



**VILLAGE OF NORTH SYRACUSE
BOARD MEETING**

Thursday, May 12th, 2011 at 6:30 P.M.
Community Center
700 South Bay Road
North Syracuse, New York 13212

ROLL CALL: Mayor Diane Browning, Deputy Mayor Mark Atkinson, Trustee Gary Butterfield, Trustee Fred Ferguson, and Trustee Chuck Henry. **All were present.**

PERSONNEL PRESENT: Village Clerk Christine Pollock, Village Treasurer Dianne Kufel, Village Attorney Jennifer Granzow, Village Engineering Dept. Kristy Harris, Police Chief Tom Connelly, Code Enforcement Officer Pam DiCarlo, DPW Superintendent Gary Wilmer, Assistant Fire Chief Chris Strong, and Parks & Recreation Director Teresa Roth.

RESOLUTION 097-11

APPROVAL OF MINUTES:

Trustee Fred Ferguson made a motion to approve minutes from the April 28th, 2011 Board Meeting. Deputy Mayor Mark Atkinson seconded the motion. The motion was carried unanimously.

RESOLUTION 098-11

APPROVE GENERAL ABSTRACT #25:

Trustee Gary Butterfield made a motion to approve General Abstract #25 in the amount of \$104,397.64 covering voucher #1366 to #1422. Deputy Mayor Mark Atkinson seconded the motion. The motion was carried unanimously.

RESOLUTION 099-11

APPROVE SEWER ABSTRACT #25:

Trustee Gary Butterfield made a motion to approve General Abstract #25 in the amount of \$537.39 covering voucher #27 to #29. Deputy Mayor Mark Atkinson seconded the motion. The motion was carried unanimously.

RESOLUTION 100-11

BUDGET TRANSFER:

Trustee Fred Ferguson made a motion to approve the budget transfer noted below; Deputy Mayor Atkinson seconded the motion. The motion was carried unanimously.

05/10/11	FROM:	A3389H – Fire Safety Equipment – Grant Revenue
\$4,635	TO:	A3410.24 – Fire Dept. Radios and Pagers

Transfer money from the Grant Revenue Account to offset appropriation for battery chargers relative to the new radios.



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CITIZEN'S VOICE:

Vera Desimone of 304 Belmore Drive wanted to tell the Board that the new apartments at Toll Road are coming along very nicely and they are lovely. She wanted to thank the Board.

The Mayor thanked Ms. Desimone and asked if anyone else would like to speak. With no response the Mayor moved on to new business.

NEW BUSINESS:

MS-4 ANNUAL REPORT:

Kristy Harris, from Clough Harbor presented the following overview to the Board and residents. Ms. Harris explained that the MS-4 Program was an EPA mandate to develop a Storm Water Maintenance Plan (SWMP). The plan has been in place and fully implemented, as directed, since January 2008. Subsequently, the State and Federal government requires an annual report consisting of the following six controls:

1. Public Education/Outreach which is handled by CNYPDB.
2. Public Participation & Involvement. (Earth Day, making sure drains are clear)
3. Illicit Discharge & Elimination, such as illegal dumping (Handled by Codes Dept. and DPW) This also involved mapping in GIS System
4. Construction site water runoff control. All sites need to be inspected and meet requirements.
5. Post construction Storm Water Management Ponds & their Maintenance.
6. Good Housekeeping – Making sure contaminants' aren't entering the storm system (such as from the DPW vehicles), and cleaning catch basins.

We have a storm water group mainly composed of Department Heads, who meet periodically, anyone from the public is welcomed to join. To review the entire draft of the report or additional information you can visit the village website under Services and Links you will find the details.

www.northsyracuse.ny.org

Mayor Browning said Earth Day was very successful in cleaning up litter and trash in the village, organized by Parks Director Teresa Roth, and with our DPW street sweeping we're in pretty good shape.

RESOLUTION 101-11

APPROVAL OF 2 NEW FIRE DEPT. MEMBERS:

Trustee Fred Ferguson made a motion to approve two new members of the North Syracuse Volunteer Fire Department; Wade Keyes of Chestnut Street and Paul L. Linnertz, Jr. of Helen Street. Deputy Mayor Atkinson seconded the motion. The motion was carried unanimously.



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RESOLUTION 102-11

**APPROVAL TO HIRE SOMEONE
PART TIME FOR THE DPW:**

Trustee Chuck Henry made a motion to approve hiring Matthew Swartz as part time help, not to exceed 20 weeks, for the DPW at \$9/hr to assist with mowing the parks. Trustee Butterfield seconded the motion. The motion was carried unanimously

ATTORNEY & ENGINEERING REPORTS:

Attorney Jennifer Granzow: Nothing to report.

Engineering, Kristy Harris: Ms. Harris stated that if the Board so chooses, we need to move ahead with the Main Street Grant application that is due April 2012, focusing on the three businesses. She stated that the North Main Streetscape plans and specs will be available in two weeks, related to the 2010 Community Development funding. These funds need to be expended by December 2011, or they will be forfeited.

Mayor Browning said she had three businesses that just submitted applications for 2011 which they put together in nine days, and they are very hopeful that they will be approved. The Village will act as an administrator of the grant money.

DEPARTMENT HEAD REPORTS:

Treasurer, Dianne Kufel said she is currently seeking quotes for the Village's insurances; both General Liability and Workman's Compensation to make sure we have the most comprehensive plans at the best rates. Treasurer Kufel said it makes good business sense, and thinks the Board would agree to get another quote to maintain competitiveness in the market. Ms. Kufel stated that she attended a meeting in Liverpool yesterday where she learned that the IRS and Comptroller's office are currently conducting audits, and she feels the village is in good shape, other than tightening up some accountability in a few areas. She further stated that we need approval sooner than later for Mary Burgoon to begin the Main Street Project Grant for 2012 because it will take some time to put everything together that is required. Deputy Mayor Atkinson asked the Treasurer to look into how much it will cost the village to begin the process since we don't have much to spend. This will be tabled until the next meeting when better ideas of the costs are available.

Codes Department, Pam DiCarlo said it has been a very busy season. She said due to the inordinate amount of rainfall we have received, she would like the public to understand there



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may be more grass overgrowth issues simply because people are unable to take care of the overgrowth until the ground is dryer.

Mayor Browning said that Wayne Dean, our Codes Enforcement Officer has been in the hospital and Pam DiCarlo has been filling in for him and is doing a terrific job. We all wish him well.

Parks & Rec. Director Teresa Roth reported that the Earth Day was very successful, with a total of approximately 3 ½ tons of garbage picked up by all of the volunteers. The summer flyers went out in the Sunday newspaper for everyone in the Village. The pool is scheduled to open on June 17th. Concerts are all booked for the series at Lonergan Park. Family Festival is Saturday May 28th from 11 am to 5 pm at Lonergan Park. The Memorial Day Parade will be on Monday morning at 9 am, with an open house at the VFW following the parade.

D.P.W. Superintendent Gary Wilmer said they are about 2 weeks behind in brush pickup due to the constant rain, which he hopes to get caught up with when the rain stops. He also said he is planning to begin hanging the flower baskets in the village within the next two weeks. Mayor Browning again wanted to relay her appreciation for the wonderful response from the businesses and members of the community for donating approximately \$900 to purchase flowers to place around our village

Fire Department: Assistant Chief Chris Strong wanted to thank Dianne Kufel for her assistance with the 2009 grant process. He said that 90% of the funds have been distributed for the 2010 Grant however they believe they are still “in the running” for the remaining 10%. They are also looking for 2011 the opening period for that will be the last week in May, we will be coming to you soon for that. He also asked if there had been an update on the 104 Singleton Drive so the site is able to accept the weight of the fire truck if necessary. Mayor Browning said that a member of the Planning Board was present and asked Vera Desimone to respond to Mr. Strong’s questions.

Ms. Desimone said the Planning Board met this evening downstairs prior to this board meeting. “Everything was resolved”, Ms. Desimone reported. The Village Attorney and Engineers were there and Sue Kimmel (the builder) brought new site plan showing us where the roads were and since everything was approved previously, all we had to do is tonight is review and approve the new site plan. The Village Codes Department, the Village Attorney, and the Village Engineers assured the Planning Committee that everything was approved. Assistant Fire Chief Strong asked if Paul Linnertz was present and able to speak on behalf of the Fire Department. Ms. Desimone said “yes” Mr. Linnertz was present but there was no speaking seat. This was a matter for the Planning Committee to review and vote on not for a public discussion. Mr. Strong said



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he want it on record that the Fire Department has serious concerns about their ability to provide safety for some of the future village residents due to the weight of the vehicles and the positioning of the hose hookups. Trustee Henry interjected; advising Mr. Strong there is a hammer head turn on the north side of the complex and a cul-de-sac for the trucks to turn around.

North Syracuse Police Chief Tom Connelly had nothing to report.

Deputy Mayor & Trustee Reports:

Deputy Mayor Atkinson wanted to commend Teresa Roth for another outstanding job with Earth Day, and also to Gary Wilmer and the DPW for all of their hard work. Thanks to all of the conscientious department heads, everyone has done a great job.

Trustee Ferguson said he attended the NYCOM Seminar (which he paid for himself) and there were about 120 people there. He brought NYCOM "100 year pins" back for all of the Trustees. Thanks to all of the people who helped on Earth Day. He wanted to remind everyone to vote on the new North Syracuse Central School Districts Budget on Tuesday, June 17th. The next Public Safety Committee meeting will be held on June 6th at 4 pm in the small room downstairs.

Trustee Henry wanted to remind everyone that with the nicer weather we have motorcycle season. Make sure to watch out for them.

Trustee Butterfield said he was thankful for the sunshine. He had no further report.

Trustee Gary Butterfield made the motion to adjourn the meeting at 6:57 pm; Trustee Chuck Henry seconded the motion. The motion was carried unanimously; the Board Meeting was adjourned at 6:57 p.m.

Respectfully Submitted,

Christine Pollock
Village Clerk