



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, August 8th, 2019 @ 6:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Dep. Mayor Browning, Trustee Chris Strong, and Trustee Fred Wilmer.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Robert Liberatore, Parks Director Teresa Roth, Police Chief Steve Rotunno, Village Attorney Scott Chatfield, and Village Engineer Amy Franco.

Personnel Absent: Trustee LouAnn St. Germain (excused).

RESOLUTION # 150-19

APPROVAL OF BOARD MEETING MINUTES

Trustee Strong made a motion to approve the minutes from on July 25th, 2019 Board Meeting. The motion was seconded by Dep. Mayor Browning. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

RESOLUTION # 151-19

GENERAL FUND ABSTRACT APPROVAL

Dep. Mayor Browning made a motion to approve the General Fund Abstract #05 in the amount of \$133,479.43 covering Voucher #216 to Voucher #295. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

RESOLUTION # 152-19

SEWER FUND ABSTRACT APPROVAL

Trustee Strong made a motion to approve the Sewer Fund Abstract #05 in the amount of \$61.42 covering Voucher #4 and #5. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

NEW BUSINESS:

RESOLUTION # 153-19

DISCUSS/APPROVE THE POLICE OFFICER PROMOTION TO SERGEANT



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The Mayor stated once again we have had a shortage in our Police dept. relating to the Sergeant "slot/position". The Chief did his due diligence and had 3 qualified candidates from within, the interviews took place and you are happy to turn this over to the Police Chief. Police Chief Rotunno stated he wanted to say a couple of words about Chance, so we went through the promotion process and he admitted in his 30+ years of law enforcement he has never had someone do such a good job in the interview. He continued he actually was pretty amazing; he clearly has got a lot of experience and he was spot on with his oral interview; he came out with shining stars. He stated on the promotional exam he scored an 89 that is a great score on the promotional exam; it is a hard exam. He continued his experience as a Sergeant in the City of Oswego, so he does have not to go through a month long of Supervisor's school, because he is already a Certified Supervisor. He added one of the most important things about Chance is he is a team player, he gets along well with others, and he has strong community policing skills which fits the mold of the North Syracuse Police Dept. He stated again he served with the Administrative Sergeant with the City of Oswego, so after reviewing his personnel file, all his evaluations, his letters of appreciation, his letters of recommendation, Chance is going to be an outstanding fit to the team here at North Syracuse; he congratulated him. Trustee Strong made a motion approving the promotion of Chance Fieldson to Sergeant effective August 10th, 2019 with the salary outlined in the Teamsters 1149 Bargaining Agreement. The motion was seconded by Dep. Mayor Browning. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

RESOLUTION # 154-19

**DISCUSS/AUTHORIZE MAYOR TO SIGN THE SCBA
FLOW TESTING AGREEMENT WITH MES, INC.**

Trustee Strong made a motion to authorize the Mayor to sign the SCBA Annual Flow Testing Agreement for annual flow, test, and inspection on 42 of them at \$30.00 each with MES, Inc. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

RESOLUTION # 155-19

**DISCUSS/AUTHORIZE MAYOR TO SIGN THE
CAPTUREPOINT.COM AGREEMENT
FOR PARKS PROGRAM**

The Mayor stated the Board has received a copy of the agreement and Parks Director Roth has recommended and there is one change we are going to make; he asked Parks Director Roth to speak. Parks Director Roth she had apologized, as she had gotten two price quotes, the one that was forwarded to you was for the pool, not the Essentials Package); it is actually \$750 cheaper and annually it will be \$1,000 cheaper. She stated the one for the pool was if they decided they wanted to go with scanned passes and have a computer system over at the pool and we are going to opt out



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of that. She continued so that change, and one page notes in the agreement is the name and the training is different, but otherwise all the original stuff in the agreement is the same. She explained the price is \$3,500 because the one-time \$750 the installation the first year and then annually to renew the subscription is \$2,750 as opposed to \$3,750. Dep. Mayor Browning made a motion to authorize the Mayor to sign the Capturepoint.com Agreement for \$3,500 (Essentials Package) to initiate/facilitate the Parks Dept. for Online Registration and Payment for the Summer Parks Program. The motion was seconded by Trustee Strong. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

RESOLUTION # 156-19

**DISCUSS/AUTHORIZE MAYOR TO SIGN THE DOT-TAP
AGREEMENT: CONSTRUCTION PORTION**

The Mayor stated this item is to authorize the Mayor to sign the D.O.T. TAP Agreement. He continued we already signed one for engineering and this one is for construction. He explained the Board received the 2nd Master Agreement which will require signatures; the 1st was signed actually two years ago almost. He stated there were some back and forth modifications, but it is ready to sign. He added that we plan to use CHIPS money, approximately \$140,000 and the Comm. Dev. monies \$100,000 which will be included in the agreement. Trustee Wilmer made a motion to authorizing the Mayor to sign the 2nd Master Agreement for the Construction Portion of the TAP Grant for Chestnut and Church Street Widening Project. The motion was seconded by Dep. Mayor Browning. The Mayor stated they are still waiting for the plans for the road/sidewalk work. He added it was a much more lengthy process then he thought that it would be OCWA is presently working on the Church St. side and they are going to try to get to the Chestnut St. side as soon as they are done; they may not finish the Chestnut St. side this fall. He suggested bidding it out in the winter with the spring time to start, that pushes us back quite a bit longer than he thought. Trustee Strong stated he knew Mr. Drake's specifically stated at least the Church St. side they could get finished. The Mayor stated they are getting ready for the road bore, because you can see the pits on the other side of the road, then they will connect from that side over, they stopped about a 100 feet short, they will test it and then go back and tie in from the laterals to the new line. The Mayor added that Mr. Drake assured him that line would be done and paved this year and they will go as far as they can; they may get half of Chestnut done. He stated we want to pave what we finish, because if they just went with cold patch it would be a nightmare over the winter. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

RESOLUTION # 157-19

**APPROVE THE APPOINTMENTS OF BUNK-INS
FOR THE NO. SYR. VOL. FIRE DEPT.**



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Trustee Wilmer made a motion to approve the appointment of bunk-ins Levi Peres and Sam Waldron. The motion was seconded by Trustee Strong. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

RESOLUTION # 158-19

**DISCUSS/AUTHORIZE THE MAYOR TO SIGN
THE RED HAWK AGREEMENT**

Trustee Strong made a motion to authorize the Mayor to sign the Red Hawk Agreement for Village Hall side of the building for Handicap Bathroom, Horn/Strobe in Village Offices and Smoke Detector in Village Basement for an additional cost of \$1,115. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

DISCUSS THE HAZARD MITIGATION PLAN

The Mayor stated the Board received the plan and this is informational. He continued the county is looking to have us officially adopt this soon, after FEMA has put their rubber stamp on it. He asked CEO Johnstone to share. CEO Johnstone asked if there were any questions from the Board. Trustee Strong stated he had a couple of things, do we currently have a D.O.T. and it is marked as no, so just looking at how some of the fire, the United States through USFA and other agencies, if you have something you can put in to a grant to enhance or to build out for the future, but you cannot if you have not already started one; it is kind of restrictive. He continued but other ones if you do not have an EOC, you can get money to start one and move forward, so you just have to make the determination. He went on to say we have an EOC, we have tested it and it is part of our Emergency Response Plan, if we select no there; potentially we eliminate grant funding down the road, so we may want to alter that. He spoke of inner operable communications between Police, Fire and DPW; he had a couple of questions on that and he thinks they can and it is listed as no. He stated he knows the Fire Dept. has allowed DPW some portables and it just depends on the bank that they are on, so it might just be a training thing; again he thinks it is something that we can use to benefit the Village in the future, if we are a yes on that. He commented it is tedious work, and he thanked them for the time they have put in on that. The Mayor stated when we are ready to approve it, and then we will approve it.

RESOLUTION # 159-19

**APPROVE THE HIRING OF ADDITIONAL LIFEGUARD
F. SULLIVAN, EFFECTIVE AUG. 15TH, 2019**

Deputy Mayor Browning made a motion authorizing the hiring of Lifeguard Fiona Sullivan effective August 15th, 2019 at \$11.15/hr. The motion was seconded by Trustee Strong. The motion was



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approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that wished to share concerns or thoughts to address the Board. The Mayor asked if anyone would like to speak and closed Citizen's Voice.

ATTORNEY REPORT: He stated he is signing and reviewing this D.O.T. TAP Grant and has nothing to report.

ENGINEER REPORT: No Report.

DEPARTMENT HEAD REPORTS:

Police Department: He stated the following:

- Rec'd a Byrne-2019 SLETPP Grant for \$11,000 to replace desktop computers in Police Dept.
- Remodeling is moving along
- So far in August: 233 Total Calls for service, 110 Property Checks, 02 Domestic, 4 Motor Vehicle Accidents, 48 Traffic Stops, 37 Traffic tickets, 01 arrests

Fire Department: Fire Chief Liberatore stated the following:

- He thanked them for approving the 2 bunk-ins
- He stated it has been busy, they have had 50 calls already this are 50 deep into the month already for calls

Public Works Department: He stated the following:

- We finished bulk trash today; we are starting to get a lot of 10 and over
- We are going to get a little on brush and still be doing the whole route next week

Parks and Recreation Department: She stated the following:

- The concert last night was postponed until tonight; bad weather, added on end of concert series, so will end August 28th
- Summer Camp program-next week end of that
- Sat., Aug. 17th, Community Picnic held by Renovation Church from 11:00 AM to 2:00 PM at Heritage Park is free, open to the public, with food, entertainment, and inflatables for the kids
- Pool closing will either be Aug. 28th or Aug. 30th



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Codes Department: She stated the following:

- New Phones have been installed, there were a couple of hiccups; we will work through them; most of it was DPW side, we will get him up and running ASAP, calls going directly to voicemail for now, so he will have to check and reach out to residents, hope to fix by Friday
- New Local Law regarding overgrowth is working very well, instead of giving 15 days to mow, we now give them 5 days, so if wait until last day it still gets mowed once a week after pretty high; 2 were mowed today
- Aug. 15th, 3 items on the Planning Commission Agenda:
 - Twin Trees project for Site Plan Approval for overflow parking and addition to building
 - Meals On Wheels for an Electronic Message Board
 - Lutheran Church for an Electronic Message Board

Clerk-Treasurer: She stated the following:

- Mandatory Sexual Harassment Training went over very well; the majority attend, 9 people would have to do a webinar at Village Hall in the conference room
- Met with microfiche vendor for looking things up for payroll, board minutes; she thinks that company may allow us to do all that scanning in house ourselves- General Code does not want the Laser fiche component of it, so we struggled last year with getting that done

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: He stated the following:

- The Mayor, Trustee Wilmer and he attend the I-81; there were sign boards and contracted engineers to answer some questions; not much more information
- He thanked the Police Dept., and the North Syracuse PBA for inviting us to play a round of Disc Golf; it was an enjoyable event with record numbers
- The Village Instagram Account is up and gaining speed; he thanked the followers
- He spoke to some businesses, and were interested in business topics; hope to kick off soon
- Trustee Wilmer and he holding meet the trustee in September at local business; will be in the newspaper and social media, so you can stop with your concerns or questions
- Congratulated Sergeant Fieldson; he is looking forward to working with them
- He met with representative from CNS School regarding the new sign on Main St., they do not have to inform us; they follow state codes for the school districts



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- Folks are using that against the ZBA, the Planning Commission and CEO Johnstone, because it may not conform with all of our regulations

Trustee Wilmer: No Report.

Dep. Mayor Browning: No Report.

MAYOR'S REPORT:

The Mayor stated we sent letters out regarding Taste of North Syracuse and there is some interest. He continued we sent out a reminder extending it until August 30th, if we do not get enough interest, then we will keep pushing for next year; we want to have something in October. He stated the I-81 Meeting, when the governor came out a few days later and supported the community grid, you can kind of see where we are headed. He continued our Police Chief is going to be taking a Cicero address here in the next month and a half. He explained he has accepted an offer from the Town of Cicero to be their new Police Chief, so we are in the process of interviewing and sent out canvas letters. He stated he has done a great job for us helping with our Community Policing. The Mayor stated we are still trying to get a committee together for the Community Beautification; it is something that he wants to get started, and is looking for some interested citizens. He continued our new Sergeant Fieldson is the one that started the Disk Golf for the kids; we had 38 signed up this year and it was a nice event.

Dep. Mayor Browning made a motion to adjourn at 6:56PM. The motion was seconded by Trustee Strong. The motion was approved with Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk

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 REGULAR BOARD MEETING

DATE August 8, 2019

PLEASE SIGN IN

NAME	ADDRESS
Nick L.	NSPD
Douglas Hummel	CTZ
Lisa Lioto	356 Chestnut St
Pat Ferguson	215 So Main St. 137212-7100
Ashley Casey	Star-Review