

## VILLAGE OF NORTH SYRACUSE

### *Regular Board Meeting*

Thursday, June 9<sup>th</sup>, 2022 @ 6:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

*Facebook Livestreamed, technical problem*

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Trustee LouAnn St. Germain, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, Police Chief William Becker, and Village Engineer Amy Franco.

**Personnel Absent:** Trustee Chris Strong (Excused) and Village Attorney Robert Germain (Excused).

### **RESOLUTION # 128-22**

### **APPROVAL OF BOARD MEETING MINUTES-MAY 12<sup>TH</sup>, 2022**

Dep Mayor Gustafson made a motion to approve the minutes (Facebook not Livestreamed, audio problem) from the May 12<sup>th</sup>, 2022, Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

### **RESOLUTION # 129-22**

### **APPROVAL OF BOARD MEETING MINUTES-MAY 26<sup>TH</sup>, 2022**

Trustee Wilmer made a motion to approve the minutes (Facebook not Livestreamed, audio problem) from the May 26<sup>th</sup>, 2022, Board Meeting. The motion was seconded by Dep Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

### **RESOLUTION # 130-22**

### **GENERAL FUND OLD BUDGET ABSTRACT APPROVAL**

Trustee St. Germain made a motion to approve General Fund Old Budget Abstract #27 in the amount of \$173,172.52 covering voucher #1872 thru #1935. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

### **RESOLUTION # 131-22**

### **SEWER FUND OLD BUDGET ABSTRACT APPROVAL**

Dep. Mayor Gustafson made a motion to approve Sewer Fund Old Budget Abstract #27 in the amount of \$230.48 covering voucher #16 thru #17. The motion was seconded Trustee Wilmer. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.



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**RESOLUTION # 132-22**

**GENERAL FUND NEW BUDGET ABSTRACT APPROVAL**

Trustee Wilmer made a motion to approve General Fund New Budget Abstract #01 in the amount of \$193,570.37 covering voucher #1 thru #30. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**OLD BUSINESS:**

**UPDATE: VILLAGE HALL/GARAGE ROOF SPECIFICATIONS**

The Mayor stated that we are still working on the Village Garage Roof Specifications, our architects, and engineers have been working hand and hand; we are trying to put that together, so we can get that out for bid. Mrs. Franco spoke of setting a Bid Date of June 30<sup>th</sup>, 2022 to go out to bid. Village Clerk-Treasurer Kufel stated she was not prepared for this and the Board has not seen any of this. Mrs. Franco stated we can push it out another meeting, that is fine. Village Clerk-Treasurer Kufel continued the Board could look at the specs and we could set the bid date at the meeting of June 23<sup>rd</sup>. The Mayor spoke of the last email he rec'd and stated he was still looking for that last plan.

**UPDATE: DPW IMPROVEMENTS/ROOF SPECIFICATIONS**

The Mayor stated the next item is to Update: DPW Improvements/Roof Specifications: Our architects, and engineers are working together to prepare a Bid Specification, we are going to have a date; the architect is almost done with the updated drawings, so that will be going out to bid when we get those drawings finalized.

**NEW BUSINESS:**

**RESOLUTION #133-22**

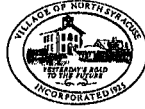
**DISCUSS/APPROVE THE TEAMSTERS 317 AGREEMENT 6/01/22-5/31/2026**

Dep. Mayor Gustafson made a motion to approve the Teamsters 317 Agreement 6/01/22-5/31/2026. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 134-22**

**DISCUSS/APPROVE TRANSITION TO PERMANENT  
PART-TIME EMPLOYEE-M. MCCUE**

Trustee Wilmer made a motion to approve the Transition to Permanent Part-Time Employee for M.



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McCue. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 135-22**

**DISCUSSION OF CHARGING STATION: INCREASE IN ELECTRIC UTILITY**

The Mayor stated that there is an Increase in the Electric Utility: The Board rec'd. the tally for the Electric Utility going back a few yrs. and you can see the increase; these are hits to our DPW Budget. Much discussion went back and forth regarding: Initial free use, increase electric utility costs, how app works, process to set up to charge and payments for the service. Village Clerk-Treasurer Kufel stated she did not know if Trustee Strong was in favor of charging, because she spoke to him before the meeting, the other Board members were in favor of charging to cover the costs of providing the service for the charging station. Dep. Mayor Gustafson made a motion that we charge for the services at the Electric Charging Station. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 136-22**

**DISCUSS NEW POSITION DUTY STATEMENT: MECHANIC**

Trustee Wilmer made a motion to approve the new position of Mechanic/Maintenance Worker. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION #137-22**

**DISCUSS/APPROVE CSEA AGREEMENT 6/01/22-5/31/27**

Trustee Wilmer made a motion to approve and authorize the Mayor to sign the CSEA Agreement 6/01/22-5/31/27 contingent on a favorable outcome from the mtg. on 6/13/22 regarding the co-pay benefit card. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same.

**CITIZENS' VOICE:** The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

**Pat Ferguson of 215 South Main St.** thanked everyone, because the festival was marvelous. She stated she liked the site, we will talk more about at Monday mtg. 6:30 PM on the wrap up of "the festival", if anybody wants to come. She continued recently you added reflectors to the hydrants; that is good.

**David Robinson of 163 Slindes Woods Cir.** spoke of being able to teach the Driver Safety Course again, we are having a course on the 21<sup>st</sup> and 22<sup>nd</sup>. He continued there won't be 1 in July, but we will hold another after the middle of August. He continued 118 Grove St., he understands work has started and



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hopes time lines are established for getting that thing done; at least to make improvements in that neighborhood. He added it is impacting some of his neighbors that are adjacent to that property.

The Mayor asked if anyone else would like to speak and closed Citizen's Voice.

**ATTORNEY REPORT:** No Report (Absent).

**ENGINEER REPORT:** (Amy Franco): No Report.

**DEPARTMENT HEAD REPORTS:**

**Police Department: (Police Chief William Becker):** He stated the following:

- So far for June: 235 Total Calls for service, 96 Property Checks, 7 Domestic, 8 Motor Vehicle Accidents, 26 Traffic Stops, 35 Traffic tickets, 6 Criminal Arrests

**Fire Department: (Fire Chief Patrick Brennan):** He stated the following:

- Been busy with Public Education and a lot of activities
- Got some new members, looking good at the Fire Dept.

**Public Works Department: (DPW Sup't.: Ed Ware):** He stated the following:

- He just returned from Ithaca from Highway School for 2022 through Cornell University for Roads Program, a lot of good topics: Information on recruiting people/retaining them, aspects for Highway and DPW

**Parks and Recreation Department: (Parks Director: Anthony Burkinshaw):** He stated the following:

- Family Fest: Huge success, thanked: Participants, donors, vendors, volunteers, those that help work it, part of it, Trustees; great location
- Pool: Opens Father's Day Weekend
- Registration Swim Lessons: Target date 6/25 from 1:00 PM-4:00 PM at Kennedy Park under Pavilion, if cannot make it that day, any day pool is open after that; can registered you
- Pool Passes: Can get now at Village Hall, before registering
- Looking to add 1 more staff member, up to 80 kids and 6 kids on waiting list, if get 1 more staff; can get all 6 kids in
- Working with local Eagle Scout: Get a Gaga Pit at Lonergan Pk, last yr. huge success at Heritage; working with other Eagle Scout to get 1 at Lonergan, before Summer Camp starts
- AARP: Now full, have 30 people registered for classes on 21<sup>st</sup> and 22<sup>nd</sup>



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**Codes Department: (CEO: Brian Johnstone):** He stated the following:

- 118 Grove St: Yes, timeline: Permit expires 12/1/22, work should be done by then; he is sure owner would like it by end of summer

**Clerk-Treasurer: (Village Clerk-Treasurer Kufel):** She stated the following:

- If DPW stayed with Platinum Blue was having a considerable increase as of 1/1/23, the Bronze going up approx. 9%
- N. Syr. Hsg. Authority: Is Liaison between, they are engaging: Bonadio Grp. to bring 3 software packages into 1 to produce current Trial Balance to proceed forward with best efficiencies we can. Few changes will have to be made subsequent to that. The N. Syr. Housing Authority have had some requests from H.U.D. to produce some documents and doing some self-checks. She felt they are a target right now, before it was, we need to do that, but now it is we "must" react. She stated few good eyes looking over everything and thinks they can get in the position it needs to be. She did suggest that perhaps in future the Board would like to see monthly financials from the N. Syr. Housing Authority.
- Cleaning up the yr. end; hoping next mtg. we can pay off all the old budget expenditures and move forward with the new year.

