The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with the Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Trustee Pat Gustafson, Trustee LouAnn St. Germain, and Trustee Art Steere.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, CEO Brian Johnstone, DPW Superintendent Ed Ware, Assistant Chief Scott Gratien, Parks Director Teresa Roth, Police Chief Steve Rotunno, and Village Engineer Amy Franco.

**Personnel Absent:** Deputy Mayor Diane Browning, Village Attorney Scott Chatfield and Fire Chief Robert Liberatore.

**RESOLUTION # 203-18**

**APPROVAL OF BOARD MEETING MINUTES**

Trustee Gustafson made a motion to approve the minutes from the November 8th, 2018 Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

**RESOLUTION # 204-18**

**GENERAL FUND ABSTRACT APPROVAL**

The Mayor stated included in this abstract are the New York State Retirement for $291,878 and Tile Over Floor- 50% down for $16,420. Trustee Steere made a motion to approve the General Fund Abstract #13 in the amount of $380,025.79 covering Voucher #597 to Voucher #658. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

**RESOLUTION # 205-18**

**BUDGET TRANSFER(S)**

Trustee St. Germain made a motion to approve the budget transfers from A7180.12 Pool Payroll to increase A7140.1 Playground Payroll in the amount of $2,400. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

**OLD BUSINESS:**

**UPDATE- 134 CHURCH ST. - PROGRESS UPDATE**
The Mayor stated the house is down and that corner looks better. He continued the weather is unseasonably cold, and unseasonably snowy; so our DPW has been busy with other things.

**UPDATE-TRANSITIONING TO AUTOMATED TRASH**

The Mayor stated to update we are transitioning to the automated trash. He continued we are working through the kinks, we are progressing and people are getting acquainted with it. He spoke of a compliment he received at the senior luncheon he attended; the gentlemen was going to switch out for the 65 gallon tote, but decided he like the 95 gallon tote, so he is going to keep it. The Mayor spoke of more than one person saying that it looks neater in the Village.

**UPDATE- CHARGING STATIONS -MUNICIPAL LOT @ SYR. REALTY**

The Mayor stated the update on the time line for the charging station install and completion is still targeted to be completed the end of November. CEO Johnstone stated they are going to send their electrician from the company down on November 29th, as long as we can get it trench next week. DPW Sup’t. Ware stated they have the black top all cut and they just have to have the time with the guys. The Mayor suggested after it is installed we may want to put a sign up notifying everyone that it is here, that we have the charging station for anyone who has an electric vehicle.

**NEW BUSINESS:**

**RESOLUTION 206-18 ACCEPT RESIGNATION FROM CURRENT PUBLIC SERVICE DISPATCH AIDE**

The Mayor stated the Board has received a copy of the letter submitted to the Police Chief from Kristin Warner. He continued Kristin has obtained full time employment with a law firm. We wish her the best as she advances in her career path. He stated was employed with the Village for eleven years; quite a long time and we wish her the best. Trustee Gustafson made a motion to accept the resignation of Dispatch Aide, Kristen Warner effective December 1, 2018. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

**RESOLUTION 207-18 DISCUSS/APPOINT PART TIME PUBLIC SERVICE DISPATCH AIDE**

Trustee Gustafson made a motion to approve the appointment of Andrea Castro effective Monday, November 26, 2018 at $14/hour as a Part-time Public Service Dispatch Aide; not to exceed 20 hrs. per
week/1040 hours per year. Police Chief Rotunno introduced Andrea Castro as resident from the Town of Cicero. He stated she did very well on her interview, background check and brings many years of experience from Syracuse University; she is a good fit for the Police Department. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

**RESOLUTION 208-18**

**APPROVE PROMOTION FROM LABORER I TO LABORER II FOR S. COOLEY**

Trustee Steere made a motion authorizing the promotion of Scott Cooley to Laborer II; with an increase in salary to $31,200/per yr. effective November 20, 2018. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

