The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Dep. Mayor Browning, Trustee LouAnn St. Germain, Trustee Chris Strong and Trustee Fred Wilmer.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Robert Liberatore, Parks Director Teresa Roth, and Police Chief William Becker, Village Attorney Scott Chatfield, and Village Engineer Amy Franco.

RESOLUTION # 218-19

APPROVAL OF BOARD MEETING MINUTES

Trustee St. Germain made a motion to approve the minutes from on November 26th, 2019 Board Meeting. The motion was seconded by Trustee Strong. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting in favor of the same.

RESOLUTION # 219-19

GENERAL FUND ABSTRACT APPROVAL

Trustee Wilmer made a motion to approve the General Fund Abstract #14 in the amount of $223,037.60 covering Voucher #767 to Voucher #828. The motion was seconded by Dep. Mayor Browning. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting in favor of the same.

RESOLUTION # 220-19

SEWER FUND ABSTRACT APPROVAL

Dep. Mayor Browning made a motion to approve the Sewer Fund Abstract #14 in the amount of $36.43 covering Voucher #19. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting in favor of the same.

OLD BUSINESS:

CHURCH ST./CHESTNUT ST.-OCWA: UPDATE
(EAGLE NEWS POSTED THE TIMELINE)

The Mayor stated OCWA is basically done on Church St./Chestnut St., so we posted a timeline
seminar to Star News of the schedule going forward with the TAP Grant money. He continued hopefully, we just got some correspondence yesterday from our Engineering Firm stating that if everything goes well, we will bid it in January. He went on to say there are 3 weeks to bid, then we make a decision and then we can be one of the first ones to go this spring for the rest of the project. He added we have been in communication with Charter Communications, this affects Chestnut St. only; the poles that used to carry the power on have communication lines on them, still need to have the communication lines moved to the new poles and then the old wood comes out as they say. Dep. Mayor Browning clarified that if that was in the spring, it should happen before that. Mayor Butterfield continued we will see what happens; there are three sets of lines on there.

RESOLUTION 221-19  
VILLAGE HALL: FRONT REDESIGN-APPROVE ARCHITECTURAL DESIGN PLAN

The Mayor stated Village Hall front redesign was tabled at our last meeting Board meeting; we have an amount and we have the sketch for the front of the building. He continued he would like to get real plans drawn up, so we can actually use that as a tool to go after some grant money that is available. He added in his mind they need to freshen up the front of Village Hall, it is dated, some of the wood that is there is starting to rot a little bit, some of the metal that is there is starting to rust and it is a 50’s look. Dep. Mayor Browning made a motion to approve the $2,000 for drawings/specifications for the façade renovation to Village Hall. Trustee Wilmer had a concern of other items such as the roofs of Village buildings, as well as ceiling/lighting issues at “Village Hall”. The motion was seconded by Trustee Strong. The motion was approved with Trustee St. Germain, Trustee Strong, and Dep. Mayor Browning, all voting favor of the same. Trustee Wilmer opposed.

NEW BUSINESS:

RESOLUTION 222-19  
DISCUSS/APPROVE POLICE DEPT. GRANT SUBMITTAL-CAMERAS

The Mayor stated one of our Police Sergeant’s, submitted for a grant for cameras, for a 3 phase proposal. He continued we have had Assemblymen Stirpe asking us about the grant for the cameras. He added without approval of the Village Board, and his support which indicates support from the Village Board, he cannot move forward; he is trying to find money for us, and he turned it over to Chief Becker. Chief Becker stated the Mayor is correct, the Assemblyman basically wants a commitment by the Village if they want that, that the Village will support a program that he says he has access to money and wants to help us, but needs that. He went on to say the camera system is a video and audio system that they have already deployed in the City of Syracuse, and the Village of Solvay, with great
success in detecting and identifying individuals who commit a crime. He stated it has had distinct impact on the level of crimes in the area since it has been deployed. He explained people understand they are fully marketed as police cameras, they are strategically placed on poles throughout the area, there are 4 cameras to each setup; people do not usually want to do criminal behavior in the area that are being recorded. Trustee Strong made a motion to authorize the Police Dept. to put together the grant application for the use of cameras for streets/parks, intersections, etc. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting favor of the same.

