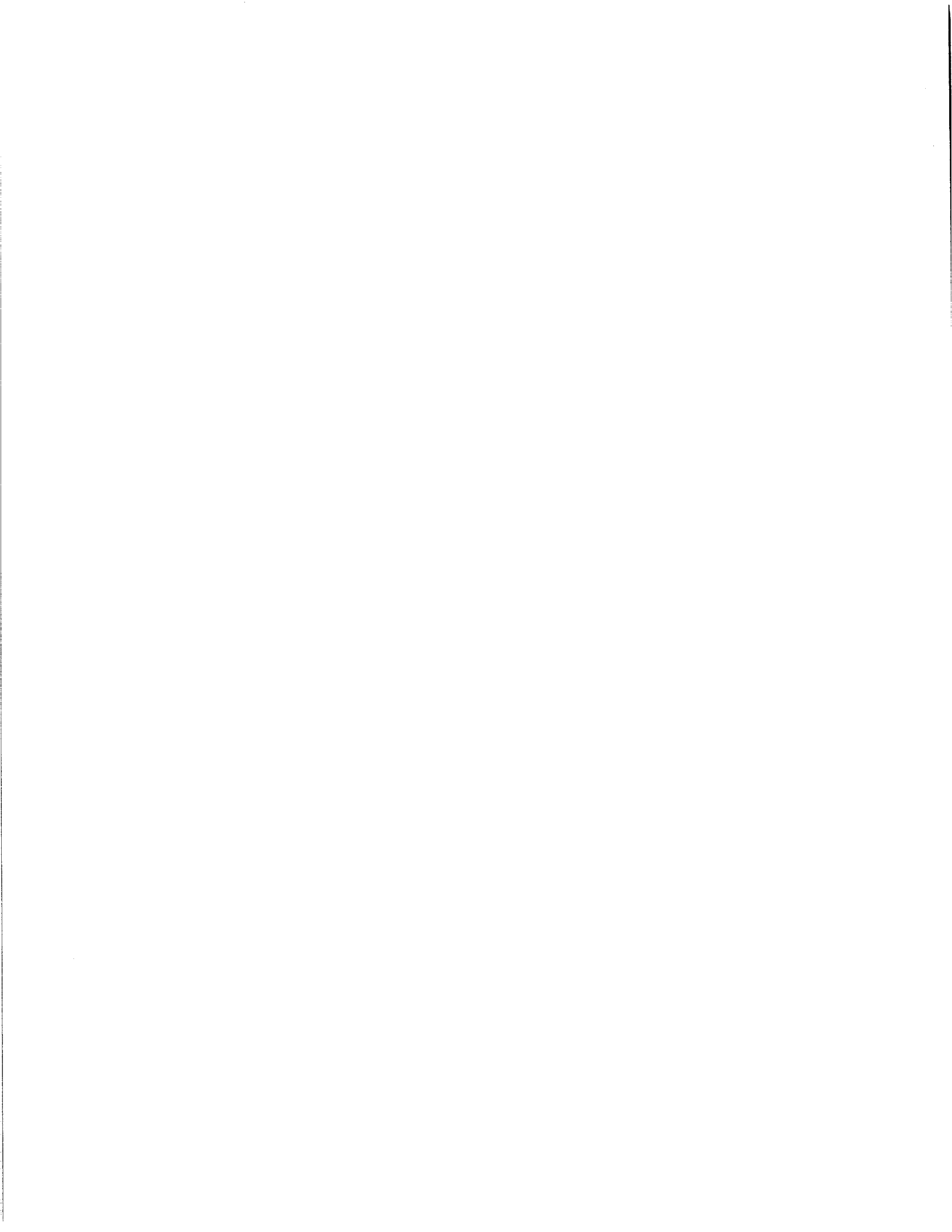
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From: Anthony Burkinshaw  
Sent: Tuesday, April 18, 2023 3:58 PM  
To: Dianne Kufel  
Cc: Fred Wilmer  
Subject: Part Time Seasonal Parks Hire

Parks Department would like to Hire Duane Dolbear as a part time seasonal park labor at a rate of \$16.50

Tony Burkinshaw  
Village of North Syracuse  
Parks & Recreation Director  
(315) 458-8050







Dianne Kufel

---

From: Christopher Strong <cstrong43@gmail.com>  
Sent: Tuesday, April 25, 2023 7:18 AM  
To: LouAnn StGermain; Fred Wilmer; Pat Gustafson  
Cc: Dianne Kufel; Gary Butterfield  
Subject: [External] Part time hire

ATTENTION: This email message was received from someone outside the Village of North Syracuse. Please DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Good morning.