**DEPUTY MAYOR-TRUSTEES REPORT:**

**Trustee St. Germain:** She stated the following:

- Festival-Great time, a lot of: people walked, worked, vendors there; perfect place, in favor of having there from now on, thanked everyone – she also won the jewelry.

**Trustee Strong:** No Report (Absent).

**Trustee Wilmer:** No Report.

**Dep. Mayor Gustafson:** She stated the following:

- Wanted to follow-up on Crosswalk for Van Mara & Grove: Much discussion went back and forth on getting plans done, if DPW was going to do or if going out to bid, cost associated with and using ARP Funding, Public Hearing to advertise.

**MAYOR'S REPORT:**

He stated there was an article in yesterday's Star News about Vera Desimone, she will be 90 yrs. old, so we will be recognizing her at our her at our next mtg. He continued she has been very active with the



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Festival since the inception, she has done a lot for the Vlg. He added our Holiday Party is happening, normally there is snow, but our Holiday Party is next week; we have upwards of 50 people attending, so that will be good. He stated Ethics Committee, we are still searching for people who are willing to serve on the Ethics Committee. He continued it is 1 of those things you shall have an Ethics Committee, some of the people that are on the committee, are no longer with us; so, we have to recreate that, so he has been asking for some names and has 1 person so far. He added if anybody has any ideas, he is all ears on people for the Ethics Committee. He shared he just got done with a NYCOM Community Revitalization seminar yesterday afternoon and today in Syracuse, not very often we have NYCOM events in Syracuse. He stated our Codes Officer was there today, the Mayor attended yesterday, and today; lots of good information, lots and lots of ideas. He continued it was overwhelming, he was on overload today, because there are so many good things he keeps thinking about; we could do this, we could do this; we cannot do them all. He added so will have to filter them down through the Board and our Dept. Heads so we can come up with some good ideas for the Vlg. He spoke of one thing that kept being mentioned was successful communities have festivals and they had lots of interaction up and down their main streets. He stated he thought moving our festival to this location was a win, he thought it should be a permanent home. He continued he knows our Parks Dir. has thoughts on having a 2<sup>nd</sup> type of festival in the same location, so he is excited about that. He added the website posts all the information that is here, it is on the web so anybody can see all the things that we have talked about. He stated flowers are up, flowers look good, and we tore out some trees that had died on Rt. 11; we have ordered some flower pots, probably within the month they will be here. He continued he saw a picture of 1 today at 1 of the webinars/sessions of a pot just like that; it looked beautiful, so he is excited for those to show up, so we can make our Vlg. look even better.

Trustee Wilmer made a motion to adjourn at 7:00 PM. The motion was seconded by Trustee St. Germain. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk-Treasurer

**VILLAGE OF NORTH SYRACUSE**  
**Abstract of Unaudited Vouchers**  
**GENERAL FUND**

Total Claims: \$142,635.51

06/23/2022

Number 028

Voucher #	Claimant	Account #	Amount	Check	Date
1936	ACCURATE BACKGROUND INC INV. 15055/BACKGROUND CHECK/NOAH SLLIFKA - SUMMER STAFF	A7140.417	20.00		
1937	ALERT-ALL CORP INV. 222050128/FD483/LOGO PENS (1000)	A3410.464	740.00		
1938	JEREMIAH JEFFREY BURNS 3 WILDLIFE CALLS 3/5, 3/31, 4/11	A3520.458	297.00		
1939	CLIFTON RECYCLING INC. MAY 2022/BRUSH PICKUP LOADS/11 @ \$25; 9 @ \$30	A8160.417	545.00		
1940	COSTELLO COONEY & FEARON PLLC INV. 248918/PROF. LEGAL SCS. THRU 5/31/22 RE: 115 CHESTNUT	A1420.4	162.50		
1941	CHRIS DESIMONE REIMBURSE CLOTHING ALLOWANCE/NO TAX INCLUDED	A5110.412	301.95		
1942	EASTERN SHORE ASSOCIATES INC INV. 657577/INCREASE IN COMP PC'S COVERAGE - 4/29-6/1/22	A1910.43	37.40		
1943	FINGER LAKES COMMUNICATION INV. 106020099-1/FD480/PAGER KNOBS, BATTERIES	A3410.417	258.90		
1943	FINGER LAKES COMMUNICATION INV. 110001521-2/FD409/TEN ALERTING PAGERS/MINITOR VI	A3410.420	3,974.00		
1944	GERMAIN & GERMAIN, LLP COURT CASES CODES/THRU 5/31-TRAFF/VIOLATION TKTS	A1420.453	920.00		
1945	GRAINGER INC INV. 9330775710/DPW22146/WALK BEHIND CONCRETE SAW	A5110.21	2,317.02		
1946	HIAWATHA FASTENERS INC DPW 22170/HEX BOLTS, NUTS FOR MOWING TRAILER	A5110.475	10.71		
1947	HENRY SCHEIN INC. INV. 21142739/FD485/EMS SUPPLIES	A3410.414	53.45		
1948	JEROME FIRE EQUIPMENT CO INC INV. 0215521-IN/FD304/GO BAG - GARY WILMER	A3410.430	366.32		
1949	JEROME FIRE EQUIPMENT CO INC INV. 0086640/FD213/TURNOUT COAT, PANTS - M. MC CUE	A3410.413	3,595.00		
1949	JEROME FIRE EQUIPMENT CO INC INV. 0088100/FD488/3 PAIR FF BOOTS FOR STOCK (SIZES 10, 11, 12)	A3410.413	997.00		

## VILLAGE OF NORTH SYRACUSE

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06/23/2022

Number 028

Voucher #	Claimant	Account #	Amount	Check	Date
1956	OCRRA DPW22184/LESS PROMPT PAY DISCOUNT	A8160.417	-6.12		
1956	OCRRA DPW 22184/4 MATTRESSES @ \$15	A8160.417	60.00		
1956	OCRRA MAY 2022/DPW 22184/BULK PICKUPS: 11.42 TONS @ \$55	A8160.417	628.10		
1957	O'REILLY AUTO ENTERPRISES LLC INV. 6035-117046/FILTERS FOR CARS 100, 172, 101	A3120.400	52.32		
1957	O'REILLY AUTO ENTERPRISES LLC INV. 6035-116734/DPW22182/OIL AND FUEL FILTERS FOR FERRIS MOWER	A5110.475	11.20		
1958	PARISH MAINTENANCE SUPPLY CORP INV. 6892-01/FD479/2 CASES GREEN MAGIC CLEANER	A3410.445	50.69		
1959	RED WING SHOE COMPANY INC. INV. 745-1--89427/DPW22163/SAFETY SHOES/CHAD KLAISLE	A5110.412	167.99		
1960	SUNOCO/WEX BANK MINUS TAXES	A3410.471	-6.86		
1960	SUNOCO/WEX BANK 5/20/22/FD489/FUEL FOR HARRISBURG VENDOR SHOW/CAR 2	A3410.471	88.53		
1961	ED WARE CLOTHING ALLOWANCE/ED WARE	A5010.412	93.40		
1962	W.B.MASON CO., INC INV. 230132117/DPW22171/LATHEM TIME CARDS (2 BOXES)	A5010.411	21.38		
1962	W.B.MASON CO., INC INV. 230087126/DPW22160/SCOTT ROLL TOWEL DISPENSER	A5110.400	13.42		
1963	NASRI ABDEL-AZIA REFUND SECURITY DEPOSIT/COMM CTR 6/12	A2410	150.00		
1964	CHA CONSULTING, INC. INV. 75870-2/STORMWATER MASTER PLAN/BALANCE DUE	A1440.44	2,450.00		
1965	CHA CONSULTING, INC. PROF. ENG. SVCS THRU 5/27/22: VILL HALL ADDITION	A1440.4	251.70		
1965	CHA CONSULTING, INC. PROF. ENG. SVCS THRU 5/27/22: COMM. DEV.	A1440.43	720.00		



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Voucher #	Claimant	Account #	Amount	Check	Date
	CONVERT TO LED				
1974	GREEN TEAM LIGHTING LLC DPW22135/70 UNMETERED POST TOP LIGHT FIXTURES CONVERT-LED	A5182.22	27,109.20		
Total:			142,635.51		

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Total Claims: \$97,119.28

06/23/22

Number 002

Voucher #	Claimant	Account #	Amount	Check	Date
31	AARP COST OF DRIVER SAFETY COURSE 6/21-22 @COMM CTR	A380	725.00	39959	06/22/22
32	ACTIVE 911, INC INV. 420858/FD004-7/15/22-2023 ACTIVE 911 ALERTS-TO MBRS CELL#	A3410.426	750.00		
33	ADT SECURITY CORPORATION INV. 145657766/FIRE ALARM MONITORING/VILL. HLL 6/21-7/20/22	A1620.444	23.33		
34	ALL SEASON TEXTILE SRV INC INV. 966539/BI-WEEKLY FLOOR MATS/COMMUNITY CTR	A7181.445	22.65		
34	ALL SEASON TEXTILE SRV INC BI-WEEKLY FLOOR MATS/VILLAGE HALL	A1620.447	60.55		
35	ALEX BECERRA PERFORM FEE/TANGLED ROOTS/LONERGAN 7/13/22	A7140.449	450.00		
36	BUSINESS MGMT SYSTEMS INC INV. FY23-22/ANNUAL LICENSE FEE 7/1/22-6/30/23 CODES SOFTWARE	A3620.418	1,158.00		
37	SOLVENTS & PETROLEUM SVCE INC INV. 605323/275 GAL. CHLORINE TO OPEN POOL	A7180.417	1,086.25		
37	SOLVENTS & PETROLEUM SVCE INC SHIPPING	A7180.417	85.00		
38	CNS SPRING MUSICAL REFUND USE FEE, SECURITY DEPOSIT - LONERGAN 6/9	A2001A	175.00		
39	COACH CLIFF'S GAGABALL PITS INV. 35864/BRACKET SYS, WALL, HOLES DRILLED, CUT OUT, SHIP	A380	2,462.64		
40	COMMUNITY MEDIA GROUP LLC INV. 314768/NOTICE OF 2022-23 TAX ROLL WARRANT & AFFIDAVIT	A1410.463	37.52		
41	CROUSE HELP PEOPLE, INC INV. 539/ANNUAL EAP MEMBERSHIP	A9060.81	750.00		
42	EASTERN SHORE ASSOCIATES INC INV. 658047/BEAZLEY CYBER SECURITY ADDED FOR THRU 7/31/22	A1910.437	474.00		
43	4 GREEN POWER SYSTEMS LLC INV. 1292/PROVIDE, INSTALL GENERAC GENERATOR/COMM CTR	A7181.27	32,136.00		

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06/23/22

Number 002

Voucher #	Claimant	Account #	Amount	Check	Date
44	ANDREW FRAZO PERFORM FEE/MOOD SWING 6/29 AT LONERGAN PK	A7140.449	550.00		
45	GLADD SECURITY INC INV. 551770/KEYS FOR PARK BATHROOMS (2)	A7110.400	7.90		
46	HARBOR FREIGHT TOOLS INV. 985246/HOSE NOZZLEW	A3120.400	8.63		
47	HIAWATHA FASTENERS INC INV. B057168/DPW22178/BOLTS, NUTS, WASHERS, HEX NUTS	A5110.475	85.70		
48	CHRIFST INC. INV. 1907701021508/DPW22181/BATTERY FOR ROLLER	A5110.475	122.95		
49	GEORGE LEIJA PERFORM FEE/SRB TRIO 7/6 AT LONERGAN PARK	A7140.449	400.00		
50	LIVERPOOL DENTISTRY PC 6/2/22/FBO DENTAL SVCS - A. DESIMONE	A9060.84	112.00		
51	NAPA AUTO PARTS INV. 4719-753227/FD006/DEF R7	A3410.476	14.99		
51	NAPA AUTO PARTS INV. 4719-753341/DPW22183/6-TON JACK STANDS	A5110.400	87.65		
51	NAPA AUTO PARTS INV. 753578/FD011/MOTOR OIL - CAR 4	A3410.476	35.94		
52	NSCS-TREASURER ANN. LICENSE FEE 6/1/22-5/31/23 BURNELL PKWY STRIP	A7110.400	1.00		
53	PARISH MAINTENANCE SUPPLY CORP INV. 5904/FD007/FLOOR SCRUBBERPADS/NOT DUPLICATE	A3410.445	610.00		
54	SANICO INC. INV. S139148/URINAL SCREENS/TOILET PAPER - COMM CTR PORTION	A7181.445	69.37		
54	SANICO INC. TOILET PAPER - VILLAGE HALL PORTION OF INVOICE	A1620.414	42.85		
55	SHERWIN WILLIAMS CO. INV. 2053-0/WOOD STAIN FOR GAGA PIT AT HERITAGE	A7110.28	50.32		
56	SPIERIT IMAGING SERVICES INV. 11153/BACK-UP TONER FOR DEP. CLERK PRINTER	A1620.411	109.99		

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06/23/22

Number 002

Voucher #	Claimant	Account #	Amount	Check	Date
57	SYRACUSE HAULERS INC INV. 882379/TRASH/RECYCLE CONTRACT - JUNE 2022	A8160.444	44,068.67		
58	TARSON POOLS & SPAS INV. 739781/PRESSURE GAUE AND FLOW METER FOR POOL	A7181.22	234.00		
59	CHAD THOMPSON REIMBURSE BOOTS, CLOTHES/REDWING, CARHARTT	A1620.400	250.00		
59	CHAD THOMPSON REIMBURSE CLOTHING ALLOWANCE/CARHARTT	A7110.13	249.89		
60	TIME WARNER CABLE #099975901/PHONE SERVICE JUNE 2022/VILLAGE HALL	A1620.421	49.98		
60	TIME WARNER CABLE PHONE SERVICE JUNE 2022/POLICE DEPT.	A3120.421	49.97		
60	TIME WARNER CABLE PHONE SERVICE JUNE 2022/DPW	A5110.421	49.97		
61	TOSHIBA BUSINESS SOLUTIONS INV. 5777329/FD002/QUARTERLY MAINT 5/15-8/14/22	A3410.411	187.27		
62	TOWN OF CICERO 2022 CANTEEN OPERATING EXPENSES	A7145.41	6,000.00		
63	FRANK GEORGE & SON INC. INV. 45565/DPW22179/MOWER REPAIR PARTS	A5110.475	238.96		
63	FRANK GEORGE & SON INC. INV. 45556/DPW222175/BANDED BELT FOR FERRIS MOWER	A5110.475	109.99		
64	W.B.MASON CO., INC INV. 230332787/BLUE PAPER, FILE FOLDERS KEY RINGS/TAGS/RULER,ETC	A1620.411	130.20		
65	WHITE'S CLOCK AND CARILLON NE INV. 232/2022 PLANNED CLOCK MAINT/2 PER YR (6/1/22-5/31/23)	A7110.401	750.00		
66	ZOLL DATA SYSTEMS INC. INV. 00116899/FD123/EMS CHARTS - JULY 2022 (WEB BASED EPCR SYS)	A3410.414	150.75		
67	ANTHONY BURKINSHAW JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A7020.425	50.00		
68	BRIAN JOHNSTONE JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3620.425	50.00		

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Voucher #	Claimant	Account #	Amount	Check	Date
69	DIANNE KUFEL JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1325.418	50.00		
70	ED WARE JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A5110.425	50.00		
71	GARY BUTTERFIELD JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1210.421	50.00		
72	PATRICIA GUSTAFSON JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1010.425	50.00		
73	LOU ANN ST. GERMAIN JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A1010.425	50.00		
74	RICHARD ALLEN JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	50.00		
75	PATRICK BRENNAN JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	50.00		
76	CASEY DAUGARD JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	50.00		
77	JOHN LINNERTZ JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3410.425	50.00		
78	WILLIAM BECKER JUNE 2022/REIMBURSE CELL PHONE/BUSINESS ON PERSONAL	A3120.425	50.00		
79	SPECTRUM ENTERPRISE INV. 143584801/ACCT 143584801/DIGITAL ADAPTER - VILLAGE HALL 6/9-7/8/22	A1620.449	8.69		
80	ELSIE MC CLENNON REIMBURSE SR GROUP PRIZES, SUPPLIES (DOLLAR TREE)	A6772.419	88.75		
81	O'REILLY AUTO ENTERPRISES LLC INV. 6035-118933/DPW22185/12.5 OZ CRB CLNR	A5110.400	7.58		
82	VERIZON #255-744-978-0001-60/LONERGAN PARK WIFI 6/4-7/3/22	A7110.446	109.99		

**VILLAGE OF NORTH SYRACUSE**  
**Abstract of Unaudited Vouchers**  
**GENERAL FUND**

Total Claims: \$97,119.28

06/23/22

Number 002

Voucher #	Claimant	Account #	Amount	Check	Date
83	MICHELLE DENNIS REFUND SECURITY DEPOSIT/COMM CTR 6/12/22	A2410	150.00		
84	FAITH HERITAGE SCHOOL REFUND SECURITY DEPOSIT/HERITAGE PARK 6/3/22	A2001A	50.00		
85	STACIE FITZGERALD REFUND SECURITY DEPOSIT/HERITAGE PARK 6/5/22	A2001A	50.00		
86	ALLISON JONES REFUND SEC. DEPOSIT/RESTRM FEE/HERITAGE PK 6/12	A2001A	75.00		
87	MANDY MUSTAFA REFUND SECURITY DEPOSIT/KENNEDY PARK 7/2/22	A2001A	50.00		
88	VERIZON #955-874-896-0001-74/KENNEDY PARK WIFI 5/25-6/24/22	A7110.446	111.98		
89	VERIZON #755-975-816-0001-78/FIOS - VILLAGE HALL 6/16-7/15/22	A1620.449	171.87		
90	VERIZON #556-259-119-0001-56/COMMUNITY CENTER WIFI 6/17-7/16/22	A7181.421	108.99		
91	VERIZON #652-958-496-0001-83/FIOS INTERNET - FD STA. 2 - 6/10-7/9/22	A3410.427	89.00		
92	VERIZON #952-218-216-0001-05/COMMUNITY CTR PHONE 6/19-7/18	A7181.421	67.68		
92	VERIZON KENNEDY PARK PHONE 6/19-7/18	A7180.421	31.87		
93	PLANK ROAD PRINTING INV. 64986/LAMINATE AND BIND BUDGETS (21)	A1325.411	123.00		
<b>Total:</b>			<b>97,119.28</b>		

Dianne Kufel

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**From:** Franco, Amy <AFranco@chacompanies.com>  
**Sent:** Thursday, June 9, 2022 7:37 PM  
**To:** Gary Butterfield; LouAnn StGermain; Trustee Gustafson; Fred Wilmer; Chris Strong  
**Cc:** Group 1 Design; Dianne Kufel  
**Subject:** [External] Village Office Project  
**Attachments:** North Syracuse Village WD.pdf

**ATTENTION:** This email message was received from someone outside the Village of North Syracuse. Please **DO NOT** click links or open attachments unless you recognize the sender and know the content is safe.

Hi, all,

As discussed at tonight's meeting, attached are the drawings thus far. Sheila has some minor updates to make, but this gives you an idea of the proposed project. Upon the Board's approval, the bid date (July 13th at 2pm) can be set at the June 23rd Board meeting.

Amy M. Franco, RLA  
Landscape Architect  
CHA Consulting, Inc.  
315.440.0585

Responsibly Improving the World We Live In



Dianne Kufel

---

**From:** Ed Ware  
**Sent:** Wednesday, June 15, 2022 11:43 AM  
**To:** Pat Gustafson ; Chris Strong; Dianne Kufel; Fred Wilmer; LouAnn StGermain; Gary Butterfield  
**Subject:** Flag on vets wall

Recently parks ask if we would put a flag on vets wall for "United States Space Force" this is a department of Air Force. The air force has a plaque on the wall and we place a bracket on top of the wall to hold a Air Force flag. I am requesting the be on the agenda June 23<sup>rd</sup> for the board to decide before I proceed with this request .

Thank you

Ed Ware  
Superintendent of Public Works  
Village of North Syracuse

Ph. 315 458-0790  
Fax 315 458-0988

[dpw@northsyracuse.ny.org](mailto:dpw@northsyracuse.ny.org)



## VILLAGE OF NORTH SYRACUSE – LONERGAN PARK AGREEMENT

This is the record of an agreement made on July 11, 2022 between the North Syracuse Central School District, a political subdivision of the State of New York, with offices at 5355 West Taft Road, North Syracuse, New York 13212 (the “District”); and the Village of North Syracuse, a municipal corporation of the State of New York, with offices at 600 South Bay Road, North Syracuse, New York 13212 (the “Village”).

### RECITALS

- A. The District owns a driveway running between South Main Street and the campus of North Syracuse Junior High School and the District’s Administrative Offices (the “Driveway”). The District also owns a grass-covered median strip which separates the Driveway from Burnell Parkway (the “Strip”).
- B. Burnell Parkway is a roadway owned by the Village, which runs from South Main Street to the entrance and parking lot of Lonergan Park (the “Park”).
- C. The Village needs additional parking to serve the Park. The Village received authorization from the District to pave a portion of the Strip in order to create additional parking spaces and to provide a turnaround between Burnell Parkway and the Driveway. Under the Village’s plan, Burnell Parkway became a one-way entrance to the Park and to the District’s campus, and the Driveway became a one-way egress from the District’s campus and the Park to South Main Street.
- D. The District is willing to grant the Village a license to use the Driveway and the Strip for the purposes set forth in the preceding paragraphs, in exchange for a license fee and the covenants of the Village set forth in this Agreement.

