

Village of North Syracuse
Regular Board Meeting
December 13th, 2012 at 6:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Mark Atkinson inviting everyone to join in the Pledge of Allegiance.

ROLL CALL: Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Ferguson, Trustee Paul Linnertz was absent due to a work conflict.

PERSONNEL PRESENT: Village Clerk/Treasurer Dianne Kufel, Village Attorney Scott Chatfield, Engineer Amy Franco, DPW Sup't. Gary Wilmer, Parks Director Teresa Roth, Police Chief Michael Crowell.

RESOLUTION # 195-12

APPROVAL OF MINUTES

Trustee Ferguson made a motion to approve the minutes from the November 20th, 2012 Board Meeting. Trustee Butterfield seconded the motion. The motion was carried unanimously.

RESOLUTION # 196-12

GENERAL FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the General Fund Abstract #13 in the amount of \$120,249.05 covering Vouchers #698 to Voucher #791; the motion was seconded by Trustee Butterfield. The motion carried unanimously.

CITIZENS' VOICE: **Garry Buchanan** of 223 N. Main Street, North Syracuse – Garry's Auto Repair spoke of his attendance to see if he can persuade the Village to change an ordinance in the Code for a flag in front of his business. He mentioned his conversations with Pam and her representing the Village that his sign is against the Village Ordinance to have a flag out front as such. Garry continued to note other businesses that have similar signs in the area. Garry spoke of a noticeable improvement with this flag to promote his business. Mayor spoke of following through with Pam, and would like to discuss with Trustee Butterfield, as he is facilitating a Sign Committee. The Mayor spoke of just having some sort of control and is in favor of helping out the small business to assist with promoting business. The Mayor continued discussion with Trustee Butterfield to see what could be done to assist this business. Trustee Butterfield spoke of the sign committee and their purpose of attempting to streamline the sign ordinances and recognizing the habitual abusers to try to get them to come in line. Trustee Butterfield continued to say that the committee also has 2 business owners on it (as well), and their input is essential to this (as well). He mentioned this committee getting together soon to revisit this issue. **Darlene Piper** of 106 ½ Northfield Drive, North Syracuse spoke of the curb in front of Domino's Pizza – beautiful curb, although a bunch of garbage is in front of it. She continued to appreciate this new work that beautifies the Village, although feels with spending this money, we



Village of North Syracuse
Regular Board Meeting
Thursday, December 13th, 2012 @ 6:30 PM

should make sure that we follow through to keep it maintained. She continued to promote the spring clean-up and feels we should do this all year to continue this. Further conversations continued on the A-frame signs, if they are allowed and for how long.

OLD BUSINESS:

RESOLUTION # 197-12

APPOINTMENT OF FULL-TIME CODES ENF. OFFICER

Mayor Atkinson explained that the Village has been going thru a process since September. He thanked Trustee Ferguson and the committee; and explained that they went thru the proper channels and obtained the list required, and ultimately it came down to a final decision on (1) person. The Mayor appointed Pam DiCarlo as the new Full-time Codes Enforcement Officer, effective on 12/24/12 at an annual salary of \$40,000 per year, and will begin the calendar year of Jan. 1, 2013 with 5 vacation days, and 3 personal days. A motion was made to confirm this appointment by Trustee Ferguson. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved. The Mayor welcomed Pam as the Village's Codes Enforcement Officer.

NEW BUSINESS:

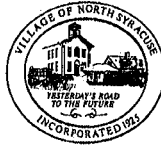
RESOLUTION # 198-12

**APPROVE 2013 INFRASTRUCTURE GRANT REQUEST
FOR SALES TAX REVENUE**

The Mayor explained that this is a result of a past procedure whereas the Village would receive approximately \$1,200,000 in Sales Tax Revenue; although this has changed most recently and the Village now needs to document and request this in a packaged grant form. The Village can submit this request and, with approval, can retain half of what we previously received, approximately \$544,000. This Infrastructure Grant request included items such as snow removal, bulk pickup, etc. and \$544,000 is the maximum, although the package reflects \$639,000 more than what is required. This is the 3rd year that the Village has prepared this package in order to receive this sales tax revenue. The Mayor explained that this is the background on this, and the Board received this distributed package last week. Trustee Ferguson made a motion to approve this application and authorize the Mayor to sign. Deputy Mayor Henry seconded the motion. The motion was carried unanimously.

RESOLUTION # 199 -12 SURPLUS DPW 1991 VOLVO, WOOD CHIPPER, FLOOR JACKS

Mayor explained that the Village collectively has been trying to clean up and surplus items that we no longer use to generate some revenue. The Board received a list of items that the DPW would like to surplus. Mayor Atkinson made a motion to surplus a 1991 Volvo Dump with a minimum bid of \$10,000 and a 1987 Wood Chipper and 2 Floor Jacks and send these down to the County Auction for the highest fair market value. The motion was seconded by Trustee Ferguson. The motion was



Village of North Syracuse
Regular Board Meeting
Thursday, December 13th, 2012 @ 6:30 PM

unanimously approved.

RESOLUTION # 200 – 12

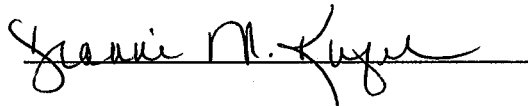
JUSTICE COURT AUDIT FOR FY 5/31/12

In accordance with section 2019-a of the Uniform Justice Court act, the Town and Village justices are required to provide their court records and dockets to their respective Town and Village auditing Boards on an annual basis. These records are then required to be examined or audited and entered into the minutes of the Board's proceedings. Mayor Atkinson made a motion to verify that an audit was conducted by Koagel & Vincentini, dated October 24, 2012 and a copy of such audit will be forwarded to the New York State Office of Court Administration. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

Certification of Vote:

Mayor Mark Atkinson	voting	Aye
Trustee Butterfield	voting	Aye
Deputy Mayor Henry	voting	Aye
Trustee Ferguson	voting	Aye
Trustee Linnertz	ABSENT	

Dated: 12/28/12



Dianne Kufel/Village Clerk-Treasurer

RESOLUTION # 201 – 12

APPROVE/AUTHORIZE 2013 IMA SUBSTANCE ABUSE AGREEMENT

Mayor explained this substance abuse agreement relates to the DPW drivers that have CDL's, and referenced a slight increase. However, the DPW Sup't. may look around next year, due to some increases over the years. Trustee Ferguson inquired about this requirement regarding driving heavy equipment over 10,000 lbs. and Gary Wilmer spoke of the requirement by New York State and the Village has a policy for all drivers to be drug tested and further clarification on the drivers of the Fire Dept. vehicles. Trustee Butterfield made a motion authorizing the mayor to sign the IMA 2013 Substance Abuse Agreement. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

RESOLUTION # 202 -12

APPROVE/AUTHORIZE THE AGREEMENT FOR STORAGE OF SALT/SAND AT NYS DOT

Mayor Atkinson spoke of this being the same as last year and this seems to work out good for the



Village of North Syracuse
Regular Board Meeting
Thursday, December 13th, 2012 @ 6:30 PM

Village. Trustee Ferguson asked Gary for clarification on the procedure to pick up the salt and sand, and Gary confirmed this is part of the County bid. Trustee Ferguson made a motion to authorize the Mayor to sign the Agreement for Storage of the Salt/Sand at NYS DOT. The motion was seconded by Deputy Mayor Henry. The motion was unanimously approved.

ATTORNEYS REPORT: Attorney Chatfield reminded of the renewal of the Cable Franchise Agreement and is looking for some direction on moving forward one way or another. The Mayor spoke of requesting more service for our money. Attorney Chatfield made mention of any deviation in the percentage of revenue needs to be approved by the Public Service Commission.

ENGINEERING REPORT: Engineer Amy Franco mentioned the initial kick-off meeting of the Centerville Park Improvements Project involving the Save the Rain Grant and Community Development totaling approximately \$129,000 in grant monies. They will be beginning the initial specification bidding phase very soon.

DEPARTMENT HEADS REPORT:

Police Department: Chief Crowell mentioned that he is working with the DPW Sup't. on the maintenance of the Police cars for brakes, oil changes, etc. for considerable cost savings. He continued to speak on his efforts on initiating a training committee and a new TIPS line on the Village Beat that would be an anonymous tip for crimes or concerns. Chief Crowell also mentioned the recent purchase of bullet proof vests for the part-timers whereas DCJS has agreed to 100% reimbursement of these costs.

Highway Department: DPW Sup't. Gary Wilmer spoke of the brush and leaves are slowing down, and they are ready for the snow. His crew has been concentrating on the maintenance of the fleet and the catching up on the signs for intensity.

Parks and Recreation: Parks Director Teresa Roth spoke of the parade and it went very well – well attended. She continued to speak on the community center improvements that were budgeted for this year - they are under way. She also mentioned the installation of a Frisbee Golf at Heritage Park. She anticipates it to be available in the spring or early summer.

Codes Department: Codes Officer Pam DiCarlo spoke of the renovations at Centerville Court and the progress, whereas 3 buildings are completed along with the Community Center. AT&T is putting a new co-location antennas on their tower; and Gianelli's is continuing to work on their interior renovations. Trustee Ferguson reminded her of a situation on Chestnut St. as it nears frigid temperatures. Pam has been communicating with the Courts on this property. The Mayor mentioned getting involved with this, as well



Village of North Syracuse
Regular Board Meeting
Thursday, December 13th, 2012 @ 6:30 PM

DEPUTY MAYOR/TRUSTEES REPORT:

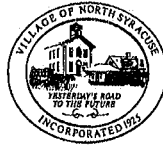
Trustee Fergerson: Thanked Teresa for the nice work of the parade, and the donations/sponsorship for the family and that group effort. Trustee Fergerson spoke of the Dec. 3rd Public Safety Meeting whereas a crosswalk will be eliminated and another one will be added. He also spoke of a request for a crosswalk for a private business, although they would not consider this and the business owner never showed for the meeting. He spoke of the Emergency Operation Plan and we need to keep moving this along. The next Public Safety Meeting will be on March 4th at 5:00 PM.

Trustee Butterfield: Thanked Teresa for the parade. He also welcomed Pam DiCarlo to the official full-time position as opposed to part-time. He continued to say that he welcomes the Frisbee Golf and has been a big proponent of this.

Deputy Mayor Henry: Spoke of the seminar he attended at the Maxwell School of Law, looking at each municipality and their labor contracts, negotiations and a comparison. This information will be disseminated to each of the municipalities once it is completed. He continued to speak of the donations and collections to be supplied to Rockaway Beach for the devastation of Hurricane Sandy. He also mentioned the Emergency Operation Plan, whereas the Police Chief has an intern transferring all information over to a .pdf file for review, and we all plan to reconvene very soon.

MAYOR'S REPORT:

Mayor Atkinson also spoke of our initial meeting regarding the improvements for Centerville Park. He mentioned the Community Development Funding from the County that has decreased to \$35,000 (previously the Village would received \$50,000); and the Save the Rain Grant for \$94,000. This Save the Rain was a competitive grant and was pleased to report that with the assistance of CHA, we were awarded it. The Village will also be using some DPW In-kind services, too. He spoke of how this is a good example of small government, pooling together, and providing a total facelift for Centerville Park. The Mayor also mentioned a seminar attended by himself and the Clerk Treasurer offered by NYSGFOA which provided good information and updates on tax issues and bonding. The Mayor reminded everyone present that soon after the first of the year, the Village will begin the budget process, once again. He continued to inform all that at our first meeting in January, we will have a speaker doing a presentation on tobacco free and the tobacco free areas in this community. The Mayor thanked Teresa for a nice parade, and also thanked all those that assisted and the volunteers that continually make this parade better each and every year.



Village of North Syracuse
Regular Board Meeting
Thursday, December 13th, 2012 @ 6:30 PM

Mayor Atkinson made a motion to enter into executive session at 7:05 PM to discuss pending litigation. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

The Board returned to regular session at 7:19 PM. Mayor Atkinson made a motion to return to regular session. Deputy Mayor Henry seconded the motion. The motion was unanimously approved.

Trustee Butterfield made a motion to adjourn at 7:20 PM. The motion was seconded by Trustee Ferguson. The motion was unanimously approved.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer