The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with the Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Deputy Mayor Diane Browning, Trustee Pat Gustafson, Trustee LouAnn St. Germain, and Trustee Art Steere.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, DPW Superintendent Ed Ware, Assistant Chief Scott Gratien, Deputy Chief Casey Daugard, Parks Director Teresa Roth, Police Chief Steve Rotunno, Village Attorney Scott Chatfield and Village Engineer Amy Franco.

**Personnel Absent:** Codes Enforcement Officer Brian Johnstone (Court).

**RESOLUTION # 161-18**

Trustee Steere made a motion to approve the minutes from the August 23rd, 2018 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION # 162-18**

The Mayor stated these items are included in this abstract: Co Ray Vac for $26,687, Health Ins. for $30,000 and CHA for TAP Grant for $20,000. Deputy Mayor Browning made a motion to approve the General Fund Abstract #08 in the amount of $144,946.87 covering Voucher #326 to Voucher #392. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION # 163-18**

Deputy Mayor Browning made a motion to approve the Sewer Fund Abstract #08 in the amount of $259.96 covering Voucher #7 and Voucher #8. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION # 164-18**

The Mayor explained the transfer of money from Contingency was due to these not being budgeted
for; they stemmed from the recent Mold Testing performed at Village Hall. Deputy Mayor Browning made a motion to approve the budget transfers from A1990.4 Contingency to increase A1620.2 Village Hall Comm. Dehumidifiers for Village Hall in amount of $875. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 165-18

The Mayor explained the transfer was for monies received for damages to Bldg. Structure at Station 1 Fire Dept. to the Fire Dept. Bldg. Mtc. Line item, so they have monies enough to repair. Trustee Gustafson made a motion to approve the budget transfers from A2680 Insurance Recoveries to increase A3410.445 Fire Dept. Bldg. Mtc. in amount of $9,034.69. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 166-18

The Mayor explained the transfer was for monies received from the Utilities Audit to pay Computel. Trustee Steere made a motion to approve the budget transfers from A3389l Computel Utilities Audit to increase A1620.420 Computel 40% Fee to pay a fee to Computel in amount of $1,200. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

OLD BUSINESS:

RESOLUTION # 167-18

DISCUSS/APPROVE SALARY INCREASE FOR DPW SUP’T. EFFECTIVE 9/08/2018

The Mayor spoke of previously discussing salary increase for the DPW Sup’t. effective on 9/08/2018 to increase it by $5,000. He stated this is to put in him more in line with the responsibilities and performance as well relating to the DPW Sup’t. position. He continued that this position is a salaried position that requires him to be available during his “off” hours many times, so we think this is a good step. After, this, he will get “as all other employees get” with the passing of the Budget on June 1st; his yearly increase. Trustee Steere made a motion to approve a salary increase of $5,000 for Ed Ware, DPW Sup’t. to his annual salary effective on 9/08/2018. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.
DISCUSS/APPROVE VISUAL FLYER TO BE PLACED ON PROPERTIES AND APPROVE OPEN HOUSE MEETING ON MONDAY, OCTOBER 29th, 2018 AT 6 PM - N. SYR. COMMUNITY CTR.

The Mayor stated the Board has received the flyer that was created. He will be walking door to door to deliver the flyer to inform them of an Open House Informational Meeting to be held at the Comm. Ctr. at 6 PM October 29th, 2018. He continued this is to let them know of the improvements planned through a state grant to widen Chestnut St. and Church St. and for feedback; with work planned to start in the spring 2019.

NEW BUSINESS:

RECONFIRM THE APPOINTMENT OF PART-TIME OFFICER PLACITO EFFECTIVE AUG. 17TH, 2018

The Mayor stated the Board previously appointed Officer Placito as a part-time officer. He called Village Clerk-Treasurer Kufel and Police Chief Rotunno to do the Swearing in Ceremony. Police Chief Rotunno shared his educational background, having just completed Phase II; he is now doing Field Training and is a Village Resident. He spoke of how well he was doing.

Swearing in/Oath of Office for: Officer Casey Placito
Village Clerk-Treasurer Kufel performed the official Oath of Office to swear Casey Placito in as a Village Part-time Officer.

