The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Dep. Mayor Gustafson, Trustee Chris Strong, and Trustee Fred Wilmer.


Personnel Absent: Trustee LouAnn St. Germain (Excused), Parks Director Tony Burkinshaw (Excused), and Village Engineer Amy Franco (Excused).

RESOLUTION # 209-21  
APPROVAL OF BOARD MEETING MINUTES-NOVEMBER 23RD, 2021

Trustee Wilmer made a motion to approve the minutes (Facebook Livestreamed) from the November 23rd, 2021, Board Meeting. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 210-21  
GENERAL FUND ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve Abstract #14 in the amount of $106,846.00 covering voucher #970 thru #1038. The motion was seconded Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 211-21  
BUDGET TRANSFER(S)

The Mayor stated the transfer is donation funds into account to pay for coffee/hot chocolate/cookies for Parade 12/05/2021. Trustee Strong made a motion to approve the budget transfers from A2705 Gifts and Donations in the amount of $490 to increase A7550.417 Parade. The motion was seconded by Trustee Wilmer. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

UPDATE: 118 GROVE ST.
CEO Johnstone updated on 118 Grove St.: He stated permit has been issued, construction has not started yet. He is hoping they start soon, there is snow on the ground and it is only going to get worse.

**PREMIUM PAY FOR ESSENTIAL WORKERS**

The Mayor stated next on the agenda is Premium Pay for Essential Workers: We have discussed this at our meetings, he is not sure our Atty. has discussed this yet with Atty. for the Association. The Mayor continued there has been no discussion yet; we agreed to hold off until to see if there was a conversation between them to see if there was a way the volunteers could be compensated, until that happens we will wait until we get more information.

**FOLLOW UP 2021 HOLIDAY PARADE**

The Mayor stated next is Follow Up 2021 Holiday Parade: We had nice weather; nice turnout and he thought it was a good event. He continued the tree lights got a short earlier in the day, was fixed and he suggested to Parks Dir. Burkinshaw that we order some new L.E.D. lights for next year. He stated the Parade overall was very nice.

**UPDATE: UPGRADES TO THE COMMUNITY CENTER: ONON. COUNTY COMM. DEV. APPLICATION 2021**

The Mayor stated next Update: Upgrades to the Comm. Ctr.: Onon. Cty. Comm. Dev. Application 2021: Application and grant, we were notified recently paperwork is on its way, we have 2 items that we need to sign and then it will be official. He continued then we can start developing and planning to bid it out and do the work. Village Clerk-Treasurer Kufel stated it is for $50,000, for the basement modification and actually the modifications to knock down the wall in the judge’s chambers. He added by next year there will be some enhancements to the building and to the basement that need to be done; it is pretty wet down there.

**UPDATE: UPGRADES TO THE VILLAGE HALL/MUNICIPAL BUILDING: ONON. CTY. COMM. DEV. $188,175**

The Mayor stated next Update: Upgrades to the Village Hall/Municipal Bldg.: Onon. Cty. Comm. Dev. $188,175: We rec’d a grant for $188,175, we have an in-kind percentage which brings it up over $200,000, we are waiting for the paperwork for that as well. He continued we are going to get a new roof on the Village Hall garages and the new façade on the front of Vlg. Hall. He added he sent his idea to the Board; have had some plans drawn up to do a small addition to the front of the bldg., 2 different options. He spoke of 1 of the big pitch points to the Village side: no lobby, but 3 windows, when
people come to the windows; there is no room for social distancing. He added if we do the addition it would not cover all of it, it would be more, but now that we have money; it is the time to do it. He stated it would enhance our lobby, give us a new larger conference room, the plans are in your basket; so when you get a chance look at them. He added we can have the architect fine tune the plans and also update the HVAC System, so that is another item underway soon.

**UPDATE: UPDATES TO THE DPW BLDG.: SAM GRANT $175,000 THRU SEN. MANNION’S OFFICE: (SEE BELOW)**

The Mayor stated the next item: A couple of weeks ago we rec’d a notice from Sen. Mannion’s Office: We rec’d a SAM Grant awarded for $175,000, to upgrade our DPW Bldg., that is mainly a new roof which includes some of the work we have already done there; remodeling the employee quarters, so we need to sign on some documents there as well which will be heading our way. He stated we already had the plans drawn up, he talked to CHA, and they used an architect to come up with these plans; specs and they gave us a price. He continued the Architect – QPK sent us the quote, so once it moves further along; we can just authorize them to do the work for us, to do the drawings and the bid process, so that will be coming through soon.

**UPDATE: SMTC GRANT-SIDEWALKS THROUGHOUT THE VILLAGE-9 STREETS: SHAVER AVE., WELLS AVE. E. MAXWELL AVE., GERTRUDE ST., PARKWAY DR., GROVE ST., VAN MARA DR., CHURCH ST., SOUTH BAY RD.**

The Mayor stated the next item on the agenda is Update: SMTC Grant-We applied for this to give us new sidewalks, to replace some of the existing sidewalks that are only 3 ft. wide on some of the streets, there was a plan developed. He continued then there are a couple of new sidewalks, all of them will meet the new code, so we are waiting to hear. He added he thought it was a good application, we will see.

**UPDATE: MAIN STREET FUNDING: MIXED USE BLDG. MAIN ST.-JUST ONE BITE BLDG.**

The next item on the agenda is Update: Main Street Funding: The award we rec’d is for the property where Just 1 Bite and the old Smoke Shop are now. He stated he has had another conversation with the Dir. of Comm. Development, they are working on a contract, when they have the contract done; they will send it to us, we sign, they sign, and then we can go ahead. He continued that will be a ways a way, but if it happens the way he envisions it, it will be an exciting new development in our Village to add to that little block.
NEW BUSINESS:

RESOLUTION # 212-21

DISCUSS/REVIEW QUOTES FOR GENERATOR: PRICING ALL NATIONAL STATE CONTRACT

The Mayor stated next to Discuss/Review Quotes for Generator: Pricing National State Contract: The Board has rec’d. the 3 quotes for a generator; he opened this up for dialogue and asked for a motion. The Mayor stated we previously discussed that the Comm. Ctr. is considered a warming ctr., if there is an emergency in the Village and the power is out, and it is available to the public. He shared the following: The age of the generator, not having an automatic start, so someone would have to have to go there to start generator as there is not an automatic transfer switch, and it controls the traffic light here on South Bay Rd. 3 quotes all through the Source Well National Contract Bidding; Ridley was low bidder. Trustee Wilmer made a motion to purchase a generator from Ridley Electric for the Comm. Ctr. The motion was seconded by Trustee Strong. Much discussion went back and forth comparing specs, reaching out to Ridley for 5 yr. warranty and the $1,000 in return toward current generator with the possibility of not being able to honor the $1,000 because of items having to go to auction, difference in prices and some in favor of Generac Products. Trustee Wilmer amended his motion to purchase the Generator for the Comm. Ctr. with a not to exceed amount of $32,500. The amended motion was seconded by Trustee Strong. The Mayor asked if there was any further discussion. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

DISCUSS STATUS ON SEWER LINE REPAIR AT 119 OAKLEY DR.

The Mayor stated next on the agenda is the Status on Sewer Line Repair at 119 Oakley Dr.: The Board is aware of this issue; it appears the repairs are much less than we had anticipated. DPW Sup’t Ware shared they made the repairs on 12/3/21 all in one day, but had brought a lot of equipment and has not rec’d final bill yet. Trustee Strong suggested preventative maintenance to be done to catch things before they are so expensive by contracting through county to video sewers and maybe break cost over 3 or 4 Budget yrs. DPW Sup’t Ware stated he would get with former DPW Sup’t Wilmer when he returns in January as he is very knowledgeable about this.

