The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Dep. Mayor Gustafson, and Trustee LouAnn St. Germain.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, and Police Chief William Becker (late due to traffic).

**Personnel Absent:** Trustee Chris Strong (Excused), Trustee Fred Wilmer (Excused), Village Engineer Amy Franco, and Village Attorney Robert Germain.

**RESOLUTION # 204-21**

**APPROVAL OF BOARD MEETING MINUTES-NOVEMBER 9TH, 2021**

Dep. Mayor Gustafson made a motion to approve the minutes (Facebook Livestreamed) from the November 9th, 2021, Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Gustafson and Butterfield, all voting in favor of the same.

**RESOLUTION # 205-21**

**GENERAL FUND ABSTRACT APPROVAL**

Trustee St. Germain made a motion to approve Abstract #13 in the amount of $418,835.39 covering voucher #867 thru #969. The motion was seconded Dep. Mayor Gustafson. The Mayor stated $337,000 of that is NYS Retirement. The motion was approved: St. Germain, Gustafson and Butterfield, all voting in favor of the same.

**OLD BUSINESS:**

**UPDATE: 118 GROVE ST.**

CEO Johnstone updated on 118 Grove St.: We rec’d plans, permit application, and 1 insurance certificate, and contractor had been in twice today. He continued he is having a difficult time getting the exemption for Workers Comp and Disability; he hoped to have it tomorrow, then he can issue the permit. Dep. Mayor Gustafson asked if he knew when he was going to start. CEO Johnstone stated he did not, the owner wanted it done before snow fell, as soon as he gets the permit; he is sure he is going to start on it.
PREMIUM PAY FOR ESSENTIAL WORKERS

Mayor Butterfield stated next on the agenda is Premium Pay for Essential Workers. The Board has discussed this item at previous meetings and we are down 2 Trustees. He continued there is some conversation that he feels they need to have. He spoke with the Fire Chief this afternoon; there is difficulty in paying volunteers, making a payment to them. He explained that the Fire Association’s Atty., the chief has been in contact with has some ideas, so he thinks the thing to do is let the 2 Attys. discuss possible ways; we can make this happen to work, to pay paid people and volunteers. Trustee St. Germain stated she agreed they need to get paid too. Dep. Mayor Gustafson asked if he was at liberty to discuss the different ways or wait until everyone is here. The Mayor suggested letting the 2 Attys. talk, to see if there is a creative way to make this happen. He continued if we pay them – the volunteers; they lose their volunteer status which means they lose all the benefits, of being a volunteer, so we need to be very careful. Trustee St. Germain reiterated just know that we want to do it. Fire Chief Brennan stated they appreciate that. The Mayor stated so let’s let the Attys. talk and maybe next meeting we will have some information that we can move on. He asked if they were satisfied. Trustee St. Germain and Dep. Mayor Gustafson both stated yes.

KITTY CORNER: ACTIVITY ON SANDRA LANE/WOODS RD.

The Mayor stated the next item on the agenda is just information, Kitty Corner: That handles cat issues sent us a bill that was under a $1,000, but more than $500. He continued the work that she does, she is not making money doing this, and she is covering expenses; so we agreed to pay it. He asked if there were any thoughts, questions or comments. Trustee St. Germain stated it is good we have her.

NEW BUSINESS:

RESOLUTION # 206-21

REVIEW/APPROVE 2022 ZONING BOARD OF APPEALS MEETING SCHEDULE

Dep. Mayor Gustafson made a motion to approve the 2022 Zoning Board of Appeals Meeting Schedule. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Gustafson and Butterfield, all voting in favor of the same.

RESOLUTION # 207-21

REVIEW/APPROVE 2022 PLANNING COMMISSION MEETING SCHEDULE

Trustee St. Germain made a motion to approve the 2022 Planning Commission Meeting Schedule. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Gustafson
and Butterfield, all voting in favor of the same.

**RESOLUTION # 208-21**

**APPROVE THE “END OF PROBATION” SET TO EXPIRE 11/30/21: PARKS DIR. A. BURKINSHAW**

Dep. Mayor Gustafson made a motion to approve the “end of probation” expiring 11/30/2021 for Parks Director Anthony Burkinshaw. The motion was seconded by Trustee St. Germain. Dep. Mayor Gustafson stated Congratulations; he has done a wonderful job. Trustee Germain stated we are happy to have you. The motion was approved: St. Germain, Gustafson and Butterfield, all voting in favor of the same.

**CITIZENS’ VOICE:** The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

**Pat Fergerson** of 215 S. Main St. wished everyone a Happy Thanksgiving!

The Mayor asked if anyone else would like to speak and closed Citizen’s Voice.

