

Village of North Syracuse
Regular Board Meeting
November 8th, 2012 at 6:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY

The Village of North Syracuse Regular Board Meeting began at 6:30 PM with Mayor Mark Atkinson inviting everyone to join in the Pledge of Allegiance.

ROLL CALL: Mayor Mark Atkinson, Deputy Mayor Chuck Henry, Trustee Gary Butterfield, Trustee Fred Ferguson, Trustee Paul Linnertz were present.

PERSONNEL PRESENT: Village Clerk/Treasurer Dianne Kufel, Village Attorney Scott Chatfield, DPW Sup't. Gary Wilmer, Parks Director Teresa Roth, Codes Enforcement Officer Pam DiCarlo, Police Chief Michael Crowell, Engineer Brian Bouchard.

RESOLUTION # 182-12

APPROVAL OF MINUTES

Trustee Ferguson made a motion to approve the minutes from the October 25th, 2012 Board Meeting. Deputy Mayor Henry seconded the motion. The motion was carried unanimously.

RESOLUTION # 183-12

GENERAL FUND ABSTRACT APPROVAL

Mayor Atkinson made a motion to approve the General Fund Abstract #11 in the amount of \$149,034.34 covering Vouchers #594 to Voucher #656; the motion was seconded by Trustee Ferguson. The motion carried unanimously.

RESOLUTION # 184-12

COMMUNITY DEVELOPMENT ABSTRACT APPROVAL

Trustee Ferguson made a motion to approve the Community Development Abstract #11 in the amount of \$44,978.70 covering Voucher #1; the motion was seconded by Deputy Mayor Henry. The motion carried unanimously.

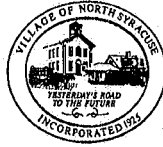
CITIZENS' VOICE: No one responded.

OLD BUSINESS:

RESOLUTION # 185-12

APPROVAL SNOW/ICE REMOVAL ON CHESTNUT STREET

Mayor Atkinson explained that the board received a copy of the agreement from the county which outlines the scope of the contract, for the removal of snow and ice on Chestnut Street. The Onon. County Executive also hand delivered another letter outlining the approval of monies, in the 2013 adopted budget, to reimburse the towns and villages that plow county roads. This agreement would be for a (5) year period, whereas last year was strictly for a (1) year agreement. The agreement reflects a



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2% increase in each subsequent year. It further outlines that a 50/50 payment schedule with half being paid by January 31st, and the other half by June 15th. Mayor Atkinson asked for approval to sign the contract and it would be from 10/26/12 thru 5/31/2017. Trustee Butterfield made a motion to approve the Mayor to sign the contract for snow/ice removal on Chestnut Street; the motion was seconded by Trustee Ferguson. The motion carried unanimously.

NEW BUSINESS:

RESOLUTION # 186-12

APPROVAL/AUTHORIZE SPCA CONTRACT FOR 2013

Mayor Atkinson explained that the Board received a copy of the agreement from the SPCA, as well as the proposed agreement from Animal Kingdom. This comparison was also done last year, and it was proven that SPCA charges were less to the Village as well as the SPCA has been extremely cooperative working with first time offenders and charging nearly a third or a half of the \$150.00 fee. Trustee Linnertz made motion to approve authorizing Mayor Atkinson to sign the contract with the SPCA for calendar year 2013; Trustee Ferguson seconded the motion. The motion carried unanimously.

RESOLUTION # 187-12

CHANGE LOCATION OF BD MTG. ON 12/27/12

Mayor Atkinson explained he would like to change the location of the Board Meeting schedule for December 27th, 2012 to the Village Hall. This meeting would be an abstract meeting only. Attorney Scott Chatfield explained a legal notice would have to be put in the paper. Mayor Atkinson made a motion to change the location of the meeting on December 27th, 2012 to Village Hall Municipal Building; Trustee Butterfield seconded the motion. The motion carried unanimously.

RESOLUTION # 188-12

APPROVE THE 2013 VILLAGE BOARD MEETING SCHEDULE

Mayor Atkinson explained the Board received a copy of the schedule for 2013. Mayor Atkinson made a motion to approve the 2013 Village Board Meeting Schedule. Trustee Ferguson seconded the motion. The motion carried unanimously. (Attached)

DISCUSS SOLICITORS BACKGROUND CHECKS

Mayor Atkinson explained would like to talk about the fee associated with solicitors coming in getting a permit to solicit their business. The profit companies pay a fee, where the non-for-profit do not pay a fee. Trustee Ferguson asked if we were getting any business from the solicitors. Clerk/Treasurer Kufel explained that the Village did/does have requests from Energy, Verizon Companies as well as others. Mayor Atkinson explained that the Sheriffs' Department doesn't do background checks anymore; and



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inquired if the Village wants to continue with solicitors in the Village of North Syracuse? Trustee Linnertz didn't think any resident would be offended if we banned solicitors. Attorney Chatfield commented on this whereas it would change our existing code. Mayor Atkinson explained they would continue this discussion at the next staff meeting.

RESOLUTION # 189-12

AUTHORIZE MOU WITH TEAMSTER 1149

Mayor Atkinson explained the Board received a copy of this MOU with a new "Schedule A" pertaining to pay/increases for one employee. This applies strictly to one individual and was formulated from the last MOU, back in 2011, whereas the Teamsters 1149 gave up a pay raise in lieu of paying for their health insurance. Although, there was one "new" employee that was **not** included in this group; he was required to pay 10% towards health care premiums and was still afforded his 3.25% raise. Therefore, his schedule is just a little bit different than all the other officers. Mayor Atkinson made a motion to approve the MOU with Teamsters 1149. Trustee Butterfield seconded the motion. The motion carried unanimously.