NOW, THEREFORE, the District and the Village agree as follows:

- 1. License - The District granted the Village a license to pave and to use the Driveway and the Strip for parking and egress serving the Park and for no other purpose.
  - a) Maintenance - The Village shall be responsible for maintenance and all other expenses associated with the turnaround or the parking areas on the Driveway and the Strip. The Village shall fully compensate the District for any expense resulting from damage caused by this use to the Driveway or the Strip or any other portion of District property adjacent thereto, including but not limited to repair or replacement or loss of use of the Driveway or the Strip. Compensation for loss of use shall be paid within thirty (30) days after the end of any month in which the District incurs any such expense. The Village shall be fully responsible for all mowing, tree trimming, maintenance, and any necessary landscaping of the Strip.

- b) The Village shall be responsible for sweeping, snow removal and maintenance of the turnaround and parking areas within the Driveway and the Strip.
  - c) In the event the Driveway or the Strip are deemed not suitable for the Village's purposes as set forth above, the Village may make any repairs or modifications necessary to render the area suitable, however, such repairs or modifications shall be made only with the District's written consent.
  - d) No physical structures may be erected, modified or replaced without the written consent of the District.
2. Paving - The Village is responsible for all permits and governmental approvals needed for the paving of the Driveway or the Strip.
    - a) The Village is fully responsible for all costs associated with the paving.
    - b) The Village must pay for any surveys, maps, drawings or other specifications, if needed.
  3. Term - This agreement shall be in effect as of the date it is approved by both parties, and it shall stay in force until July 31, 2023, unless terminated earlier by thirty days written notice from either party to the other.
  4. License Fee - The Village shall pay to the District a license fee of \$1.00 per one-year term of the license, said sum to be paid at the commencement of each one-year term. This license fee shall not create a landlord and tenant relationship between the District and the Village.
  5. Right of Entry - The District shall have a general right of entry and the right to inspect the Driveway and the Strip at any time.
  6. Indemnification
    - a. The Village shall defend, hold harmless, and indemnify the District and its Board members, officers, employees, and agents against any legal liability, loss, cost, expense or legal liability including reasonable attorney fees and disbursements in respect to bodily injury, death and property damage, arising from negligence or improper use of the property by the Village.
    - b. The District shall defend, hold harmless, and indemnify the Village and its trustees, officers, employees, and agents against any legal liability, loss, cost, expense or legal liability including reasonable attorneys' fees and disbursements in respect to bodily injury, death and property damage, arising from negligence or improper use of the property by the District.
  7. Compliance with Laws - The Village shall comply with all applicable laws, rules and regulations associated with the implementation of its plan, the use of the Driveway and the Strip, and the performance of this Agreement.
  8. Environmental Covenants - The Village warrants and represents to the District that it will not use, generate, store, or dispose of any toxic or hazardous wastes or substances on the Driveway or the Strip. The Village shall defend, hold harmless, and indemnify the District from and against any liability, loss, cost or expense, including, without limitation, remediation, clean-up, engineering and attorney's fees and disbursements that the District

may incur by reason of any breach of the above representation by reason of any investigation or claim of any governmental agency in connection therewith.

9. Insurance - The Village shall carry a standard New York public liability insurance policy for not less than \$1,000,000 naming the District as an additional insured, and will provide proof of such insurance to the District upon demand.
10. No real estate conveyance - Neither this license agreement nor any memorandum of agreement shall be recorded in the Onondaga County Clerk's Office. The Village shall obtain no real property interest, possessory interest, or other interest in the Driveway or the Strip owned by the District, other than the licensed use set forth in this Agreement.
11. Option to Purchase - Before accepting any offer to purchase the Driveway or the Strip (the "Premises"), the District shall deliver written notice to the Village of the terms and conditions of such offer and the Village shall have an option to purchase the Premises on the same terms as the offer. To exercise the option, the Village shall deliver a writing to the District within thirty (30) days after receipt of the District's notice. If not exercised by the Village within the thirty (30) day period, the option shall expire, and the District may accept the offer and sell the Premises. The option shall inure to the benefit of the Village, its successors and assigns, only.
12. Sale of Premises - If the Premises are sold by the District during the terms of this Agreement or any renewals thereof and after compliance with the terms of paragraph 12 above, then this Agreement shall terminate. Upon the termination of this Agreement, any improvements made by the Village to the Premises shall become the property of the District, and the Village shall not be entitled to reimbursement for the same.
13. Assignment Prohibited - This Agreement and any right, title or interest therein may not be assigned by the Village without the prior written consent of the District.
14. No Oral Modification - This Agreement may not be modified except by a writing executed by both parties.
15. Merger Clause - This Agreement constitutes the sole and entire agreement between the parties and no representation, warranty, promise or inducement not included in this Agreement shall be binding upon either party.

This Agreement is established by the signatures of the parties below:

NORTH SYRACUSE  
CENTRAL SCHOOL DISTRICT

By:

\_\_\_\_\_  
Daniel Bowles  
Superintendent of Schools

VILLAGE OF NORTH SYRACUSE

By:

\_\_\_\_\_

Date:

\_\_\_\_\_

Date:

\_\_\_\_\_

Dianne Kufel

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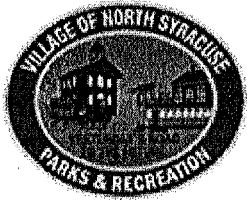
From: Anthony Burkinshaw  
Sent: Friday, June 17, 2022 2:28 PM  
To: Dianne Kufel  
Cc: Fred Wilmer; Gary Butterfield; Donald Radell  
Subject: Summer Playground Staff

Please add to 6/23/22 Village Board Agenda

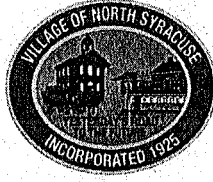
- Samantha Martinex      Recreation Aide      Lonergan      \$13.20

This will now take everyone one off the waiting list at Lonergan Summer Camp Site.

Tony Burkinshaw  
Village of North Syracuse  
Parks & Recreation Director  
(315) 458-8050



*pls. scan*



# PROCLAMATION

**WHEREAS**, Vera Desimone has been a resident of the Village of North Syracuse her entire life; and

**WHEREAS**, she retired in 1997 from the North Syracuse Central School District; and

**WHEREAS**, a few of her accomplishments include Folk Group at St. Rose for 25 years, 50 year+ Member of Bishop Curley Columbiettes, Time Capsule creator in the Children's Room Library to open in 2050; and

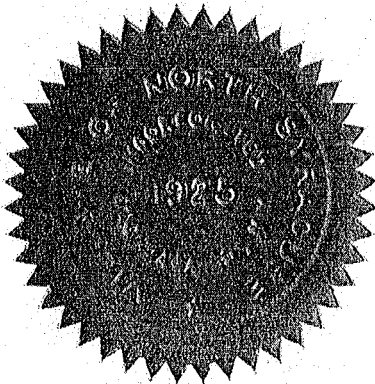
**WHEREAS**, she was the President of the Plank Road Historical Society; and

**WHEREAS**, she has been a member of the Village of North Syracuse Planning Board since the beginning of 2008; and

**WHEREAS**, she has volunteered and helped at numerous events include Family Festival, Halloween Costume Event, Arbor Day, Earth Day, Holiday Parades, Retirement and Benefit Parties; and

**WHEREAS**, she continues to help the Village with whatever is needed in ongoing volunteer efforts with a commitment to our community, she is one remarkable, commendable woman;

**NOW, THEREFORE**, we deem it an honor to designate June 23rd Vera Desimone Day in the Village of North Syracuse in thanks for your invaluable volunteer service and send sincere congratulations and best wishes on this happy occasion.



