

**VILLAGE OF NORTH SYRACUSE
MUNICIPAL TREE WORK LICENSE APPLICATION**

It shall be a precondition of conducting tree work business in the Village of North Syracuse that the people intending to conduct business obtain a municipal tree work license, and provide the information required in this application. Village of North Syracuse Municipal Code § 219-16.

Company Name: _____

Owner Name: _____ Tel. # _____

Company Address: _____

Company Phone #: _____ Fax #: _____

Company E-mail: _____ Cell #: _____

Services to be performed: _____

**ALL LIMBS AND DEBRIS FROM TREE WORK MUST BE CLEANED UP AND REMOVED
– DO NOT LEAVE ANY DEBRIS BY THE CURB. FAILURE TO DO SO MAY RESULT IN
A BILL FOR THE COST OF ANY CLEAN UP, A FINE, AND REVOCATION OF YOUR
TREE LICENSE.**

Did you have a previous license with the Village? No Yes When? _____

Number of vehicles used: _____ Provide the following information for each (attach page if needed).

Year _____ Make _____ Model _____ License Plate No. & State _____

BEFORE A LICENSE IS ISSUED EACH APPLICANT MUST:

1. Pay a \$25.00 fee for a License effective from the date issued until December 31st of the same year.
(Please bring cash ONLY to Village Hall and receive license)

2. INSURANCE REQUIREMENTS: File the following insurance forms before beginning work:

- **Current Certificate of Insurance** naming the ¹VILLAGE OF NORTH SYRACUSE as the certificate holder. *Sign & comply with the ²Indemnification Hold Harmless Agreement. (see attached 1 & 2)*
- **Worker's Compensation Certificate** directly from your worker's comp. carrier. We *cannot* accept a Certificate from your insurance agency for Workers Comp. **You can obtain CE-200 Exemption form for Disability, Worker's Comp or both by going to the following web site:**

1. GO TO: www.wcb.ny.gov/ (write down the telephone # that appears in case you need it later)

2. Under Employees/Business - click on **COVERAGE REQUIREMENTS**

3. Select: **WC/DB Exemptions**

4. Select: **Request for WC/DB Exemption (Form CE-200)**

5. You will be prompted to enter a 4 digit PIN (write it down for future use) and follow instructions.

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I, _____, the undersigned, as owner\operator of
(PRINT NAME)
a tree\lawn care service applying for a license to do business in the Village of North Syracuse, have read,
understand, and agree to comply with this agreement this _____ day of _____ 2011.

Applicant Signature: _____

Contact information if you have any questions:

Village of North Syracuse
600 South Bay Road
North Syracuse, New York 13212
Tele: (315)458-0900 FAX: (315)458-5079

Dianne Kufel, Clerk-Treasurer or Denise Papa, Deputy Clerk-Treasurer
Email: clerktreasurer@northsyracuse.ny.gov, or deputyclerktreasurer@northsyracuse.ny.gov

OFFICE USE ONLY

Received by _____ Title: _____

Approved by: Village Clerk Police Mayor Other _____ Issued: Yes No

Date _____ Payment: CASH ONLY RECEIPT #: _____

Permit Number: _____