



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, November 08th, 2018 @ 6:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with the Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Diane Browning, Trustee Pat Gustafson, Trustee LouAnn St. Germain, and Trustee Art Steere.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Codes Enforcement Officer Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Robert Liberatore, Assistant Chief Scott Gratien, Parks Director Teresa Roth, Police Chief Steve Rotunno, Village Attorney Scott Chatfield and Village Engineer Amy Franco.

RESOLUTION # 192-18

APPROVAL OF BOARD MEETING MINUTES

Trustee Gustafson made a motion to approve the minutes from the October 25th, 2018 Board Meeting. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 193-18

GENERAL FUND ABSTRACT APPROVAL

The Mayor shared the following payments are included in this abstract: the Final Payment in the amount of \$14,600 for the 2017 Ford Explorer, \$88,965 for Stone for the Paving which is all reimbursed, and \$39,000 for Health Insurance. Trustee Steere made a motion to approve the General Fund Abstract #12 in the amount of \$183,978.97 covering Voucher #549 to Voucher #596. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

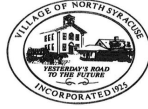
RESOLUTION # 194-18

SEWER FUND ABSTRACT APPROVAL

Trustee St. Germain made a motion to approve the Sewer Fund Abstract #12 in the amount of \$888.87 covering Voucher #10 thru #12. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 195-18

BUDGET TRANSFER(S)



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Deputy Mayor Browning made a motion to approve the budget transfers from A3410.2 Cor Ray Vac System to increase A3410.445 Building Maintenance for the Tile Over Floor Project-Brown Lion Mgmt. in amount of \$10,193. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 196-18

BUDGET TRANSFER(S)

Deputy Mayor Browning made a motion to approve the budget transfers from A3410.200 Boiler Replacement to increase A3410.445 Building Maintenance for the Tile Over Floor Project-Brown Lion Mgmt. in amount of \$18,000. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 197-18

BUDGET TRANSFER(S)

Trustee Steere made a motion to approve the budget transfers from A2665 Sale of Equipment to increase A3410.22 Tile Over Floor Project in the amount of \$2,572. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 198-18

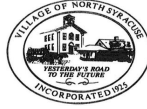
BUDGET TRANSFER(S)

Trustee St. Germain made a motion to approve the budget transfers from A2680 Insurance Recoveries to increase A3410.22 Tile Over Floor Project in the amount of \$2,075. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 199-18

BUDGET TRANSFER(S)

Trustee Gustafson made a motion to approve the budget transfers from A2615P DWI Allocation Police Rev. to increase A3120.21 Police Equip. Computer in the amount of \$1,600. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.



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*INTRODUCTION: CHAPLAIN HALLENBECK TO MEET THE BOARD/
CONTACT INFORMATION BELLWOOD BAPTIST CHURCH*

The Mayor stated our Police Department has recently had a few instances that have been a bit traumatic. Police Chief Rotunno introduced the Police Chaplain Matt Hallenbeck. He continued Chaplain Hallenbeck volunteered to join the team and represent the Village and the police officers as a part of a new program. He stated last week he was instrumental in dealing with the police officers, and with the victims' families. He continued a couple of police officers that had a traumatic incident and Chaplain Hallenbeck was right there to help them out; and is still there to help them out. He stated he is available for the rest of the departments and the community. Chaplain Hallenbeck introduced himself as having been there for 13 years of the Bellewood Baptist Church down on Church Street. He was glad to come on board and work with the police. He explained in addition to the pastor of the church, he does traveling work to the hospitals, plus he is in the Air National Guard as a Chaplain over there. He continued he has a lot of places to look after, but glad to add the Village. He thanked the Chief for the opportunity to serve the police and the opportunity to serve the Village.

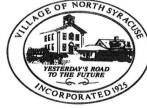
OLD BUSINESS:

UPDATE- 134 CHURCH ST. - PROGRESS UPDATE

The Mayor stated the first item is to update 134 Church St. He continued we have engaged a company to do the demolition on November 14th, 2018. He stated we also have a monitoring company, because of the asbestos in the building. He explained that is the 1st phase of the project. He stated we are going to open up this end of Church St. on the 100 block, to be a right turn only out on to South Bay Rd. to help alleviate some of the traffic. He explained tractor trailers and some people still get confused and turn on Church St.; at least now they will be able to get out with a right turn only. He stated the 2nd phase will be done in the spring of 2019.

