

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

Thursday, June 9th, 2011 at 4:30 P.M.

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

AGENDA

1. Call to order
2. Pledge to the Flag
3. Roll Call
4. Minute Approval from May 26th, 2011 Board Meeting
5. Abstract Approval General Fund Abstract #01 (new budget) and General Fund #28 (old budget) and Vets Park Abstract #28
6. Budget Transfers
7. Citizens' Voice

OLD BUSINESS:

- a. Discussion on 2010 Community Development Project Bid Specs
- b. Last day to register to vote in village elections is this Friday 06/10/11.

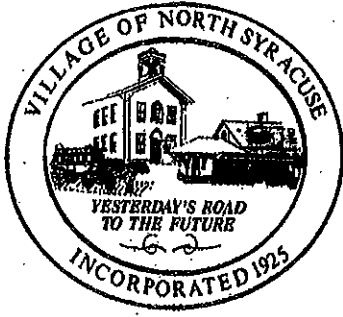
NEW BUSINESS:

- a. Canteen presentation by Jodi Rogers
 - b. Approval for Mayor to sign Memorandum of Understanding with DEC
 - c. Approval Fire Dept. entering into agreement with Grantmasters, Inc.
 - d. Approval for CHIPS paving and replacing traffic light at South Bay and Centerville Place with a more energy efficient one.
 - e. Approval for lights on Toll Road into Singleton Dr.
 - f. Approval for Parks & Rec. to hire the following summer parks staff: Kayla Cummings as a Recreation Aide at \$7.75/hr, Sean Soboleski as a Recreation Aide at \$8.50/hr, and Ken Ryan as a Lifeguard at \$7.75/hr
9. Attorney Report
 10. Engineer Report
 11. Department Head Reports
 12. Mayor, Deputy Mayor, and Trustees Report

DIANE M. BROWNING
MAYOR

Adjourn - (to Executive Session if necessary)

The Village of North Syracuse Board of Trustees welcomes your comments during Citizen's voice on matters related to our community. A period of time, not to exceed 30 minutes, is set aside at regular meetings to hear your remarks. Each speaker has one opportunity to address the Board, with a maximum speaking time of three (3) minutes, which cannot be shared or added to other speakers to lengthen their speaking time. As such, up to 10 speakers will have an opportunity to speak to Village issues during this time, and this time only.



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Mayor Browning called the meeting to order at 4:30 pm with the Pledge of Allegiance.

ROLL CALL: Mayor Diane Browning, Deputy Mayor Mark Atkinson, Trustee Gary Butterfield, Trustee Fred Ferguson, and Trustee Chuck Henry. **All were present.**

PERSONNEL PRESENT: Village Clerk Christine Pollock, Village Treasurer Dianne Kufel, Village Attorney Jennifer Granzow, Village Engineering Amy Franco, Police Chief Tom Connelly, DPW Superintendent Gary Wilmer, Code Enforcement Officer Pam DiCarlo, Fire Chief Pat Brennan, and Parks & Recreation Director Teresa Roth were present.

RESOLUTION 115-11

APPROVAL OF MINUTES:

Trustee Fred Ferguson made a motion to approve minutes from the May 26th, 2011 Board Meeting. Deputy Mayor Mark Atkinson seconded the motion. The motion was carried unanimously.

RESOLUTION 116-11

**NEW BUDGET
APPROVE GENERAL FUND ABSTRACT #01:**

Trustee Fred Ferguson made a motion to approve General Fund Abstract #01 (2011-2012) from the new budget, in the amount of \$134,622.93 covering voucher #1 to #29. Trustee Chuck Henry seconded the motion. The motion was carried unanimously.

RESOLUTION 117-11

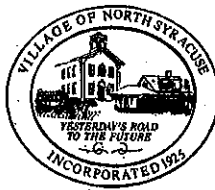
**OLD BUDGET
APPROVE GENERAL FUND ABSTRACT #28:**

Trustee Fred Ferguson made a motion to approve General Fund Abstract #28 from the old budget (2010-2011) in the amount of \$45,495.53 covering voucher #1478 to #1529. Deputy Mayor Atkinson seconded the motion. The motion was carried unanimously.

RESOLUTION 118-11

**OLD BUDGET
APPROVE VETERANS PARK ABSTRACT #28:**

Deputy Mayor Atkinson made a motion to approve Veterans Memorial Abstract #28 from the old budget (2010-2011) in the amount of \$385.35 covering voucher #7 and #8. Trustee Chuck Henry seconded the motion. The motion was carried unanimously.



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RESOLUTION 119-11

BUDGET TRANSFER #1:

Transfer #1 05/26/2011

\$ 4,000 FROM: A9040.8 Workers Compensation

\$ 4,000 TO: A1410.467 Village Clerk – Laws & Codes

Transfer monies from overall savings of Workers Comp. premium to appropriate funds to the Clerk's Laws and Codes account. This line item was inadvertently unfunded during the budget process because "history" reflected zero charges, although they had not yet been posted.

CITIZEN'S VOICE: No one wished to speak.

CANTEEN PRESENTATION:

Jody Rogers, Director of Parks and Recreation in the Town of Cicero, and Toni Brauchle of Canteen addressed the Mayor and the Board to bring them up to date on their progress. Friends of Canteen took possession of the building May 22, 2011. The Northern and CNY Building and Constructions Trade Union (who represent approximately 17 local unions) will donate all the labor on the building. They have also secured C&S Engineering (John Trimble) to design the sewer and sprinkler system for the building free of charge. John Hall has provided legal services and Architect John Goodman of Manlius have also worked pro bono. They are having eight (8) trees taken down and stumps ground by a tree company who is charging them only \$500. This is being done to give the Police a better site line and help keep the property open and secure. Construction is to take place during July and August, hopefully finished and ready to open when school opens in September 2011. They will be right next to the high school and expect to serve at least 100 kids per day. Both Toni and Jody wanted to thank the Village Board for their contributions and tremendous support of Canteen, especially Teresa Roth who is always been there for everything; and Gary Wilmer who continues to be active and extremely helpful.

Toni Brauchle stated that Canteen is truly about relationship building in the community. She said "Mayor Browning, you don't know how important it is when you acknowledge these kids, and you're kind enough to say hello to them when you see them. They just think that is so cool. You are a role model just by being yourself." Ms. Brauchle stated that she personally, as a pre-teen, looked to Chief Tom Connelly as her role model. She stated that she would not be the person she is today had it not been for Chief Connelly showing her what it means to have integrity and what it means to grow up to be a role model in your community. Anytime someone acknowledges these kids, it makes them feel as though someone [cares] about them; that they are



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worth caring about. Ms. Brauchle said, "It makes all the difference in the world." Mayor Browning remarked that *they* (Toni & Jody) are the ones to be commended for their commitment and dedication.

OLD BUSINESS:

2010 COMMUNITY DEVELOPMENT BID:

Mayor Browning asked the Board if they had any questions for engineer Amy Franco regarding the Community Development Sidewalk Project Plans and Specs out for bid. No one had any questions. At that time, Mayor Browning asked Ms. Franco if she had anything to add. Ms. Franco stated that this phase of the project concentrates on Sidewalks between Chestnut and Singleton Avenue to preempt any trip and fall issues and widen the area to provide for easier snow removal.

REGISTRATION FOR VILLAGE ELECTION:

Mayor Browning wanted to remind everyone that the last day to register to be eligible to vote in the June 21, 2011 village elections (held at the North Syracuse Community Center from noon until 9:00 pm) is this Friday, June 9th, 2011. Since the County is handling our elections, residents would need to go to the Civic Center on the 15th Floor to complete an application at this point in time.

NEW BUSINESS

RESOLUTION 120-11

**APPROVAL FOR MAYOR TO SIGN DEC
MEMORANDUM OF UNDERSTANDING:**

Engineer Amy Franco explained that the memorandum basically gives the village an opportunity to work within wetland or streams and the buffers of those zones, without having to file for a permit from the DEC (depending on the project). Since the village really does not have many of these areas, and there is no cost to the village to sign this, it is good to have in case there comes a point in time that we need to work in those areas because we would not have to file for permits. Trustee Ferguson noted that the date on the memorandum is from April 1, 2011 to April 1, 2013 and felt this needs immediate attention.

Trustee Butterfield made a motion to authorize the Mayor to sign the MOU; Trustee Henry seconded the motion. The motion was carried unanimously.



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RESOLUTION -121-11

**APPROVAL FOR MAYOR TO SIGN
AGREEMENT WITH GRANTMASTERS :**

Mayor Browning explained that the Fire Department has asked for approval to enter into an agreement with Grantmasters to pursue a federal grant to replace all of the self contained breathing apparatus. The total cost is \$2,650. Trustee Henry asked how much they are asking for. Chief Brennan said it's around \$260,000. Trustee Ferguson asked if they are replacing all of the air tanks. Chief Brennan said there is a 15 year life expectancy and the apparatus they have is 13 years old, so yes, they will replace all of the tanks with this grant. He further stated that Grantmaster has a very high success rate and the likelihood of approval is very good.

Trustee Gary Butterfield made the motion to approve entering into an agreement with Grantmasters to secure a federal grant to replace the aging self contained breathing apparatus; Trustee Fred Ferguson seconded that motion. The motion was carried unanimously.

RESOLUTION -122-11

**APPROVE CHIPS ALLOCATION FOR
PAVING & REPLACING TRAFFIC LIGHT :**

Gary Wilmer, Superintendent of Public Works stated that The Village was entitled to \$81,000 from the State to do resurfacing, and was budgeted as such. However, due to a carryover from last year, the State has increased our entitlement to \$97,491.84. Supt. Wilmer said the resurfacing will be performed on Tuller Road, John Street, and Grove Street at a cost to be determined when closer to the paving date. Due to the fluctuating oil prices an exact figure won't be available until the time of paving.

Mr Wilmer further reported on the need to replace the traffic light at the intersection of South Bay Road and Centerville Place with a more energy efficient light with all LED bulbs and a steady green arrow to turn left whenever the light is green. The cost would be \$25,744.34, which he offered out of the CHIPS money. Trustee Butterfield requested some clarification as to why it is the Village's responsibility to replace this light since it is on a County road and "they have a surplus of money". Mr. Wilmer said he had researched this and spoken with County, and the light (which the Village owns) could not be turned over to the County until it was upgraded. Once that is done, the County would take it over; including the \$1,200 per year fee we currently pay for maintenance. The balance of the CHIPS funds, \$71,747.30 would be utilized for paving. Trustee Butterfield asked if the letter from the City of Syracuse that the Village received last week, offering to sell us asphalt would be to our advantage. Mr. Wilmer said he doesn't think that would help us because we already get State bid pricing; however he will contact them to see if their prices are better than the State's.



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Deputy Mayor Atkinson made a motion to approve the allocation of CHIPS funds for the traffic light and paving project; seconded by Trustee Chuck Henry. The motion was carried unanimously.

Treasurer, Dianne Kufel informed the Board that based on the resolution passed earlier this evening regarding the CHIPS money, she would need to authorization for two (2) additional budget transfers allocating the rollover monies to the budget; again we originally budgeted \$81,000 and this needed to be increased to \$97,491.64. The second budget transfer is needed to reallocate the monies originally intended for resurfacing, although now has been agreed upon to be allocated to a Traffic Light.

RESOLUTION 123-11

BUDGET MODIFICATION & TRANSFER :

Trustee Fred Ferguson made a motion to authorize modification of the budget as outlined below, and make the transfers described by Trustee Kufel (detailed below); Deputy Mayor Atkinson seconded the motion. The motion was carried unanimously.

\$16,491.64 – Modify the Budget to reflect the increased revenue from CHIPS

A3501 – Consolidated Highway Aid

A5182.2 – Replace Light at Centerville Place and South Bay Road

Increase Revenue from CHIPS money – originally budgeted for \$81,000 due to confirmation of last year's rollover increase to \$97,491.64.

\$9,252.70 FROM: A5110.23 – Resurfacing
TO: A5182.2 – Replace Light at Centerville and South Bay Road

Reduce original budget of \$81,000 for resurfacing by \$9,252.70 -- leaving this at \$71,757.30. This \$9,252.70 will be appropriated to street light account to cover the cost of new traffic light (\$9,252.70 + \$16,491.64 = \$25,744.34).

RESOLUTION 124-11

**APPROVAL FOR NATIONAL GRID
TO INSTALL TWO STREET LIGHTS :**

Trustee Fred Ferguson made a motion to allow National Grid to install two street lights on Toll Road into Singleton Drive at a cost of approximately \$500 annually; the motion was seconded by Trustee Butterfield. Deputy Mayor Mark Atkinson asked if the lights were energy efficient, Supt. Gary Wilmer said they were. The motion was carried unanimously.



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RESOLUTION -125-11

**APPROVE HIRING SUMMER STAFF
FOR PARKS & RECREATION :**

Trustee Ferguson made a motion to authorize Parks and Recreation Director Teresa Roth to hire Kayla Cummings as a Recreation Aide at \$7.75/hr, and Sean Soboleski as a Recreation Aide at \$8.50/hr, Ken Ryan as a Life Guard at \$7.75/hr, and Steve Tuttle as a part-time life guard at \$7.75/hr as additions to her summer staff. Trustee Henry seconded the motion. Deputy Mayor Atkinson asked Ms. Roth if this was in her budget, she responded in the affirmative. The motion was carried unanimously. Trustee Henry asked Ms. Roth if she feels they will have more kids than last year. She said she's not sure due to the increase in cost, but she feels it will at least be the same as last year.

RESOLUTION 126 -11

**TAX ROLL CORRECTION
33 LINCOLN ROAD:**

Village Treasurer Dianne Kufel addressed the Board regarding a request from the Town of Cicero Assessor's Office for a tax roll correction due to a clerical error on their part, which omitted crediting 33 Lincoln Road property with the Cold War Veterans Exemption, for which they are qualified.

33 Lincoln Road was taxed: \$1,001.69 - The correct tax amount should be: \$856.51.

Trustee Fred Ferguson made a motion to approve the correction in the tax roll as noted above; Trustee Chuck Henry seconded the motion. The motion was carried unanimously.

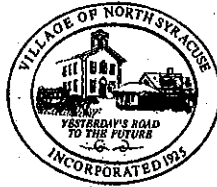
RESOLUTION 127 -11

**TAX ROLL CORRECTION
117 SUNNYBROOK DRIVE:**

Village Treasurer Dianne Kufel addressed the Board regarding a request from the Town of Cicero Assessor's Office for a tax roll correction due to a clerical error on their part, which omitted crediting 117 Sunnybrook Drive property with the Cold War Veterans Exemption, for which they are qualified.

117 Sunnybrook Drive was taxed: \$1,070.07 - The correct tax amount should be: \$914.74

Trustee Chuck Henry made a motion to approve the correction in the tax roll as noted above; Trustee Gary Butterfield seconded the motion. The motion was carried unanimously.



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ATTORNEY & ENGINEERING REPORTS:

Attorney Jennifer Granzow: Nothing to report.

Engineering, Amy Franco: No report.

DEPARTMENT HEAD REPORTS:

Treasurer Dianne Kufel: (see resolution request #123-11)

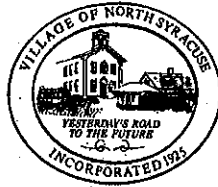
Codes Department, Pam DiCarlo reported that many people are unaware that the all pools, even the blow up types that are 24" deep or more are **REQUIRED** by law to have a fence with a locking gate and a pool alarm. She asked for help getting the word out. Deputy Mayor Atkinson said it would be a good undertaking for the Public Safety Committee. The Village Clerk said she would post a notice on the website. Ms. DiCarlo said she is also very busy trying to follow up on all of the overgrown grass complaints.

Mayor Browning said that Wayne Dean, is doing better, but is unable to return to work. The Village is working on trying to get some help from another Town. We'll know more on Monday.

Parks & Rec. Director Teresa Roth reported that the Festival went well, the Memorial Day Parade went well; the only feedback she received was the fact that there was no music at the parade. The Kennedy Pool is opening on June 17, 2011 and her office has been busy issuing pool passes. The Fire Department is providing CPR, EMT training for the summer staff. Summer Camp starts on 06/27/11, and Summer Concerts start on 06/29/11; New program this year, Pickup Basketball for Adults will played at Centerville Court on Monday's from 6:30 pm to 8:30 pm, thanks to the DPW for painting the basketball court today; also a new Senior Exercise Program starting in July that will be headed by St. Camillus Rehab. Center, and swim lessons will be starting here too. Busy, busy time of the year!

D.P.W. Superintendent Gary Wilmer said his is caught up on the heavy brush pick up. The Old School House looks good; we should have the conduit in and OCWA will be tapping into the water supply to bring water into the site hopefully within the next week.

Fire Department: Chief Brennan asked if the Cicero Codes Department will still be available after hours if the Fire Dept. needs them. Mayor Browning stated that "yes" for the time being, however we will most likely have an agreement with the Town of Clay soon, and she will let him



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know as soon as that happens. Chief Brennan said he has a hard time with the Village Board Meetings being held at 4:30 pm, and feels that if the idea is to get people involved in Village Government, than the meetings need to be held later at night. Mayor Browning stated that even when the meetings were held at 7:30pm there was no increase in attendance.

Mayor Browning further stated that she received Chief Brennan's letter this afternoon before the Board Meeting. She said she has not received any of the information she requested so the Village Attorney can get the agreement together so event room is up and running. Chief Brennan said he had already discussed many of the issues he had with the agreement with Deputy Mayor Atkinson and perhaps the Deputy Mayor and Mayor should communicate better. At that time Deputy Mayor Atkinson spoke up and said he had spoken with the Fire Department regarding several points they wanted addressed, and he will continue to work with them to get everything worked out, but there is nothing in writing from them. Mayor Browning said she realizes there are several things to discuss, that's why she sent over a draft and requested written input from the Fire Department so they could get this moving along.

North Syracuse Police Chief Tom Connelly stated the village has been experiencing a rash of the vehicle larcenies in the late hours of the night. Currently they have arrested and 18 year old male who was charged with Criminal Possession of Stolen Property, due to the fact that he was in possession of a couple of items from one vehicle. We have a couple new leads in this ongoing investigation.

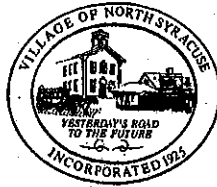
Deputy Mayor & Trustee Reports:

Deputy Mayor Atkinson had nothing to report.

Trustee Ferguson reported that the Public Safety Committee meeting times and venue has changed effective on the next meeting, September 12th at 5:00 pm at the Fire House on Chestnut Street. Minutes from the meeting are now being posted by the Village Clerk on the website. Look under "All Minutes" and choose Public Safety. One of the newest things discussed is the "Village Beat" which is on the website. I would encourage resident to sign up and receive weekly reports on the goings on in the Village from the Police Department. Chief Connelly said he submitted a report for the entire month of May this week because there was so much going on he wanted to make sure he had it covered; however he plans to post the reports to subscribers on a weekly basis from this point forward. Trustee Ferguson then commended Teresa Roth for the outstanding job she did with the Festival again this year and for the parade.

Trustee Henry no report.

Trustee Butterfield no report.



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Mayor Browning asked for a motion to adjourn. Trustee Gary Butterfield made the motion to adjourn at 5:08 pm; Trustee Ferguson seconded the motion. The motion was carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Christine Pollock". The signature is written in black ink and is positioned above the printed name and title.

Christine Pollock
Village Clerk