*Given under my hand and seal  
of the Village of North Syracuse  
this 23rd day of June 2022.*

*Gary Butterfield*  
-----  
Gary E. Butterfield, Mayor

# Taylor & Miller, LLP

Gerald H. Taylor, Esq.

♦ Attorneys and Counselors at Law ♦

Michael J. Miller, Esq.

Gerald D. Raymond, Of Counsel  
John A. Patane, Retired, Of Counsel  
Peter A. Baum, Retired, Of Counsel

133 S. Peterboro St.  
Canastota, NY 13032  
Telephone: (315) 697-2288  
Fax: (315) 697-8428

LEGAL ASSISTANTS  
Connie L. Mroczek  
Casandra Betsinger

\* Electronic Service Not Accepted \*

June 8, 2022

Brian Johnstone, CEO  
Codes, Village of North Syracuse  
600 South Bay Rd.  
North Syracuse, NY 13212

Bd. M.J.  
6/23/22

RE: Fence Agreement - Village Easement  
413 Pleasant Ave., N. Syr.

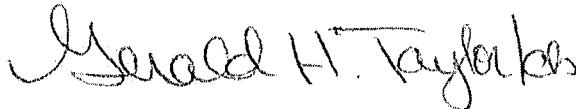
Dear Mr. Johnstone:

The present agreement with Daniel J. Dire, Jr. is due to expire as the property is expected to be transferred on June 14, 2022 to myself, my wife and her daughter, Jennifer Bucknell. Jennifer will be in residence with her 4 year old special needs child. The existing fencing on the property will be critical to the 4 year old's safety.

I enclose a proposed Agreement modeled after the Agreement of 2020. I ask that it be presented to your attorney for modification and/or approval. When in agreed form, I ask that it be presented to your Board of Trustees for a Resolution approving of same.

I thank you in advance for your consideration herein.

Very respectfully,



Gerald H. Taylor

GHT/cb  
enc.

of whether the fence were removed by the Owners or the Village, the Village's agents or employees.

3. This agreement shall automatically cease and terminate upon the Owner's sale of the premises.
4. The Owners agree to fully indemnify, save, and hold harmless the Village and all of its officers, agents and employees from and against any and all liability of any type whatsoever, including but not limited to, any and all damages, expenses, causes of action, lawsuits, claims, penalties, fines, easements or judgments relating to, arising out of or occurring in connection with the erection, existence, removal or destruction of the fence. The Owners shall, at their own cost and expense, defend any and all actions or suits which may be brought against the Village or any of its officers, agents or employees or in which the Village or said officers, agents or employees may be impleaded with others upon any such above-mentioned claim.
5. The Owners agree that this agreement shall be filed by them in the office of the Onondaga County Clerk and indexed against the real property over which the Village's easement aforesaid exists and Owners shall pay all required fees therefore.

The subject property against which this agreement is indexed was recorded in the Onondaga County Clerk's Office on \_\_\_\_\_ as Instrument No. \_\_\_\_\_.

6. The Village Board of the Village of North Syracuse approved of this Agreement by resolution on \_\_\_\_\_.

In witness whereof, the parties have hereunto set their hands and seal this \_\_\_ day of \_\_\_\_\_, 2022.

**Owner**

**Village of North Syracuse**

\_\_\_\_\_  
Jennifer Bucknell

By: \_\_\_\_\_  
Gary Butterfield, Mayor

\_\_\_\_\_  
Gerald H. Taylor

\_\_\_\_\_  
Mary Ellen C. Taylor

STATE OF NEW YORK )  
COUNTY OF )

On the \_\_\_\_\_ day of \_\_\_\_\_, 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public, State of New York  
Appointed in \_\_\_\_\_ County  
My commission expires \_\_\_\_\_



Dianne Kufel

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From: Pearl Fuller  
Sent: Tuesday, June 14, 2022 10:08 AM  
To: Dianne Kufel  
Cc: Brian Johnstone  
Subject: FW: [External] RE: [External] Fence Agreement - Village Easement 413 Pleasant Ave.

Hi Dianne,

Please see Robert's reply below. Just information for you: There was already a previous Easement Agreement for this property address in place with Mr. Dire. He is selling the property and the Easement Agreement he had in place ceases at the transfer of the property. The new owners wish to leave the fence there and Robert stated they would have to prepare a new Easement Agreement. If you have any questions, just ask.

Thank you,

*Pearl Fuller*

Codes Clerk  
315-458-4763

---

From: Robert Germain <robert@germainlaw.com>  
Sent: Tuesday, June 14, 2022 9:34 AM  
To: Brian Johnstone <bjohnstone@northsyracuse.ny.org>  
Cc: Pearl Fuller <pfuller@northsyracuse.ny.org>  
Subject: [External] RE: [External] Fence Agreement - Village Easement 413 Pleasant Ave.

ATTENTION: This email message was received from someone outside the Village of North Syracuse. Please DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Thanks Brian. I reviewed the agreement and find it to be substantially similar to the previous agreement. I consider these agreements a limited license on behalf of the Village. Please ask Dianne to add approval of this agreement to the next agenda for the Board and authorization for the Mayor to execute same. Let me know if you have any questions. Thanks rg

Robert M. Germain, Esq.  
Germain & Germain, LLP

**Syracuse Office**  
314 East Fayette Street  
Syracuse, New York 13202  
Phone (315) 422-0314 Fax (315) 478-6544  
Electronic Mail: [robert@germainlaw.com](mailto:robert@germainlaw.com)

**East Office**  
7085 Manlius Center Road #2  
East Syracuse, New York 13057  
Phone (315) 671-3023 Fax (315) 478-6544

**From:** Brian Johnstone <[bjohnstone@northsyracuse.ny.org](mailto:bjohnstone@northsyracuse.ny.org)>  
**Sent:** Tuesday, June 14, 2022 8:50 AM  
**To:** Robert Germain <[robert@germainlaw.com](mailto:robert@germainlaw.com)>  
**Cc:** Pearl Fuller <[pfuller@northsyracuse.ny.org](mailto:pfuller@northsyracuse.ny.org)>  
**Subject:** FW: [External] Fence Agreement - Village Easement 413 Pleasant Ave.

Robert,

Can you please review and let me know if it is ok to proceed.

Thank you,

Brian Johnstone  
Code Enforcement Officer  
Village of North Syracuse  
315-458-4763



**From:** Casandra Betsinger <[casandra@taylorandmillerlaw.com](mailto:casandra@taylorandmillerlaw.com)>  
**Sent:** Wednesday, June 8, 2022 4:30 PM  
**To:** Brian Johnstone <[bjohnstone@northsyracuse.ny.org](mailto:bjohnstone@northsyracuse.ny.org)>  
**Cc:** Pearl Fuller <[pfuller@northsyracuse.ny.org](mailto:pfuller@northsyracuse.ny.org)>  
**Subject:** [External] Fence Agreement - Village Easement 413 Pleasant Ave.

**ATTENTION:** This email message was received from someone outside the Village of North Syracuse. Please **DO NOT** click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon:

Attached please find a letter together with a proposed agreement for an existing fence.

If you have any questions or concerns please let me know. Thank you.

Casandra Betsinger  
Legal Assistant  
Taylor & Miller, LLP  
133 South Peterboro St.  
Canastota, NY 13032

Tel: (315) 697-2288 ext. 1  
Fax: (315) 697-8428

\*\*\*\*\*

## VILLAGE OF NORTH SYRACUSE – FUEL & WASH AGREEMENT

This is the record of an agreement made on July 11, 2022 between the North Syracuse Central School District (the “District”), with offices at 5355 West Taft Road, North Syracuse, Onondaga County, New York 13212, and the Village of North Syracuse, a Municipal Corporation of the State of New York, (“Village”), with offices at 600 South Bay Road, North Syracuse, Onondaga County, New York 13212.