**FOLLOW-UP OPEN HOUSE INFORMATIONAL MTG. OF
10/29/18 RE: WIDENING CHESTNUT/CHURCH ST.**

The Mayor stated last week on October 29th, we had an open house here, for those of you that are not aware; we received a grant from the state to repave Church/Chestnut St. to include new sidewalks, and hopefully help some drainage issues. He continued so after delivering flyers to the residents on Church /Chestnut St.; we had the open house that was well attended. He stated there was some good feedback and based on that feedback; they are probably going to make changes to the plan, it was a beneficial meeting. He explained in the spring it is going to be a mess for a while, but it will be much better when it is all done. He stated we will have actual shoulders instead of crumbling



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road. He continued we received a grant, after doing a study to make it a bikeable, walkable community, so we will have a little inconvenience for about three months next year.

UPDATE-TRANSITIONING TO AUTOMATED TRASH

The Mayor stated we are working thru the kinks; most of the calls have been directed to Syracuse Haulers and this is the first week. He continued it seems to be going O.K., but anytime there is a change there is going to be issues. He stated we are progressing and people are still getting acquainted with what is going on.

UPDATE-TIMELINE FOR CHARGING STATIONS TO BE INSTALLED -MUNICIPAL LOT @ SYR. REALTY

The Mayor stated we are in the process of being a Clean Energy Community and have completed four out of six choices, to become a Clean Energy Community which enables us to apply for grants. He continued the last item we are doing is the putting a charging station in our community lot which is right by the DPW building. He stated it cost us about \$10,000 to put it in, but we are getting \$8,000 back in a rebate, so it is going to end up costing us about \$2,000. He explained we will have a dual station which is one unit per two cars. He stated the next vehicle that the Village buys he would like to be a hybrid; maybe we could use grant money to help with the purchase of a hybrid vehicle. He continued we just received everything we need to install the unit, so it should be in potentially by the end of November.

NEW BUSINESS:

DISCUSS PROPOSED CHANGES TO CHAPTER 128: GARBAGE, RUBBISH AND REFUSE

The Mayor stated the Board has received the language recommendations from Codes Officer Brian Johnstone relating to the transition to the Automated Trash and changing the existing code in Chapter 128 of Garbage/Rubbish and Refuse to conform. He continued at this time there is no resolution needed. He stated this language will be given to Atty. Chatfield and he will initiate a Local Law #4 with this language for the first meeting in December, 2018.

RESOLUTION 200-18

SET PUBLIC HEARING FOR LOC. LAW #4 PERTAINING TO CHAPTER 128: GARBAGE, RUBBISH AND REFUSE

Trustee Gustafson made a motion to set a public hearing to discuss modifying the existing code as it



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relates to Local Law #4 regarding Garbage/Rubbish and Refuse to be held on Thursday, December 13th at 6:29 PM. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION 201-18

**ACCEPT RESIGNATION OF ZONING BOARD ALTERNATE
HUGH WILLIAMS (TERM EXPIRES 7/01/2021)**

Deputy Mayor Browning made a motion to accept the resignation of Zoning Board of Appeals Alternate, Hugh Williams, whose term was to expire on 7/01/2021. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**DISCUSS/APPROVE VACANCY ON ZONING BOARD OF
APPEALS: ALTERNATE**

The Mayor stated he is working on a couple of names, as his replacement to fill the alternate position to appoint, but he has not reached out yet. He hopes to have that pretty soon.

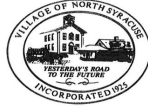
RESOLUTION 202-18

**APPROVE THE APPOINTMENT OF NO. SYRACUSE
VOLUNTEER FIREFIGHTER A. LAMICA**

Trustee Steere made a motion to approve the appointment of Volunteer Firefighter A. Lamica as a new member of the North Syracuse Fire Dept. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**GRANT SUBMITTAL: COMM. OWNED SAN. SEWER
GRANT FOR A CAMERA/SHARED SERVICE**

The Mayor stated the Board received the details of the grant opportunity sent to the Mayor from Onon. Cty. Exec. Ryan McMahon informing us of grant monies set aside in the amount of \$500,000 to be used for sewer systems in Onon. Cty. He shared that our sewer infrastructure is in much better shape than many municipalities in the Cty. He explained ours is all gravity without the use of pumps while most in the county use pumps, so our maintenance costs are minimal. He stated if there is a break in the line and Stormwater gets in then the whole Cty. is treating a lot of extra Stormwater. He continued we submitted a request for \$33,000 which would cover a Remote Integrated Inspection Camera to help with our sewer system. He continued we also went in with the Town of Clay and Town



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of Cicero, so it is a shared service, so if we are fortunate enough to win the grant it can be shared with the two towns; as you know the Governor and the Cty. are all about shared services.