**RESOLUTION 209-18**

**DISCUSS/APPROVE FINANCING FOR THE 2019 DPW PLOW TRUCK-3YRS. VS. 5 YRS.**

Trustee St. Germain made a motion to finance the 2019 Plow Truck with Solvay Bank for 3 yrs. at 3.35% with each payment in the amount of $11,882.47 over 3 yrs. totaling $35,647.41 and authorize the Mayor to sign all of the paperwork associated with this Lease Purchase Agreement. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

**CITIZENS' VOICE:** The Mayor invited anyone that wished to share concerns or thoughts to address the Board.

Sue Hammond, 102 Elaine Ave., apologized for being late and asked for an update on the trash. The Mayor stated it is going well; some people want the smaller trash can and some people want more than one of the larger ones. He continued this is exactly what we were hoping would happen; the kinks are being worked out and we are handling it with our trash hauler. He stated some calls are coming in to our Village, even though the calls are supposed to go to Syracuse Haulers, but we are sending them over to the trash hauler.

Ed Zimmerman of Edden Lane referred to an article in the paper that he read that stated they are widening Church/Chestnut Street 13’ more on each side, adding 5’ wide sidewalks and the work will be completed in three weeks; he wanted to know if it was correct. The Mayor clarified it will be a total of 13’ for both sides; the new sidewalks that were put in were 5’ wide and it was a misprint regarding the three weeks. He asked about the blue bins and how to dispose of them. DPW Sup’t. continued they
can be taken to 106 Fergerson Ave to the DPW; drop them off and we will take care of them. The Mayor closed Citizen’s Voice.

**ATTORNEY REPORT:** Absent

**ENGINEER REPORT:** She stated they received comments back on their draft report for Chestnut/ Church TAP Grant from DOT, so we are addressing those comments. She wished everyone a safe and Happy Thanksgiving.

**DEPARTMENT HEAD REPORTS:**

**Police Department:** He stated the following:
- Awarded $2,500 Wal-Mart Community Service Grant
- Delivered Thanksgiving Day baskets this past Sunday
- Kristin Warner resigned effective 12-1-2018
- Working another Robbery from late last night; been very busy with major felonies lately
- Have a Happy Thanksgiving
- So far in November: 586 total calls for service, 332 property checks, 07 Domestics, 18 Motor Vehicle Accidents, 58 Traffic Stops, 27 Traffic tickets, 08 arrests, 02 Robbery

**Fire Department:** Assistant Chief Gratien stated the following:
- He reported 4 sick calls so far this month, 808 for the year; last year total was 806 for the year, and there is still a month and a half left

**Public Works Department:** He stated the following:
- They have been plowing and cleaning up after the snow
- They have received phone calls good and bad
- They are putting up decorations; getting ready for the season

**Parks and Recreation Department:** She stated the following:
- Sunday, Dec. 2nd - Annual Holiday Parade starting at 5:00 PM with the festivities to follow
- Dec. 4th and 5th - Driver’s Safety Course still has room if anyone is interested
- She wished everyone a Happy Thanksgiving

**Codes Department:** He stated the following:
- As discussed the installation for the charging station is scheduled for November 29th; weather permitting
Village of North Syracuse
Regular Board Meeting
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- Calls on the garbage totes are slowing
- Message added to Facebook page about basketball hoops out by the street to let residents know they are a safety concern during plowing; also sent some letters some that still had them out by the street

The Mayor stated we just became aware that CEO Johnstone who was going to both Town of Clay and Town of Cicero Courts when they had someone to appear; could not represent the Village and not do anything legally, if we did not have an atty. there. He continued Atty. Chatfield negotiated with the atsys from Clay and Cicero that are already out there, so now we will have representation when it is needed which should not be very often. CEO Johnstone stated there are a couple of ongoing cases that should be finished up within a month or two. He continued the Atty. that is going to oversee the Village is Atty. John Marzocchi from Germain and Germain. Trustee Steere asked if CEO Johnstone still attended to answer questions. CEO Johnstone answered yes. Trustee Gustafson asked at what cost to the Village. The Mayor stated Atty. Chatfield negotiated his hourly rate.

**Clerk-Treasurer:** She stated the following:
  - She updated the website and added the mural that was done; that is on the main page
  - She also did a couple of police updates to the website
  - She is adding a lot of updates about the trash, but wanted to know how the Board felt about sending out the Trash Brochure again. It was decided to follow thru and make updates and do another bulk mailing.

**DEPUTY MAYOR-TRUSTEES REPORT:**

**Trustee St. Germain:** She stated went to Cicero to get her I.D. processed but the machine malfunctioned. CEO Johnstone stated he had to order a new head for the unit, he will let everyone know when it is available. She wished everyone a Happy Thanksgiving.

**Trustee Gustafson:** She stated the Mayor, Trustee Steere and she attended a Mayor’s and Elected Official Meeting with Ryan McMahon and it was really interesting. She wished everyone a Happy Thanksgiving.

**Trustee Steere:** He attended a webinar about Cellphone Networking. He asked if we had a Village Code/Policy and procedure in place, if a company wanted to come in and install a tower or SWF’s, which are repeaters they put on the poles in the Right-of-way to extend the 4G network to 5G Network. He continued if we do not, can we ask Atty. Chatfield to write one, so we can be prepared when 5G rolls out and not stuck. He explained FCC updated their rules and pretty much anything can be a
colocation now; it can be put on poles, buildings and the only time it is not a colocation is if you are installing a new pole. He spoke of having a procedure in place before someone applies, because there is a specified time that you have to process the application when someone applies.

**Deputy Mayor Browning:** No Report.

**MAYOR’S REPORT:**

The Mayor stated our Holiday Party is Tuesday, January 8th, 2019 at Twin Trees; there will be more details to follow. He continued we will be providing for a family this year, the Village employees/elected officials or whoever wants to par-take; we just need to identify a family. He stated he attended the Mayor’s Meeting and the guest speakers were Peter Baynes and Ryan McMahon our new County Executive. He shared that he attended the NYCOM Legislative Priority Meeting in Albany which was a one day event with fifty mayors in attendance. He spoke of a press conference with New York Conference of Mayors (NYCOM) which is lobbying group that tries to influence Albany; he added with limited success. He explained the reason for it was to prioritize 18 items that NYCOM has been working on and prioritize the top five; they will put it all together and see what the top five are that we could use relief on. He stated during the first plow event but a state plow driver who was new to the Rt. 11 route that usually is out on the highways; took out two of our decorative light poles. He continued they are going to replace them and it is in the works, the DOT Officer called and apologized; it was just a mistake. The Village Clerk-Treasurer is working on that; they know that they have to pay to replace the poles and the labor to do so. He stated the trash pickup will be delayed one day on Thursday and Friday this week, because of Thanksgiving; it happens every year and we always manage to get it all picked up. He wished everyone a Happy Thanksgiving.

The Mayor stated he would like to entertain a motion to go into Executive Session for the purposes of discussions on pending current litigation. He continued we will not be making any decisions when we come back out.

Trustee Gustafson made a motion to enter into **Executive Session** 4:56 P.M. to discuss a personnel issue. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

Trustee Gustafson made a motion to return to **Regular Session** at 5:19 P.M. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

Trustee Gustafson made a motion to adjourn at 5:20 PM. The motion was seconded by Trustee St.
Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Trustee Steere, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk
VILLAGE OF NORTH SYRACUSE  
REGULAR BOARD MEETING  

DATE ________________________________  

PLEASE SIGN IN  

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<th>NAME</th>
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<tr>
<td>Joyce H. Cooper</td>
<td>102 Edden La.</td>
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<td>Ed Zimmerman</td>
<td>105 Edden La.</td>
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<td>Sue Hammond</td>
<td>102 Elmar Ave.</td>
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