RESOLUTION 168-18

DISCUSS/APPROVE THE APPOINTMENT OF PART-TIME OFFICER KENNETH ISYK EFFECTIVE 9/14/18

Police Chief stated Ken Isyk is another part-time officer to join the Police Staff. He shared his educational background, is currently an Onondaga County Sheriff’s Deputy Custody Division, a Police Officer with Solvay Police and Cicero Police; who is leaving Solvay to join North Syracuse.

Swearing in/Clarify Oath of Office for: Officer Ken Isyk
Village Clerk-Treasurer Kufel performed the official Oath of Office to swear Ken Isyk in as a Village Part-time Officer.

Trustee St. Germain made a motion to appoint Kenneth Isyk for the part-time Police Officer effective Friday, September 14th, 2018 at $21,4967 per hour and is not to exceed 20 hrs. per week/1040 hours per year. The motion was seconded by Deputy Mayor Browning. The motion was approved with in
Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting favor of the same.

**RESOLUTION 169-18**  
**DISCUSS/APPROVE FINAL AUDIT FOR THE JUSTICE COURT**

The Mayor stated the Board received the final audit performed by Bonadio and Co., CPA’s; this is a requirement for the Unified Justice Court System. Deputy Mayor Browning made a motion to approve the final audit for the Justice Court to be forwarded to the Unified Justice Court. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION 170-18**  
**DISCUSS/APPROVE THE CNYSPCA AGREEMENT FOR 2019**

Trustee St. Germain made a motion to authorize the Mayor to sign the CNYSPCA Contract at a cost of $4,000 for Dog Control 2019 for 24/7 coverage at the same cost as the prior year. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION 171-18**  
**DISCUSS/APPROVE SEQRRA RESOLUTION FOR HERITAGE PARK IMPROVEMENTS (PREV. APP'D 8/09/2018)**

Trustee Gustafson made a motion to adopt the SEQRA (State Environmental Quality Review Act) resolution declaring the action of the improvements at Heritage Park Project previously approved August 9th, 2018, to be an unlisted action under Article 8 of the New York State Environmental Quality Review Act which would not have significant effects upon the environment. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION 172-18**  
**DISCUSS/APPROVE SEQRRA RESOLUTION FOR MULTI-MODAL CHURCH ST. EXTENSION PROJECT (PREV. APP'D 2/22/2018)**

Trustee Steere made a motion to adopt the SEQRA (State Environmental Quality Review Act) resolution declaring the Multi-Modal Church Street Extension Project previously approved February 22, 2018, to be an unlisted action under Article 8 of the New York State Environmental Quality Review Act which would not have significant effects upon the environment. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.
DISCUSS REPLACEMENT COSTS OF 95 GALLON TOTES
FOR LANDLORDS, HOMEOWNERS

The Mayor stated the next item is a discussion as we are still working our way through. He continued to discuss replacement costs of the 95 gallon totes for landlords and homeowners. He went on to say our new automated trash system is going to begin in early November. He continued a notice will be provided to each household, explaining this new concept, along with the placement at curb. He went on Syracuse Haulers will send out to every household an informational packet and hopefully this will be a smooth transition. He explained that they will be bringing in tractor trailers and we approved that it is O.K. to park the tractor trailers in our parks, so they can go to the tractor trailer with a stake rake truck to deliver all those totes. Trustee Gustafson asked if they are delivering them all at once. Village Clerk-Treasurer Kufel stated it is going to take them a week and a half to get them all place. She went on to say the cul de sac(s) are a bit trickier too, because they have to be a certain width apart and it is a little tighter in the cul de sac. She spoke of the Codes Officer going to do a run with her to make sure we have the right dimensions situated for the cul de sac. Village Clerk-Treasurer Kufel explained that the cost of the tote is $188; that is what the homeowner would get charged if it should come up missing. The Mayor explained it was their desire (Syracuse Haulers) to own the units, so it does not become our responsibility. Trustee Gustafson inquired if the homeowner moves will they go to the new owner. Village Clerk-Treasurer Kufel stated it should. The Mayor stated he does not know how it is in other municipalities, but if it is stolen they will have to let it play out; it is not our property. Deputy Mayor Browning asked if there were still three sizes available. The Mayor stated there are two. Village Clerk-Treasurer Kufel stated they are going to deliver the 95 gallon to everybody and then they do have a supply of 65 gallon. She continued in other municipalities they have delivered the 65 gallon and many have wanted the 95 gallon. She went on if they are probably going to get phone calls from some that it is too big and then they can get the 65 gallon tote. The Mayor added through history after some have gone to the 65; they then want the 95 back. Trustee St. Germain asked who will be taking the phone calls. Village Clerk-Kufel stated Syracuse Haulers are although the Village may also receive calls on this.