CITIZENS' VOICE: The Mayor invited anyone that wished to share concerns or thoughts to address the Board.

Ruth Mott from Sleeth Mill Circle stated the greenery around the Sleeth Mill Circle sign needs to be landscaped; it looks horrible. She continued the park needs landscaping done; trails are overgrown, ponds are swampy with a lot of mosquitos and she would like it cleaned up. She spoke of mainly senior living there and the trash totes are too big, difficult for many to handle, and store.

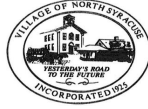
The Mayor shared after he spoke with Mrs. Mott; he spoke with our DPW Superintendent. DPW Superintendent Ware stated they did cut the tree that was crossing the trail and one that was hanging, and did trim the trail, so it was accessible. He spoke of a drainage pond that holds a lot of mosquitos; he put the deck in there, but there are a lot of mosquitos in the swampy area.

Leonard Pogroski of 120 Sleeth Mill Circle stated we cannot even enjoy our backyard, because the overgrowth is so bad. He continued also the trash cans are too big; health issues make them difficult to move, storage is a problem with the garage being tight with the cars, and little yard frontage to space them which creates an issue for the plow service he has already paid for this winter. He stated a smaller 65 gallon bin might alleviate some of the problem.

Trustee Steere stated just be careful; his understanding is if you take the 65 gallon and opt to go back to the 95 gallon, then you will pay for it. Mr. Pogroski asked how they opt for the 65 gallon and the Mayor stated they need to call Syracuse Haulers.

Angel Bernard from Sleeth Mill Cir. shared his snow plow guy will not plow if the totes are out. He spoke of an older problem having to do with Syracuse Haulers of not coming to Sleeth Mill Cir. period, until called they are called to let them know they did not pick up our trash; that happens at least once a month. He stated if you go to the Website and look at the DPW; we are not on it. The Mayor stated you are on the map or they would not make it there at all; we will make sure you are on the map.

Hugh Williams of Sleeth Mill Cir. stated behind our house in the woods where the trails are there several trespassing and private property signs that go all the way to Meals on Wheels. He wanted to know where the common areas are that can be used by the general public. Parks Director Teresa Roth the house was sold that butts up to Meals on Wheels and the park; his attorney suggested putting up signs as he had observed people, ATV's and bikes cutting through there. She went on you are still welcome to use the trail, but literally it butts right up close to it.



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Sue Hammond asked if there were three sizes or is the 65 gallon the smallest one. The Mayor stated there are not three sizes per our contract; the two sizes are out in front at Village Hall. She expressed concerns of a small driveway, one car garage, difficulty shoveling without having to shovel extra space for the totes and their height appears to obstruct the view.

Mary Robeson from Church Street thanked the Board for hearing her concerns regarding the sidewalks at the open house meeting.

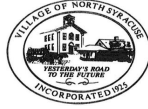
The Mayor stated the Board did not just randomly make this decision. He continued one of the most dangerous jobs out there is riding the garbage trucks. He stated now the truck is automated, there is one person in the cab, and it eliminates a dangerous occupation for men.

William Leighton from 108 Sleeth Mill Cir. stated it does eliminate the second person. He continued it is difficult for some to handle, storage is limited as they are too big; it is just he and his wife at home so they do not need totes that large. He spoke of not liking the control of dropping them off nor did he need those as his were serving him well and does not like the new totes.

Trustee Gustafson asked Mrs. Mott when she talks about the unsightliness of the sign; is it just this time of the year or is that all the time. Mrs. Mott stated it is going on two years now. Trustee Gustafson stated that she appreciated all the concerns about the trash cans, but she has also gotten compliments from some people about how nice it looks, how uniform it looks, how handy it is and is going to be during the holidays when they have more trash; they won't need it as much now, but will then.