RESOLUTION 223-19

DISCUSS/APPROVE COUNTY SEWER SERVICE CONSOLIDATION PROJECT

The Mayor stated the next item is to discuss and/or approve the County Sewer Consolidation Project. He continued the Board rec’d. from the Village Clerk the correspondence he got from the County Exec., their desire is taking over all the sewer lines in county rather than purchase, they want to lease them. He added they are under duress from higher powers, because the leaky storm sewers for the combination sewers; there is too much fresh water going into our sanitary going to the treatment plants. The Mayor explained that it is something that is going to happen that is coming down the pike that is not a rush for us, but he thinks it would be nice for us to say O.K.; we are in agreement with this, we can discuss this tonight or make a motion. Dep. Mayor Browning made a motion for the purpose of discussion. The motion was seconded by Trustee Wilmer. Trustee St. Germain stated so it is going to happen, we say yes now or we wait. The Mayor stated he believed so. Dep. Mayor Browning along with Trustee St. Germain asked what it was going to benefit if we wait then. Atty. Chatfield stated he is not certain whether any of the terms are negotiable and if so if any negotiating has been done; in his opinion the agreement is not unreasonable. He continued the one thing we were really concerned about even by leasing it, whether they are going by one way or another, to try to get our sewer fund. He continued it does not look like that is the case with the lease. The Mayor stated we still have our own storm sewer system that we have to maintain; he continued he was amazed that we have 635 catch basins in our small Village. Atty. Chatfield clarified that those are the storm sewer catch basins. The Mayor agreed. Atty. Chatfield stated this lease only covers the sanitary sewers and as he recalls they assume the maintenance of it as part of this lease, sewer calls for repairs and what not. The Mayor stated yes, he thought the clean out to the sewer line would still be on us, correct. DPW Sup’t. Ware stated we do a courtesy plunge at the vent, if we can break it loose to save the homeowner from having to have a plumber come out; however, the 4” pipe from the house to the main line is the homeowner’s responsibility. The Mayor clarified, but we still do that courtesy. DPW Sup’t. Ware continued yes. Dep. Mayor Browning asked for advice as to whether the Atty. thought they should table it. Atty. Chatfield stated he was not expressing an opinion, whether we do it now or do it later. Trustee Strong stated they just rec’d. this information and would like to get it out there, talk about the topics, see if other
members of the community would like to discuss this. He spoke of not having any pump stations, being “all gravity” which is a benefit to us, so the move appears to be straight forward. He added the drawbacks are once you give something up, you never get it back, so suggested tabling it until the January meeting. The Mayor continued it is not one that is going to draw a lot of public attention. Atty. Chatfield stated he suspected not, nor does he think our negotiating position in anyway will be impaired. The Mayor stated we will be tabling the motion. The Mayor continued all in favor of Tabling the motion to a future date, all voting in favor of the same. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting favor of the same. Motion is carried.

INFORMATIONAL: DISCUSS EXPANSION OF AIRPORT BUSINESS PARK

The Mayor stated this informational; we received information and a set of plans from the Town of Cicero, because there is a project that is a certain distance from the Village line and they are obligated to inform us. He continued we own a small piece of land on the other side of Rt. 81. He explained SRC is doing a new paving project, so they sent us the plans; there is really no impact to the Village, because of the closeness to the Village; we get the plans.

RESOLUTION 224-19

APPROVE SCHEDULE FOR 2020 BOARD OF APPEALS MEETINGS

The Mayor stated the next item on the agenda is to approve the 2020 schedule for the Board of Appeals Meetings. Board rec’d. a copy of the schedule; these meetings are held the 1st Thursday of each month. Trustee St. Germain made a motion to approve the schedule for 2020 Board of Appeals Meetings. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting favor of the same.

RESOLUTION 225-19

APPROVE SCHEDULE FOR 2020 PLANNING COMMISSION MEETINGS

The Mayor stated the Board rec’d. a copy of the schedule; these meetings are held the 3rd Thursday of each month. Trustee Strong made a motion to approve the schedule for 2020 Planning Commission Meetings. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting favor of the same.

RESOLUTION 226-19

APPROVE ALTERNATE FOR ZONING BOARD OF APPEALS: J. BUNTON

Trustee St. Germain made a motion to approve the appointment of Jacob Bunton for the Alternate
position on the Zoning Board of Appeals for the remainder of the term to expire on 7/01/2021; filling the vacancy of former Alternate Hugh Williams. The motion was seconded by Dep. Mayor Browning. Village Clerk-Treasurer Kufel swore in Jacob Bunton. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting favor of the same.

**RESOLUTION 227-19**

**DISCUSS/AUTHORIZE MAYOR TO SIGN 2020 OCCRA SOLID WASTE AGREEMENT**

The Mayor stated the Board has been copied on this new agreement which the wording is basically the same as last year, the rate is the same $95/ton and now a mattress will be $15 and construction debris is a bit cheaper. Trustee St. Germain made a motion to authorize the Mayor to sign the 2020 OCCRA Solid Waste Agreement. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting favor of the same.

**RESOLUTION 228-19**

**DISCUSS DPW S. COOLEY PROMOTING TO A HIGHWAY MAINTENANCE WORKER EFFECTIVE 12/24/2019**

Deputy Mayor Browning made a motion to authorize the promotion of Scott Cooley from Laborer 2 to a Highway Mtc. Worker effective 12/14/2019. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting favor of the same.

**RESOLUTION 229-19**

**DISCUSS NEW HIRE FOR DPW AS A LABORER 2 PENDING BACKGROUND CHECK**

The Mayor stated the Board rec’d. the email from the DPW Sup’t. explaining the need in manpower as Bill Hepp is leaving/retiring. He continued his skill set will truly be missed. He added therefore, he is not going to mention the name of the gentleman, as he is working for someone else and does not want to let the out of the bag. Deputy Mayor Browning made a motion to authorize to fill the position of Labor 2 effective the appointment of Eric McConnell for DPW as a Laborer 2 effective immediately. The motion was seconded by Trustee Wilmer. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer and Dep. Mayor Browning, all voting favor of the same.

**CITIZENS’ VOICE:** The Mayor invited anyone that wished to share concerns or thoughts to address the Board. Pat Fergerson thanked DPW Sup’t. Ware and Village Clerk-Treasurer Kufel; Tree City Application is done, sent, it was due December 31st. She stated she dry cleaned the flag and brought it back to you. She thanked them for the Christmas Parade. Arbor Day, Bunny Breakfast and the Festival is coming. She added there are already people asking about being a vendor, so the Festival is already
being sought out. The Mayor asked her if the big Oak Tree in front of the Cemetery on South Bay Road, would the Arbor Day people ever guess the age of that tree. She commented maybe, there was one that recorded for age, but she does not have records of the trees. DPW Sup’t. Ware spoke of having a book with an inventory list that was done some years ago. Mrs. Ferguson stated Tom Howard, and maybe the DEC. The Mayor added as a Tree City we are one of the older in the state. The Mayor asked if anyone would like to speak and closed Citizen’s Voice.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: She stated she wanted them to start thinking about Community Development Applications, because they usually are released in January for March submittal.

DEPARTMENT HEAD REPORTS:

Police Department: He stated the following:

- Sat., Dec. 14th, he will be laying wreaths on graves at Onon. Cty. Veterans Cemetery in Town of Onondaga with chiefs and other law enforcement officers from the county to honor those departed veterans during the Christmas Holiday Season.
- Dec. 15th, NSPD will partake in Comm. Event hosted by Fire House Subs from 12-3 PM. Car seat equipment will be on site to perform installations and seat inspections if requested.
- Dec. 19th, he will be giving Holiday Safety briefing to Residents of Centerville Ct. Sandy Wilson from Centerville Ct. requested a safety presentation for the residents
- Dec. 21st, “Shop with a Cop”, officers will be taking several children on an approx. $100 shopping trip to Cicero Walmart. Funding for this event was from contributions by donations from Walmart and the departments “No Shave November/December” programs.
- So far in December: 326 Total Calls for service, 175 Property Checks, 05 Domestics, 09 Motor Vehicle Accidents, 29 Traffic Stops, 14 Traffic tickets, 09 Arrests

