



**VILLAGE OF NORTH SYRACUSE  
REGULAR BOARD MEETING  
THURSDAY, AUGUST 12, 2010  
4:30 P.M. - COMMUNITY CENTER**

**PUBLIC HEARING** at 4:29 pm to consider adopting a local law permitting eligible employees to participate with the NYS Retirement System's early retirement incentive, "Part A" of Chapter 105 of the Laws of 2010. There are no Village employees eligible for Part B.

Mayor Browning opened the Public Hearing at 4:29 pm. The Mayor stated that there is one employee eligible to participate in Part A of Chapter 105 of the Laws of 2010.

Deputy Mayor Mark Atkinson gave a summary of Part A. Village Clerk Nancy Fortin then read the explanation of the law as provided. Mayor Browning then asked if anyone else wished to speak for or against adopting the local law. Village Attorney Heather Cole reminded the Board that the law must be enacted by August 31, 2010, if eligible employees wanted to participate.

Mayor Browning then deferred to Village Treasurer Diane Kufel. Treasurer Kufel reported that the Village budget could not absorb the cost if such local law were enacted.

Mayor Browning asked if anyone else wished to be heard, either for against enacting the law. The Public Hearing was closed at 4:35 pm.

**PERSONNEL PRESENT:** Village Clerk Nancy Fortin, Village Attorney Heather Cole, Village Treasurer Dianne Kufel, Village Engineer Amy Franco, Codes Officers Wayne Dean & Pam DiCarlo, Parks Director Teresa Roth, DPW Superintendent Gary Wilmer, Fire Chief Patrick Brennan, and Planning Commission Member Pat Gustafson.

Mayor Browning called the meeting to order at 4:36 pm. Following the pledge to the flag, roll was called, and all were present.

**RESOLUTION 185-10**

**MINUTE APPROVAL  
ABSTRACT MEETING**

Trustee Fred Ferguson made a motion to approve the minutes from the July 22, 2010 Abstract Meeting, seconded by Deputy Mayor Mark Atkinson, and so approved with all voting in favor of same.

**RESOLUTION 186-10**

**APPROVAL TO SIGN  
RETAINER AGREEMENT**

Deputy Mayor Mark Atkinson made a motion to sign the retainer agreement with the Wladis Law Firm, Trustee Henry seconded the motion, so approved with all voting in favor of same.

**RESOLUTION 187-10**

**BUDGET TRANSFERS**  
**TOTALING \$18,233**

The following budget transfers totaling \$18,233 were approved by a motion made by Trustee Fred Ferguson, seconded by Deputy Mark Atkinson and so approved with voting in favor of same.

07/20/10            FROM:        A7020.441 – Printing  
\$245                TO:            A7550.418 – Publicity/Advertising

To advertise the Village of North Syracuse in the Plank Road Chamber of Commerce Directory.

08/09/10            FROM:        A1990.04 – Contingency  
\$2,988                TO:            A1420.458 – Codes Hearing -- Legal Expenses

A1420.453 – Codes Unemployment Hearing – Legal Exp.

Transfer money from Contingency to “Codes – Hearing & Appeal” AND to Codes Unemployment Hearing -- Legal Services.

08/11/10            FROM:        A3620.11 – Safety Inspection Personnel Services.  
\$15,000                TO:            A3620.44 – Contract Dept. CEOs

Balance transfer to “clear” the non-funded line item that was necessitated due to the absence of a permanent Codes Enforcement Officer.

**RESOLUTION 188-10**

**GENERAL FUND -**  
**ABSTRACT APPROVAL**

The General Fund Abstract covering vouchers #244 to #344, in the amount of \$97,286.82 was approved on a motion made by Trustee Butterfield, seconded by Trustee Ferguson, and so approved by Mayor Browning, Deputy Mayor Atkins and Trustee Henry.

**RESOLUTION 189-10**

**SEWER ABSTRACT**

Trustee Butterfield made a motion to approve Sewer Abstract #6 covering voucher #4. Deputy Mayor Atkinson seconded the motion, with all voting in favor of same.

**CITIZENS VOICE**

There were no Citizens present who wished to speak.

**SPEAKER ON MS-4**

David Kubek, Senior Planner with the Central NY Regional Planning & Development Board spoke on the MS-4 Stormwater Project

Trustee Butterfield commented that the Village has mapped all of our storm water. The Federal Regulation passed on down to the state and eventually passed down to us, is an unfunded mandates because it costs money to do all the maps, we had to hire engineers, it costs money for Codes. He then asked Mr. Kubek if the Village can ever send a bill to someone for reimbursement of money already spent. Mr. Kubek replied "probably not".