RESOLUTION # 213-21

REVIEW/APPROVE APPLICATION FOR DPW IMPROVEMENTS:
RESOLUTION TO PROVIDE THE VILLAGE WILL PAY BALANCE OF FUNDS OF ANY OVER THE $175,000

The Mayor stated the next item on the agenda is the Application for DPW Improvements: He actually misspoke, the QPK Architects did the application, the architecture for the DPW roof/windows/HVAC; so that is where we would need to get an approval. The resolution is for the Village to pay
the balance of funds of any over $175,000. He continued so the grant is for $175,000, the Village has to do some in-kind, that amount should take care of the roof/and any of the other work that we need to do on our office remodel, but we have the architectural engineering that we would have to cover. He made a motion that we would agree to pay a sum not to exceed $40,000 for architectural and engineering. The motion was seconded by Trustee Strong. The Mayor asked if there was any discussion. He stated that is another grant we are waiting on paperwork, but we can bid it out this winter season and hopefully get somebody on board, because the roof is leaking and we are doing all our new work and we have got to a roof leak over our new work, so we want to make sure that we do not spoil some of our new work. The motion was approved: Strong, Wilmer, Gustafson and Butterfield, all voting in favor of the same.

**RESOLUTION # 214-21**

**REVIEW/APPROVE SEQR FORM RELATING TO THE DPW IMPROVEMENTS**

Trustee Wilmer made a motion to approve the SEQR Form Relating to the DPW Improvements that is an unlisted action with no permit granting authorities outside of the Village and will have no negative impact on the environment which does not require the submission of the draft of the environmental impact statement. The motion was seconded by Trustee Strong. The Mayor asked if there was any discussion. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

**CITIZENS’ VOICE:** The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

**Pat Fergerson of 215 S. Main St.** stated it was a nice parade, good party, keep doing good parties. She spoke of the Town of Cicero did the no Cannabis sales and clarified it does not affect the Village, correct, because it is separate entity. Atty. Germain stated that is correct.

The Mayor asked if anyone else would like to speak and closed Citizen’s Voice.

**ATTORNEY REPORT:** No Report.

**ENGINEER REPORT:** (Amy Franco): No Report (Absent).

**DEPARTMENT HEAD REPORTS:**

Police Department: *(Police Chief: William Becker):* He stated the following:

- Month of November Totals: 1134 Total Calls for service, 588 Property Checks, 18 Domestics, 21 Motor Vehicle Accidents, 128 Traffic Stops, 99 Traffic tickets, 16 Criminal
Arrests

- So far for December: 336 Total Calls for service, 179 Property Checks, 10 Domestics, 6 Motor Vehicle Accidents, 28 Traffic Stops, 23 Traffic tickets, 3 Criminal Arrests

Fire Department: (Dep. Chief: John Linnertz) He stated the following:

- We had a pretty good turnout for the parade
- Things continue to be busy with alarms going off

Public Works Department: (DPW Sup’t.: Ed Ware) He stated the following:

- We had our 1st significant snow fall last night
- We are continuing to pick up leaves, and brush, we went out this afternoon and picked up; we are doing the best we can with the personnel and equipment that we have right now

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw) No Report (Excused).

Codes Department: (CEO: Brian Johnstone) No Report.

Clerk-Treasurer: (Village Clerk-Treasurer Kufel) She stated the following:

- Bulk flyer went out to all the residents and hopefully everybody has rec’d that
- We have received a little feedback from that, she likes gathering/updating it, thinks it is very informative for the residents.

DEPUTY MAYOR-TRUSTEES REPORT:


Trustee Strong: He stated the following:

- Rec’d Bulk Flyer
- Parade was wonderful, excellent to see each Dept. come together, folks filling in wherever needed to be filled in; KUDOS to Dept. Heads and Staff Members to those helping out
- Spoke of wonderful comments on Social Media on Parks and Recs. doing things entire yr. that other municipalities did not do, above and beyond, so that was nice
- Police Dept. getting add’l training in NY Conferences this past week
- 4 new interior firefighters at the Fire Dept., nice job for all the depts. moving forward

Trustee Wilmer: No Report.
Dep. Mayor Gustafson: No Report.

MAYOR'S REPORT:

The Mayor stated we have a problem: The 2003 leaver is broken and DPW Sup’t Ware is getting quotes and rec’d some quotes, the lawn mower is biting the bullet and he is getting quotes for that well, Village Clerk-Treasurer Kufel is looking at getting some financing for the Plow Truck and looking to put together a financing package for all 3 items. He explained some of these were on the list last yr., due to Budget restraints, we held off any Capital purchase(s); now is the time to do it, especially since the leaver is not going to make it another yr. and the mower maybe. He stated both the leaver and the mower have long lead times, so may not rec. mower until end of mowing season; that is just the way things are right now. He spoke of the camera system, we finally rec’d the equipment we have been waiting for; we have 2 cameras which is an updated system; but does not help this, so we are going to upgrade this as well. He added so at our meetings you will be able to see more of the people. He explained Parks Dir. Burkinshaw is not here tonight, so we will wait until he can help us set up. He stated hopefully we can continue to improve this by replacing these with others. He continued Cicero opted out of the Marijuana issue at their Board meeting last night. He spoke of him and Parks Dir. Burkinshaw discussing and questioning smoking, we do not have anything in our local laws to deal with smoking. He explained we have an unwritten law; people can smoke in the parks if they are on the pavement. Parks Dir. Burkinshaw contacted people from the Cty. Tobacco Free, they have a couple of sample laws for the issue that we are going to have to deal with. He continued once Marijuana is legal, we need to address whether we are going to allow people to smoke pot or Marijuana in our parks. He stated he thinks as a Board, we need to address this, put a local law together that allows us to enforce what we want to enforce. He continued we do not want to prohibit necessarily, but do not want to allow things that endanger other people or them uncomfortable. He added so we can tweak these sample laws for our Village. He spoke of putting alcohol and marijuana in the same category, we allow people to have alcohol here, and at the parks; but we do not say anything about other issues, so we need to figure this out and see what we are comfortable with. The Mayor stated Tobacco Free, encourages no Tobacco, but it does not prohibit; we have to decide what we are going to do, because even the vaping can have stuff other than tobacco in it. He added the opt out of the marijuana was by the end of the yr., we decided not to opt out, so we do not have to address this by the end of the yr., that will give us time to formulate what we want to do. He stated we can have our Public Hearing, have the law on the books by Parks weather; he asked counsel if that seemed to work. Atty. Germain stated yes, that works, he can write it up. He continued the deadline for opt out was just for licensing of consumption and retail sales. He shared you are also allowed to do what is called Time, Place, and Manner Restrictions which does not have a deadline; so if we have issues with marijuana, that set hours so unreasonable, you could do
that. He stated the local law will ban smoking in parks, public bldgs. and so on and setting a reasonable fine. The Mayor stated that was the other short conversation we had, we have a law, now we have to enforce it; it has to go to court, we have got to think it through. He continued the parade went off well. He thanked all who helped: Fire Dept., Police, and other volunteers. He added the coffee, hot chocolate and cookies were gone in a flash, so maybe next year we have got to get more cookies. He shared that also people stated they are free, they wanted to give a donation, so maybe we can get a little help; then we will have to have 1 of our officer’s stand there by, so it does not disappear.

Trustee Wilmer made a motion to adjourn at 7:02 PM. The motion was seconded by Trustee Strong. The motion was approved: Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer
**Village of North Syracuse**

**Regular Board Meeting**

**Date:** December 9, 2021

**Please Sign In**

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<td>Robinson</td>
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<td>John Lincoln</td>
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<td>Pat Ferguson</td>
<td>215 S 11th St. 13212-3100</td>
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<td>Ruth</td>
<td>350 Chestnut St</td>
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<td>Norman Butterfield</td>
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