



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, March 28th, 2019 @ 4:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Browning, Trustee Pat Gustafson, Trustee LouAnn St. Germain, and Trustee Art Steere.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, DPW Superintendent Ed Ware, Assistant Chief Scott Gratiem, Parks Director Teresa Roth, Police Chief Steve Rotunno and Village Engineer Brian Bouchard.

Personnel Absent: CEO Brian Johnstone, and Village Attorney Scott Chatfield.

RESOLUTION # 051-19

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Browning made a motion to approve the minutes from the March 14th, 2019 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 052-19

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Browning made a motion to approve the General Fund Abstract #22 in the amount of \$77,883.98 covering Voucher #1074 to Voucher #1124. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 053-19

BUDGET TRANSFER(S)

The Mayor stated the transfer of monies for replacement and upgrade Pole Decorations for poles this next year; many were not bright enough and needed a makeover. Trustee Steere made a motion to approve the budget transfers from A9040.8 Workers Comp. to increase A7550.2 Celebrations-Pole Decorations in the amount of \$7,550. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 054-19

BUDGET TRANSFER(S)



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The Mayor stated the transfer of money from Fire Reserve Heavy Rescue to General Fund to pay for 1st Payment on Rescue 7. Trustee Steere made a motion to approve the budget transfers from A231F Reserve Account Fire Heavy Rescue to increase A201 General Fund in the amount of \$85,175. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

OLD BUSINESS:

RESOLUTION 055-19

**CORRECT PUBLIC HEARING DATE: MOTOR
VEHICLE REPAIR VS. FUEL STATIONS**

The Mayor stated there was a clerical error and it was never posted in the paper, so we need to reschedule the Public Hearing date and time for the change in the Village Code regarding the Motor Vehicle Repair vs. Fuel Stations. Trustee Gustafson made a motion to set a Public Hearing to discuss the modifications to the Code that will pertain to Fuel Stations and Motor Vehicle Repair Facilities to be held on Thursday, April 11th, 2019 at 6:29 PM. The motion was seconded by Trustee Steere. The motion was approved with Trustee Steere, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**5G CELL AGREEMENT IN THE RIGHT OF WAY
FOR VERIZON – WORKING ON MODIFICATIONS**

The Mayor stated this is an ongoing item; Atty. Chatfield and the Verizon Legal Dept. are working through the changes. He continued we would need a local law and Public Hearing, so we are continuing to work on that. He stated that he knows that they are in discussion and making changes. He continued it would still be nice, if we were the first Village in the area to have the 5G. He stated so more will follow on this item.

**DISCUSS/APPROVE TOWN OF CICERO FIRE PROTECTION
AGREEMENT (TABLED 02/14 & 3/14)**

The Mayor stated the next item is to approve the Fire Protection Agreement with the Town of Cicero. He understands that we are very close, the attorneys are back and forth and we thought maybe we would have the signed agreement by today; but obviously we do not have them by today. He went on to say he understands that they have reached the language barrier and it has been resolved to the best of his knowledge. Assistant Chief Scott Gratien stated from what he understands it was resolved and what they typed up was what they sent last time; they did not make the corrections. The Mayor



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stated that will be tabled, but we will assume by next meeting we will have those agreements in hand.

**DISCUSS/APPROVE TOWN OF CLAY FIRE PROTECTION
AGREEMENT (TABLED 02/28 & 3/14)**

The Mayor stated the next item is to approve the Fire Protection Agreement with the Town of Clay. He understands that we are very close, the attorneys are back and forth and we thought maybe we would have the signed agreement by today; but obviously we do not have them by today. He went on to say he understands that they have reached the language barrier and it has been resolved to the best of his knowledge. Assistant Chief Scott Gratien stated from what he understands it was resolved and what they typed up was what they sent last time; they did not make the corrections. The Mayor stated that will be tabled, but we will assume by next meeting we will have those agreements in hand.

NEW BUSINESS:

RESOLUTION 056-19

**DISCUSS/AUTHORIZE MAYOR TO SIGN RED HAWK
FIRE ALARM AGREEMENT: VILLAGE AND DPW**

The Mayor stated this is the Village Hall and DPW Fire Alarm System that when activated it denotes by area in the building where the sensor is provoked. He continued we also perform drills to be sure that this is working properly. Trustee Gustafson made a motion to authorize the Mayor to sign the Village Hall Agreement for \$280 per year, effective April 1, 2019 for 3 years, expiring on 3/31/22. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Deputy Mayor Browning made a motion to authorize the Mayor to sign the DPW Agreement for \$260 per year, effective April 1, 2019 for 3 years, expiring on 3/31/22. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 057-19

**DISCUSS/APPROVE/ AUTH. THE MAYOR TO SIGN
OCWA AGREEMENT FOR THE EXTENSION OF
CHURCH AND CHESTNUT 8" AND 12"**

Trustee Steere made a motion to approve and authorize the Mayor to sign the OCWA Agreement for the Water Main Extension on Church St. and Chestnut St. 8" and 12". The motion was seconded by Trustee Gustafson. The Mayor mentioned having a discussion with the members of Fire Dept.



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about the hydrants on both Church/Chestnut St. and Taft Rd. He explained the comment at the time, when they voted no for one and yes for the other; there was a cost involved and the question was why we should pay for hydrants when OCWA is upgrading the whole system. The Fire Dept. is going to reach out to OCWA to set up a meeting which he will attend and challenge them, as to why we have to pay for fire hydrants; it is their system. He went on under the new regulations they apparently have some areas that do not meet current code, so why should we have to pay. He stated they are at least going to challenge them on the fact, why do we have to pay; it is your system, not ours. Assistant Chief Scott Gratien stated that meeting is tentatively being scheduled for next Friday. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 058-19

DISCUSS/APPROVE THE ANNUAL MTC. AGREEMENT WITH WILLIAMSON LAW FOR ACCOUNTING PROGRAM

Trustee Gustafson made a motion to authorize the Mayor to sign the Annual Mtc. Agreement for \$987 with Williamson Law for the Accounting Program covering the period of 4/01/2019 thru 3/31/2020. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 059-19

DISCUSS/APPROVE THE ANNUAL MTC. AGREEMENT WITH WILLIAMSON LAW FOR PAYROLL PROGRAM

Trustee Steere made a motion to authorize the Mayor to sign the Annual Mtc. Agreement for \$775 with Williamson Law for the Payroll Program covering the period of 4/01/19 thru 3/31/2020. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 060-19

SCHEDULE PUBLIC HEARING TO ADOPT THE FY 19/20 BUDGET

Trustee Gustafson made a motion to set a public hearing to discuss adopting the FY19/20 Budget to be held on Thursday, 4/11/2019 at 6:28 PM. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 061-19

APPROVE THE SPECIFICATIONS AND SCHEDULE BID



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**OPENING DATE FOR THE CHURCH STREET
EXTENSION PROJECT**

Trustee Steere made a motion to approve the plans and specifications with a Bid Opening Date for the Church Street Extension Project for April 24, 2019 at 10:00 AM. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 062-19

**DISCUSS/APPROVE THE PITNEY BOWES POSTAGE
METER LEASE: 4/01/19-3/31/2024**

Trustee Gustafson made a motion to authorize the Mayor to sign the Pitney Bowes Postage Meter Lease for 5 years from 4/01/19-3/31/2024 at \$159.06 per quarter. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 063-19

**DISCUSS/AUTHORIZE PURCHASE OF USED BUCKET
TRUCK FOR THE DPW-2001 INTERNATIONAL**

Deputy Mayor Browning made a motion to authorize them to spend \$10,000 to purchase a used 2001 International Bucket Truck for the DPW with 133,000 miles on it. The motion was seconded by Trustee Gustafson. It seems like a decent truck for that price and we would service what we need, it would probably get us 5 or 6 years, DPW Sup't Ware said. Trustee Steere inquired as to how much money we have in vehicle maintenance, in case there is a problem. DPW Sup't Ware stated he did not know right off, but mechanically it looked in decent shape and has a diesel engine. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that wished to share concerns or thoughts to address the Board. The Mayor asked again if anyone wished to speak and closed Citizen's Voice.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: No Report.

DEPARTMENT HEAD REPORTS:



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Police Department: He stated the following:

- Started demo in basement and found reasonable workers to do the work
- He was able to secure a drug take back box; so when construction is completed - will have out front

Fire Department: Assistant Chief Scott Gratien stated the following:

- Service calls: 200 so far this year
- They are looking to start the Junior Program in April; already have interest of about 10 kids
- 4/6 is the Annual Installation Banquet; he looks forward to seeing you all there
- 4/27 is the FASNY Recruit NY; hosting Chicken Barbeque that day starting at 11:00AM
- They have [2] new members coming in who are both experience firefighters from different departments
- [4] new Bunk-ins are coming in August

Public Works Department: He stated the following:

- 1st Bulk Trash they did 7,960 lbs.
- 1st time doing Brush 32,880 lbs.
- Have been flushing out the main sewer lines, getting them maintained, and cleaning them
- Helping out the other departments

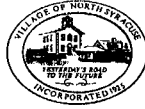
Parks and Recreation Department: She stated the following:

- She thanked Sup't Ware for repairing some of the color panels on the Electronic Sign this past week
- Saturday, April 13th is the Village Easter Egg Hunt for Village youth
- Palm Sunday, April 14th is the Bunny Breakfast at the VFW proceeds go to the Festival
- Saturday, April 27th is the Village's Earth Day Cleanup from 9:00 AM until about 11:45 AM; she got sponsors for the luncheon and supplies for that
- She is busy planning for the summer programs to get started
- Don's last day is tomorrow, a small luncheon is planned; she is sorry to see him go, but wishes him well in career

Codes Department: No Report.

Clerk-Treasurer: No Report.

DEPUTY MAYOR-TRUSTEES REPORT:



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Trustee St. Germain: No Report.

Trustee Gustafson: No Report.

Trustee Steere: No Report.

Deputy Mayor Browning: No Report.

MAYOR'S REPORT: He stated regarding the Budget; the AIM Funding looks like it is going to be back in and that will help us. He appreciates the Departments Heads looking at their budgets, as you know, our 1st Model was 9.95% increase; we are trying to get that down there to where we need to be according to our Governor. He went on if the Trustees continue to meet with their Dept. Heads and twist a little more; we appreciate it and you are doing a great job. He stated Meals on Wheels annual event where elected officials volunteered, so for the 2nd or 3rd year in a row. He continued that is a nice event. Progress is being made at Village Hall with the renovations and is hoping to start sheet rocking and get our conference room in place and the Police Lobby; then work on the Handi-cap Accessible Restroom. He stated at the Last Mayor's Meeting there was a presentation by the Fulton Block Challenge Grant. He continued they are doing a nice thing both in Fulton and Oswego. He would like to bring it to North Syracuse street by street; neighborhood by neighborhood. He explained they were able to come with small grants and challenge; mainly for the outside of a structure to get the place cleaned up. He stated we will work on that; we need a point person to spearhead and that would be nice, it is citizens and neighbors getting involved and taking pride in their street. He continued National Grid is in the area on Chestnut St. cutting down some trees. He went on to say they will be working fairly soon on the water main through Church St. and Chestnut St., as soon as they are done on Taft Rd., they are coming over here. He spoke of having met with Mrs. Franco and Dory from CHA to finalize the project/costs/alternates for Church St. and Chestnut St. and did put some alternates in. He went on to say he is going to try to find the money somewhere, because it is over budget. He explained what we did not know is some of the mandates, because it is state funding, you have to have a full time Engineer on staff; they never told us that. He spoke of speaking to a friend who is an Engineer who would be interested in doing that for us for a reduced rate; he is retired. Engineer Bouchard stated he asked about either specific to himself or other licensed Engineers, but junior level, and there are certain credentials that are needed to administer construction inspection on a state DOT funded projects; there are certifications, that even he does not even have and the full- time aspect of it. He offered to get those certifications for them, so they can make sure that their contacts have them. The Mayor stated he still has his P.E. License and retired from state DOT, as a senior, so hopefully that happens this year. He explained that Villages are rated by the state for Fiscal Stress and some Villages are in bad shape, the higher the number the worse shape you are in form 0 to 100. He continued so we got a report and a full report is all Villages and that report is going to be out tomorrow. Village



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Clerk-Treasurer Kufel stated this is like the press release that they told us. The Mayor stated the press release for the Village of North Syracuse for Fiscal Stress, remember 100 being the worst and 0 being the best; our rating is 3.3 and you cannot get much better than that. He continued the Environmental Stress which we have less control over because of neighborhoods, etc. and things that are going on and we are still at 16.7, so that is good news. He explained that the Office of the State Comptroller is very much involved in the fiscal solvency of Villages and Towns and they are strictly monitoring this.

Trustee Gustafson made a motion to adjourn at 4:55 PM. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk