



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, January 24th, 2019 @ 4:29 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:29 P.M. with the Deputy Mayor Browning asking everyone to join her in the Pledge of Allegiance.

Roll Call: Deputy Mayor Browning, Trustee Pat Gustafson, and Trustee LouAnn St. Germain.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Deputy Chief Casey Daugard, Parks Director Teresa Roth, and Village Engineer Amy Franco.

Personnel Absent: Mayor Gary Butterfield, Trustee Art Steere, Police Chief Steve Rotunno, and Village Attorney Scott Chatfield.

Public Hearing #1 @ 4:29 PM: This Public Hearing is being held by the Board of Trustees of the Village of North Syracuse regarding the consideration of a Grant Application to be submitted under the TIP-Transportation Improvement Program and the related project details, and will hear all persons in support of such matters or any objections thereto. Deputy Mayor Browning stated that the DOT has made available another grant opportunity relating to Transportation. She asked Mrs. Franco to explain it to everyone. Mrs. Franco stated it is a Transportation Improvement Program (TIP) that is a grant that goes through the SMTC. She continued it is a 5 page application process with some maps and by June or so they will let you know if you have been added to the list. She stated the list is for 5 yrs. of Capital Improvement Projects through the SMTC; the process is very similar to the TAP Grant that was done on Chestnut and Church St., if the Village is awarded for the project. She explained that the project that she talked about with the Mayor was doing some of the sidewalk portions that we had not been able to do through the TAP Grant itself. She stated the one section that they were looking at is on the south side of Church St. where there is existing sidewalk in very poor condition. She continued they did a rough estimate of \$85,000 project cost and then there is a 20% match for the Village. She explained this can happen anytime, but probably not this year, because they award it in June and then start the process for next year; it then goes for 5 yrs. She stated anytime in that time frame when the money is allotted through the federal government; they will let you know that this is "your year," in that 5 yr. time frame. She continued the one section we talked about doing was redoing that section of sidewalk and the other part that they talked about was on the other side of Rt. 81; from Meals on Wheels to the Village line just continuing the sidewalk there. She went on to say they have not really talked about which side to do; there are utility poles on one side and there is a little more space on the other, but the sidewalk is on Meals on Wheels's side. She stated it is not a big deal for the application process; we can kind of make that determination down the road, so those are the two projects we have looked at. She continued the one, because there is no existing sidewalk to remove and it is just kind of forming everything out; it was about \$75,000. Trustee Gustafson asked how much the grant is for. Mrs. Franco



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stated it can be whatever you apply for, because there is a 20% match we obviously want to keep it a little bit lower, so you do not want to make it a \$1,000,000 or something; we can substitute it with the Community Development Money as part of your grant that you do, that \$50,000, so there is that option. She continued you may be able to put some of that money toward the project as well, so those were the two projects. Trustee St. Germain asked if we have to submit bids to them that you have received; like you have one for \$85,000. Mrs. Franco clarified that not until after the Village was awarded the project. Trustee St. Germain stated for what you would like to submit for what you are looking to get. Mrs. Franco stated initially for the application process it is pretty much a general broad brush; this is the section of sidewalk we want to do, this is what we want to do, this is how much we think it will cost over that 5 yr. time frame, if we are awarded the project. Mrs. Franco went on to say she thinks it is a good area; obviously Rt. 11, we are always trying to do sidewalks there. She stated the state is going to do a project one of these years for their ADA; this year, maybe next year, they have not really given a time frame. She feels for this one; we could kind of piggyback on the TAP Grant, we are extending it out fulfilling the goals of that project. She stated if they want to submit on that, it is due February 4th; we found out at the last meeting and that is why we set the Public Hearing. She continued it is not a huge effort to do the application; a lot of the mapping we already have done from the TAP Grant and then you find out by June of this year, if you are on that 5 yr. list. Deputy Mayor Browning clarified if it would probably be a yr. later when they start. Mrs. Franco agreed. Deputy Mayor Browning asked if there were any other questions. She asked if anyone in the audience had any questions. She asked a third and fourth time, if anyone had any questions and closed the Public Hearing. Trustee Gustafson made a motion to close the Public Hearing at 4:35 PM. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 011-19

APPROVAL OF BOARD MEETING MINUTES

Trustee Gustafson made a motion to approve the minutes from the January 10th, 2019 Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 012-19