Mayor Browning and the Board thanked Mr. Kubek for his presentation.

**OLD BUSINESS:**

Mayor Browning deferred to Village Engineer, Amy Franco to discuss the status of the Community Center paving project. Ms. Franco stated that yesterday, she met at the site with DPW Superintendent Gary Wilmer, Trustee Butterfield, and a representative from J.V. Spano, to discuss what it would cost to get this project done. To remove old asphalt and install new, the cost is \$71,550. Concrete sidewalk removal and replacement is \$4, 288. To save more money, Superintendent Wilmer will use the Villages bid contract for stone needed at \$6/ton, and J.V. Spano have agreed to do the hauling. Mayor Browning was advised by Superintendent Gary Wilmer that NYS DOT's Dan Patrella confirmed that CHIPS money is not available for use on this project.

**NEW BUSINESS:**

**RESOLUTION 190-10**

**ADDITIONAL SIGNATORY**

Deputy Mayor Atkinson made a motion to authorize the new Village Clerk to be added as signatory for M&T Bank, the motion was seconded by Trustee Henry, and was approved by Trustees Ferguson, Trustee Butterfield and Mayor Browning.

**RESOLUTION 191-10**

**AUTHORIZATION TO INSTALL FIRE  
HYDRANTS & MAIN LINE**

Trustee Butterfield made a motion to authorize the Mayor to sign the authorization for OCWA to install fire hydrants and 8"main line, contingent upon review/approval by Fire Chief Brennan and the Village Codes Department, seconded by Deputy Mayor Atkinson, so approved by Mayor Browning, Trustee Henry, and Trustee Ferguson.

**RESOLUTION 192-10**

**CNY REGIONAL  
PLANNING PROGRAM**

Mayor Browning stated that the Village Planning Board was selected as an awardee of the Environmental Protection Agency Client Showcase Program. Deputy Mayor Atkinson made a motion to authorize the Village to participate in the Central New York Regional Planning Program, at no cost to the Village, seconded by Trustee Ferguson. The motion was approved with all voting in favor of same.

**RESOLUTION 193-10**

**CONTRACT RENEWAL FOR  
NUICANCE ANIMALS**

After some discussion Trustee Ferguson made a motion to authorize Mayor Browning to renew the contract with Berry's Wildlife Control, Deputy Mayor Atkinson seconded the motion, with Trustees Henry, Butterfield, and Mayor Browning voting in favor of same. Village Attorney, Heather Cole and Village Clerk Nancy Fortin stated that this is the same agreement followed by both the Town of Cicero and Town of Clay.

**RESOLUTION 194-10**

**LION'S CLUB PROPERTY**

On a motion made by Trustee Butterfield and seconded by Chuck Henry, the Village will make a formal purchase offer to buy the Lion's Club property for a maximum of \$40, 000, leaving \$30,000 to use toward the Community Center Paving Program. Trustee Butterfield further explained that according to New York State Law, upon the sale of Toll Road Park, the Village has an obligation to first attempt to purchase park land to compensate for the "alienation of the park". The only property available is Lion's Park, which would enable greater access to Sleethe Park. Mayor Browning asked DPW Superintendent Gary Wilmer if DPW could maintain that park if acquired. He felt it would be no problem at all for the DPW. Parks Director Teresa Roth felt the park would provide additional revenue to the Village from softball leagues, which currently use Heritage Park Spring through Fall. The leagues have their own crews that maintain the fields, at no cost to the Village of North Syracuse. Teresa Roth further stated that there is another very important point to consider, as long as the red stamp of "alienation" is on the Village record, the Village will be ineligible for any Park Grant.

**RESOLUTION 195-10**

**INTERMUNICIPAL AGREEMENT  
WITH THE TOWN OF CICERO**

Trustee Fred Ferguson made a motion to authorize the Mayor Browning extend the Codes Sharing Agreement with the Town of Cicero for another six (6) months, extending through 03/31/2010. Deputy Mayor Atkinson seconded the motion, with Trustee Butterfield, Trustee Henry and Mayor Browning voting for same.

**RESOLUTION 196-10**

**RETIREMENT INCENTIVE**

Deputy Mayor Atkinson commented that since no one has expressed an interest in participating in the NYS Retirement Incentive Program Part A, and in light of the fact that the program is not in

the best interest of the Village, he felt that no further action should be taken by the Mayor or the Board of Trustees. Trustee Fred Ferguson made a motion to take no action, Mayor Browning, Trustees Henry, Butterfield and Ferguson agreed. Therefore, no action will be taken.

**RESOLUTION 197-10**

**INTERMUNICIPAL AGREEMENT  
SURPLUS ACUTION**

Trustee Henry made a motion to accept the new terms of the County's Surplus Auction agreement to share in the cost of advertising the event by charging a 5% fee for each item auctioned with a \$250 cap, Trustee Butterfield seconded the motion; and so approved by Mayor Browning, Trustees Ferguson, and Henry voting in favor of same.

**RESOLUTION 198-10**

**NEW FIRE DEPT MEMBERS**

Deputy Mayor Mark Atkinson motion to accept Brian West of 245 Chestnut Street, and Taylor Zinter of 5618 Bear Road as new members of the Village Fire Department. Trustee Ferguson seconded the motion. The motion was approved with all voting in favor of same.

Chief Brennan stated he is expecting more new members in the near future.

**RESOLUTION 199-10**

**OCRRRA HAULER AGREEMENT**

Deputy Mayor Atkinson made a motion authorizing the Mayor to renew the four (4) year OCRRRA Hauler agreement for transporting waste to their various landfills, seconded by Trustee Henry, so approved by Mayor Browning, Trustee Ferguson and Trustee Butterfield.

**RESOLUTION 200-10**

**NEW CASH RECIEPTS POLICY**

Mayor Browning deferred to Village Treasurer Dianne Kufel to speak about implementation of a new cash receipts policy. Treasurer Kufel stated that it would be in the Village's best interest to have a written cash receipts policy, with a signed acknowledgment from each Department Head, assuring their staff/ Department will be in compliance. Trustee Ferguson made a motion to enact the new cash receipts policy, seconded by Deputy Mayor Atkinson, so approved by all voting in favor of same.

**RESOLUTION 201-10**

**PERSONNEL APPOINTMENT**

Mayor Browning announced that Village Clerk, Nancy Fortin is retiring after 28 years of dedicated service. The Mayor, Board Members and Department Heads thanked Nancy for her dedicated service, she will be truly missed. Best wishes to her for a well deserved retirement.

Mayor Browning made a motion to approve appointment of Christine Pollock to fulfill the unexpired term of Nancy Fortin North Syracuse Village Clerk. Seconded by Trustee Ferguson, and carried by Deputy Trustee Atkinson, Trustee Butterfield and Trustee Henry.

Christine Pollock was sworn into office as North Syracuse Village Clerk by Mayor Browning.

Nancy Fortin expressed her appreciation and love of working for the Village over the past 28 years, under six different Mayors as well as her first job working for the DPW. She thanked everyone for the treasure box of memories and friendships she's made with the village residents and employees. "It's been a wonderful ride".

### **ATTORNEY'S REPORT**

Village Attorney Heather Cole stated there are a number of matters for Executive Session that she would like to briefly update the Board on.

### **ENGINEER:**

First Ms. Franco wanted to thank Nancy Fortin for everything, she will miss her.

Village Engineer Amy Franco wanted to know if they have the "go head" to start the paving project at the Community Center since the \$30,000 from Toll Road Park has been approved, and J.V. Spano has been awarded the contract. In response to Trustee Fred Ferguson inquiry as to the project start date, she said they first need to have a pre construction meeting with Community Development, and then the DPW can get started in September.

### **DEPARTMENT HEAD REPORTS:**

#### **TREASURER**

Village Treasurer Diane Kufel wanted to clarify with the board whether they want to move forward and award the Community Center Paving Project in the amount of \$75, 838 and then prepare a change order for the crushed stone. Trustee Butterfield stated that it's a unit price of \$6/ton. Superintendent Wilmer said he will not have the figures until after they have the old material pulled up.

#### **CODES DEPARTMENT:**

No report, however Wayne and Pam would like to thank Nancy for all of her help.

#### **POLICE DEPARTMENT**

No report. Sergeant Roberta Comerford wished good luck to Nancy (Fortin) in retirement, and good luck to Christine (Pollock).

## **PARKS & RECREATION**

Parks Director, Teresa Roth, reported that Summer Camp 2010 was very successful. Camp ended on 8/16/10, however the pool remains open until 8/25. She stated that there were 101 campers enrolled at Lonergan Park, which is up from 65 campers last year. Heritage registered 87 campers, and last year they registered 86 campers.

Director Roth said that she will need to coordinate with Village Engineer Amy Franco, regarding the need for continued access to the Community Center during the paving project.

## **DEPARTMENT OF PUBLIC WORKS**

Superintendent Gary Wilmer wanted to thank Trustee Butterfield and Village Engineer Amy Franco for their help with the Community Center Paving Project. Supt. Wilmer also reported that there was a major sewer break on E. Taft Road and our Engineers from Clough & Harbour were on site with pumps going within an hour of the call.

## **FIRE DEPARTMENT:**

Fire Chief Pat Brennan reported that Truck #1 is back in the Village, and after working with the manufacturer who now has an engine for them in Buffalo that is also taken care of under warranty, which is good news since the money does not have to come out of the budget for the repairs. He stated that the Fire Department is looking good as far as the apparatus.

## **RESOLUTION 202-10**

## **COMMUNITY CENTER PAVING PROJECT AWARD**

Trustee Butterfield made a motion to award the Community Center Paving Project to J.V. Spano, in the amount of \$75, 838, with additional cost for stone at the bid rate of \$6/ton, plus the concrete sidewalk . The motion was seconded by Trustee Chuck Henry, and was so approved by Mayor Browning, Trustee Ferguson, and Deputy Mayor Atkinson.

## **DEPUTY MAYOR/TRUSTEES**

**Deputy Mayor Atkinson** reported he has been working with some of the administration about some policies that will improve communications and help with the efficiency in our local government, some are done and there will be more to follow.

During the Public Safety Committee meeting, improvement has been shown by the decrease in the injury log. These training sessions are at no cost to the Village and are coordinated through NYMIR. The next meeting will be targeted toward DPW, roadway work, safety awareness, distracted drivers, lock out, tag out, and chain saw safety. Also a risk assessment will be done for the DPW. He further stated that Trustee Ferguson is now heading the Public Safety Committee time and date to be announced.

**Trustee Fred Fergerson** added that Public Safety Meetings will be held on the first Monday of each month. He will contact the Department Heads to let them know. Welcome aboard to Christine (Pollock) and best of luck to Nancy (Fortin).

**Trustee Butterfield** reiterated that we will all miss Nancy (Fortin). He is pleased with Community Development with paving and the possible acquisition of more park land.

**Trustee Chuck Henry** wanted to express his appreciation to DPW Superintendent Gary Wilmer and his wife Carole Wilmer for taking time out of their personal schedule to care for the flowers in the Village. Trustee Henry also wanted to congratulate Nancy Fortin on her retirement, and he will miss her.

#### **MAYOR**

Mayor Browning reported there is currently a program to help supplement eligible seniors with fresh produce. Each week the eligible senior will be provided \$20 in Farmer's Market Vouchers. The only requirement is for the applicant to provide proof of income. Guidelines and coupons are available by calling the Village Clerk.

Trustee Butterfield made a motion to adjourn to Executive Session, seconded by Deputy Mayor Mark Atkinson, all voting in favor Trustees Henry, Fergerson & Mayor Browning.

Mayor Browning adjourned to Executive Session at 5:35 pm.

Mayor Browning and the Board of Trustees returned to regular session at 6:20 pm.

#### **RESOLUTION 203-10** **AFTER EXECUTIVE SESSION**

#### **APPOINTMENT OF** **CHRISTINE POLLOCK:**

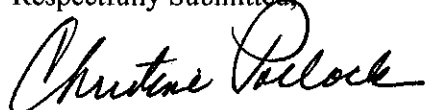
Mayor Browning made a motion to approve the appointment of Christine Pollock as Village Clerk, to serve the unexpired term of retiring Village Clerk Nancy Fortin, at an annual salary of \$37,000 and provide Health Insurance benefits per the current Personnel Policy. The motion was seconded by Trustee Fergerson, and was so approved by Deputy Mayor Atkinson, and Trustees Butterfield and Henry.

#### **RESOLUTION 204-10**

#### **WAIVER OF WAITING PERIOD**

Trustee Atkinson made a motion to waive the six (6) month waiting period for Village Clerk Christine Pollock for accrual, based on her continuing service with the Village, seconded by Trustee Fergerson, and so approved with all voting in favor of same.

Respectfully Submitted,

A handwritten signature in black ink that reads "Christine Pollock". The signature is written in a cursive style with a large, prominent initial "C".

Christine Pollock  
Village Clerk