### RECITALS

- A. The District owns a fuel and vehicle wash facility (the “Facility”) located at the Support Complex, 5520 East Taft Road, North Syracuse, New York.
- B. The Village wishes to use the Facility to fuel certain of its vehicles and is willing to pay the District in an amount to cover all of the District’s resulting expenses.
- C. The Village wishes to use the Facility as a place to wash certain of its vehicles and is willing to pay, or provide services to, the District in an amount to cover all of the District’s resulting expenses.

NOW THEREFORE, the District and the Village agree as follows:

1. Facility Use:

- a. The Village may use the Facility to fuel vehicles, with all of the work involved in the fueling to be performed by Village employees and/or volunteers. The Village shall pay the District the actual price per gallon of fuel paid by the District to the Supplier. The cost will be billed by the District monthly and paid within thirty (30) days of receipt of bill.
- b. The Village may use the bus wash at the Facility to wash the following vehicles: Police Vehicles, Village Cars, Public Work Vehicles, Fire Trucks, Fire Department Chief Cars, and Fire Department Squad Car. In lieu of charging the Village fees, the Village DPW sweeps Main Street Early Education Program complex as well as the bus garage. When requested by the District’s Facility Manager, the Village DPW also cleans soot tray at the vehicle wash facility. The District facility will manage all wastes removed. Notwithstanding the preceding sentence, in consideration of the Village Fire Department providing fire inspections of all District facilities within the North Syracuse Fire Department protection district as required by law at no charge to the District, no fee will be charged for washing the Fire Trucks, Fire Department Chief Cars, and the Fire Department Squad Car. All the work involved in washing the vehicles pursuant to this paragraph will be the responsibility of Village employees.

2. Facility Modification - No changes or modifications may be made to the Facility or DOT Facility.
3. Scheduling - The scheduling of Village and District use of the respective facilities will be mutually agreed upon between the District and the Village, in order to define times for such use that does not hinder either party in its use of the facilities.
4. Liability for Damages:
  - a. The Village shall fully compensate the District for any expense resulting from damage caused to the Facility by the Village other than normal maintenance, including but not limited to repair, replacement, or loss of use of the Facility. Compensation shall be paid within thirty (30) days after the end of any month in which the District incurs expense resulting from damage to the Facility.
  - b. The District shall fully compensate the Village for any expense resulting from damage caused to the DOT Facility by the District other than normal maintenance, including but not limited to repair, replacement, or loss of use of the DOT Facility. Compensation shall be paid within thirty (30) days after the end of any month in which the Village incurs expense resulting from damage to the DOT Facility.
5. Indemnification:
  - a. The Village shall defend, hold harmless, and indemnify the District and its Board members, officers, employees, and agents against any legal liability, loss, cost, expense or legal liability including reasonable attorney fees and disbursements in respect to bodily injury, death and property damage, arising from negligence or improper use of the Facility by the Village.
  - b. The District shall defend, hold harmless, and indemnify the Village and its trustees, officers, employees, and agents against any legal liability, loss, cost, expense or legal liability including reasonable attorneys' fees and disbursements in respect to bodily injury, death and property damage, arising from negligence or improper use of the DOT Facility by the District.
6. Compliance with New York Laws - The parties shall comply with all applicable provisions of the New York Workers' Compensation Law, environmental rules, regulatory disbursements and other applicable laws in respect to their employees and volunteers engaged in performance of this agreement.
7. Assignment Prohibited - This agreement or any right, title or interest therein may not be assigned by either party without previous consent in writing of the other party.

8. Term - This agreement shall be in effect as of the date it is approved by both parties, and it shall stay in force until July 31, 2023 unless terminated earlier by thirty (30) days written notice from either party to the other.
  
9. Additional Compensation - In addition to the payments required by Paragraph 1(a) above the Village agrees to perform the following services for the District at no charge.
  - a. Include the mowing of the District's land adjacent to the Main Street entrance to Lonergan Park in its grass-mowing program.
  - b. Sweep the paved areas of the Main Street School twice each year.
  - c. Waive the extra-territorial payments for sewer service at the District's Transportation Complex.
  - d. Remove and dispose in accordance with all environmental rules as needed, all materials located in the waste pits of the District Bus Wash.
  
10. The relationship of the parties is that of independent contractors and neither party shall have, nor hold itself out as having authority to represent or bind the other party.
  
11. Entire Agreement - This agreement contains the entire agreement between the parties and supersedes any prior agreements between the parties, whether oral or written, with respect to its subject matter. It may not be changed, altered or modified except in writing signed by both parties.

The agreement is established by the signatures of the parties below:

THE NORTH SYRACUSE  
CENTRAL SCHOOL DISTRICT

VILLAGE OF NORTH SYRACUSE

By: \_\_\_\_\_  
Daniel Bowles  
Superintendent of Schools

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**North Syracuse Fire Department**


# Memo

**RECEIVED**

**JUN 17 2022**

Village of North Syracuse

**To:** Mayor Butterfield  
Village Board

**From:** Deputy Chief John Linnertz 

**Date:** June 9, 2022

**Re:** New Member for Fire Department

Mayor Butterfield & Village Board:

The following  
a Junior Fire

*Pls. 5 candidates*

Syracuse Fire Department as  
approval:

Andrew Thom  
123 Catherine  
North Syracuse

*" New Junior  
Firefighter"*

Cc: NSVFA/

*den  
6/22/22  
JL*

*Th*

**ONONDAGA COUNTY DEPARTMENT OF PERSONNEL  
New Position Duties Statement**

Civil Service Law, Section 22: Before any new position in the service of a civil division shall be created or any existing position in such serving shall be reclassified, the proposal therefor, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such existing position reclassified only with the title approved and certified by the commission. Effective August 29, 1978.

The appointing authority requesting the creation of a new position must complete this statement per instructions (attach additional information if necessary).

Department of Public Works                      Division                                      Location Village of North Syracuse

1. Typical Work Activities

% of Time	Duties
25%	Mechanical- equipment, vehicles
10%	Tree work
10%	Sewer Maintenance
10%	Storm drain maintenance
10%	Park maintenance
10%	Road, sign maintenance
10%	Snow removal
10%	Building Maintenance
5%	Work logs / record keeping

2. Full Performance, Knowledges, Skills, Abilities and Personal Characteristics

Comprehensive knowledge of vehicle and equipment maintenance and repairs

Comprehensive knowledge of storm drain and sewer system maintenance and repairs

Comprehensive knowledge of road and sign maintenance and repairs

Comprehensive knowledge of snow removal equipment  
Comprehensive knowledge of tree trimming and removal  
Comprehensive knowledge of parks maintenance  
Comprehensive knowledge of building maintenance  
Comprehensive knowledge of work logs and record keeping

3. Minimum Qualifications

Good knowledge of the methods, materials tools and standard practices of the Automotive Mechanic trade. Good knowledge of occupational hazards and safety precautions of the trade. Working knowledge of the operating and repair characteristics of a wide variety of public works equipment such as skidsteer, loader, backhoes and similar machinery. Working knowledge of the principles of gasoline and diesel fueled internal combustion engines. Working knowledge of the principles and repair procedures of wheel alignment, suspension systems, and braking systems. Working knowledge of automotive electrical systems including voltage, amps, ohms and circuits. Skill in the use of tools, machines and testing equipment. Ability to diagnose troubles in automotive and other mechanical equipment. Ability to read and understand a wiring diagram.

4. Special Requirements (s)      Posses a valid CDL A or B

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5. Name (s) and Title (s) of Supervisor (s). Type of Supervision (Admin, General, Direct)  
Edward Ware, Superintendent of Public Works

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6. Name (s) and Title (s) Supervised by this position. Type of Supervision (Admin, General, Direct)

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-7. Name (s) and Title (s) of persons performing similar work.  
Jim Wallace, Motor Equipment Operator  
Chris Desimone , Motor Equipment Operator  
Chad Klaisle, Public Works Maintenance Worker

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8. Certification by Appointing Authority: The above statements are accurate and complete  
Date: \_\_\_\_\_ Title: \_\_\_\_\_ Signature \_\_\_\_\_

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9. The Onondaga County Department of Personnel certifies the appropriate civil service title for the position described above as:

Mechanic/Public Works Maintenance Worker

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In accordance with Rule XVIII of the Onondaga County Rules for Classified Service, the Onondaga County Department of Personnel certifies the following minimum qualifications for the position described as:

NOTE: Appointees to this position must possess certified qualifications at time of appointment unless stated otherwise.



**New Position Duties Statement (page 3)**

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Date: \_\_\_\_\_ Title: \_\_\_\_\_ Signature: \_\_\_\_\_

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10. Legislative Action: \_\_\_\_\_ Approved \_\_\_\_ Disapproved \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_ Signature: \_\_\_\_\_

ONONDAGA COUNTY DEPARTMENT OF PERSONNEL  
New Position Duties Statement  
Instructions

The appointing authority requesting the creation of a new position must prepare a separate description for each new position to be created. One duties statement may describe two (2) or more identical positions in the same organizational unit. The appointing authority must complete this form according to the following format:

**TYPICAL WORK ACTIVITIES:** Present a list of typical activities and percentage of time spent in performance thereof by incumbent(s). List those activities characteristic of the job as a whole which are related to successful job performance. This list is not intended to include all duties performed, but the list must state the primary duties in descending order of importance. Avoid generalities, and explain each duty so that it has meaning for a person unfamiliar with the position. Indicate a duty on the list if it's a principal reason for the existence of a job; if it requires a substantial portion of the worker's day or week; if the duty results in harm or damage if not done properly; or, if not done or done improperly, then subsequent duties cannot or will not be done.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Specify the knowledges, skills, abilities and personal characteristics necessary for proper discharge of the duties of the job. These knowledges, skills, abilities and personal characteristics must be devised to allow the reader to clearly understand that the knowledges, skills, and abilities and personal characteristics are related to the job. Knowledge is an organized body of information a person possesses through education, training, or experience. Skill is a learned psyche-motor activity involving physical performance of a task with ease and precision. Ability is the present power to perform a physical or mental function. Personal characteristics are non-learned individual attributes required for job performance. These knowledges, skills, abilities, and personal characteristics are required for full performance following any training customarily provided new employees.

Knowledges should be expressed in varying degrees: "Working" means familiarity only with the elementary principles, practices, and terminology of the subjects indicated; "good" means enough knowledge to work effectively in normal work situations; "thorough" means an advanced grasp of subject matter to work effectively in unusual as well as common and place work problems, advising on technical matters, and planning methods to resolve difficult work situations; "comprehensive" means almost complete mastery of the subject and is used for especially advance positions.

**MINIMUM QUALIFICATIONS:** Minimum qualifications must establish the lowest level of acceptable training or experience. The qualifications must be such that it would be reasonable to expect people with less training or experience not be able to perform or learn to perform the duties of the position. Do not recommend qualifications that present artificial barriers to employment; both educational and experiential.

**SPECIAL REQUIREMENT(S):** Stipulate what licenses or certificates, if any, are required at the time of appointment.

Dianne Kufel

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From: Franco, Amy <AFranco@chacompanies.com>  
Sent: Thursday, June 23, 2022 9:09 AM  
To: Gary Butterfield; LouAnn StGermain; Trustee Gustafson; Fred Wilmer; Chris Strong  
Cc: Group 1 Design; Dianne Kufel  
Subject: [External] Village Office Project  
Attachments: North Syracuse Village Off.pdf; \_North Syracuse Village Offices Reno and Addition - Technical Specifications.pdf

ATTENTION: This email message was received from someone outside the Village of North Syracuse. Please DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Hi, all,  
Attached are the drawings and technical specifications. Dates to note - the bid date is July 13th at 2pm and pre-bid meeting is scheduled at Village Hall at 10 a.m. on Wednesday, July 6, 2022.

Amy M. Franco, RLA  
Landscape Architect  
CHA Consulting, Inc.  
315.440.0585

Responsibly Improving the World We Live In



# Jason Kunai

1517 Lamson Rd, Phoenix, NY 13135

(315) 937-7207

Jasonkunai1@gmail.com

Motivated, energetic Business associate with a passion for customer service seeking an opportunity that will allow me to apply my education, gain hands on experience, personal growth and development.

## EDUCATION

Bryant & Stratton College  
*B.S., Business Management*

Liverpool, New York  
Graduation: August 2023

Erie Community College  
*A.A.S., Automotive Technology*

Orchard Park, New York  
Graduation: May 2013

Onondaga Community College  
*A.A., Humanities*

Syracuse, New York  
Graduation: May 2007

## RELATED COURSE & SKILLS

Business Management | Business Law & Ethics | Accounting  
Microsoft Office | Marketing | Microeconomics | Macroeconomics | Communication  
Sales & Service Principles | Real Estate Sales | Class B CDL

## MILITARY SERVICE

Service Country: United States  
Branch: Army  
Rank: E-4/Specialist

June 1999 to November 2003

As a Crane Operator, maintained a flawless operation record with no workplace accidents. Conducted prevention & maintenance checks & logistics. Was deployed to Iraq during Operation Iraqi Freedom.

**Commendations:** Army Service Ribbon

## EMPLOYMENT HISTORY

### Golden Sun Transportation Services

*School Bus Driver*

Oswego, New York  
11/2019-Current

- Learned different routes to pick students up & take them to school on time
- Maintained a good driving record
- Assisted students with various types of concerns
- Took sports teams on charter trips to respective schools to compete

### Instacart

*In-Store Shopper*

Liverpool, New York  
3/2019-9/2020

- Worked in Wegmans shopping orders that came through on my Mobile device, constantly communicating with customers if an item is out & a replacement is needed
- Completed required assignments under tight deadlines

- Cashed orders out & staged in staging areas for orders to be picked up
- Helped new employees out if they had any questions

**Napa Auto Parts**

Liverpool, New York

*Parts Counter Salesperson*

5/2017-5/2018

- Worked in a fast-paced setting handling customers' parts/accessory orders
- Kept a balanced drawer
- Answered phones & tried to guide walk-in customers into our store to solve their problems
- Helped to service our commercial customers over phone or walk-in
- Inventoried parts & items in store
- Put away stock received in proper areas
- Assisted with nightly closing duties

**Over the Falls Tours, Inc.**

Niagara Falls, New York

*Tour Guide/Driver*

5/2014 – 6/2016

- Performed daily maintenance & safety checks & visual inspection of buses
- Shuttled tourists to various locations associated with Niagara Falls
- Provided local education during tours
- Maintained an accident-free driving record during the busy Tourist season

**Bundy's Automotive**

Niagara Falls, New York

*Technician*

12/2014 – 10/2015

- Serviced assigned autos, changed & balanced tires, oil & coolant changes, electrical no-start diagnosis, battery, starter, changed & tested alternators
- Utilized a variety of shop tools & equipment to complete assigned jobs
- Secured shop after closing