Fire Department: Fire Chief Liberatore stated the following:

- We are on pace to do the same amount of runs we did last year, so that is a good thing
- We are going to be hosting EMT class and refresher in the spring
- Weather changing, be safe

Public Works Department: He stated the following:

- We finished up doing our last whole lap with leaves and brush; putting that equipment away
- They have been plowing, trying to keep the sidewalks clear and safe
They are staying busy with equipment maintenance

**Parks and Recreation Department**: She stated the following:
- She thanked everyone who came out, helped with the parade or participated in the parade
- She thanked the sponsors:
  - Masonic Temple was one of the big ones
  - North Syracuse Senior Group baked 400 cookies
  - The Gathering Place for hosting us
  - Syracuse Realty for the horse and wagon rides
  - The CNS Builders Club who did the activities for the kids
  - Renovation Church brought entertainment, played down stairs for the event
  - Dunkin Donuts gave some donuts
- Great Community event; went off pretty well
- Spoke of Reaching out to find Families in Need for the Holiday Season and we are adopting 6 families; we announced at parade, office busy with a lot of people this week donating gift cards and money, winter coats came in today to give the kids and it was great. We will be collecting thru next week, gift cards and list of 16 kids involved
- Downstairs tonight is a Rabies Clinic going on right now
- Driver’s Safety Course next week with another in February
- The Mayor and herself attended the Holiday Luncheon for the seniors today

**Codes Department**: He stated the following:
- Corso’s Cookie Project nearing end, next week bring in machinery, office furniture and be taking building over from contractor and open around the 1st of the year as scheduled
- CEO Johnstone stated the Planning Comm. granted the approval for Nestico’s Electronic Message Board sign
- At December 5th - Zoning Board Meeting, Pet Phoria, they are allowing the boarding of animals as a secondary use in the Bear Rd. Plaza for a pet grooming company

Atty. Chatfield clarified it is basically a retail service sign of the new world, pet grooming have been around for a long time and now include things such as pet weddings as an ancillary or secondary accessory use to that sort of high end pet maintenance. He continued the Zoning Board of Appeals indicated that they could have up to 10 pets overnight during the week or over the weekend if it happens to be a Friday kind of event. He stated he had a conversation with the proprietress of the organization for the Pet Grooming Company at Bear Road Plaza. He continued she indicated to him that there are suites with in the facility that would be individual to the particular pet or pets for staying overnight.
Clerk-Treasurer: She stated Jan. 1st, the Trash Contract is up to renew with Syr. Haulers, based upon the number of lots that contain both the green and the black totes, we are off by 10, she does not think this is anything to barter with, the total lots are 2,534. She explained to the Board this Budget year we are in right now, we Budgeted $455,000 for the year for trash and it is going to come in at $478,000 so we are over. She went on this projection here we are going to continue to be at about $476,000 or $478,000, not awful she does not think, but again some of the Commercial Properties are getting quite a few totes, that is up to you, if you want that to be a benefit of the Village. She spoke of calling other Villages and they do not provide it for Commercial, they do not do it at all, that is just something that we have been doing here for years and years. She asked for feedback, she does not think the count is horrible, she thinks we are going to move forward and if something is going to change that would be up to you. Trustee Wilmer asked how many commercial accounts actually use it. Village Clerk-Treasurer Kufel stated she did not know that. He asked if they could get that information. Trustee St. Germain stated maybe that might be the difference in the overall cost. Village Clerk-Treasurer Kufel continued some Commercial Accounts just use 1; 1 black, 1 green, some use 2, some use 6. Trustee St. Germain suggested allowing them to use the same for each 2 or whatever and then if they wanted 6 they would be responsible for the rest. Dep. Mayor Browning stated she likes the idea of encouraging businesses too, if it is not that off, and for the time being kept that way, we are not going bankrupt over. He stated we are selling Village services, come to our Village, it is difficult enough to get businesses to come, entice them to your local plus we are going to be reaching out to them as much as we are trying to fight the 81 project we are going to be hand in hand with our Village businesses rather than hit them with that we could almost absorb, because in previous three years; there was one year we were under, so we are a little over now, so it is kind of over a three year span, it is a wash and we are looking out for our businesses as in we could also remind them we will take the hit but let us keep working together. Dep. Mayor Browning continued we can always change it down the road if we have to. Trustee St. Germain suggested this is how many we offer businesses. Village Clerk-Treasurer Kufel stated one other thing the mattresses now; OCRRA will be charging $15 for each mattress that we pick up and take. DPW Sup’t. ware has stated we do take quite a few mattresses, so that will be added to the additional.

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No Report.

Trustee Strong: He gave Kuddos not only to the Police Dept. with their “No Shave November”, but taking on things, not on over time, but giving back to the Community, and not only through their donations; but their time. He asked that they pass the kuddos along for us. He went on Parks, it was wonderful to see some of the exposure through not only social media, but local papers and the television, your interview and the Mayor was also picked up on 3, 5, 9 and 10 also picked up on social
media as well. He continued the sidewalks, again these are Village services and it tied into what we always talked about, so it is nice to see, it is a Village sidewalk and we will plow it; DPW Sup’t. Ware’s folks are doing a really good job of that. He stated the Heritage Ball Parks are not being utilized and he does not believe that we rent them out to anyone, so if people have some ideas. He continued he had a chat with Parks Director Roth about this months ago, we know we are getting a Dog Park, but it seems like it is an unutilized area for the square footage in that park. He suggested spit balling, cross country skiing, you have that matted down. He asked if we could do something in the middle there, even if we have one soft ball field and maintain the other for events; a lot of square footage not being used.

**Trustee Wilmer:** No Report.

**Dep. Mayor Browning:** She complimented the Village on their decorations. She wished everyone a Happy Holidays and the taxpayers too.

**MAYOR’S REPORT:**

The Mayor stated there is no action now, but he went over to the DPW Garage and did a tour of the facilities; the locker room and the toilet room. He told the DPW Sup’t. Ware he wanted to upgrade that space for them. He continued the building was built in the late 1960’s, and nothing has changed since, so that is another one of his goals. He stated they work hard and if we went over there, this is where the break room is, so he is going to be asking for a similar design phase, so we can figure out what we can do over there to give them presentable accommodations; it is pretty sad. DPW Sup’t. Ware invited the Board to stop by during businesses hours and he would give them the tour. He stated “Block Builders,” come the 1st of the year we are going to have a kickoff meeting, and see if there is more interest; that is for improvements in neighborhoods. He continued we are on our last section of new carpet for the Village Hall renovations. He stated not many people come to tour the Village Hall, but if you care to, we have been making improvements over the years. He continued there is a historical marker, the ones you see that are blue and yellow, we are actually applying for one that will be right here on Rt. 11; we only have one more day to meet the deadline. Parks Director Roth stated Monday is the deadline for that. The Mayor stated there is very specific wording we have to do and it is a little complicated. The Mayor continued for those of you who do not know, we have an old historic school house on Singleton Ave., but it is getting cluttered, so we are trying to tidy it up. He stated our next Board meeting with be held on Monday, December 23rd, due to the Christmas Holiday; basically will be a meeting to pay the bills. He thanked all of those that helped with our Holiday Parade, the cookies were very good. He continued he thinks it is great that we are helping 6 families. He thanked the Dept. Heads, our Village is looking good and in a professional manner.
Dep. Mayor Browning made a motion to adjourn at 7:12 PM. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee St. Germain, Trustee Strong, Trustee Wilmer, and Dep. Mayor Browning, all voting in favor of the same.

Respectfully submitted,

[Signature]
Dianne M. Kufel
Village Clerk
VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: December 12, 2019

PLEASE SIGN IN

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