The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Browning, Trustee Pat Gustafson, Trustee LouAnn St. Germain, and Trustee Art Steere.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Deputy Chief Casey Daugard, Parks Director Teresa Roth, Police Chief Steve Rotunno and Village Attorney Scott Chatfield, and Village Engineer Brian Bouchard.

**RESOLUTION # 083-19**

APPROVAL OF BOARD MEETING MINUTES

Trustee Steere made a motion to approve the minutes from the April 25th, 2019 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION # 084-19**

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Browning made a motion to approve the General Fund Abstract #25 in the amount of $86,104.57 covering Voucher #1237 to Voucher #1294. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION # 085-19**

SEWER FUND ABSTRACT APPROVAL

Trustee Gustafson made a motion to approve the Sewer Fund Abstract #25 in the amount of $36.22 covering Voucher #24. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**OLD BUSINESS:**

“5G” CELL AGREEMENT-VERIZON: REPRESENTATIVE

The Mayor stated at the last meeting we talked about the “5G” coming, some concerns, and the Trustees needed more information. He continued we reached out to Verizon for a representative to
come to speak and heard nothing back. He stated we are still working on the details of the contract to allow the companies that want to do towers, to give them permission to work in our Right-of-way. He continued the other item is how much we charge, there are guidelines for what we can charge reasonably, so we are still working through that. Deputy Mayor Browning asked if at some point they would send someone. Village Clerk-Treasure Kufel stated she did not get a response, but she can try to pursue it for the next meeting. The Mayor stated 5G is in the news quite a bit, people have health concerns, but we cannot stop it from coming to the Village. Atty. Chatfield stated the federal government has pre-empted all regulatory control over the citing of these, cell phones and other kinds of electronic devices as it relates to potential adverse environmental impacts associated with it to non-ionized radiation. He explained the issues for decision for this Board is how is our permitting process going to work in terms of the local law and what the rates would be for the use of our Right-of-way for the providers of this service. The Mayor stated we are still working on the agreements and we will table this until we are ready to vote on some modifications to our local law and the fee schedule giving approval for them to use our Right-of-way.

NEW BUSINESS:

HONOR FLIGHT PRESENTATION: DEP. SUP’V. TOWN OF CICERO-BILL MEYER

Bill Meyer, Town of Cicero Dep. Sup’v., and Cty. Legislator spoke on the Honor Flight Program for Veterans and gave an awesome recognition at the Board Meeting. George Wasickanin, a WWII veteran stood up and shared his story. He profoundly spoke of the recognition that he had never experienced before.

Honor Flight Syracuse
www.honorflightsyracuse.org
RESOLUTION # 086-19
APPROVE THE APPOINTMENTS OF NORTH SYRACUSE FIREFIGHTERS

Trustee Gustafson made a motion to approve the appointments of the following firefighters: Jonathan Witteman, Nathaniel Cisne, and Mark Demaio. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 087-19
DPW HIGHWAY DEPT. -APPROVE/HIRE 3 SEASONAL PART-TIMERS, EFFECTIVE MAY 10TH, 2019

Trustee Steere made a motion to hire for the DPW the following: Steven Emery, Riodan Parker, and Mark Cummings as seasonal part-time employees at $11.10 per hour beginning May 10th, 2019 ending in the early fall of 2019. The motion was seconded by Deputy Mayor Browning. Trustee Steere asked if he thought any would stay on beyond the end of the summer. DPW Sup’t Ware stated possibly in February when one of his guys retires. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

INFORMATIONAL-CHIPS MONEY-WINTER RECOVERY FUNDING

This is just an informational, the Mayor spoke regarding the CHIPS Money whereas typically we receive CHIPS Money for paving and most recently also for Winter Recovery Funding. He stated if it is a severe winter, we receive these additional monies for Winter Recovery Funding, although this has been “cut” out of the current years County Budget, so therefore approximately $19,000, that we have been receiving in previous years, we are not going to get.
RESOLUTION # 088-19

CHA-CHURCH STREET PROJECT- CONST. ADMINISTRATION
AND CONST. OBSERVATION

Trustee Steere made a motion to authorize the Mayor to sign the CHA Const. Admin. and Const. Observation Svcs. Agreement for the Church Street Project while EZ Paving opens up the end with a “not to exceed” of amount of $1,100. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

CITIZENS’ VOICE: The Mayor invited anyone that wished to share concerns or thoughts to address the Board. Pat Ferguson stated the festival is coming and she has raffle tickets for the jewelry and if you have not given her money for tickets; she will see you. He asked again if anyone wished to speak and closed Citizen’s Voice.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: Engineer Bouchard stated obviously EZ Paving is underway. He continued an easy update if you want to walk by it looks like they have some of the subbase in and the drainage structures which were some of the alternates that were approved for that project. He stated with our Cons. Observation Agreement that you approved, that will allow us to process the paperwork for payment applications, we have a few hours of just over site time to go in for inspections or if they have questions to ask us. He made mention of the Taft Rd. Project, with respect to the DOT Project for Church/Chestnut, he did talk to Dorie Marsh from our Transportation Group in Buffalo and Mrs. Franco; as you know with any state funding the process has been laborious to say the least. He stated the first step is really design approval, which is their approval of the design and that took some time and includes multiple other agencies. He explained one of the hang ups was the birds, bats and bees if you will, the wildlife folks; there are two tree removals and we are on the outside the window of that, but they have given their approval for the two trees with no impact to the environment, so US Fish and Wildlife is happy. He went on to say we do have the design approval in hand, and Dorie mentioned that we will have the plans submitted for the DOT by the end of next week. He stated from there they have their own approval window that could be anywhere from a few weeks to three or four weeks, once we get there; he also knows we work a lot of projects with the DOT, so he can at least try to provide you with an update by the next meeting and get the squeaky wheel oiled, if you will. He continued from there we probably have one week to prepare the bid documents, so that they can go out to bid and then there is a mandatory three week period for the advertisement of the bid, so with all that we are probably in the six to eight week range to actually starting anything or having an award. He went on to say all of which hopefully is when OCWA has finished their work and
also National Grid. He stated that there are some poles that need to be relocated and they had previously committed to April 22\textsuperscript{nd}, and driving down today he does not think that they have started that work and that any of them have been moved yet. The Mayor stated that half of them are done. Engineer Bouchard stated he did notice on Taft Rd. it appears that they have approached the intersection of Buckley, it appears as far as the painting, and they are at the end of the main line work. He is assuming that, the crew with Steve Drake told him that it is hopefully transitioning over here. He continued assuming that he thinks they are going end to end as well, we have probably three to four weeks to get their pipe in the ground as well, so the schedules will hopefully line up; although it is much later than we anticipated from the onset of the project, but hopefully it will still be a good product. He will pass those notes to along to Mrs. Franco, so hopefully they will have an update by the next meeting. The Mayor stated it has taken much longer than he thought that it would, but the issue is, if we had gotten an earlier start, we would have been interrupted by OCWA anyway; fortunately it came to light that they were going to replace the water lines. He continued first Church/Chestnut is going to be torn up by OCWA and the Engineer Bouchard stated that we will put the pieces back together. The Mayor added it is going to be worth the wait for those of you that drive up and down Church/Chestnut St. Engineer Bouchard stated he agreed; we have gone north to south and this is the east to west corridor improvement. The Mayor stated Rt.11 has fallen apart. Engineer Bouchard continued the last thing involving that project is the DOT Agreement and he understands that Prudent has an inspector. The Mayor stated that is supposed to get him information. Engineer Bouchard stated there is also an agreement that is in place similar to the design agreement, so it is more of an administrative procedure that Dorie and Mrs. Franco can follow up with.

**DEPARTMENT HEAD REPORTS:**

**Police Department:** He stated the following:
- Basement is coming along
- Preparing Bikes for patrol
- All set for festival and Car Seat Inspection
- Purchases Bike safety and Stranger Danger coloring books from Wal-Mart grant
- All set for Memorial Day Parade
- So far in May: 273 Total Calls for service, 154 Property Checks, 06 Domestics, 04 Motor Vehicle Accidents, 34 Traffic Stops, 29 Traffic tickets, 04 arrests

**Fire Department:** No Report.

**Public Works Department:** He stated the following:
- We had 18.4 tons of bulk trash
• Last month we had 25,400 lbs. of brush
• They are having a little trouble with the mowing with all the wet weather; they have been gearing up for lawn repairs and storm drain repairs

**Parks and Recreation Department:** She stated the following:
• Summer Program Flyer came out yesterday in the Star Review; it has also been online
• Summer Program Flyer are available online for the summer programs
• Summer Camp Registration start 5/16
• Also making pool passes; pool opening on 6/14
• Earth Day - she thanked everyone and the groups that came out to help even thou it was snowing; they picked up just over 1/2 ton of garbage and it was successful. She thanked the following sponsors: Home Depot, Twin Trees Pizza and Sanico for the supplies and food for the event
• Family Festival 5/25, mark your calendars; lots of fun entertainment for whole family
• Memorial Day Parade 5/27 starting at Lonergan Pk. at 9:00 AM going down Rt. 11 and there will be a ceremony at Veterans Pk. from the local VFW

**Codes Department:** He stated the following:
• 5/2 the Zoning Board heard Morales Collision of 802 N. Main St and granted the 2’ fence increase and on 5/16 will go to Planning Commission for Site Plan Approval and Special Use Permit

**Clerk-Treasurer:** She stated the following:
• New Budget has been distributed and passed out to everybody
• We are in our last month for the FY, so hoping everyone will label requisitions appropriately for “Old Budget,” “New Budget”
• She is pleased that they held the Staff Mtg. and covered a lot of territory, because they have not had one in 2 or 3 months and a lot of new things were brought to the table
  • Training for Sexual Harassment will work with all Boards too
  • We got Pilot for Centerville for $1,700 and usually get one for Toll Rd.; the check is typically like $22,700, so she called and they were doing audit and rushed, so told to return check, but she wants for yr. end closing

**DEPUTY MAYOR-TRUSTEES REPORT:**

Trustee St. Germain: No Report.
Trustee Gustafson: No Report.

Trustee Steere: No Report

Deputy Mayor Browning: No Report

**MAYOR’S REPORT:**

He stated the flowers donations are almost, but did not quite as much as last year, but certainly enough money. He thanked all that contributed. He asked when they thought the flowers would be going up. DPW Sup’t Ware stated he has not heard from them, but should be soon. He spoke of not many people coming to Village Hall, but they are welcome to, but we have some renovations. He stated we have our new conference room expanded and our Police Lobby is expanded, but that is not quite done. He continued finally we are going to have a Handi-cap accessible bathroom in our Municipal Hall, but that will be a little ways off; but it is going to look good. He thanked all that contributed. He stated we received the information about bidding for the Church/Chestnut St.; keep pushing if you can. He stated Earth Day was cold and snow, but people showed up, so thank you for that.

The Mayor stated he would like to entertain a motion to go into Executive Session to discuss a personnel issue. He continued we will not be making any decisions when we come back out. Trustee Steere made a motion to enter into **Executive Session 7:01 P.M.** The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same. Trustee Steere made a motion to return to **Regular Session** at 7:54 P.M. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Trustee Steere made a motion to adjourn at 7:55 PM. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel  
Village Clerk