**ATTORNEY REPORT:** No Report (Absent).

**ENGINEER REPORT:** (Amy Franco): No Report (Absent).

**DEPARTMENT HEAD REPORTS:**

**Police Department:** (Police Chief: William Becker) He stated the following: (Late due to traffic)
- All set for upcoming holidays, have extra posting for traffic or stop enforcement
- Coordinated with the Parks and Fire with Parade Activities Dec. 5; all our posting and special orders written on that
- So far for November: 874 Total Calls for service, 459 Property Checks, 12 Domestics, 18 Motor Vehicle Accidents, 88 Traffic Stops, 87 Traffic tickets, 12 Criminal Arrests

**Fire Department:** (Fire Chief: Patrick Brennan) He stated the following:
- Engine 8 back from accident, looks great, do have a deductible we are responsible for, have not seen anything yet
- Fire Dept. excited about Parade and meeting time with Santa
- Getting busy in Fire Dept. for the season

**Public Works Department:** (DPW Sup’t.: Ed Ware) He stated the following:
• Leaf machine up and running, been out collecting leaves
• New lift installed today, just a couple minor things to do to get that working
• CHIPS Fund: other options we can use money towards; equipment or building maintenance
• Ready for winter, took our 1st salt run this morning

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw) He stated the following:
• Dec. 5th, 21, Holiday Parade and Tree Lighting; preparing for, and gone over safety plans with Police Chief. We have added a couple more people into the parade, still looking for anyone that wants to be in the parade, members of Board if interested; let him know, other than that things going as planned.
• Putting decorations on Centerville, down Rt. 11 and Happy Holidays on the side with help from DPW; he thanked the DPW

Codes Department: (CEO: Brian Johnstone) He stated the following:
• DL Manufacturing: Issued Expansion permit today, should start as soon as get good weather and get materials due to lag time, having a hard time finding rebar
• No Zoning or Planning Meetings coming up

Clerk-Treasurer: (Village Clerk-Treasurer Kufel) She stated the following:
• Preparing lease documents for: new snowplow, new mower and maybe new leafer. Hopefully by next meeting you will have lease documents in front of you, we will spread payments over maybe 5 yrs. to make more palatable in the Budget.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: She stated the following:
• Looking forward to the holidays and Holiday Parade, I will be walking.
• Covid cases are up again; a couple days ago it was 700+ on top of the 400, so she hopes everybody does their best to stay safe.
• She wished everyone a Happy Holiday.

Trustee Strong: No Report. (Absent)

Trustee Wilmer: No Report. (Absent)

Dep. Mayor Gustafson: She stated the following:
She wished everyone a happy and safe holiday.

MAYOR’S REPORT:

The Mayor stated it is good to be here, for those of you that do not know, he had a knee replaced and Covid; had a pretty rough go for a couple of months. He continued his knee is doing well, my lung capacity is not back yet, that is going to be a slow process, but he is here; every day is a little better. He thanked Dep. Mayor Gustafson for filling in, things went almost too smooth, but he is glad to be here. He was available by phone, had been coming into the office, he just cannot be out and about after too long right now; as he stated every day is a new day and a little better. He added Senator Mannion’s Office awarded us a grant to provide a new roof/windows/HVAC and a little bit of painting. He stated we are thankful for that award contract, so they are going to send us paperwork, would be wise to do an RFP and send it out to bid. He added we rec’d an award for the Village Hall front exterior, we are talking about other improvements there, because we are going to be doing work; we would like to do a little more work. He explained we have a real pinch point at Village Hall, anybody that comes in to do business with Codes, Parks; over on the Village side it is very congested in there, there is no opportunity for social distancing. He shared he had an architect come up with some ideas to expand the lobby to give us more room and maybe give us a bigger meeting room. He stated Village Hall will be closed on Thursday, Thanksgiving Day and the day after. He wished everyone a Happy Thanksgiving where ever you are going to dine and what you are going to have; once again he is thankful he is here.

Trustee St. Germain made a motion to adjourn at 4:45 PM. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Gustafson and Butterfield, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk-Treasurer
### VILLAGE OF NORTH SYRACUSE

#### REGULAR BOARD MEETING

**DATE:** 11/23/21

#### PLEASE SIGN IN

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
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<tbody>
<tr>
<td>Pat Ferguson</td>
<td>215 S. Main St., N. Syr., NY 13212-3100</td>
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<tr>
<td>J Li</td>
<td>356 Chestnut St.</td>
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