Prior to the budget work session, I mentioned during the first round of part-time candidate interviews, one potential officer stood out among the group.

Recruit Shawn Darrow unanimously received some of the highest scores from the panel that we have seen in years. Detective Florian met with Shawn on Sunday evening to expedite his background check.

I am recommending and encouraging the board to offer Shawn Darrow a conditional hire offer this Thursday. Sgt Tripp, members of the panel, and I feel he will be scooped from us if we don't act quickly.

The panel did locate two (2) additional, quality candidates which background checks have begun on.

Currently we have one (1) FT opening (Murray resignation), as well as Chris being on leave until retirement. Alec Williams is our likely candidate for a FT, post FTO.

We have the Bingham PT opening, and Alec's slot when he goes FT. The phase I class ends the beginning of June, with multiple departments looking to fill openings.

Thank you for considering,  
Chris

Sent from my iPhone



## Dianne Kufel

---

**From:** William Becker  
**Sent:** Friday, April 21, 2023 4:42 PM  
**To:** Dianne Kufel  
**Cc:** Jeff Tripp  
**Subject:** New Part Time Police Officer

Dianne,

Please place Shawn Darrow on the next board meeting agenda as a selected Part Time Police Officer. Since Shawn has not had the opportunity to complete all of the required Background, per our conversation with Trustee Strong we would like the motion to state that the Board approves his hire upon his successful completion of a full background investigation (including polygraph and Physiological exam). We currently expect his oath of office to take place around May 8<sup>th</sup>. We are requesting this to secure his employment with NSPD over other agencies he has interviewed with. This process has been discussed with Shawn and he has agreed to make a full commitment to our agency. If you have any questions please contact me.

Thanks  
Bill



***William J. Becker***  
***Chief of Police***

North Syracuse Police Department  
608 South Bay Road.  
North Syracuse, New York 13212  
315-458-5670  
Fax: 315-458-5601  
Cell: 315-657-4030  
[tips@northsyracuse.ny.gov](mailto:tips@northsyracuse.ny.gov)  
[wbecker@northsyracuse.ny.gov](mailto:wbecker@northsyracuse.ny.gov)



Village of North Syracuse Police

<https://www.facebook.com/northsyracuse.ny.gov>



north\_syracuse\_police

[https://www.instagram.com/north\\_syracuse\\_police/](https://www.instagram.com/north_syracuse_police/)



@NSyracusePD

<https://twitter.com/NSyracusePD>

**nextdoor**

<https://nextdoor.com/agency/north-syracuse-police-department/?i=wpghkhylystjrttygns>

## Dianne Kufel

---

**From:** Jeff Tripp  
**Sent:** Friday, April 21, 2023 4:54 PM  
**To:** Dianne Kufel; William Becker  
**Subject:** RE: New Part Time Police Officer

Hi. He just took the civil service test in March and the list should be forthcoming so I guess until it comes out we will have to do it part-time and then switch him to full time when the list is out.

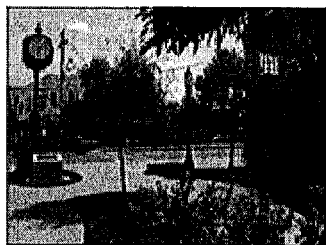
Make sense?

---

**From:** Dianne Kufel <dkufel@northsyracuse.ny.org>  
**Sent:** Friday, April 21, 2023 4:52 PM  
**To:** William Becker <wbecker@northsyracuse.ny.org>  
**Cc:** Jeff Tripp <jtripp@northsyracuse.ny.org>  
**Subject:** RE: New Part Time Police Officer

He is coming off the canvas list?

Best,



Dianne Kufel/Clerk/Treasurer  
Village of North Syracuse  
600 South Bay Road  
North Syracuse, NY 13212  
(315) 458-0900 Ext. 129

Email: [clerktreasurer@northsyracuse.ny.org](mailto:clerktreasurer@northsyracuse.ny.org)  
Either/or [dkufel@northsyracuse.ny.org](mailto:dkufel@northsyracuse.ny.org)  
Website: [www.northsyracuse.ny.org](http://www.northsyracuse.ny.org)

---

**From:** William Becker <[wbecker@northsyracuse.ny.org](mailto:wbecker@northsyracuse.ny.org)>  
**Sent:** Friday, April 21, 2023 4:42 PM  
**To:** Dianne Kufel <[dkufel@northsyracuse.ny.org](mailto:dkufel@northsyracuse.ny.org)>  
**Cc:** Jeff Tripp <[jtripp@northsyracuse.ny.org](mailto:jtripp@northsyracuse.ny.org)>  
**Subject:** New Part Time Police Officer

Dianne,

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Thanks  
Bill



*William J. Becker*  
*Chief of Police*

North Syracuse Police Department  
608 South Bay Road.  
North Syracuse, New York 13212  
315-458-5670  
Fax: 315-458-5601  
Cell: 315-657-4030  
[tips@northsyracuse.ny.gov](mailto:tips@northsyracuse.ny.gov)  
[wbecker@northsyracuse.ny.gov](mailto:wbecker@northsyracuse.ny.gov)



Village of North Syracuse Police

<https://www.facebook.com/northsyracuse.ny.gov>



north\_syracuse\_police

[https://www.instagram.com/north\\_syracuse\\_police/](https://www.instagram.com/north_syracuse_police/)



@NSyracusePD

<https://twitter.com/NSyracusePD>

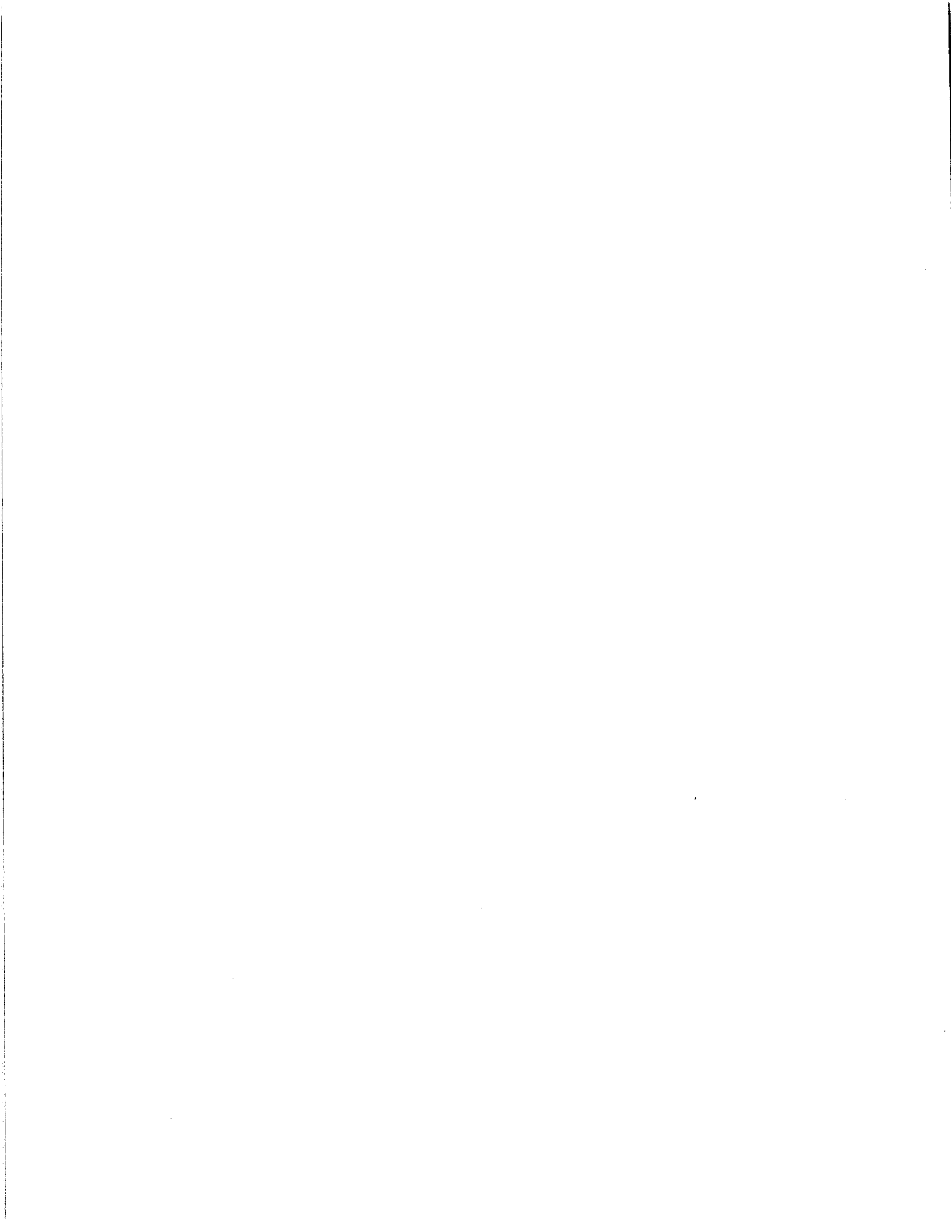
**nextdoor**

<https://nextdoor.com/agency/north-syracuse-police-department/?i=wpgkhyllystjrttygns>

Everyone is welcome to join us in celebration of Arbor Day.

Arbor Day will be celebrated in the Village of North Syracuse on Friday, April 28, 2023 at 4 pm near Veterans' Memorial Park. Two Greenspire Littleleaf Linden trees, fragrantly flowering in July, will be rededicated to past mayors, James Hotchkiss and Gary Atkinson. Mayor Gary Butterfield will make proclamation of the day. DEC Forester James Clancy will provide recognition of the 34th year as a Tree City. Local antiquities instrumentalist, Lee Turner, will provide appropriate music for the 151 year old holiday. **Bartlett Tree Arborist Erik Imperato will be providing seedlings to those who would like to plant and grow trees.**

We welcome everyone.







OFFICE OF THE  
CHIEF

**RECEIVED**

APR 24 2023

Village of North Syracuse

109 Chestnut Street  
North Syracuse, N.Y. 13212  
(315) 458-1920

## North Syracuse Volunteer Fire Department

**TO:** Gary Butterfield  
Mayor

**FROM:** Richard Allen   
Chief of Fire

*April*

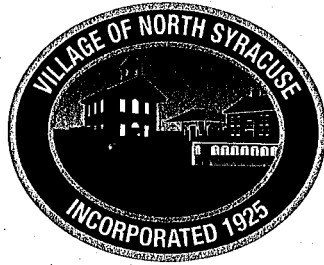
**DATE:** March 24, 2023

**RE:** Out of town

I will be out of town, as will Deputy Chief Lnnertz from Tuesday, April 25 through Saturday, April 29. During that time, Assistant Chief Joe Asztalos will be in charge. Should you need to contact him he can be reached at 315-439-7606. Should you need to contact me during this time I will be available by phone and email.

If you have any questions regarding this please contact me.





[www.northsyracuse.ny.org](http://www.northsyracuse.ny.org)

*Whereas,*

In 1872, J. Sterling Morton proposed that a day be set aside each year to plant trees, calling it Arbor Day, was first observed with the planting of more than one million trees in Nebraska; *and*

*Whereas,*

In the words of J. Sterling Morton "Arbor Day which has already transplanted itself to every state in the American Union and has even been adopted in foreign lands is not like other holidays. Each of those reposes on the past, while Arbor Day proposes to the future"; *and*

*Whereas,*

trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

*Whereas,*

trees in our Village increase property values, enhance the economic vitality of the business areas and beautify our community, *and*

*Whereas,*

the Village of North Syracuse has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting practices; *and*

*Whereas,*

Mr. Morton believed that each generation takes the earth as trustees and should bequeath to posterity as many forests and orchards as we have consumed for our benefit so that even when we are gone, our good works may be enjoyed by future generations to come.

**NOW, THEREFORE, I, Gary Butterfield, Mayor of the Village of North Syracuse, New York, do hereby proclaim April 28, 2023, as**

## *Arbor Day*

In the Village of North Syracuse, and I encourage all citizens to support efforts to protect our trees and woodlands.

Furthermore, I urge all citizens to plant and care for trees for the well-being of this and future generations!

Dated this 28<sup>th</sup> day of April in the year 2023.

Mayor \_\_\_\_\_

*Gary Butterfield*  
Gary Butterfield

