

VILLAGE OF NORTH SYRACUSE

Board Meeting

Thursday, June 23, 2011 at 4:30 P.M.

North Syracuse Village Hall

600 South Bay Road, North Syracuse, NY 13212

Mayor Browning called the meeting to order at 4:30 pm with the Pledge of Allegiance.

ROLL CALL: Mayor Diane Browning, Deputy Mayor Mark Atkinson, Trustee Gary Butterfield, Trustee Fred Ferguson, and Trustee Chuck Henry were present.

PERSONNEL PRESENT: Village Clerk Christine Pollock, Village Treasurer Dianne Kufel, Village Engineer Amy Franco, and DPW Superintendent Gary Wilmer, were present.

RESOLUTION 128-11

APPROVAL OF MINUTES:

Deputy Mayor Mark Atkinson made a motion to approve minutes from the June 9th, 2011 Board Meeting. Trustee Fred Ferguson seconded the motion. The motion was carried unanimously.

RESOLUTION 129-11

OLD BUDGET APPROVE GENERAL FUND ABSTRACT #29:

Trustee Fred Ferguson made a motion to approve General Fund Abstract #29 from the old budget (2010-2011) in the amount of \$47,780.79 covering voucher #1530 to #1544.; the motion was seconded by Trustee Butterfield. The motion was carried unanimously.

RESOLUTION 130-11

NEW BUDGET APPROVE GENERAL FUND ABSTRACT #2:

Trustee Fred Ferguson made a motion to approve General Fund Abstract #2 from the current budget (2010-2011) in the amount of \$130,612.97 covering voucher #30 to #93. Trustee Butterfield seconded the motion. The motion was carried unanimously.

RESOLUTION 131-11

NEW BUDGET APPROVE SEWER ABSTRACT #2:

Trustee Fred Ferguson made a motion to approve Sewer Abstract #2 from the current budget (2011-2012) in the amount of \$55 covering voucher #1. Trustee Butterfield seconded the motion. The motion was carried unanimously.

CITIZEN'S VOICE: No one wished to speak.



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NEW BUSINESS

Engineer Amy Franco explained that there were three (3) bids submitted for consideration for the 2010 Community Development Project "North Main Street Sidewalk Improvements". After reviewing the bidders Qualification Statement, speaking with references regarding previous projects, Clough Harbor recommends awarding the contract to Lan-Co Companies.

<u>Contractor</u>	<u>Bid</u>	<u>Alt. #1</u>	<u>Alt. #2</u>
Lan-Co Companies	\$56,182.00	\$3,124.00	\$14,058.00
LaFleur	\$58,770.00	\$2,600.00	\$16,120.00
Lee Construction Inc.	\$59,750.00	\$3,724.00	\$18,210.00

Trustee Butterfield suggested that in order to avoid the complaints we received on the sidewalks on Chestnut Street's superficial pitting, a heavier better quality sealer needs to be used this time. The last company did not use a good sealant. Trustee Henry wanted to know if Lan-Co has included the heavier sealant in their bid so we don't have the same problem. Amy Franco said yes, that is included in the bid. Treasurer Kufel wanted to know if the Board is authorizing her to find money in the budget for the in-kind portion of the money needed for this project (\$6,182). The board responded in the affirmative.

RESOLUTION 132-11

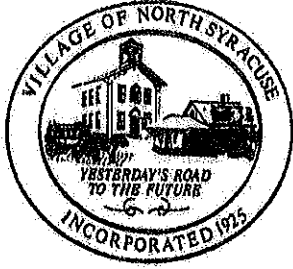
BID AWARD FOR 2010 COMMUNITY DEVELOPMENT NORTH MAIN STREET IMPROVEMENT PROJECT:

Trustee Ferguson made a motion to accept the Village Engineers recommendation and award the North Main Street Improvement Project to Lan-Co Companies, and to authorize Treasurer Kufel to find the funds for the in-kind monies in the amount of \$6,182; Trustee Butterfield seconded the motion. The motion was carried unanimously.

RESOLUTION 133-11

APPROVE FEE SCHEDULE FOR VIOLATION OF VILLAGE CODE §87-5:

Mayor Browning explained that she and the Codes Department have been inundated with complaints about overgrown lawns and improper disposal of grass clippings. Clippings are not being bagged as required, and/or left in the roadway. Village residents were notified that as of July 2009, all clippings MUST be brown bagged in order to be picked up by the DPW. Superintendent Wilmer said the Codes Department will issue violations to the residents to allow them an opportunity to remedy the violation; if it is not in compliance within the allotted time



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period outlined in Village of North Syracuse Code §87-5 (attached) Codes would then notify the DPW take care of the violation by mowing the overgrown lawn, or removing improperly disposed of grass clippings. Mayor Elect Atkinson said each incident must be documented from start to finish for future reference.

The fee for mowing would be \$125/hr (one hour minimum) and \$75 per incident to pick up clippings improperly bagged or in the roadway. The fee would then be added to the homeowner's tax bill. Mayor elect Atkinson asked how the fees were determined. Supt. Wilmer said it was based on man power, equipment usage, insurance, and any damages incurred. The work performed will then be certified by the Superintendent of Public Works, submitted to the Village Treasurer, who in turn would place a lien upon the property and added to the taxes of that property. He further stated that this has been done for the past two (2) years; he merely wanted to have the procedure and fee schedule in place.

Trustee Fred Ferguson made the motion to approve the fee schedule as presented by Superintendent Wilmer for the DPW to act in conjunction with the Village Codes Department for violations requiring his department to mow tall grass or remove clippings that are improperly disposed of, once proper notice given; Mayor elect Atkinson seconded the motion. The motion was carried unanimously.

RESOLUTION 134-11

**AUTHORIZE TREASURER TO TRANSFER
MONEY TO CLOSE OUT 2010 - 2011:**

Trustee Gary Butterfield made a motion to authorize Treasurer Dianne Kufel to transfer monies from the 2010 -- 2011 budget year to the current budget (2011 -2012) so she can close out the past budget year. Mayor Elect Atkinson seconded the motion. The motion was carried unanimously.

RESOLUTION 135-11

**SHARED SERVICES AGREEMENT WITH
NORTH SYRACUSE CENTRAL SCHOOLS:**

Trustee Ferguson made a motion authorizing the Mayor's signature on the two (2) Shared Services Agreements with North Syracuse Central School District, as reviewed and approved by Village Attorney Jennifer Granzow; Deputy Mayor Atkinson seconded the motion. The motion was carried unanimously.



**VILLAGE OF NORTH SYRACUSE
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RESOLUTION 136-11

APPROVE HIRING P/T LIFEGUARD :

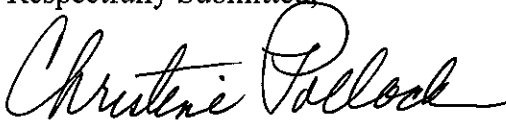
Mayor Browning told the Board that she has this item on the agenda tonight because the next meeting is in the middle of July and by that time the pool season is half over, and Parks needs a lifeguard immediately to maintain safety at the pool.

Trustee Henry made a motion to approve hiring Tom McAndrew as a part time lifeguard at \$7.75/hr with no benefits, as requested by Parks & Rec. Director Teresa Roth. Mayor Elect Atkinson seconded the motion. The motion was carried unanimously.

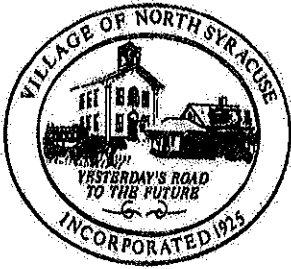
Mayor Browning congratulated Mayor Elect Atkinson and Trustee Henry on their win at the polls, and reminded everyone that swearing in of the new Mayor and Trustees would take place on Tuesday, July 5, 2011 at 5:00 pm at the North Syracuse Community Center.

Trustee Gary Butterfield made the motion to adjourn at 4:47 pm; Trustee Ferguson seconded the motion. The motion was carried unanimously.

Respectfully Submitted,


Christine Pollock
Village Clerk

Attachment: Village Code §87-5



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Source: Code of the Village of North Syracuse

Section 87-5 Work done by Village; costs to become lien.

If the person upon whom the notice is served fails, neglects or refuses to comply with said notice within 10 days after the service of such notice or, if such notice was served by posting upon the premises, then within 15 days after such posting, the Superintendent of Public Works shall cause such weeds, grass, brush, or other vegetation on such lot or land to be cut and removed, and all expenses incurred in such work shall be certified by the Superintendent of Public Works to the Village Treasurer and will then become a lien upon the property and added to the taxes of that property.