The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Trustee LouAnn St. Germain, Trustee Chris Strong, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Dep. Chief John Linnertz, Parks Director Tony Burkinshaw, and Police Chief William Becker.

**Personnel Absent:** Village Attorney Robert Germain, and Amy Franco Village Engineer.

**RESOLUTION # 209-20**

Trustee Wilmer made a motion to approve the minutes from the November 24th, 2020 Board Meeting. The motion was seconded by Dep. Mayor Gustafson. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 210-20**

Trustee Wilmer made a motion to approve Abstract #14 in the amount of $118,584.06 covering voucher #746 thru #804. The motion was seconded Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 211-20**

Dep. Mayor Gustafson made a motion to approve the Sewer Fund Abstract #14 in the amount of $67.50 covering Voucher #11 and #12. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

**RESOLUTION # 212-20**

Trustee Wilmer made a motion to approve the Community Development Fund Abstract #14 in the amount of $99,500 covering Voucher #1. The motion was seconded by Dep. Mayor Gustafson. The Mayor wanted noted that we got the check from the county before we got the bill for work done, so...
as soon as they get the bill they will pay it. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 213-20

The Mayor stated requesting approval to take money out of Forfeiture Fund to cover the Video Entrance System installed by CNY Security Solutions. Trustee Wilmer made a motion to approve the budget transfers from A230 Police Forfeitures Fund to increase A3120.231 Police Video Rec. Equip in the amount of $1,250. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

OLD BUSINESS:

UNFINISHED FURNITURE STORE: UPDATE/STONE-POTENTIAL SIDEWALKS IN SPRING

The Mayor stated the Unfinished Furniture Store is done; he asked DPW Sup’t Ware to give some detail. DPW Sup’t Ware stated he spoke with the owner today, we put dirt and stone in where he wanted it and compact it with the roller; he seemed happy. The Mayor continued that was per both attorneys that agreed as well as the owner who is pleased with what we did.

RESOLUTION # 214-20

MATTRESSES $15 DISPOSAL FEE: VILLAGE BEAR THE COST EST. A MAXIMUM) OR PASS ON TO THE RESIDENTS

The Mayor stated next is the mattresses $15 Disposal Fee, do we pay the $15 fee or pass it on to the residents. Much discussion went back and forth with the majority in favor of passing the $15 mattress disposal fee and any increased cost on to the residents. Residents will need to call DPW at 315-458-0790 to arrange for the pickup and to pay money. Trustee Strong was not in favor. Dep. Mayor Gustafson made a motion to pass the Mattress $15 Disposal Fee on to the residents effective January 1, 2021. The motion was seconded by Trustee Wilmer. Trustee Wilmer asked that the language be modified to reflect any increase in cost be passed on to the homeowner. Dep. Mayor Gustafson amended the motion to pass the Mattress $15 Disposal fee per mattress and any increases on to the residents. The motion was approved: St. Germain, Wilmer, and Gustafson, all voting in favor of the same. Trustee Strong opposed.

ON HOLD: FERAL/STRAY CATS: KITTY CORNER-WILL ATTEND A FUTURE MEETING

The Mayor stated next is Feral/Stray Cats: Kitty Corner is on hold until we can get the representative
to attend a meeting to get some more information.

**UPDATE ON POLICE REFORM: COMMUNITY INVOLVEMENT**

The Mayor stated next is update on Police Reform Community Involvement; a few more interested individuals have come forward to join this committee. Chief Becker stated the following:

1. Tania Lyons, Supervisor of mobile crisis team at Liberty Resources oversees Onondaga and Oswego counties. NSPD has updated MOU with Liberty Resources mobile crisis team to insure quick response to critical services to our community when needed.

2. NSPD is currently 100% compliant with the Governors new directives released in October.
   a. All Use of Force standards have been updated; standards were reviewed by DCJS/ Accreditation and found to be in full compliance.
   b. NYS Law Enforcement Accreditation Program Change; 9/3/20, new standard 43.8, Health of Persons in Custody was approved by the Law Enforcement Agency Accreditation Council and deemed critical.

   Standard 43.8-Health of Persons in Custody will require agencies to:

   Have written directive outlining response to medical and mental health of persons in custody pursuant to New York Civil Rights Law Article 3 §28, and in accordance with the Municipal Police Training Council Use of Force Model Policy.

   NSPD has developed-New General Order #334 “Health of Persons in Custody” has been completed, reviewed by DCJS and meets new standards pertaining to Prisoner Wellness.

3. The NSPD will conduct a Community meeting once current COVID outbreak is controlled to point an in person and virtual meeting can be conducted.

**DISCUSS: TRASH 2021-COMMERCIAL BUSINESSES: ALLOWED (1) PAIR ONLY**

The Mayor stated next to discuss Trash 2021 Commercial Businesses allowed (1) pair only and he opened it up for discussion. He continued we have a fixed fee with trash hauler, except for tonnage which is increasing and the Village is taking hits in many areas. He added he did not think it was fair
For some commercial businesses to pay for a dumpster and others take up to 6 trash totes that the Village pays for. He explained they will say we pay our taxes, but so do all of those other businesses as well. Much discussion went back and forth; the Board is looking at sending notices informing them of bills being sent out to commercial, multi-family and residential customers who have additional totes over (1) set effective on 6/21/21. There will be more to follow at a future meeting.

NEW BUSINESS:

RESOLUTION # 215-20  
APPROVE SCHEDULE FOR 2021 BOARD OF APPEALS MEETINGS (Attached)

The Mayor stated next item on the agenda is to approve the 2021 schedule for the Board of Appeals Meetings, the Board rec’d. a copy of the schedule; these meetings are held the 1st Thursday of each month. Dep. Mayor Gustafson made a motion to approve the schedule for 2021 Board of Appeals Meetings. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 216-20  
APPROVE SCHEDULE FOR 2021 PLANNING COMMISSION MEETINGS (Attached)

The Mayor stated the Board rec’d a copy of the schedule; these meetings are held the 3rd Thursday of each month. Trustee Wilmer made a motion to approve the schedule for 2021 Planning Commission Meetings. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 217-20  
DISCUSS/AUTHORIZE MAYOR TO SIGN 2021 OCRRSA SOLID WASTE AGREEMENT

Trustee Wilmer made a motion to authorize the Mayor to sign the 2 yr. agreement for 2021 and 2022, OCCRA Solid Waste Agreement at the rate $96/ton, and construction debris at $55/ton. The motion was seconded by Dep. Mayor Gustafson. The Mayor spoke of having to deal with the recycling cost, because of the down turn in scrap and recycling. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

DISCUSS 2018 BOBCAT TOOLCAT

The Mayor stated next is the 2018 Bobcat Toolcat, he spoke with the DPW Sup’t Ware about it being damaged and basically the breakdown on the invoice, there is a lot of detail. He asked rather than
letting the residents spend over $9,000, to see what it is worth in a trade; what they offered in trade to him is insufficient for a 2018, so he recommended fixing it. Much discussion went back and forth about how it got bent, the design flaws, how often it was used; what it is used for and getting it fixed to be available for the snow season. They discussed safety using tools; all signing the requisition for the repairs to be done which will take 7-10 days.

RESOLUTION # 218-20

DISCUSS/AUTHORIZE MAYOR TO SIGN SYR. SIGNALS 2021 CONTRACT: TRAFFIC LIGHT AT CENTERVILLE & SOUTH BAY/FLASHING SCHOOL BEACON ON SOUTH

Bay

Trustee Strong made a motion to authorize the Mayor to sign the Syracuse Signals Contract 2021 at $165/mo. billed quarterly for light at Centerville and South Bay/Flashing School Beacon on South Bay. The motion was seconded by Trustee Wilmer. Trustee Strong spoke of a left turn light which was changed to a trigger switch to a sensor that someone is there. He suggested a left turn at Main and Centerville, to get that to flow more smoothly, because they get multiple accidents there. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

STORAGE PODS ON VILLAGE PARCELS

The Mayor stated next is storage PODS on Village parcels and currently we have nothing in our code to deal with that. He continued there is one POD that sits by the road on the corner of Wells and Helen that has been there for quite a while. He would like to get language in our Code so that does not happen. Much discussion went back forth and they agreed CEO Johnstone will get with Atty. Germain to see how East Syracuse has dealt with it. Trustee Strong suggested speaking with the homeowner who has one versus a legislative change.

RESOLUTION # 219-20

ADOPT THE LS-1 LOCAL GOV’T RETENTION SCHEDULE WHICH REPLACES THE MU-1

Trustee Strong made a motion to adopt the LS-1 Local Gov’t Retention Schedule which replaces the MU-1. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 220-20

SHARED SERVICE AGREEMENT - EMERGENCY ASSISTANCE

The Mayor stated Board has received the agreement that is being presented by the NYS Comptroller’s Office to trade services, allowing this facilitates the NYSDOT to provide support shall
the needs arise. Trustee Wilmer made a motion to approve and authorize the Mayor to sign the 1 yr. Shared Services Agreement for Emergency Assistance. The motion was seconded by Trustee Strong. The Board discussed a 1, 2, or 4 yr. option and chose to go with a 1 year option. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

RESOLUTION # 221-20 APPROVE THE APPOINTMENT(S) OF 2 PART-TIME POLICE OFFICERS AT $22,585/HR. EFFECTIVE 12/11/2020

Trustee Strong made a motion to approve the appointments of Martin Fergerson and Alex Vranić as part-time Police Officers effective Friday, Dec. 11th, 2020 at $22,585/hr. The motion was seconded by Trustee Wilmer. Dep. Mayor Gustafson asked if this fills the capacity for part-time. Police Chief Becker stated yes, for a total of 6, it will help reduce costs of unnecessary overtime; especially with Covid where we have lost a couple of people. He explained when they have to bring people in, some of the part-time employees, are full-time employees during the day; so it makes it difficult, they have flexible schedules to come and assist us, if they have to. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

CITIZENS’ VOICE: The Mayor invited anyone that would like to share concerns or thoughts via Facebook to address the Board.

Ken Ryan of 211 Herman Dr. suggested a limit of 3 or 4 mattresses per year. He continued the home owner where the PODS is located, is working on home. He mentioned leaf season was less than desirable. The Mayor asked if anyone else would like to speak and closed Citizen’s Voice.

ATTORNEY REPORT: No Report (Absent).

ENGINEER REPORT: No Report (Absent).

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief: William Becker): He stated the following:

- Month of November were: 1104 Total Calls for service, 568 Property Checks, 21 Domestics, 7 Motor Vehicle Accidents, 189 Traffic Stops, 115 Traffic tickets, 8 Arrests
- So Far for December: 339 Total Calls for service, 229 Property Checks, 3 Domestics, 3 Motor Vehicle Accidents, 25 Traffic Stops, 20 Traffic tickets, 4 Arrests
- Sgt. Chance Fieldson went to statewide training on Police Reform held by JCJS in Rochester.
Day 1: our website was shown, an example of a properly constructed website for municipalities to share and be transparent. Also slide on our Property Checks for businesses; have photos.

- Due to scores achieved on Accreditation, our Assessment Officer Cristina has been forwarding Police Chiefs to contact Chief Becker on Policies and Procedures they are trying to construct.

**Fire Department: (Dep. Chief Linnertz)** He stated the following:
- Thanked DPW Sup’t Ware, DPW and members who helped moved 500 lb. washer from Sta. 2 to Sta. 1, saving about $1,200
- He thanked Trustee Wilmer for reaching out on an expenditure, they really appreciate it, it is important to have that level of communication
- Busy on calls
- Covid: Reviewing procedures, changing as necessary, noted family members not wearing their masks; so making sure wearing masks or isolated in other room, increasing fogging and disinfection. Recommendation from CDC: wearing safety glasses and masks on calls. Policies put in place months ago are working.
- Chief has been working with Police and Parks Dept. on Santa Parade

**Public Works Department: (DPW Sup’t.: Ed Ware)** He stated the following:
- Christmas decorations and Trolley out today, tested lights and are working
- Been around 2 times picking up leaves throughout the Village; done with Brush
- Doing vehicle maintenance at garage
- Implemented Temp. checks in morning, disinfecting once daily throughout building, disinfecting vehicles when getting out of

**Parks and Recreation Department: (Parks Director: Anthony Burkinshaw)** He stated the following:
- Quick 2 wks., getting the ground running, checking out what we have, Comm. Room and getting acclimated to everything that the Village has to offer
- Dec. 13\textsuperscript{th}, 20 at 5:00 PM Virtual Tree Lighting out front, thanked DPW and DPW Sup’t Ware for help with lights and getting Trolley over here
- Working on details with Police and Fire Dept. to hopefully have visit from Santa

**Codes Department: (CEO: Brian Johnstone)** He stated the following:
- Project: 407 S. Main St. at the Church, Variances have been granted. We have paperwork for the Zone Change now, getting ready to send to County Planning, hoping to have that back for your February 6:30 meeting.
- Project: 444 S. Main St., that lot has been cleared, still no plans for the building, looks like site
work is going to start first.

- 406-412 S. Main St., the plaza with damaged façade; no plans yet. He met with the architect, contractor and owner last Thursday, and was hoping to have plans this week.

**Clerk-Treasurer: (Village Clerk-Treasurer Kufel)** She stated the following:

- Getting addresses prepared for W-2’s, and 1099’s; that time of year is coming up for us
- Spoke of the spreadsheet on the TAP Grant and the final encapsulation of all of that, which started from 2017, a lot of tracking, coming together of different revenue sources. It really turned out to be a beautiful project and hardly any monies to the Village, because we did budget each year a little bit to handle the engineering component which was $345,000 that was split up in 2 different sections; 1) Construction part of it, and 2) Inspection and the TAP Grant would only allow a certain amount of each of those components of it. That is where the TAP Grant has helped with the CHIPS money and the Comm. Development money too; all in all it was a wonderful project that did not take much of an impact from the Village funds.

**DEPUTY MAYOR-TRUSTEES REPORT:**

**Trustee St. Germain:** No Report.

**Trustee Strong:** He stated the following:

- He thanked Dept. Heads for getting back as far as Covid efforts, policies, and are we all doing the same thing. We did get a lot of that feedback funneled through one location, so he appreciates everybody for looking out for our employees; our critical resources.
- He welcome our new Parks Director, had nice chat with him, energetic; looking forward to some new ideas, continuing on with our great Parks Program. He hoped he could use some of the square footage over at Heritage and some winter activities for Village residents.
- Kuddos to: D. Kufel, G. Wilmer, E. Ware, G. Butterfield, and folks employed with the Village taking part through the entire 3 yr. project with a lot of parts; it looks very nice.
- Get out and support Village businesses; they are hurting, it is going to be stricter to get through the holiday season and the next year.

**Trustee Wilmer:** No Report.

**Dep. Mayor Gustafson:** She stated the following:

- She wanted to touch base on it with Mr. Ryan concerned about the leaves, and it was unfortunate at a critical time that the machine broke, and they had to send it away and wait for the parts, but they did an excellent job of catching up. She hoped that the residents pay
attention that are putting brush, stones and big heavy things in with the leaves that are making it impossible for the machine to pick them up.

- She spoke of noticing how big the 444 S. Main St. property is now that it is cleared.
- She thanked DPW for putting up the beautiful decorations, they look very nice.

**MAYOR'S REPORT:**

He stated he had put on the Website, for Village residents “if you can”, support our local businesses. He asked the Fire Dept. if they would put that on their sign to support local businesses especially during this time. He stated so you know, we fogged this building thanks to CEO Johnstone. CEO Johnstone stated he was doing up here and they were doing it downstairs. He added the St. Rose Project was already mentioned and it is going to be apartments up and office space down. CEO Johnstone clarified it will either be all apartments or yes, businesses down and apartments up. He welcomed again our Parks Director, 2nd week on the job, fresh set of eyes and lots of energy. He stated there was a nice article in the Star News about the former Lysander Parks Director. He continued if the plan all comes together there will be a Santa sighting at Lonergan Park on Friday, December 18th between 6-7 PM; kind of a drive thru. Parks Director Burkinshaw stated we want to keep it simple and keep everybody in their cars. He continued if the dates and times work, we are looking at doing a drive thru at Lonergan Park and we will work out the details with the Fire Dept. and Police Dept. The Mayor stated the TAP Grant has already been mentioned and thankfully it is done, it actually started in 2015 with a study and a grant application in 2016. He spoke of talking at their last meeting, when the state adds their improvements to Rt. 11 adding a crosswalk at Lonergan Park. He mentioned driving thru there and not counting the crosswalk at Chestnut/Centerville, we have 8 other crosswalks; he is not sure adding another one is good business. He continued the signage; there is one close down by the Maines Plaza. He added that could be used instead of the one by Lonergan. He explained the plan DOT showed him, the Village would have to come up with money on our own to do curb cuts to meet the Federal ADA Standards. He stated he does not know if we necessarily need a 9th crosswalk, not counting the light at Chestnut. He continued our next meeting is on Tuesday, Dec. 22nd at 4:30 PM, because of the Christmas Holiday, it will be held at Village Hall and will strictly be to pay the bills. He wished everyone a Merry Christmas.

Dep. Mayor Gustafson made a motion to adjourn at 7:25 PM. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, Wilmer, and Gustafson, all voting in favor of the same.

Respectfully submitted,
Dianne M. Kufel
Village Clerk-Treasurer
**VILLAGE OF NORTH SYRACUSE**

**REGULAR BOARD MEETING**

**DATE:** 12-10-20

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**2021 ZONING BOARD OF APPEALS MEETING SCHEDULE**

**Approved: 12/10/2020**

**Resolution: # 215-20**

Meetings are held on the 1st Thursday of each month when there is an application for review before the Board at the North Syracuse Community Center, 700 South Bay Road, Downstairs.

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# 2021 Planning Commission Meeting Schedule

Approved: **12/10/2020**  
Resolution: **#216-20**

Meetings are held on the 3rd Thursday of each month when there is an application for review before the Board at the North Syracuse Community Center, 700 South Bay Road, Downstairs.

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