Helen Schwenn from Sleeth Mill stated another issue we have is that the mail man will not deliver the mail when the totes are in front or anywhere near the mail box, because they cannot pull up and put it in. She spoke of concerns as to how her plow guy would be able to plow the driveway.

DPW Superintendent Ware addressed the people of Sleeth Mill Circle and stated when they put their snow in the center of the circle it creates problems for the plow guys; then we have to haul it away. He continued that is an issue for our trucks to turn to make the circle. He went on he knows you do not have a lot of space to put the snow, but he believed according to codes you are not supposed to put it in the road. He also stated that he believed that the developer that put that sign at the entrance and it is not a Village owned or maintained sign. Much discussion went on about the looks of the entrance sign to Sleeth Mill Circle which is owned by the developer; not the Village. The Mayor asked Dept. Heads to stick around for a few minutes in case the people wanted to speak with them. He continued this is the biggest crowd we have had in a while and thanked them for coming. The Mayor closed Citizen's Voice.



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ENGINEER REPORT: She thanked the community for the participation for last week's open house for Chestnut/Church St. by the Board and the community members. She stated that helps for everyone to be on the same page to make the changes that are relevant to the users that will be using it.

DEPARTMENT HEAD REPORTS:

Police Department: He stated the following:

- We were awarded \$8,000 thru 2018 SLETPP Grant for mobile computers for patrol cars
- Onon. Cty. authorized NSPD to utilize 80% toward purchase of 5th mobile computer for patrol car from STOP DWI funds.
- We will be delivering Thanksgiving day baskets on November 18th
- Halloween was a success; handed out candy and glow sticks to kids
- So far in November: 237 total calls for service, 131 property checks, 2 Domestic, 4 Motor Vehicle Accidents, 32 Traffic Stops, 13 Traffic tickets, 04 arrests

Fire Department: Fire Chief Liberatore stated the following:

- As far as Recruitment Grants; IHEART Radio has ads running for us, the firehouse is open Tuesday night at 7:00 PM while ads run to see what is like to volunteer
- On Nov. 6th one of the Trustees did come over we put him to work, so he could see what the volunteers go thru over there
- He stated they have been busy and try to continue to get people to volunteer

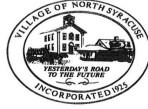
Public Works Department: He stated the following:

- They are busy with the leaves, brush and shutting down the water in the parks
- They are doing general maintenance
- They are getting ready for the holidays

Parks and Recreation Department: She stated the following:

- Very successful Village Halloween Party the Friday before Halloween at St. Rose; she appreciated St. Rose for letting them use the facility for that
- Dec. 4th and 5th - Driver's Safety Course set up to help get reduction on insurance; call office to sign up

- Sunday, Dec. 2nd - Annual Holiday Parade starting at 5:00 PM at the Baptist Church down Main St. and ends in front of the Library; have tree lighting, refreshments, visits with Santa



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- Dec. 6th- Senior Bus Trip going to the Beaches out in Rome; it is a Dinner Theatre Trip
- Approved for SAM Grant for \$125,000 to do renovation work at Heritage Park to re-do parking lots on both entrances on Lee Terr. and Chestnut St. and put in dog park, picnic tables, signage and extra playground equipment; expect to be done spring of 2019

Codes Department: He stated the following:

- Taking lots of calls about trash cans
- Some properties that did not get trash cans at all; they are doing that this week, anyone who did not get their trash picked up they will be picking it up in the old can tomorrow and dropping off new cans tomorrow
- Syracuse Haulers is swapping out cans starting next week for the 65 gallon
- Charging Station - within the next two weeks trenching parking lot and put footer in ground; manufacturer will send electrician out the week of the 26th and will be done by December 1st

Clerk-Treasurer: She stated the following:

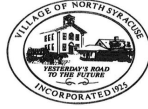
- She has been getting updated with new fiscal year with the books and sending out, so everyone has seen financial statements through September; October should be done next week
- Everything is looking good and she does not see anything alarming; everyone is within budget
- Soon worksheets will be starting for the next budget cycle

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: She spoke of the trash cans and living in smaller than standard circle in the Village. She stated although backup and go forward a little to maneuver they did a really good job when they picked up this week. She continued she does not think they will have to be the regimented five feet apart; as hers were not. She shared her parents are in their 80's and have this in Camillus; they did not like this at first, but like it now. Her mother shared with her not to pull the cans as your feet will get caught, just follow behind it and bring it down. Trustee St. Germain stated the "Stop Mean Stop" signs are really good, because the one on John St. that people use to blow through; people are stopping.

Trustee Gustafson: She welcomed Chaplain Hallenbeck and thanked the Chief Rotunno for bringing the Chaplain in to meet the Board. She also thanked the people for attending. She continued we do want to hear your concerns and hopefully we can work everything out.

Trustee Steere: He thanked the people for attending; it is nice to have the Village be a part of the Village and what is going on. He stated he went over to the Fire Dept. last Tuesday night while they were doing training; live hands on and on a machine, so we had dummy appendages. He stated they were training them to remove a ring if they had it stuck on their finger, or a hand stuck down a pipe and



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how to cut a pipe without cutting your arm. He spoke of it being a good experience. He thought the Fire Dept. is being well trained to handle any situation, and well prepared in a crisis situation to keep the patient safe. He went on for other emergency calls like fires and for all the other calls besides fire; thinking of it more broadly. He asked as a corporation, as a Village, what is the purpose of us; we provide security through the Police Dept., safety through the Fire Dept., provide a comfortable Village through the Parks, Codes, and DPW. He stated that is why we live in the Village because we have those services provided to us; they are focused on us here, and not the county. He continued it is only you they take care of; as the Village is very small, only two square miles. He stated the Police Dept. does not go outside of the Village as it is and the Fire Dept. only goes outside of it a little bit; they are focused here on us.

Deputy Mayor Browning: She stated that she would like to see the people back to tell how they like the garbage. She complimented the Police Dept.; they have had some tough calls in the last two weeks. She continued watching the news and watching today the night club in California; our guys have had to use restraint with things that we do not even realize here in the Village. She went on to say some night hopefully, lots of people will come and give Kuddos to the Police Dept. She thanked everyone for coming.

MAYOR'S REPORT:

The Mayor stated every year we have a holiday party and last year we set it for after Christmas to avoid the holiday rush, so it is successful and we get a time to relax. He continued we have set the date for our Holiday Party for Tuesday, January 8th, 2019 to be held at Twin Trees; there will be more details to follow. He stated the Village employees/elected officials are trying to help out a family or families, so if somebody knows of a family who can use some financial help or gifts; let us know. He stated every month the Mayor's and Trustees all meet together. He continued the next Mayor's Meeting is Wednesday, November 14th at Liverpool Village Hall and the guest speakers will be Peter Baynes and Ryan McMahon; sign up at Village Hall if you plan to attend. He stated also, the new Mayor of the City of Syracuse, Ben Walsh, has been appointed to the NYCOM Exec. Committee, so it is a nice to have somebody local on the Committee at NYCOM. He stated that Village Hall will be closed on Veteran's Day. He spoke of him being Trustee of the Village for ten years and Mayor for three years; we have excellent Dept. Heads, Trustees and we are here to serve you. He stated that he did not want them to take this wrong as he is glad that they are all here, but he thanked the couple that

came in to say thank you to us for coming; most of the time people come because they have an issue, and we are willing to work with you to resolve it. He spoke of volunteerism being down in the Fire Dept. and he asked Chief Liberatore how many hours from the time that someone signs on and they are turned loose they put in. Fire Chief Liberatore stated it takes three hours twice a week and every other Saturday for at least a year thanks to the state of N.Y.; that is what it is all about. He continued you have



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to train these folks to prevent them from getting hurt; it has come under the new Cancer Bill that has come into place that you have all read about in the paper to cover Cancer for us as being volunteers. He spoke of Trustee Steere getting first hand until 9:30 to 10:00 PM that they are trained to do all of that. He continued so you are talking almost a year in training before a volunteer gets on a fire truck which is three nights a week. He spoke of everybody having family obligations, young kids that play a sport that they want to be a part of that, and everyone has jobs to do; some people have two jobs. He went on to say that is why volunteerism is tough, so if everybody gives a little bit like we all do it makes it a lot easier. The Mayor added so when you hear the whistle; every time you hear that somebody is responding. He stated we owe a thank you to our Fire Dept. He thanked everyone for showing up.

Trustee Gustafson made a motion to adjourn at 7:28 PM. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk