

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, January 26th, 2023 @ 4:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee St. Germain, Trustee Fred Wilmer and Dep. Mayor Gustafson.

Personnel Present: Codes Enf. Officer Brandy Fry, DPW Superintendent Ed Ware, Fire Asst. Chief Rich Allen, Parks Director Tony Burkinshaw, Fire Chief William Becker, Village Engineer Amy Franco, and Village Attorney John Marzocchi.

Personnel Absent: Village Clerk/Treasurer Kufel (Excused), and Trustee Chris Strong (Excused).

RESOLUTION # 010-23

APPROVAL OF BOARD MEETING MINUTES-JANUARY 12TH, 2023

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the January 12th, 2023, Board Meeting. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 011-23

GENERAL FUND ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve General Fund Abstract #18 in the amount of \$216,187.19 covering voucher #1073 thru #1151. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 012-23

BUDGET TRANSFER(S)

The Mayor stated the transfer is for unforeseen repairs to the loader, snowblower and bombardier; we need to transfer unused Salt money to the Snow Equipment Acct. to cover the cost of Repairs/Mtc. Trustee St. Germain made a motion to approve the budget transfers from A5142.414 Salt in the amount of \$20,884.17 to increase A5142.475 Equipment Mtc. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 013-23

BUDGET TRANSFER(S)

Trustee Wilmer made a motion to approve the budget transfers from A7140.448 Playgrounds-Bus Rental in the amount of \$81.67 to increase A7020.476 Rec. Admin.-Vehicle. Mtc. The motion was



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seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

RESOLUTION # 014-23

UPDATE ON 118 GROVE STREET-START DEMOLITION PROCESS

The Mayor stated the next item on the agenda is Update on 118 Grove Street: He stated you got the information emailed to you; the permit did expire at the end of 2022. He continued he drove by, and we know that the person asked for another extension; he got the extension and very little work has been done. He added when he drove by, he came away with there is a life, safety issue now; because the walls are not supported, it is just up there, it is not protected by the weather. He shared he has not reached out to us. He explained we had a demolition company that was engaged to take it down, he came and begged for another chance. He stated his 2nd change and 2 permits have come and gone; it still sits there. Discussion went back and forth re: Options and alternatives, Atty. John Marzocchi 1.) Condemning, Servicing notice on owners, to move toward Demolition, 2.) Ticketing him in a court procedure for unsafe structure, no roof and whatever other violations are there, 3) Reach out to guy doing work there and put heat on him to move this along, but proceed along with the demolition, as it will take time for notices required to be served. The Mayor stated he thought what we need to do is start the process again, there is no turning back this time, and the process could be quicker. Atty. Marzocchi explained certainly this guy had the opportunity in the interim to fix the house. The Board members were in agreement to move forward with starting the process to do demolition while still trying to reach out to Mr. Ellithorpe to try to move this along. It was also noted that the deed presented with the Building Permit was not filed with the Cty. Clerk. Trustee Wilmer made a motion to start the process for demolition. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

UPDATE ON THE COMMUNITY CENTER-SUBSTANTIAL COMPLETION

The Mayor stated the next item on the agenda is Update on the Comm. Ctr., we have a Change Order to paint the stairway, and he asked if there was scheduled date for that. Parks Dir. Burkinshaw stated we have that scheduled for next wk. and we still have not heard of the punch list on the floor yet, it has been kicked down the road several times. The Mayor continued while they are here painting, let's also get the floor issue resolved, so we can wrap this project up.

UPDATE ON VILLAGE HALL-SUBSTANTIAL COMPLETION

The Mayor stated the next item on the agenda is Update on Village Hall, we are almost done, it is looking



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good; we finished 1 of the last things. He continued we have signage to go, they were here Monday, but it was too windy; so, the 1st nice calm day, we are going to get our exterior signs up. He added we have just some minor things to do, then we can open up for business as usual.

START DATE FOR CODES ENFORCEMENT OFFICER

The Mayor stated the next item on the agenda is Start Date for Codes Enforcement Officer, as you can see our new Codes Enforcement Officer is here with us, she started yesterday. He welcomed Brandy Fry; she was sworn in so she is legal.

RESOLUTION # 015-23 **DISCUSS/REVIEW/APPROVE CARETAKER POSITION FOR FIRE DEPARTMENT**

Trustee Wilmer made a motion to hire both the Part-time Caretakers: Nicholas Smith and Samuel Waldren at \$17/hr. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 016-23 **DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN-CHANGE
ORDER #6-CABINET/CONDUIT/INSTALLATION**

Trustee St. Germain made a motion authorizing the Mayor to sign Change Order #6-Cabinet/Conduit/Installation - \$3,193.29. The motion was seconded by Dep. Mayor Gustafson. Discussion went back and forth re: How to pay for this, the Mayor having reached out to the Cty. Legislature, and still waiting to hear for funding; prices came in higher, because of the pandemic or having Village Clerk-Treasurer Kufel find the money. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 017-23 **DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN-CHANGE
ORDER #7-INFILL TRUSS/H2O SHUTOFF VALVES**

Trustee Wilmer made a motion to Authorize the Mayor to Sign-Change Order #7-Infill Truss/H2O Shutoff Valves in the amount of \$1,299.16. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 018-23 **DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN-CHANGE
ORDER #8-FLOOR OUTLET/POLICE BATHROOM**

Trustee St. Germain made a motion to Authorize the Mayor to Sign-Change Order #8-Floor Outlet/Police Bathroom in the amount of \$1,605.86. The motion was seconded by Trustee Wilmer. The



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motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 019-23

**DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN-CHANGE
ORDER #9-SOFFIT/FLOORING/FAUCET**

Dep. Mayor Gustafson made a motion to authorize the Mayor to Sign-Change Order #9-Soffit/Flooring/Faucet in the amount of \$3,689.84. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 020-23

DISCUSS/REVIEW/PERMISSION TO CUT TREES ON FOREVER WILD WETLANDS

Trustee Wilmer made a motion to grant Temporary Permission to cut down the 4 Trees in the Forever Wild Wetlands between Tolbert Dr. and Wadsworth Rd. The motion was seconded by Dep. Mayor Gustafson. Discussion went back and forth re: Does it belong to D.E.C. or Village, being allowed on D.E.C. property, Dep. Mayor Gustafson stated you are referring to it as Forever Wild, does it belong to on the property. It being given to the Vlg. by Slotnuts, and Mr. Butterfield and deemed it Forever Wild, so no one could build on that. Atty. Germain looked it up in the D.E.C. and it is O.K. to do it and let them cut the trees down. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 021-23

**DISCUSS/REVIEW/APPROVE TOWN OF CLAY FIRE CONTRACT
(2023 TOWN-VILLAGE 23/24)**

Dep. Mayor Gustafson made a motion to authorize the Mayor to sign the Town of Clay Fire Contract (2023 Town-Village 23/24). The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

The Mayor asked if anyone would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: (Robert Germain): No Report.

ENGINEER REPORT: (Amy Franco): She stated the following:

- The Main St. Grant has been submitted; the 4 properties that expressed interest
- AARP Grant: Simple application, not a lot of money, Parks had expressed a couple of things; due mid-March



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RESOLUTION # 022-23

AUTHORIZE CHA TO APPLY FOR AARP GRANT

Dep Mayor Gustafson made a motion to authorize CHA to apply for the AARP Grant. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief William Becker): He stated the following:

- Last Friday and Saturday did interviews for both Part-time Officers and Clerk positions; found 2 candidates for Part-time Police Officers, and 1 for the Clerk position, Background process started
- So far for January: 795 Total Calls for service, 430 Property Checks, 10 Domestic, 20 Motor Vehicle Accidents, 87 Traffic Stops, 51 Traffic Tickets, 12 Criminal Arrests

Fire Department: (Dep. Chief John Linnertz): No Report.

Public Works Department: (DPW Sup't.: Ed Ware): He stated the following:

- Been busy cleaning up the streets and the shop
- Another light pole got hit yesterday on Malta; hit and run

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw): He stated the following:

- AARP Grant: Piggy back on; plenty of things here we could apply to that grant
- DASNY Grant: New Comm. Garden, Comm. beautification with Girl Scouts throughout Pks.
- AARP Driving Classes held monthly here, can put into grant also
- 2/13/23: Next Family Fest Mtg. at 6:30 PM here-discuss Bunny Breakfast logistics
- 4/2/23 Palm Sunday: Bunny Breakfast at the VFW

Codes Department: (Codes Enforcement Officer: Brandy Fry): She stated the following:

- Looking forward to serving in Vlg. she grew up in, to the highest quality of life and safety; ready to get started

Clerk-Treasurer: (Village Clerk-Treasurer Kufel): No Report. (Absent).

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.



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Trustee Strong: No Report. (Absent).

Trustee Wilmer: No Report.

Dep. Mayor Gustafson: She stated the following:


- She welcomed Brandy Fry, new Codes Enforcement Officer
- Thanked Trustee Wilmer for work done on Forever Wildlife Proposition approved
- Thanked Fire Dept. for all the information she rec'd on the new hires
- Thanked Village Clerk-Treasurer Kufel, has been very helpful and informative and miss her

MAYOR'S REPORT:

He stated we are moving along with our Sidewalk Project which is a DOT Grant. He continued we are at the step where we have to select a committee, to interview potential Engineering firm, and they recommend a firm. He continued it is not based on dollars, it is based on qualifications, so that is started and finished up; so, we really will be working on sidewalks. He added he rec'd a call from ACCESS CNY earlier this wk., they stated they have a project in N. Syracuse they wanted to discuss with him. He explained he will be meeting with their developer next Tuesday at 3:00 PM at Village Hall. He stated the last thing he has is the DPW roof, the insulation has been delivered, sometime in February they will do a little bit of Asbestos Remediation that is required. He continued then in a 2-wk. time frame, they are going to have a new roof on the DPW. He added that roof has been there for a while, there are some leaks, and better insulation. He stated Village Clerk-Treasurer Kufel if you are watching, he hoped she was getting better. He thanked all for the part that you play in making this Vlg. a nice place to live.

Trustee Wilmer made a motion to adjourn at 5:07 PM. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,


Dianne M. Kufel
Village Clerk-Treasurer