



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, June 9th, 2022 @ 6:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

Facebook Livestreamed, technical problem

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Trustee LouAnn St. Germain, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, Police Chief William Becker, and Village Engineer Amy Franco.

Personnel Absent: Trustee Chris Strong (Excused) and Village Attorney Robert Germain (Excused).

RESOLUTION # 128-22

APPROVAL OF BOARD MEETING MINUTES-MAY 12TH, 2022

Dep Mayor Gustafson made a motion to approve the minutes (Facebook not Livestreamed, audio problem) from the May 12th, 2022, Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 129-22

APPROVAL OF BOARD MEETING MINUTES-MAY 26TH, 2022

Trustee Wilmer made a motion to approve the minutes (Facebook not Livestreamed, audio problem) from the May 26th, 2022, Board Meeting. The motion was seconded by Dep Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 130-22

GENERAL FUND OLD BUDGET ABSTRACT APPROVAL

Trustee St. Germain made a motion to approve General Fund Old Budget Abstract #27 in the amount of \$173,172.52 covering voucher #1872 thru #1935. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 131-22

SEWER FUND OLD BUDGET ABSTRACT APPROVAL

Dep. Mayor Gustafson made a motion to approve Sewer Fund Old Budget Abstract #27 in the amount of \$230.48 covering voucher #16 thru #17. The motion was seconded Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2022 6:30 PM

RESOLUTION # 132-22

GENERAL FUND NEW BUDGET ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve General Fund New Budget Abstract #01 in the amount of \$193,570.37 covering voucher #1 thru #30. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

UPDATE: VILLAGE HALL/GARAGE ROOF SPECIFICATIONS

The Mayor stated that we are still working on the Village Garage Roof Specifications, our architects, and engineers have been working hand and hand; we are trying to put that together, so we can get that out for bid. Mrs. Franco spoke of setting a Bid Date of June 30th, 2022 to go out to bid. Village Clerk-Treasurer Kufel stated she was not prepared for this and the Board has not seen any of this. Mrs. Franco stated we can push it out another meeting, that is fine. Village Clerk-Treasurer Kufel continued the Board could look at the specs and we could set the bid date at the meeting of June 23rd. The Mayor spoke of the last email he rec'd and stated he was still looking for that last plan.

UPDATE: DPW IMPROVEMENTS/ROOF SPECIFICATIONS

The Mayor stated the next item is to Update: DPW Improvements/Roof Specifications: Our architects, and engineers are working together to prepare a Bid Specification, we are going to have a date; the architect is almost done with the updated drawings, so that will be going out to bid when we get those drawings finalized.

NEW BUSINESS:

RESOLUTION #133-22

DISCUSS/APPROVE THE TEAMSTERS 317 AGREEMENT 6/01/22-5/31/2026

Dep. Mayor Gustafson made a motion to approve the Teamsters 317 Agreement 6/01/22-5/31/2026. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 134-22

**DISCUSS/APPROVE TRANSITION TO PERMANENT
PART-TIME EMPLOYEE-M. MCCUE**

Trustee Wilmer made a motion to approve the Transition to Permanent Part-Time Employee for M.



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2022 6:30 PM

McCue. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 135-22

DISCUSSION OF CHARGING STATION: INCREASE IN ELECTRIC UTILITY

The Mayor stated that there is an Increase in the Electric Utility: The Board rec'd. the tally for the Electric Utility going back a few yrs. and you can see the increase; these are hits to our DPW Budget. Much discussion went back and forth regarding: Initial free use, increase electric utility costs, how app works, process to set up to charge and payments for the service. Village Clerk-Treasurer Kufel stated she did not know if Trustee Strong was in favor of charging, because she spoke to him before the meeting, the other Board members were in favor of charging to cover the costs of providing the service for the charging station. Dep. Mayor Gustafson made a motion that we charge for the services at the Electric Charging Station. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 136-22

DISCUSS NEW POSITION DUTY STATEMENT: MECHANIC

Trustee Wilmer made a motion to approve the new position of Mechanic/Maintenance Worker. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION #137-22

DISCUSS/APPROVE CSEA AGREEMENT 6/01/22-5/31/27

Trustee Wilmer made a motion to approve and authorize the Mayor to sign the CSEA Agreement 6/01/22-5/31/27 contingent on a favorable outcome from the mtg. on 6/13/22 regarding the co-pay benefit card. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Pat Fergerson of 215 South Main St. thanked everyone, because the festival was marvelous. She stated she liked the site, we will talk more about at Monday mtg. 6:30 PM on the wrap up of "the festival", if anybody wants to come. She continued recently you added reflectors to the hydrants; that is good.

David Robinson of 163 Slindes Woods Cir. spoke of being able to teach the Driver Safety Course again, we are having a course on the 21st and 22nd. He continued there won't be 1 in July, but we will hold another after the middle of August. He continued 118 Grove St., he understands work has started and



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2022 6:30 PM

hopes time lines are established for getting that thing done; at least to make improvements in that neighborhood. He added it is impacting some of his neighbors that are adjacent to that property.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: No Report (Absent).

ENGINEER REPORT: (Amy Franco): No Report.

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief William Becker): He stated the following:

- So far for June: 235 Total Calls for service, 96 Property Checks, 7 Domestic, 8 Motor Vehicle Accidents, 26 Traffic Stops, 35 Traffic tickets, 6 Criminal Arrests

Fire Department: (Fire Chief Patrick Brennan): He stated the following:

- Been busy with Public Education and a lot of activities
- Got some new members, looking good at the Fire Dept.

Public Works Department: (DPW Sup't.: Ed Ware): He stated the following:

- He just returned from Ithaca from Highway School for 2022 through Cornell University for Roads Program, a lot of good topics: Information on recruiting people/retaining them, aspects for Highway and DPW

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw): He stated the following:

- Family Fest: Huge success, thanked: Participants, donors, vendors, volunteers, those that help work it, part of it, Trustees; great location
- Pool: Opens Father's Day Weekend
- Registration Swim Lessons: Target date 6/25 from 1:00 PM-4:00 PM at Kennedy Park under Pavilion, if cannot make it that day, any day pool is open after that; can registered you
- Pool Passes: Can get now at Village Hall, before registering
- Looking to add 1 more staff member, up to 80 kids and 6 kids on waiting list, if get 1 more staff; can get all 6 kids in
- Working with local Eagle Scout: Get a Gaga Pit at Lonergan Pk, last yr. huge success at Heritage; working with other Eagle Scout to get 1 at Lonergan, before Summer Camp starts
- AARP: Now full, have 30 people registered for classes on 21st and 22nd



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2022 6:30 PM

Codes Department: (CEO: Brian Johnstone): He stated the following:

- 118 Grove St: Yes, timeline: Permit expires 12/1/22, work should be done by then; he is sure owner would like it by end of summer

Clerk-Treasurer: (Village Clerk-Treasurer Kufel): She stated the following:

- If DPW stayed with Platinum Blue was having a considerable increase as of 1/1/23, the Bronze going up approx. 9%
- N. Syr. Hsg. Authority: Is Liaison between, they are engaging: Bonadio Grp. to bring 3 software packages into 1 to produce current Trial Balance to proceed forward with best efficiencies we can. Few changes will have to be made subsequent to that. The N. Syr. Housing Authority have had some requests from H.U.D. to produce some documents and doing some self-checks. She felt they are a target right now, before it was, we need to do that, but now it is we "must" react. She stated few good eyes looking over everything and thinks they can get in the position it needs to be. She did suggest that perhaps in future the Board would like to see monthly financials from the N. Syr. Housing Authority.
- Cleaning up the yr. end; hoping next mtg. we can pay off all the old budget expenditures and move forward with the new year.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: She stated the following:

- Festival-Great time, a lot of: people walked, worked, vendors there; perfect place, in favor of having there from now on, thanked everyone – she also won the jewelry.

Trustee Strong: No Report (Absent).

Trustee Wilmer: No Report.

Dep. Mayor Gustafson: She stated the following:

- Wanted to follow-up on Crosswalk for Van Mara & Grove: Much discussion went back and forth on getting plans done, if DPW was going to do or if going out to bid, cost associated with and using ARP Funding, Public Hearing to advertise.

MAYOR'S REPORT:

He stated there was an article in yesterday's Star News about Vera Desimone, she will be 90 yrs. old, so we will be recognizing her at our her at our next mtg. He continued she has been very active with the



Village of North Syracuse
Regular Board Meeting
Thursday, June 9th, 2022 6:30 PM

Festival since the inception, she has done a lot for the Vlg. He added our Holiday Party is happening, normally there is snow, but our Holiday Party is next week; we have upwards of 50 people attending, so that will be good. He stated Ethics Committee, we are still searching for people who are willing to serve on the Ethics Committee. He continued it is 1 of those things you shall have an Ethics Committee, some of the people that are on the committee, are no longer with us; so, we have to recreate that, so he has been asking for some names and has 1 person so far. He added if anybody has any ideas, he is all ears on people for the Ethics Committee. He shared he just got done with a NYCOM Community Revitalization seminar yesterday afternoon and today in Syracuse, not very often we have NYCOM events in Syracuse. He stated our Codes Officer was there today, the Mayor attended yesterday, and today; lots of good information, lots and lots of ideas. He continued it was overwhelming, he was on overload today, because there are so many good things he keeps thinking about; we could do this, we could do this; we cannot do them all. He added so will have to filter them down through the Board and our Dept. Heads so we can come up with some good ideas for the Vlg. He spoke of one thing that kept being mentioned was successful communities have festivals and they had lots of interaction up and down their main streets. He stated he thought moving our festival to this location was a win, he thought it should be a permanent home. He continued he knows our Parks Dir. has thoughts on having a 2nd type of festival in the same location, so he is excited about that. He added the website posts all the information that is here, it is on the web so anybody can see all the things that we have talked about. He stated flowers are up, flowers look good, and we tore out some trees that had died on Rt. 11; we have ordered some flower pots, probably within the month they will be here. He continued he saw a picture of 1 today at 1 of the webinars/sessions of a pot just like that; it looked beautiful, so he is excited for those to show up, so we can make our Vlg. look even better.

Trustee Wilmer made a motion to adjourn at 7:00 PM. The motion was seconded by Trustee St. Germain. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer