



Village of North Syracuse
Regular Board Meeting
December 8, 2011 at 6:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

Mayor Mark Atkinson called the meeting to order at 6:30 PM with the Pledge of Allegiance.

ROLL CALL: Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Paul Linnertz and Trustee Fred Ferguson were all present.

PERSONNEL PRESENT: Clerk-Treasurer Dianne Kufel, Police Chief Tom Connelly, DPW Superintendent Gary Wilmer, Parks Director Teresa Roth, Codes Enforcement Officer Wayne Dean, Fire Chief Pat Brennan, Village Engineer Mary Burgoon, Village Attorney Scott Chatfield.

RESOLUTION # 211-11

APPROVAL OF MINUTES

Deputy Mayor Chuck Henry made a motion to approve the minutes from the November 22nd, 2011 Board Meeting. Trustee Gary Butterfield seconded the motion. The motion was carried with Trustee Linnertz and Mayor Atkinson voting in favor of the same. Trustee Fred Ferguson abstained from voting as he was not present for this meeting.

RESOLUTION # 212-11

GENERAL FUND ABSTRACT APPROVAL

Trustee Fred Ferguson made a motion to approve the General Fund Abstract #13 in the amount of \$339,820.20 covering Voucher # 692 to Voucher # 758; the motion was seconded by Deputy Mayor Chuck Henry. The motion was carried unanimously.

RESOLUTION # 213-11

SEWER FUND ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the Sewer Fund Abstract #13 in the amount of \$63.00, Voucher #10; the motion was seconded by Trustee Linnertz. The motion was carried unanimously.

RESOLUTION # 214-11

COMMUNITY DEVELOPMENT ABSTRACT APPROVAL

Trustee Linnertz made a motion to approve the Community Development Abstract #13 in the amount of \$53,372.90, Voucher #1; the motion was seconded by Trustee Ferguson. The motion was carried unanimously.

CITIZENS' VOICE: Darlene Piper of 106 ½ Northfield Dr. inquired about the heavy trash pickup. Mayor Atkinson spoke of wanting to re-do this whole concept/plan and is working on a plan that will be more of an "on demand" type of call/service. Rob Schaefer of 116 Savanir Drive, Syracuse introduced himself as he recently, along with his partner, Louis Bottino, purchased the building known as the old post office building or 201 South Main Street. He is looking forward to working with the Village to enhance the Village center with this acquisition and the developing of the building.



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OLD BUSINESS:

RESOLUTION # 215-11

VILLAGE CENTER MASTER PLAN APPROVAL

Mayor Atkinson spoke of the last board meeting discussing this in-depth and the proposal of commissioning CHA in developing a Village Center Plan to augment our Village Comprehensive Plan. This Village Center Master Plan, that we are seeking tonight, will provide detailed guidance to ensure that our Village Center is developed in a professional, energy friendly and esthetic manner, additionally with the feedback from the business owners, citizens and elected officials of the Village of North Syracuse. The Mayor spoke of how this benefits and outweighs the risk. This plan will address the C-3 (Village Center) and is recommended in the Village Comprehensive Plan. This is the perfect project where local government can step up and show leadership by pulling the community together in pursuit of a common goal. Mary Burgoon spoke of public transportation and signage although CHA will focus on economic development and market re-creation, as part of this plan, as well. Trustee Linnertz mentioned his concern/reluctance of spending a large sum of money when we are asking all of the Village departments to cut back. Further discussion pursued regarding the particular geographical area and how this differs from the existing section of the Comprehensive Plan. Mayor Atkinson made a motion to authorize CHA to develop a Village Center Plan with the cost not to exceed \$30,000 and authorization to execute such agreement, seconded by Trustee Ferguson. The motion was carried unanimously.

NEW BUSINESS:

Fiberdyne Labs Presentation - George Swieton representing Fiberdyne explained his proposal of off premise digital signing for the Village; trying to bring value to the community with this technology. He explained that there would be no cost to the Village for this; Fiberdyne will cover the cost of sign, the installation, the power to run it, and the data to communicate with it. He further explained that local business will pay for advertising – which serves as low cost advertising for them; and they can change content on the sign continually. He continued to say that they can place emergency messaging, amber alerts as well as non-profit information for kids, little league, Pop-Warner, school activities, boil water alerts, as well as paving schedules. They will work with the Village on the cosmetics of it – basic to specific esthetics, stone, wood, or whatever may be required by the municipality. He reviewed the Village's code, and with the placement of this digital sign at South Main and Church Street, some variances would be required. He also mentioned that NYS DOT is very specific on the brightness of the signs and they work well in conjunction with them. Typically, agreements are executed for an 8 year timeframe with automatic renewals. The Mayor thanked them for their presentation although did not feel the Board was prepared to do anything right now, but perhaps this is a good time to incorporate this in our Village Center Plan would certainly be beneficial. NYS DOT is very specific on the brightness of the signs and they work well in conjunction with them.



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RESOLUTION # 215-11

INFRASTRUCTURE GRANT SUBMITTAL FOR SALES TAX

Mayor Atkinson discussed the process currently in place for the Village to receive their sales tax money. One year ago the sales tax distribution plan changed drastically for Towns and Villages; whereas the Village receives approximately half of what it previously received from prior years. The County has implemented a procedure that requires the Village to submit a grant request for the sales tax monies, and upon approval, the monies are released to the Village. The Mayor referred to Dianne to explain the application presented to the Board. Dianne explained that the application to be submitted and copies to the Board of Trustees represents the grant application for calendar year 2012. She explained that the County requests are based on a calendar year, rather than our fiscal year. She continued to explain that the infrastructure improvements need to represent approximately \$435,000; although she exceeded this amount to reflect that the Village far exceeds this sales tax amount for trash hauling, heavy trash, brush and leaf pickup, snowplowing, etc. Dianne stated to the Board that she was also required to show an audit trail of what was requested last year on the application, as the County is keeping an accountability of what we are requesting to be sure that we are truly appropriating this and spending as well. The Mayor suggested that the communication between the County and Village office, whereas Dianne, is strong and this plays a key role in the implementation and accountability of the funds. Discussion took place regarding what qualifies and what does not. Trustee Gary Butterfield made a motion authorizing the Mayor to sign the completed application as presented to the Board of Trustees. The motion was seconded by Trustee Fred Ferguson. The motion was carried unanimously.

RESOLUTION # 216-11

JUSTICE COURT AUDIT FOR FY 5/31/11

In accordance with section 2019-a of the Uniform Justice Court act, the Town and Village justices are required to provide their court records and dockets to their respective Town and Village auditing boards on an annual basis. These records are then required to be examined or audited and entered into the minutes of the Board's proceedings. Mayor Atkinson made a motion to verify that an audit was conducted by Koagel & Vincentini dated October 27, 2011, and a copy of such audit will be forwarded to the New York State Office of Court Administration. The motion was seconded by Trustee Linnertz.

Certification of Vote:

Mayor Mark Atkinson	voting	Aye
Trustee Butterfield	voting	Aye
Deputy Mayor Henry	voting	Aye
Trustee Ferguson	voting	Aye
Trustee Henry	voting	Aye

Dated: 12/23/2011

Dianne M. Kufel / Clerk-Treasurer
Dianne Kufel, Village Clerk-Treasurer



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DEPARTMENT HEAD REPORTS:

Police Department: No Report

Fire Department: Fire Chief Pat Brennan recapped the total fire/rescue calls for the month relating to his Department. The Mayor again thanked the Fire Dept. for himself and the Board of Trustees for all of their efforts and appreciates all that they do for the Community.

Department of Public Works: DPW Sup't. Gary Wilmer spoke of the recent seminar he attended regarding the Emerald Ash Borer Beetle and how they will be impacting the ash trees within the Village. Gary noted that he would forward some information to be placed on the Village website that would educate the public on this most recent issue. Gary also mentioned that today was the last day that he was accepting applications for an opening he had in his department.

Parks and Recreation: Parks Director Teresa Roth thanked all of those that assisted with the Village Holiday Parade.

Clerk/Treasurer: Dianne Kufel spoke of the most recent savings of the Village cell phone budget; whereas the the Police Dept. is rotating the cell phones to save approximately \$1,300 per year; as well as the Fire Dept. will have discontinued three mobile units in their apparatus amounting to a savings of \$500 per year.

DEPUTY MAYOR/TRUSTEES REPORTS:

Trustee Linnertz: No Report.

Trustee Butterfield spoke again of the two properties on Chestnut Street and his concern of them as well as the long extenuated process involved with the corrective action.

Trustee Ferguson spoke of the wonderful Holiday Parade and noted that the next Public Safety Meeting will be held on Monday, March 5th at 5:00 PM at the Fire Dept. – Station 1.

Deputy Mayor Henry applauded the implementation of the Village Center Comprehensive Plan. He also thanked Teresa on the success of the Holiday Parade.

MAYOR'S REPORT:

Mayor Mark Atkinson spoke of his efforts preparing his next article which will be an emphasis on the Village Center Plan. He thanked the Board for approving this plan and strongly feels that this will pull



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the community together with everyone working towards a common goal – revitalizing our Village Center. The Mayor also spoke of the Village supporting the Troops up at Fort Drum this Holiday season. He explained that Dianne had received an invite to perhaps join in on an effort to provide support to the Troops and their families up at Fort Drum. He explained that he thought this was such a worthy cause and Dianne and Teresa are facilitating this effort at Village Hall.

Trustee Butterfield made a motion to adjourn at 7:22 PM; seconded by Trustee Ferguson. The motion was unanimously approved.

Respectfully submitted,


Dianne M. Kufel
Village Clerk-Treasurer