RESOLUTION #190-12

AUTHORIZE PAVING MUN. PKG. LOT NEAR KWIK KOPY

Mayor Atkinson explained that the Board has received a copy of a preferred vendor to pave the parking lot at Church Street and North Main Street; and this has been a safety issue. He continued to say that the price to pave this parking lot is \$5,630.00 from North Country Property Maintenance. Mayor Atkinson made a motion to approve the Vendor North Country Property Maintenance to pave the Municipal Parking Lot in the spring of 2013 at a cost of \$5,630.00. Trustee Linnertz seconded the motion. The motion carried unanimously.

ATTORNEYS REPORT: No report

ENGINEERING REPORT: Engineer Brian Bouchard spoke of the final punchlist items for the sidewalk improvements on Main Street; they have a few minor things to take care of, although as of today, they were not completed. They should be completed by next week. He felt comfortable that the Village was also secured by a 5% retainage that we currently are holding.

DEPARTMENT HEADS REPORT:

Police Department: Chief Crowell explained Halloween went well, and all cars were on. He reported that they had just finished up some training. Chief Crowell and DPW Gary Wilmer have been working on a schedule to do some preventative maintenance on the police vehicles. He continued to say he recently posted on the Village Beat regarding overnight parking and reminding the residents of the snow removal and street parking.



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Highway Department: DPW Sup't. Gary Wilmer explained bulk waste would be the week of November 26th, and people still need to call in for a pick-up. E Waste has slowed right down.

Parks and Recreation: Parks Director Teresa Roth explained the Halloween Party was very successful. She continued to say that she has a senior bus trip coming up and they have some open seats. The Holiday Parade for the Village is set for December 2nd, 2012. The frisbee/disk golf park has started as they recently ordered some of the equipment.

Codes Department: Codes Officer Pam DiCarlo explained she has found a company for the large signage to put on the vacant hazardous buildings.

Clerk/Treasurer: Dianne Kufel explained the audit has been completed and there should be a final report coming in the next couple weeks for the Mayor and the Trustees. Benn & Company is doing a second audit; separate from the Village Funds audit, relating to the Service Award/ LOSAP which is required by the Comptrollers office.

DEPUTY MAYOR/TRUSTEES REPORT:

Trustee Linnertz: Explained he had questions in reference to the EEOC for the attorney. There is an Errors and Omissions Policy that the Village holds and inquired if we would be able to use this for the attorney fees in the EEOC. Attorney Scott Chatfield explained it was usually the first thing an attorney does is look for Insurance to cover the liability. That is a question that should be directed for the Insurance carrier. Trustee Linnertz spoke of looking for a way to fund this and VFIS has a section within the program that provides legal assistance to specific challenges.

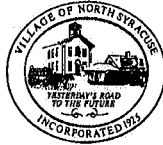
Trustee Ferguson: Teresa did a wonderful job on the Halloween Party and complimented Chief Crowell on the passing of the glow sticks. Trustee Ferguson also wanted to clarify the date of the next Public Safety Meeting as Dec. 3rd, 2012 at 5:00 PM at the North Syracuse Community Center.

Trustee Butterfield: He heard from a reliable source that today is the Mayor's Birthday. Trustee Butterfield asked everyone to join him and they sang happy birthday to the Mayor. 🎵

Deputy Mayor Henry: Explained last week it was a possibility of Hurricane Sandy coming through the Village and with that in mind we got together with all the department heads. He continued to say that he is very proud of all the department heads and how they all came together and put things together for the residents. The Fire Chief is very knowledgeable about what he did and he would like to say thank you to everyone.

MAYOR'S REPORT:

Explained he would like to talk about Hurricane Sandy, as he was gone that week visiting his father in



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California. He kept in close contact with everyone on what was going on. He continued to say that what he saw was any organization that is working on a task or a plan, to be successful, you have to have a good plan. He continued to say that our plan is not good and is a little outdated. He spoke of the training needed to do that plan, and to be successful is the people that work within that plan. The plan was not up to speed, not a whole lot of training, but the people we had made it all work. He feels very confident that when they get the plan updated and move forward we will have an outstanding Emergency Operation Plan here in North Syracuse. It was a great job with everyone's participation. What make things go are the people; and there was some great effort here.

The Mayor continued to talk about the Gateway Park Drive area that is thought to be donated to the Village. The property has to have an appraisal and its expensive to do, and right now he has found an appraiser to do this for \$700.00; and the realtor is saying if we get the appraisal, we can proceed with the donation and transfer of title. The Mayor stated that he is looking for is authorization to spend up to \$700.00 to get the appraisal. Trustee Paul Linnertz made a motion to give the Mayor permission to get an appraisal not to exceed \$700.00 on the property at Gateway Park. Trustee Ferguson seconded the motion. The motion carried unanimously.

Mayor Atkinson explained the Holiday Parade is coming up December 2nd, and would like to see everyone there.

Trustee Butterfield made a motion to adjourn 7:14 PM. Trustee Ferguson seconded the motion. The motion carried unanimously.

Respectfully submitted,

Dianne M. Kufel
Village Clerk/Treasurer