The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Dep. Mayor Gustafson asking everyone to join her in the Pledge of Allegiance.

**Roll Call:** Dep. Mayor Gustafson, Trustee LouAnn St. Germain, Trustee Chris Strong, and Trustee Fred Wilmer.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Patrick Brennan, Parks Director Tony Burkinshaw, Police Chief William Becker, and Village Attorney Robert Germain.

**Personnel Absent:** Mayor Gary Butterfield (Excused Medical), and Amy Franco, Village Engineer.

**RESOLUTION # 191-21**  
**APPROVAL OF BOARD MEETING MINUTES-OCTOBER 14TH, 2021**

Trustee Wilmer made a motion to approve the minutes (Facebook Livestreamed) from the October 14th, 2021, Board Meeting. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer and Gustafson, all voting in favor of the same.

**RESOLUTION # 192-21**  
**GENERAL FUND ABSTRACT APPROVAL**

Trustee St. Germain made a motion to approve Abstract #11 in the amount of $108,251.88 covering voucher #713 thru #806. The motion was seconded Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer and Gustafson, all voting in favor of the same.

**OLD BUSINESS:**

**RESOLUTION # 193-21**  
**UPDATE: 118 GROVE ST.**

Dep. Mayor Gustafson stated next is the update of 118 Grove Street: CEO Johnstone has followed thru with the vendor, submitted the paperwork, requested an Insurance Certificate and W-9; but is not here to speak on this, but Mr. Ellithorpe is and Dep. Mayor Gustafson invited him to present his case. Mr. Ellithorpe stated he had obtained the deed and wanted to fix the house. Much discussion went back and forth regarding: time spent, contract sign with contractor and possible costs incurred, condition property was left in for extended time and no follow-up contact from Mr. Ellithorpe. Dep. Mayor Gustafson made a motion to give 30 Days extension contingent upon: 1) Village’s ability to delay with contractor, 2) Acceptable plans with stamped drawings to CEO Johnstone and obtain building permit.
The motion was seconded by Trustee Wilmer. Roll call: Wilmer-Yes, Gustafson-Yes, All in favor. St. Germain-Nay, Strong-Nay; motion failed. Trustee Strong made a motion to give 15 day extension, contingent upon the following: 1) Village’s ability to obtain a delay with contractor we have signed contract with, and there may be costs incurred there, 2) Acceptable Plans with Stamped Drawings, 3) It has to be done. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer and Gustafson, all voting in favor of the same.

**RESOLUTION # 194-21**

**MODIFICATION OF RESOLUTION: RETIREMENT CREDIT FOR TRUSTEE C. STRONG**

Trustee Wilmer made motion approving the Retirement Credit for Trustee Strong as presented. The motion was seconded by Trustee St. Germain. The motion was approved. Roll call: Wilmer-Aye, St. Germain-Aye, Gustafson-Aye, Strong- Abstain.

The resolution to be made will be as follows:

**BE IT RESOLVED THAT THE** Village of North Syracuse, Board of Trustees at a regularly scheduled board meeting held on October 28th, 2021 hereby establishes the following as reportable days worked for the purposes of retirement credit based on review of records submitted by elected officials:

<table>
<thead>
<tr>
<th>TRUSTEE:</th>
<th>Term: 7/01/2019 – 6/30/2021, 7/01/21 – 6/30/2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Strong</td>
<td>9.69 days per month X 12 = 116.22/year (rounding)</td>
</tr>
<tr>
<td></td>
<td>(10 months with 2 pays = 8.9466 per month = 89.40)</td>
</tr>
<tr>
<td></td>
<td>(2 months with 3 pays = 13.4169 per month = 26.82)</td>
</tr>
<tr>
<td></td>
<td>116.22</td>
</tr>
</tbody>
</table>

The standard work day has been established at five days per week, six hours per day by the Board of Trustees as a standard workday for elected and appointed officials for the purposes of determining the days worked which are reportable to the NYS Retirement System.

**CERTIFICATION OF VOTE:**

- Mayor Gary Butterfield: Excused - Medical
- Deputy Mayor Pat Gustafson: Aye
- Trustee LouAnn St. Germain: Aye
- Trustee Fred Wilmer: Aye
- Trustee Chris Strong: Abstained

Date: October 29th, 2021

**RESOLUTION # 195-21**

**MODIFICATION OF RESOLUTION: RETIREMENT CREDIT FOR TRUSTEE L. ST. GERMAIN**
Trustee Strong made motion approving the Retirement Credit for Trustee St. Germain as presented. The motion was seconded by Trustee Wilmer. The motion was approved. Roll call: Strong-Aye, Wilmer-Aye, Gustafson-Aye, St. Germain-Abstain.

The resolution to be made will be as follows:

BE IT RESOLVED THAT THE Village of North Syracuse, Board of Trustees at a regularly scheduled board meeting held on October 28th, 2021 hereby establishes the following as reportable days worked for the purposes of retirement credit based on review of records submitted by elected officials:

<table>
<thead>
<tr>
<th>TRUSTEE</th>
<th>Term</th>
<th>Days Worked</th>
</tr>
</thead>
<tbody>
<tr>
<td>LouAnn St. Germain</td>
<td>07/01/2018 – 6/30/2021, 07/01/2021 – 6/30/2025</td>
<td>2.62 days per month X 12 = 31.44 days/year (rounding)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10 months with 2 pays = 2.4184 per month = 24.18)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(2 months with 3 pays = 3.6276 per month = 7.26)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>31.44</td>
</tr>
</tbody>
</table>

The standard work day has been established at five days per week, six hours per day by the Board of Trustees as a standard workday for elected and appointed officials for the purposes of determining the days worked which are reportable to the NYS Retirement System.

CERTIFICATION OF VOTE:

- Mayor Gary Butterfield: Excused - Medical
- Deputy Mayor Pat Gustafson: Aye
- Trustee Chris Strong: Aye
- Trustee Fred Wilmer: Aye
- Trustee LouAnn St. Germain: Abstained

Date: October 29th, 2021

Dianne Kufel, Village Clerk/Treasurer

RESOLUTION # 196-21

RE-DO RESOLUTION FOR PERMISSIVE REFERENDUM ON NEW PUMPER: FAILED TO RECEIVE AFFIDAVIT-SYR. NEWS

Trustee Wilmer made a motion approving the exhibit (below) to be a part of the minutes for the new resolution for Permissive Referendum on the New Pumper. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer and Gustafson, all voting in favor of the same.

VILLAGE OF NORTH SYRACUSE
ONONDAGA COUNTY, NEW YORK

October 28, 2021

A regular meeting of the Board of Trustees of the Village of North Syracuse, in the County of Onondaga, New York was held at the Village Hall, 600 South Bay Road, North Syracuse, New York 13212 on October 28, 2021, at 4:30 o'clock P.M. (Prevailing Time).
Village of North Syracuse
Regular Board Meeting
Thursday, October 28th, 2021 4:30 PM

There were present: (Board Members)

Deputy Mayor Patricia Gustafson, Trustee LouAnn St. Germain, Trustee Chris Strong and Trustee Fred Wilmer

There were Absent: (Board Members)

Mayor Gary Butterfield

Also Present: N/A

The following resolution was offered by Trustee Wilmer, who moved its adoption, and second by Trustee Strong to wit:

BOND RESOLUTION OF THE VILLAGE OF NORTH SYRACUSE, ONONDAGA COUNTY, NEW YORK, RATIFIED ON OCTOBER 28, 2021

Recital

WHEREAS, the Board of Trustees of the Village of the North Syracuse intends to ratify a Bond Resolution previously adopted on July 8, 2021 and cause the publication of a notice of permissive referendum in compliance with applicable provisions of the New York State Local Finance Law; and

NOW, THEREFORE BE IT RESOLVED THIS OCTOBER 28, 2021 BY THE BOARD OF TRUSTEES OF THE VILLAGE OF NORTH SYRACUSE, ONONDAGA, NEW YORK (by favorable vote of not less than two thirds of said Board), AS FOLLOWS:

Section 1. The Bond Resolution previously adopted by the Board of Trustees on July 8, 2021 is hereby ratified and restated.

Section 2. The Bond Resolution as previously adopted on July 8, 2021 and ratified as of October 28, 2021, is subject to permissive referendum and a summary such Bond Resolution shall be published by the Village Clerk as provided by Village Law Section 9-900. This resolution shall become effective 30 days after the date of this resolution. Following such effective date, in the event that no petition for a referendum was timely submitted and filed, the Village Clerk shall cause the publishing and posting of a notice in substantially the form provided in Section 81.00 of the Local Finance Law together with a summary of this Bond Resolution.

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village this October 28, 2021, the result of which vote was as follows:

<table>
<thead>
<tr>
<th>TRUSTEE</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dep. Mayor Pat Gustafson</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee LouAnn St. Germain</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Fred Wilmer</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Chris Strong</td>
<td>Aye</td>
</tr>
</tbody>
</table>

DATED: October 28, 2021

CERTIFICATE

I, the undersigned Village Clerk of the Village of North Syracuse, Onondaga County, State of New York, HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of a meeting of the Board of Trustees of said Village including the resolution contained therein, held on October 28, 2021, with the original thereof on file in my office, and that the same is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board of Trustees had due notice of said meeting.
Village of North Syracuse
Regular Board Meeting
Thursday, October 28th, 2021 4:30 PM

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law) proper notice was given relative to said meeting and said meeting was open to the general public.

I FURTHER CERTIFY, that, PRIOR to the time of said meeting I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

<table>
<thead>
<tr>
<th>Newspaper and/or other news media</th>
<th>Date given</th>
</tr>
</thead>
<tbody>
<tr>
<td>Syracuse Newspapers</td>
<td>October 27, 2021</td>
</tr>
<tr>
<td>Eagle Newspapers</td>
<td>October 27, 2021</td>
</tr>
</tbody>
</table>

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice
Website/Social Media/Bulletin Board in Foyer at Village Hall

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of North Syracuse, Onondaga County, New York, this 29th day of October, 2021.

Dianne Kufel, Village Clerk

NEW BUSINESS:

UPDATE: ON VILLAGE HALL GRANT-FRONT FAÇADE/ROOF/HVAC VENTILATION IMPROVEMENTS

Dep. Mayor Gustafson stated next is an Update on Village Hall Grant, the Village has been awarded this grant for $188,175 which will cover 75% of the project and the Village is expected to match 25%. She continued this is exciting news. She added it was so much more noticed and pronounced with the pandemic, the lobby size and social distancing, etc. She stated this grant is directly from Onon. Cty.-Ryan McMahon’s office.

UPDATE ON MAIN STREET GRANT

Dep. Mayor Gustafson stated next is Update on Main Street Grant: The Village has been awarded another grant called the Main Street Grant $500,000, again thru the County-Ryan McMahon’s office. She continued this application was submitted for the corner of Palmer and Rt. 11; an investor is interested in commercial/business/retail on the bottom and apartments on the 2nd and 3rd levels, a great tribute to this Village. She added the Investor is working with the current owner to facilitate. Village Clerk-Treasurer Kufel stated we do have placards at Village Hall that she plans to bring to the press conference presentation to be held in the parking lot over at Just 1 Bite to announcing
the $500,000 award toward a really nice project. The project itself is like $6,000,000. Dep. Mayor Gustafson stated that the press conference is tomorrow at 11:00 on the corner of Palmer and Rt. 11; all are welcome to attend.

**UPDATE ON DPW RENOVATIONS/IMPROVEMENTS**

DPW Sup’t Ware gave an update on DPW Renovations/Improvements: The DPW Sup’t. spoke of starting the sheet rocking, we were held up by the Alarm Co.; they needed to move some alarms. He continued we are almost ready to start finishing the dry wall, getting quote for flooring, and it is moving along slowly. He added he will mention that their roof is leaking again, on the new dry wall, just 1 area; we are going to patch it to get us through a little longer.

**2022 OCRRA FEES REMAIN FLAT**

Dep. Mayor Gustafson stated next is 2022 OCRRA fees remain: A letter was sent holding the same rates which is good, no increase.

**CITIZENS’ VOICE:** The Dep. Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Ken Ryan of 211 Herman St. spoke of annual flowers being up too long. He asked about trees the Village puts on private individuals land, thought they should be informed they were responsible for those trees. He stated roads need to be grind, not just topping off, shared concerns of driveways; flooding and resident safety. The Dep. Mayor asked if anyone else would like to speak and closed Citizen’s Voice.

**ATTORNEY REPORT:** No Report.

**ENGINEER REPORT:** (Amy Franco): No Report.

**DEPARTMENT HEAD REPORTS:**

**Police Department:** (Police Chief: William Becker): He stated the following:
- No stats, computer system down most of day
- We have extra posting on Halloween for the Trick or Treaters between the normal hours, we will extend if have any issues; have 2 add’l patrols, plus himself, plus normal supervisors

**Fire Department:** (Fire Chief: Patrick Brennan) He stated the following:
- Halloween: Fire Dept. will be out not only in Village, but Town of Clay and Cicero
Village of North Syracuse
Regular Board Meeting
Thursday, October 28th, 2021 4:30 PM

- Met with Clay Supervisor to discuss Fire Budget and they have accepted that
- Rec’d email, Cicero Budget Hearing is tomorrow evening; more to follow with that
- Fire Dept. has been very busy last 2 -3 wks., still doing a lot of public education at schools

Public Works Department: (DPW Sup’t.: Ed Ware) He stated the following:
- This summer with Bulk Trash pickup, we picked up over 104 Tons of Garbage, 155 Mattresses, and Brush we picked up almost 800,000 lbs.
- Rt. 11 project they are doing some clean up and are about done with that project
- We are out with the leafer and picking up brush
- Getting winter equipment ready for the winter

Parks and Recreation Department: (Parks Director: Anthony Burkinshaw) He stated the following:
- We had a good Halloween Event with a Jeep Group that participated in the Flashlight Walk at Heritage, over 200 attended; good turnout for 1st time
- Dec. 5th, 21 Parade and Tree Lighting, mark your calendar

Codes Department: (CEO: Brian Johnstone) No Report (Excused for Fire).

Clerk-Treasurer: (Village Clerk-Treasurer Kufel) She stated the following:
- NYS Retirement numbers for next yr. have gone down considerably for the Employees Retirement System, from 16.2% to 11.6% that is per dollar of remuneration
- Police went from 28.3% to 27%
- Reminder, we would need to pass a local law to opt out to not allow the dispensary, so keep that in mind by Dec. 31st
- Waiting on few more grants, we have been very fortunate getting the grants; we are still waiting on:
  - The Cty. ARP Grant and that basically impacted the Bowling Green
  - The SMTC which was basically sidewalks throughout the Village
- She did want to mention that, the press conference tomorrow, the Mayor stated he would be attending that too, he is getting better.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: He stated the following:
Village of North Syracuse  
Regular Board Meeting  
Thursday, October 28th, 2021 4:30 PM

- Good news, glad to hear the Mayor is home from hospital and is doing better
- Wonderful, nice partnership working on the Cty. with the grants
- Today is National 1st Responders Day, so for number of svcs. that play a role, everybody is kind of tied in Village; Police, Fire, EMS, Corrections, Nurses, 911-give a shout out for them and thank you for continued service for the residents and beyond

**Trustee Wilmer:** No Report.

**Dep. Mayor Gustafson:** She stated the following:
- Once again, for those that are not aware, the Mayor is home, and getting better and stronger each day
- Thanked the 1st responders, they are very important to our Village and they do an excellent job
- Luckily, we, as a Village, didn’t experience any flooding with all the rain we had on Tuesday. A tree did come down over near Devonshire and Lincoln, our DPW Sup’t. made sure it was moved from the roadway and free of debris.
- Happy and Safe Halloween for everyone!

**MAYOR’S REPORT:** Excused.

The Dep. Mayor stated she would like to entertain a motion to go into executive session to discuss a personnel issue. She continued we will adjourn and not voting on anything after executive session.

Dep. Mayor Gustafson made a motion to enter into **Executive Session** at 4:59 P.M. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Strong made a motion to return to **Regular Session** at 5:15 P.M. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting favor of the same.

Trustee Wilmer made a motion to adjourn at 5:16 PM. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer and Gustafson, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk-Treasurer