GENERAL FUND ABSTRACT APPROVAL

Trustee Gustafson made a motion to approve the General Fund Abstract #17 in the amount of \$95,393.17 covering Voucher #847 to Voucher #906. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 013-19

BUDGET TRANSFER(S)



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Deputy Mayor Browning stated the transfer of monies is from Vera House to Police Training Account. Trustee St. Germain made a motion to approve the budget transfers from A2770 Other Revenue to increase A3120.469 Police Training in the amount of \$300. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 014-19

BUDGET TRANSFER(S)

Deputy Mayor Browning stated the transfer of monies received (\$59,049.35) to the line item in order to pay the share owed to Computel. Trustee Gustafson made a motion to approve the budget transfers from A3389L Computel Utilities Audit to increase A1620.420 40% Fee to Computel in the amount of \$23,619.74. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 015-19

BUDGET TRANSFER(S)

Deputy Mayor Browning stated the transfer of monies is received from SECNY Sale of (2) pistols to Police Supplies. Trustee St. Germain made a motion to approve the budget transfers from A2770 Other Unclassified Revenue to increase A3120.467 Police Supplies in the amount of \$600. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

OLD BUSINESS:

**DISCUSS/APPROVE VACANCY ON ZONING
BOARD OF APPEALS: ALTERNATE**

Deputy Mayor Browning stated we continue to have a vacancy on the Zoning Board and will continue to leave this on Old Business until someone reaches out and we are able to find a resident to fill this seat.

NEW BUSINESS:

**DISCUSS/APPROVE THE SUBMITTAL OF THE TIP
GRANT APPLICATION**

Deputy Mayor Browning stated the Submittal of the TIP Grant Application, we would cap the amount of in-kind/contribution the Village will contribute and we try to see if the DPW can do some of the work to keep the Village costs low. Mrs. Franco stated they are looking at from the existing sidewalk from



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Parkway Dr. to across from Grove where the sidewalk goes now; to remove that old sidewalk, put in new sidewalk and the other one was by Rt. 81 from Meals on Wheels to Randall Terrace. Trustee Gustafson stated more residential for Parkway Dr. and that going on from Meals on Wheels down to. Trustee St. Germain stated maybe it would be best for the larger residential area and Deputy Mayor Browning agreed. Trustee Gustafson made a motion to do from Parkway Dr. down to existing sidewalk to the South. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 016-19

SET PUBLIC HEARING FOR THE 2019 COMMUNITY DEVELOPMENT FUNDS APPLICATION-2/14/19 AT 6:29 PM (PERHAPS 2 SUBMITTALS-\$50,000 AND \$150,000)

Deputy Mayor Browning stated at this time, we will discuss which projects are a priority and if the Board wants to submit (2) applications; (1) for \$50,000 and perhaps (1) for \$150,000, but at this time we need to set the Public Hearing. Trustee Gustafson made a motion to set the Public Hearing to discuss the 2019 Community Development Funds Application to be held on February 14th at 6:29 PM. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 017-19

SET PUBLIC HEARING FOR LOCAL LAW #1 - 2019 ALLOWING FOR A PROPERTY TAX CAP OVERRIDE

Trustee Gustafson made a motion to set a public hearing to discuss Local Law #1 for 2019 allowing for a Property Tax Cap Override to be held Thursday, February 14th at 6:28 PM. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 018-19

SET PUBLIC HEARING FOR LOCAL LAW #2 - PROPERTY TAX EXEMPTION FOR COLD WAR VETERANS

Trustee Gustafson made a motion to set a public hearing to discuss Local Law #2 on the Property Tax Exemption for Cold War Veterans on February 14th at 6:27 PM. The motion was seconded by Trustee

St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 019-19

APPROVE THE APPOINTMENT OF NORTH SYR. VOLUNTEER FIREFIGHTER E. DEWOLF, JR.



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Trustee Gustafson made a motion to approve the appointment of Volunteer Firefighter Ernest Dewolf, Jr., to the North Syracuse Fire Dept. The motion was seconded by Trustee St. Germain. Deputy Chief Daugard stated he was a past member and paramedic. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

CITIZENS' VOICE: Deputy Mayor Browning invited anyone that wished to share concerns or thoughts to address the Board. Commander Scott Cox with the VFW stated for the past 3 years they have been fighting red tape and bureaucracy to put up a new sign on Rt. 11 at 402 N. Main St. He continued last week on January 14th, the Fire Dept. just went ahead and did it on Chestnut St. without pulling permit or the knowledge of the Village knowingly doing it. He stated the VFW are asking that they be held accountable to remove the sign and follow the same procedures that we have to follow; if not, then we will put up a sign and ask for forgiveness later, because that is the precedence that will be set. Deputy Mayor Browning asked again if anyone else wished to speak and closed Citizen's Voice.

ATTORNEY REPORT: No Report.

ENGINEER REPORT: No Report.

DEPARTMENT HEAD REPORTS:

Police Department: He stated the following:

- Been busy with weather related calls
- Working on securing a Drug box for new police lobby thru a grant or donation
- Officer Florian has been assigned as Detective - Juvenile Officer to work major cases and juvenile investigations
- Working on participating in Drug Take Back Program
- The next few months he will be sending several officers to Active Shooter and Officer Survival Training sponsored by NYS Emergency Preparedness Center in Oriskany
- He emailed the Board the 2018 -911 calls for service for NSPD
- So far in January: 851 Total Calls for Service, 471 Property Checks, 05 Domestic, 18 Motor Vehicle Accidents, 172 Traffic Stops, 102 Traffic Tickets, 05 Arrests

Fire Department: Deputy Chief Daugard stated the following:

- They are starting the cabling project tomorrow at Sta. #1 for the computer networking
- When cabling project is done they are going to be doing the flooring as well
- Met with OCWA and upgrades will be done to the main from S. Bay Rd. to Buckley, as well as to storm drain and sidewalks; copies sent to DPW, Codes and Mrs. Franco.



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Public Works Department: He stated the following:

- We got through weekend with snow; sidewalks finished on Tuesday-due to an issue and the man power they have
- He thanked the Village of Baldwinsville for use of the bucket truck to take down decorations
- Sent to auction: Tool Cat, Bucket Truck and miscellaneous tools; got \$22,000
- Everything else going smooth

Parks and Recreation Department: She stated the following:

- Driver's Safety Class in week and half just filled; another scheduled in April
- Beginning to plan on the Festival
- Started booking our summer concerts this week

Codes Department: He stated the following:

- \$5,000 NYSERDA Grant for Clean Energy Community; approved, awaiting check
- \$8,000 Rebate to NYSERDA for Charging Station; approved, awaiting check
- In the process of getting 3 quotes from Solar System vendors for Village Hall and Comm. Ctr.; waiting on proposals
- DPW Sup't Ware. and myself attend the Hazard Mitigation Workshop Downtown on 1/14/19 and finalized the plan for FEMA

Clerk-Treasurer: She stated the following:

- Mailing letters tomorrow to businesses in the Village for funds to assist with the hanging flower baskets
- Just finished December Financial Statements
- Budget Worksheets out tomorrow for the Dept. Heads to start for what they are going to need for next year
- Attended Webinar on Countywide Shared Services; interesting, rolls into 3 separate yrs. and should get something, if you share

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: She stated she was surprised to see how many people are using the charging station. She spoke of what a good job the DPW did with the snow bank and plowing the circle.

Trustee Gustafson: She spoke of attending the Public Mayors Meeting with Deputy Mayor Browning. She stated it was very well represented with all the Mayors and two Supervisors; it was quite a good



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meeting. She was glad she was able to attend. Deputy Mayor Browning stated hopefully Governor Cuomo does not get his way, by making the Villages suffer; they may not be anymore. Trustee Gustafson stated it was brought up today about doing away with Villages.

Trustee Steere: No Report.

Deputy Mayor Browning: She spoke of Trustee Gustafson and herself going to a meeting today in East Syracuse that included many of the local Mayor's and officials; a press conference regarding the recent Governor's focus on removing the AIM Funding – Aid and Incentives for Municipalities. She stated that they are trying to take the money away from the Villages; we need to keep standing united and together, although it is not a lot of money, but it sure helps the Village. She stated the Mayor plans to attend the legislative conference in Albany, February 10th - 12th that has to do with the meeting they attended today; AIM funding as well as other topics with Albany. She stated they are getting phone calls that people are getting acclimated to the Automated Trash. She shared they are working on the Small Cell Towers on the 5G and will be within time available in the Right-of-Way on phone poles, etc. She stated we are starting to digest this and planning will be involved. She continued the charging station has been getting use and is located in the lot in front of the DPW and last we looked it; it had been used 7 times.

MAYOR'S REPORT: No Report.

Trustee Gustafson made a motion to adjourn at 4:52 PM. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

Respectfully submitted,


Dianne M. Kufel
Village Clerk

