



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, October 22nd, 2020 @ 4:30 PM

North Syracuse Community Center

600 South Bay Road, North Syracuse, NY

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Trustee LouAnn St. Germain, Trustee Chris Strong, Trustee Fred Wilmer, and Dep. Mayor Gustafson.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Dep. Chief John Linnertz, Police Chief William Becker, and Village Attorney Robert Germain.

Personnel Absent: Mayor Gary Butterfield (Sick), Parks Director (Vacant), and Amy Franco Village Engineer.

RESOLUTION # 183-20

APPROVAL OF BOARD MEETING MINUTES

Trustee Wilmer made a motion to approve the minutes from the October 8th, 2020 Board Meeting. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.

RESOLUTION # 184-20

GENERAL FUND ABSTRACT APPROVAL

Dep. Mayor Gustafson stated Costello Blacktop is included in this abstract; it is approx. \$288,000 of this which is why it is so high. Trustee Wilmer made a motion to approve Abstract #11 in the amount of \$397,487.01 covering voucher #532 to #590. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.

RESOLUTION # 185-20

SEWER FUND ABSTRACT APPROVAL

Trustee St. Germain made a motion to approve the Sewer Fund Abstract #11 in the amount of \$370,660.60 covering Voucher #5 for brand new Sewer Jet. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.

RESOLUTION # 186-20

BUDGET TRANSFER(S)

Trustee Wilmer made a motion to approve the budget transfers from A1620.421 Telephone to increase A1620.28 Marlin Phone System in the amount of \$1,000. The motion was seconded by



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Trustee St. Germain. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.

OLD BUSINESS:

UPDATE CHESTNUT/CHURCH ST. PROJECT

Dep. Mayor Gustafson stated next on the agenda is update Chestnut/Church St. Project, well all punchlist items have been completed to the best of your knowledge; nice project from start to finish and a nice new look for the Village.

UPDATE: GROVE ST. PROJECT

Dep. Mayor Gustafson stated next on the agenda, update Grove Street Project, basically done; final walk-thru, EZ Paving did a nice job. She asked DPW Sup't Ware to elaborate on that. DPW Sup't Ware stated they did the finished sidewalk, repaired the driveways and the lawns. He continued Grove St. is on the list for being repaved from Church St. to 124 Grove St.; then the Crosswalk signs need to put up, and painting the crosswalk. Dep. Mayor Gustafson continued once the Village goes thru and paves the street to meet up with the sidewalk, 1 inch or 2, it will be nicer yet.

RESOLUTION # 187-20

AMEND MOTION #177-20: AUTHORIZE/APPOINT DIRECTOR OF RECREATION AS A TEMPORARY 6 MO. APPT.

Dep. Mayor Gustafson stated the next item on the agenda is to amend motion #177-20 Authorize/Appoint Director of Recreation as a Temporary 6mo. Appt.: Accordingly, and following the rules of Civil Service, based upon the original canvass, we exceeded the salary offer; the cap was \$51,000 to Anthony Burkinshaw and offered him \$53,000. She continued therefore, we need to rescind the motion from the last meeting on 10/08/20. Trustee Wilmer made a motion to rescind motion #177-20 from the last meeting of 10/08/20. The motion was seconded by Trustee Strong for discussion. He stated the salary was sent out to an active Civil Service List, meeting the candidates who all went outside the salary range and asked if that is the reason for us to recanvass within 6 mos. Village Clerk-Treasurer Kufel stated yes, no one was in acceptance of amount. Village Clerk-Treasurer Kufel stated there were 2 candidates that were in the top 3, but the committee did not feel that met the criteria. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.

RESOLUTION # 188-20

APPROVE/APPOINT ANTHONY BURKINSHAW AS TEMPORARY DIRECTOR OF RECREATION AT \$53,000

Trustee Wilmer made a motion to approve and appoint Anthony Burkinshaw as Director of



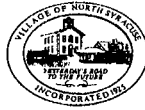
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Recreation as a Temporary 6mo. Appointment at with a salary of \$53,000 with the understanding that the Village will need to recanvass within 6mos., and if all goes well, he will be in the top 3 and this will be a permanent appointment at that time. The motion was seconded by Trustee St. Germain. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.

NEW BUSINESS:

DISCUSS BULK TRASH: MATTRESSES-HOW MANY PERMITTED/OCCRA CHARGES \$15

Dep. Mayor Gustafson stated the next item is to discuss Bulk Trash regarding mattresses and how many are permitted; the Village is in the process of preparing their Bulk Trash Flyer which includes all the updated information about Brush Pickup, Garbage Pickup, and Heavy Trash Pickup. She continued we collectively will need to decide what the Village needs to do about charging or not charging for mattresses to be picked up and she opened it up for dialogue. DPW Sup't Ware stated he thinks whatever the Board decides we need to decide who is going to receive the money as well as a price. Trustee Strong stated he spoke with the Village Clerk-Treasurer, and currently the Parks Dept. has the ability to accept Venmo payments. He continued it should be with the DPW, with multiple hands something is going to get missed. He explained if the DPW takes the call, they know who has or has not paid. He continued if it is decided then, we accept the payments, they can send the receipts over or if they accept cash as petty cash to Village Clerk-Treasurer Kufel; we already have this set up in other departments, so we know how this could work. He added there should be a period, when we adopted the Budget we knew there was going to be a fee taken on for the residents, he was not sure if anyone knew it would be upwards of \$4,500 to this point of the year. He suggested a \$20 fee; it is still cheap for that. He continued some places do free removal, some charge \$50 and \$75, so you are still receiving a benefit. He added it might be a deterrent eliminating mattresses coming in from friends in neighboring towns, not within the Village of North, because we know it is happening. DPW Sup't Ware stated they would collect the money, but spoke of no real security there, we have cameras there; but do not have any separations that is his issue with that, so we are not really set up for that. His clerk is only part-time, we do not have anybody there 8 hours a day. Dep. Mayor Gustafson suggested scheduling certain hours, so people would know when to come and pay. Trustee Strong stated we can certainly look at other options to make that more secure. Trustee Wilmer suggested that they form a committee of a couple of people to work on this. Dep. Mayor Gustafson stated absolutely and asked if he would like to head that committee. Trustee Wilmer agreed to head committee. Dep. Gustafson reminded everyone as of 01/01/2021 there will be an additional charge to the Village for recyclables, so that is coming up as well. DPW Sup't Ware stated he found out last week, so will regular trash, but not significantly. Trustee Strong asked if that was by the weight and whatever you dump. DPW Sup't Ware continued yes. Trustee Strong clarified



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whether it was just trash or recyclables too. DPW Sup't Ware stated Trash and possible recyclables. Trustee Strong stated so it is like an unanticipated unfunded mandate.

**DPW RENOVATIONS: 3 SKETCHES:
SMALL RENOVATIONS TO BEGIN**

Dep. Mayor Gustafson stated next item on the agenda is the DPW Renovations, the Board back some time ago, agreed to have engineered sketches of the renovation of the building with small improvements, removing the shower, etc. She continued the plans are now in and they are beginning to do some work themselves over there. She continued SKB is the plan that is being chosen and asked if there were any questions. Trustee Wilmer asked what they are going to do about heat and air conditioning. DPW Sup't Ware stated it would be like before, but we would have an upper or exterior unit, right now we have a furnace just for the office and the breakroom. Trustee Wilmer continued are you going to pull that all out and put Central Air in. DPW Sup't Ware continued it all depends on the price and the Budget. He added yes, right now he has samples out being tested for asbestos in the tile and the mortar. Trustee Wilmer added it should be a tank less on demand water heater. DPW Sup't Ware stated that would have to be relocated and we would have to look into that as well. Trustee Strong stated he thought it was a good project, and we still have the roof to do down the road. He continued he believed money was set aside for this project along with savings from not doing the Justice Chambers as well; so he is glad we are moving forward with it, for the DPW workers it has been a long time coming and needed.

RESOLUTION # 189-20

**APPROVE/ACCEPT RESIGNATION OF JUNIOR
FIREFIGHTER ALLISON GRATIEN**

Trustee Strong made a motion to approve/accept the resignation of Junior Firefighter, Allison Gratien. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.

RESOLUTION # 190-20

**DISCUSS/APPROVE TEMPORARY PART-TIME HIRE:
PAUL LINNERTZ TO FILL IN FOR MARSHA SPINK**

Trustee Wilmer made a motion to approve hiring Paul Linnertz Part-time to fill in for a Temporary Clerk I. for the fire house at \$15/hr. for 15 hours per week. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.



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**DISCUSS/AUTHORIZE MAYOR TO SIGN MOU TEAMSTERS
1149: SEPARATE SALARY SCHEDULE C. CUSHMAN**

Dep. Mayor Gustafson stated next on the agenda is discuss/authorize the Mayor to sign MOU Teamsters 1149, separate Salary Schedule C. Cushman; this item is being tabled.

RESOLUTION # 191-20

**APPROVE THE APPOINTMENT OF 3 NEW
VOLUNTEER FIREFIGHTERS**

Trustee St. Germain made a motion to approve the appointment of Juan Abreu, Zachary Henderson and Devin Brown as No. Syr. Vol. Fire Dept. Firefighters. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.

CITIZENS' VOICE: Dep. Mayor Gustafson invited anyone that wished to share concerns or thoughts via Facebook to address the Board.

Vera Desimone of 304 Belmore Dr. spoke of the improvements to Chestnut St./Church St., it is very nice and she thinks we should be proud of it and give them a hooray.

Ken Ryan of 211 Herman Dr. suggested a sticker program for up to 1 or 2 mattresses in a year. He asked about flowers coming down. DPW Sup't Ware stated we are getting ready to take them down.

Dep. Mayor Gustafson asked if anyone else would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: No Report (Absent).

ENGINEER REPORT: No Report (Absent).

DEPARTMENT HEAD REPORTS:

Police Department: (Police Chief: William Becker): He stated the following:

- So Far for October: 792 Total Calls for service, 403 Property Checks, 4 Domestic, 16 Motor Vehicle Accidents, 144 Traffic Stops, 85 Traffic tickets, 13 Arrests

Fire Department: (Fire Chief Patrick Brennan) He stated the following:

- He thanked the Board for approving the 3 new members, 2 more in the pipelines; appreciate the support



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- 10/20/20 at 4:00 AM fire on Catherine St.; appreciates support from Codes Office, multiple code issues there, worked well for Fire Dept., Codes and he informed Mayor of findings
- 10/20/20 behind High School a dryer fire; talk to family, it is important to clean your dryer vents out annually. Colonial Laundry Mat has many dryer fires, lack of maintenance.
- Fire Dept. very busy with motor vehicle accidents too

Public Works Department: (DPW Sup't.: Ed Ware) He stated the following:

- Bulk Trash finished for year and winding down Brush Pickup
- Identified problem with lights out here, repairing them, and 3 on other side to get running
- Maintenance being done on Village Hall lighting
- Started leaf pickup
- Rotating all of the vehicles out for inspection

Parks and Recreation Department: (Parks Director: Vacant)

Codes Department: (CEO: Brian Johnstone) Absent. **Village Clerk-Treasurer Kufel** reported:

- 11/5/2020 at 5:00 PM Zoning Board of Appeals is going to hear St. Rose of Lima Church (2) setback variance requests.

Clerk-Treasurer: (Village Clerk-Treasurer Kufel) No Report.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: He stated the following:

- Wanted to remind everybody to keep supporting our local businesses as we push through this difficult year
- Remember to vote on 11/3/20, we are not having another meeting prior to general election

Trustee Wilmer: No Report.

Dep. Mayor Gustafson: She stated the following:

- Well just a little bit of good news, the Mayor attended a press conference with the County Executive, Casey Jordan, Deb Cody, Colleen Gunnip and several other dignitaries regarding monies available to No. Syr. Residents as part of the CARE Act. She continued thru an



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- application process, Village residents could receive up to \$20,000 in loan money to be paid back at 1% interest, for home repairs, upgrades, etc. North Syracuse was chosen, along with Town of Salina, and East Syracuse areas, so if anyone is interested they can contact the Village and we will assist them with the proper information to pursue this.
- 11/03/20 is Election Day, it does not matter who you vote for; just vote
- 09/30/20 is the Census deadline
- 10/30/20 at St. Rose of Lima-Trunk n Treat
- 10/31/20 at VFW- Trunk n Treat, hopefully we can get out and support our local people

MAYOR'S REPORT: No Report. Absent.

Dep. Mayor Gustafson stated she would like to entertain a motion to go into executive session to discuss a personnel issue and there will be no business conducted after we come out.

Trustee Strong made a motion to enter into **Executive Session** at 4:55 P.M. The motion was seconded by St. Germain. The motion was approved: St. Germain, Strong, and Wilmer, all voting favor of the same.

Trustee St. Germain made a motion to return to **Regular Session** at 5:40 P.M. The motion was seconded by Trustee Wilmer. The motion was approved: St. Germain, Strong, and Wilmer, all voting favor of the same.

Trustee Wilmer made a motion to adjourn at 5:41 PM. The motion was seconded by Trustee Strong. The motion was approved: St. Germain, Strong, and Wilmer, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel

Village Clerk-Treasurer

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: 10/27/2020

PLEASE SIGN IN

Name

Address

Vero S. Desimone

KEN RYAN

Pat Ferguson

309 Belmore Dr. - North Syracuse NY

211 HERMAN DR.

215 So Main St. W. SYR 13212-3100