RESOLUTION 173-18
DISCUSS/AUTHORIZE THE MAYOR TO SIGN THE ONON. CTY.
SUMMER SWIM LESSONS 2018 AGREEMENT

Trustee Gustafson made a motion to authorize the Mayor to sign the Onondaga County Summer Swim Lessons 2018 Agreement to allow reimbursement of $718. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that wished to share concerns or thoughts to address the
Board. Pat Fergerson shared some of her husband’s items he saved. She also spoke of a sick, fat, white skunk that wobbles, that is out during the day. She continued there are traps out around her property, but warned people to be careful. The Mayor asked if anyone would like to speak and no one responded, so he closed Citizen’s Voice.

**ATTORNEY REPORT:** He stated Codes Enforcement Officer Johnstone asked to be excused this evening, because he still dealing with cases out in Clay. He continued we did have that trial successfully today.

**ENGINEER REPORT:** She updated the Board on the Church St. Sidewalk Project that they are working on, initially for this year, but they had some personnel changes at the County level regarding Community Development. She continued she thinks it works out better for the Village, because now we can use that money from that project towards the TAP money which would be the Village’s match. She stated they stated why not use it towards next year and Mrs. Franco stated that is what we tried to do. She spoke of a bonus for that, so we can do that whole sidewalk as part of the Villages match of money; she thinks it is $100,000 total between the two years, for this year and next year. She went on to say that portion will not be done this year. She stated the Environmental Review got lost in the transition of people, so they have to do their Environmental Review which is similar to what we just did with the SEQRA. She continued they have their own that they have to apply that they do through HUD. She went on to say in any case, that should have been done, but it was not; that will be done in prior which they do for each of their projects. She stated they will make sure there are no historical buildings, wetlands or those kinds of things that they look at, so you are fine in this section.

**DEPARTMENT HEAD REPORTS:**

**Police Department:** He stated the following:
- Traffic calming signs (Speed Signs) are in and up; will be running soon  
- EOC Training is October 3, at 4:15 PM at North Syracuse Fire Station 
- Attended State Fair Law Enforcement Memorial Day parade and ceremony 
- Attended Schools Open safely media event 
- Been conducting school zone enforcement along South Bay Road 
- Going to do large scale Cross Walk detail this month to close out the years traffics safety grant 
- So far in September: 350 total calls for service, 171 property checks, 9 Domestics, 7 Motor Vehicle Accidents, 49 Traffic Stops, 38 Traffic tickets, 03 arrests

**Fire Department:** Deputy Chief Daugard stated the following:
- They had a few emergency repairs; they are O.K., but have spent some money recently
- The calls year to date are 633 done; last year we had 806, so we are having a lot higher call volume than last year
• At the Firehouse, EMT Class meets Mondays, Wednesdays and every other Saturday
• On September 22\textsuperscript{nd} around noon landing a helicopter at Heritage Park as part of training
• Auto extraction by DPW building using the Jaws of Life, so students see how it works
• He thanked the guys for moving quick on the concrete bricks with winter coming up; hope to start that a week from Monday

Public Works Department: He stated the following:
• Met with another guy to get a 2\textsuperscript{nd} quote on the testing at 134 Church St.
• They got most of the trees trimmed for the buses, larger vehicles, plows; our equipment, as well as firetrucks
• Next week taking trees down over here
• They are starting pavement tomorrow on Belmore, Boysen and Helen
• Keeping equipment maintained and buildings

Parks and Recreation Department: She stated the following:
• Summer Camp Program 155 kids registered; went well
• Swim Lessons 100 participated with over 4,000 visits to pool; not including swim lessons
• Friday, October 26\textsuperscript{th} Village Halloween Party at St. Rose 6:00 PM-8:30 PM; Fire Truck 7:15 PM
• She thanked Home Depot for upgrades to bathrooms and painting building at Heritage Park
• Home Depot scheduled in October to do work to Veteran’s Memorial Park for landscaping
• Submitted application for SAM Grant for Heritage Park for $125,000 with $10,000 match
  • Made to next stage and looks positive
  • For repaving/striping parking lot both Chestnut and Lee Terrace side
  • Adding parking, dog park, new tables, enhancements to playground

Codes Department: No Report.

Clerk-Treasurer: She stated the following:
• She is just wrapping up the books
• The Auditors are there for possibly two more weeks
• She feels good about yearend numbers; going to start opening up the new set of books for new year
• Plans on attending the Fall NYCOM Training

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: Inquired on the Village Logo Stickers and if they had been placed on the Vehicles.
Deputy Chief Daugard stated they are on the Fire Trucks. Trustee St. Germain clarified that they were on all and thanked them. Deputy Chief Daugard stated it took a little prepping to get the paint clean. Deputy Chief Daugard stated he thought originally the order came in too small, he was not quite sure. Deputy Mayor Browning was also appreciative that they were on the fire apparatus, on all the vehicles and thanked them. Assistant Chief Gratien also mentioned that the vehicles are all symbolized with North Syracuse identifying them. Deputy Mayor Browning continued that she was concerned and once again thanked them.

**Trustee Gustafson:** She complimented DPW Sup’t Ware; the guys did a great job picking up the pick-up the first week with one less day, and they picked up the brush the second week. She continued she is noticing on Church Street down by Meals on Wheels, they have couches out and everybody has stuff out again. She asked if there is a way that they can make them take them back in until the 1st of the month, because this is the last one. DPW Sup’t Ware stated usually Codes takes care of that, but he can take a look tomorrow and tag them. He went on when they call and schedule a pickup, we ask them not to put it out until Saturday or Sunday before the Monday to be picked up. She went on to compliment the Police Chief; because she has met both new officers and they are both very well qualified. She welcomed the new officers a board.

**Trustee Steere:** No Report.

**Deputy Mayor Browning:** She stated thank you very much to the Fire Dept.

**MAYOR’S REPORT:**

The Mayor stated on Tuesday, September 18th the Village will be getting a visit from the Pope of the Coptic Orthodox Church. He continued there is the Catholic Pope, the Eastern Orthodox Pope, and there are some others; this is the Egyptian Coptic Church denomination. He stated they have a Pope and he is going to be at our local church right here on Church Street. Trustee Gustafson asked if they were having an Open House or anything. The Mayor stated he is coming, the church is doing a lot of work to get ready, and they are going to do a liturgy. He continued he has been invited along with other dignitaries and other pastors. He stated it goes from 7:30 AM until 11:00 AM; he arrives at 9:00 AM, and he is going at 11:30 AM for a meet and greet. He stated he will be delivering a Proclamation, that Village Clerk-Treasurer Kufel, and Deputy Village Clerk-Treasurer Ilacqua put together. He continued it is kind of exciting, and a big deal, especially for this church. He explained the two closest churches are Rochester and Albany, so they have people that attend from all of Central New York. He stated now that the Village Court is gone; the Village is going to capture that space. He continued we have some ideas; the Police are looking for a little larger lobby and then they have a drop box for the drugs as it is popular in other agencies, but we do not have the room for it, so we going to give them a little bit bigger
lobby. He went on they are going to try to do a Handi-cap accessible restroom and then increase the conference room by just a little bit. He stated the DPW have the skills and can do most of the work; but we will need a plumber. He continued this will be when the Auditors are done and the DPW has time as he does not want to take away from their other duties, so they can fit it in around their other work. He stated there was a meeting held and he brought up the idea of having another municipal lot. He continued it would be on the east side of Rt. 11 behind the old Post Office, the old Dollar Store, the Law Offices, Grotto, so they met with all the parties involved a few weeks ago. He continued Syracuse Metropolitan Transportation Council met with us and we got some good feedback; they were going to do a study. He went on we got the draft of the study and we are going to take a look at it. He stated then we are going to try to get the same parties that have an interest to get together one more time, to look at it, approve it or tweak it. He continued then if we have the approved study that will allow us potentially to go out for funding. He stated he thinks it is a good idea. He continued it involves the school, the church, and the businesses along Main Street; potentially closing off, each business has their own in and out on Main St., so that would potentially be limiting that with a right turn going out here and making it work.

The Mayor stated he would like to enter a motion to go into Executive Session to talk about a personnel issue. He stated that they will not be doing any business when they come out.

Deputy Mayor Browning made a motion to enter into Executive Session 7:08 P.M. to discuss a personnel issue. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Deputy Mayor Browning made a motion to return to Regular Session at 8:20 P.M. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Trustee Steere made a motion to adjourn at 8:22 PM. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk