

VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, August 25th, 2022 @ 4:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee LouAnn St. Germain, Trustee Chris Strong, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, Fire Chief William Becker, Village Engineer Amy Franco and Village Attorney Robert Germain.

Business of the Month: The Mayor invited representatives: Evan Grenier, and Tom Kelley, from NAVAC to come forward, and presented the Certificate of Recognition to North Area Volunteer Ambulance Corp.: and congratulated them on being an outstanding Business in the Village of North Syracuse. He asked if he would give us a little history of NAVAC. Evan Grenier stated they have been here since 1970, there are 56 employees, and over 50 volunteers. He continued we run 4 ambulances, 24 hrs. a day and are extremely busy. He explained last yr. we did 8,179 calls, and to date this yr. we are up over 5,300 so far, and on pace to do between 8,500 to 8,700 calls. He added the pandemic has affected us, increasing their call volume, we are getting through it and we have 56 great employees.

RESOLUTION # 191-22

APPROVAL OF BOARD MEETING MINUTES-JULY 28TH, 2022

Trustee Wilmer made a motion to approve the minutes (Facebook Livestreamed, audio problem) from the July 28th, 2022, Board Meeting. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 192-22

APPROVAL OF BOARD MEETING MINUTES-AUGUST 11TH, 2022

Trustee Strong made a motion to approve the minutes (Facebook Livestreamed) from the August 11th, 2022, Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 193-22

GENERAL FUND ABSTRACT APPROVAL

Dep. Mayor Gustafson made a motion to approve General Fund Abstract #07 in the amount of



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\$153,627.99 covering voucher #325 thru #419. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 194-22

SEWER FUND ABSTRACT APPROVAL

Trustee St. Germain made a motion to approve Sewer Fund Abstract #07 in the amount of \$185.76 covering voucher #6. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

RESOLUTION # 195-22

DISCUSS/REVIEW/AWARD DPW ROOF PROJECT

Trustee Wilmer made a motion to approve the award of the DPW Roof Project to Titan Roofing for \$275,300. The motion was seconded by Dep. Mayor Gustafson. Trustee Strong asked what the QPK fees were. Village Clerk-Treasurer Kufel stated we have paid \$34,000, so far and she believed there was another \$8,000 outstanding. Trustee Strong continued so it is \$108,000 unfunded thus far. The Mayor stated the grant came from one of our senators, he could reach out and say here is where we are at, is there are any add'l. monies available toward for this, because we had gotten a price pre-pandemic for much less than this. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 196-22

**DISCUSS/REVIEW/AWARD VILLAGE HALL FRONT
RENOVATIONS AND GARAGE ROOF**

Dep. Mayor Gustafson made a motion to award for the Village Hall Renovations and Garage Roof to Drulyk \$284,382 Base Bid and an optional \$10,826 for internal Office Renovations. Trustee Strong clarified that he was recommending it with the \$10,826. The Mayor stated as an option. Trustee Strong asked so we do not want to strike that now or no. The Mayor continued if DPW Sup't Ware can get to it, he means the time frame of when we get to it, we might not be able to start this fall; it will be spring. He add in the meantime during winter time, if they have got time to get to it, we could do that ourselves; that would be his choice. The motion was seconded by Trustee Strong. Trustee Strong stated that he knew there was some money rec'd for this, but it was not the full amount, correct, did we have some earmarked out of American Recovery. The Mayor added yes. Trustee Strong went on to say he did not think it was still the full amount, so we still have to plan on it, he wants to make sure. The Mayor stated right, \$187,000 was given to us, we rec'd from a grant; again, we got the price for the roof pre-pandemic, prices has gone up. He continued and we earmarked quite a while ago, \$75,000 from the



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Rescue Fund, so if we do the internal Renovations ourselves, we are within \$15,000 or \$20,000; he does not have the numbers right in front of him. Trustee Strong stated it should be in the General Fund. Village Clerk-Treasurer Kufel stated \$32,000 we are shy. The Mayor clarified if we give them the \$10,826, so without it is \$22,000. The motion was approved: St. Germain, Gustafson, and Butterfield, all voting in favor of the same. Opposed: Strong, and Wilmer.

RESOLUTION # 197-22

**DISCUSS/REVIEW AGREEMENT FOR COMM. CTR. FLOORING: 60
DAY/5-10% RETAINAGE HELD**

Trustee Wilmer made a motion to hold 5 or 10% Retainage for 60 days for Comm. Ctr. Flooring, to make sure that the job gets done. The motion was seconded by Trustee Strong. Village Clerk-Treasurer Kufel asked which is it. The Mayor asked Atty. Germain what he wanted to do. Atty. Germain stated 10%. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

NEW BUSINESS:

RESOLUTION # 198-22

**DISCUSS/REVIEW SMOKING OF TOBACCO/CANNABIS/VAPES/
E-CIGARETTES/ELECTRONIC SMOKING DEVICES**

Trustee Strong made a motion to set a Public Hearing for to be held on September 8th at 6:29 PM to discuss language changes to Local Laws regarding Smoking of Tobacco, Cannabis, Vape, E-Cigarettes, Electronic Smoking Devices. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of same.

C. THOMPSON HAS MET HIS PROBATION OF 12 MONTHS AS OF 9/01/2022

The Mayor stated the next item on the agenda, our employee Chad Thompson will have met his probation of 12 mos. as of 9/1/2022. The Mayor continued he thinks that we are good and asked Parks Dir. Burkinshaw if he had anything to say. Parks Dir. Burkinshaw stated no. The Mayor added so he thinks he is good to go.

RESOLUTION #199-22

DISCUSS/REVIEW STRIPING OF PUBLIC MUNICIPAL LOTS-BUDGETED ITEM

The Mayor stated the next item on the agenda is to discuss/review striping of public municipal lots, it was a budgeted Item, DPW Sup't. Ware has been trying to get people to give quotes for quite a while. He asked DPW Sup't. Ware to speak. DPW Sup't. Ware stated he reached out 8 companies, he has had 1 response for sealing the upper lot that needs to be done, and he has a quote for sealing the upper lot and striping a list of other parking lots and municipality lots. The Mayor explained we sent out a list of



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all the lots for striping; sealing they are all backed up, there are some delivery questions of product, etc. Trustee St. Germain made a motion to authorize striping and sealing using the higher price for the sealing and use it as a not to exceed \$7,940 of Public Municipal Lots. The motion was seconded by Trustee Wilmer. Discussion took place back and forth regarding whether there were significant increases since March in costs, availability issues of product, renting striping and doing in house; do not have stencils and uncertain of availability of product plus cost of labor to do. Budgeted \$20,000 and DPW Sup't Ware thought the total would be about \$15,000 for everything, but did not have with him. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, voting in favor of the same.

RESOLUTION #200-22

DISCUSS/REVIEW COMMUNITY CENTER EXT. PAINTING OPTION

Trustee Wilmer made a motion to add painting of the exterior trim as a change order to the original agreement for \$15,000. The motion was seconded by Trustee Strong. Discussion took place back and forth regarding using regular wood vs. plastic wood, the damage there, trim negotiables, explaining the cost is really labor, not materials as much. This option will allow if they find more while doing it, but gives them the ability if they come across something. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #201-22

STAFKINGS-PART-TIME CLERICAL ASSISTANCE/BUDGETED ITEM

Dep. Mayor Gustafson made a motion to hire through Stafkings, Part-time Clerical Assistance for 14 hrs./wk. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #202-22

DISCUSS/REVIEW: UPDATE TO DISCRIMINATION AND HARASSMENT POLICY

Trustee Wilmer made a motion to accept the Revised Discrimination and Harassment Policy. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #203-22

**REVIEW/DISCUSS: SECTIONS OF THE VILLAGE CODE-CHANGE
LANGUAGE RE: PENALTIES FOR OFFENSES**

Trustee Wilmer made a motion to set a Public Hearing to be held on September 8th at 6:28 PM to discuss proposed Language Changes to Village Code Sections re: Penalties for Offenses. The motion was seconded by Dep. Mayor Gustafson. CEO Johnstone stated when someone is cited from the International Code, or the NYS Code, it is \$1,000/day is the fine being imposed by the judge; we do not see any of that revenue, it goes to the state. He added so we try to cite most people with our Local Law,



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which most fines are a maximum \$250 straight fine. He continued with this new wordage, every week that the violation is open, it adds another \$250 on top; so, if it went for 1 mo., the judge could then impose a \$1,000 fine without any new notices, it is no more work for him. He added our neighboring towns do it. Dep. Mayor Gustafson asked if that would be included in the notification when you send it out the 1st time. CEO Johnstone continued no, once it is in the Code it is there, we do not tell them what the penalties are, that is their Attys. job. Atty. Germain stated it is a prosecution tool, to say this is a continued violation, you have to have it done by "X" amount of time; you can make the agreement amount how much the fine is going to be. He explained it helps people get into compliance which is the goal of Code Enforcement; it is compliance not punishment, but the extra days is a bigger thing. He stated otherwise, someone could go on for 1 yr. and pay the \$250. CEO Johnstone added it costs the Village more in Atty. fees, then it would be. Atty. Germain continued right for continued violations. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #204-22

**PURCHASE 2022 SILVERADO/SURPLUS: ENGINE 4/RESCUE 5-2003/
SQUAD 1-C/CHEVYTAHOE 2011/IN APRIL 2016 FORD**

The Mayor stated the next item on the agenda we are on he and letter L is the last item, he continued the plan is to Surplus: Engine 4/Rescue 5-2003/Squad 1 Chevy Tahoe-2011, in April 2016 Ford. The plan is to surplus: Engine 4, Rescue 5 (2003), Squad 1 (2011), and in April a 2016 Ford; the Chief brought this to his attention on Monday, and then he got a requisition with a letter from him on Tuesday. He explained the purchase of a 2022 Silverado Crew Cab Pick Up which is a non-Budgeted item, so he stated well, what he would like to do is bring this to the Board. He stated what the chief and he agreed to is if we take all 4 of those items that go to surplus, and use those monies to apply toward the purchase of this new vehicle, that he would be O.K. with it. He continued he guessed he had to have a motion before we can get into discussion, for the purchase of this new vehicle. Trustee St. Germain made a motion to approve the purchase of the 2022 Silverado Crew Cab Pick Up. The motion was seconded by Trustee Wilmer. Discussion went back and forth. Trustee Wilmer asked Chief Brennan what can he see in the future that he is going to need for this vehicle radio wise, lights wise, decals. Fire Chief Brennan stated there will be some expense, but it will be minimal, it already comes with a light bar attached; that is kind of the big expense right there. He continued we will probably be able to take out an electronic siren from 1 of the vehicles, so he does not envision us having to replace anything new, the radios we already obviously have, so he thought it would be minimal. He added yes, we do have to stripe it and get it labeled up, so he anticipates and there is money within the Fire Dept. Budget to take care of them, we will call it maintenance activities that need to take place; he envisions less than \$5,000 to get it to turnkey. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson all voting in favor of the same.

RESOLUTION #205-22

UPDATED: SURPLUS MISC. ITEMS TO COUNTY AUCTION



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Trustee St. Germain made a motion to approve the Updated: Surplus Misc. items to go to Cty. Auction. The motion was seconded by Dep. Mayor Gustafson. Fire Chief Brennan stated this is continuing, we are going to keep adding to this with Engine 4, we reached out to them; and hope to get this over to the Cty., and get all of this equipment. He continued we pulled 2 Smoke Ejectors, that we took back out to keep on a standby, in the event we have a fire and need to move a lot of air; so that is why we pulled those back after consideration, so, we pulled 2, left 1. He explained then we added a bunch of hoses and stuff, so, if you see another 1 which will be in the future, it will not be this size, but he just wanted to update the Board. The Mayor stated so the list is not exact. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #206-22

**DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN 5 YR. TOSHIBA
LEASE FOR VILLAGE HALL**

Trustee Wilmer made a motion to Authorize the Mayor to sign 5 yr. Toshiba Lease for Village Hall for 63 mo. lease of \$297/mo., Village Hall, 5,000/mo. usage. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #207-22

**DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN 5 YR.
TOSHIBA LEASE FOR POLICE**

Trustee Wilmer made a motion to Authorize the Mayor to sign 5 yr. Toshiba Lease for Police Dept. for 63 mo. lease of \$199/mo., Village Hall, 4,500/mo. usage. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #208-22

**DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN 5 YR.
TOSHIBA LEASE FOR FIRE**

Trustee Wilmer made a motion to Authorize the Mayor to sign 5 yr. Toshiba Lease for Fire Dept for 63 mo. lease of \$167/mo. Village Hall, 3,000/mo. usage. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #209-22

**DISCUSS/REVIEW/AUTHORIZE THE MAYOR TO SIGN COLDEN
CHANGE ORDER AGREEMENT-NEW PUMPER**

Trustee Wilmer made a motion to Authorize the Mayor to Sign Colden Change Order Agreement for New Pumper. The motion was seconded by Trustee St. Germain. Discussion went back and forth regarding: Engineers and Fire Dept. missed a Stain Gun that you shoot water off in event that It is



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needed for fire, they found it is 4" too short, and cannot go off back of apparatus; only to side and front. Well working with factory found some enhancements, found better/safer way to attach some things to the vehicle. Good found, so do not have to do with change order. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Pat Fergerson of 215 S. Main St. thanked Atty. Germain, he and his staff have gotten our Friends of the Village of North Syracuse, Inc. and we will have a bank account as soon as we have an EIN.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: (Robert Germain): No Report.

ENGINEER REPORT: (Amy Franco): No Report.

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief William Becker): He stated the following:

- Have candidate for Part-time Clerk position, we will bring in when Mary is present to talk to
- So far for August: 870 Total Calls for service, 442 Property Checks, 12 Domestic, 17 Motor Vehicle Accidents, 106 Traffic Stops, 81 Traffic Tickets, 14 Criminal Arrests

Fire Department: (Fire Chief Patrick Brennan): No Report.

Public Works Department: (DPW Sup't.: Ed Ware): He stated the following:

- On 7/20 in front of Meals on Wheels: Nat'l Grid wire came down and burned a bur mark in recently done pavement, he got a quote from company working in Village of \$6,125 to mill out and repair pavement while they are here, and has contacted Nat'l Grid to file claim for damages to try to recoup cost for repairs

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw): He stated the following:

- Sunday, 8/28/22: Pool Closing for season at 7:00 PM; great turnout for everything
- Last concert was Wednesday
- Sunday, 9/11/22, make up concert: DeSantis Orchestra, 12:00 PM to 2:00 PM
- 2 Separate Halloween Events: Both held at Heritage Pk



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- Saturday, 10/1/22: Park at Dark Event- 4:00 PM to 8:00 PM; with local businesses
- Friday, 10/21/22: Trunk or Treat- 5:00 PM to 6:00 PM; free for North Syracuse area

Codes Department: (Codes Enf. Officer: Brian Johnstone): No Report.

Clerk-Treasurer: (Village Clerk-Treasurer Kufel): She stated the following:

- House on Shaver hoarding feral cats, 12-14 adult cats, 6 baby cats; Kitty Corner assisting trying to trap, vet are scarce, once available will trap and get neutered
- Status: American Rescue Fund- At peak with both allotments we have rec'd, so did: Essential Pay, Go Bags, Phone System, Street Light Metered, Street Lighting Unmetered, Catch Basin, Engineering, in Budget to balance it FY 21-22 Earmarked \$140,000 we thought lost in revenue and everything, because we knew we were in receipt of funds, also with Sewer Fund: Did some for Millen Dr. work precision trenches, something with infrastructure, Oakley Dr. work Joseph Lane Construction; out of Sewer Fund about \$21,000 and out of General Fund: \$224,000 and we rec'd \$338,000 so then that carry over which is about \$92,000 which in this yr.: Doing a Generator, the front of Vlg. Hall, 2 Police Vehicles, new radios, striping, paving all parking lots, we are not quite doing all the sealing or anything, now in addition we have the Backhoe and the DPW Roof; that just about covers that.
- Agendas: Needs everything by Friday; to scan, post on Website/Facebook for the meetings

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

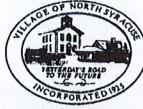
Trustee Strong: No Report.

Trustee Wilmer: No Report.

Dep. Mayor Gustafson: No Report.

MAYOR'S REPORT:

He stated there are flowers in the flower pots and we are getting some positive compliments. He continued they are mums so, by November they will be done. He added he had a briefing with NAVAC, they wanted to let us know how busy they are. He shared yesterday when he went to get picture taken with them, they had just done a call in Baldwinsville, they are going everywhere; because there are shortages everywhere you look. He stated this is for Parks Dir. Burkinshaw, he got a call from Senator



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Mannion's Office today, they would like to do a Trunk or Treat at the Village of North Syracuse; if possible. Parks Dir. Burkinshaw stated on October 1st. The Mayor continued they left a voicemail, so he needs to call them back and let them know, so we will have to get together on that. He shared we made some progress today, and Village Clerk-Treasurer Kufel that was a very polite way of saying get your materials in early. He continued the Tuesday of Board Meeting, is often Payroll week as well, so the 2 ladies over there are really scrambling; so, if we can get stuff in, in a timely fashion that is a big help. He thanked all the Dept. Heads, Trustees and even Ken gave us a break tonight. Mr. Ryan stated you ground the roads; it was great.

Trustee Wilmer made a motion to adjourn at 5:30 PM. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: 8/15/12

PLEASE SIGN IN

NAME

KEN RYAN
PH FERGUSON

ADDRESS

211 HERMAN DR.
215 So Main St NSYV 13212-7100