



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, September 27th, 2018 @ 4:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with the Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Diane Browning, Trustee Pat Gustafson, Trustee LouAnn St. Germain, and Trustee Art Steere.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Codes Enforcement Officer Brian Johnstone, DPW Superintendent Ed Ware, Fire Chief Robert Liberatore, Parks Director Teresa Roth, Police Chief Steve Rotunno, Village Attorney Scott Chatfield and Village Engineer Amy Franco.

RESOLUTION # 174-18

APPROVAL OF BOARD MEETING MINUTES

Trustee Gustafson made a motion to approve the minutes from the September 13th, 2018 Board Meeting. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 175-18

GENERAL FUND ABSTRACT APPROVAL

Deputy Mayor Browning made a motion to approve the General Fund Abstract #09 in the amount of \$77,113.13 covering Voucher #393 to Voucher #448. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 176-18

BUDGET TRANSFER(S)

Trustee St. Germain made a motion to approve the budget transfers from A2680 Insurance Recoveries to increase A5182.22 Replace Light Poles for the one damaged on Centerville Place in amount of \$6,533.96. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 177-18

BUDGET TRANSFER(S)

Trustee Gustafson made a motion to approve the budget transfers from A2680 Insurance Recoveries to increase A3410.476 Fire Vehicle Maintenance for insurance monies received for repairs to Truck



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#1 (95' Aerial Truck) in amount of \$8,963.06. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

OLD BUSINESS:

**INFORMATIONAL - CELL TOWER REAL PROPERTY
TAX NOW TAXED BY ASSESSOR IN CLAY**

The Mayor stated the Cell Tower at Lonergan Park is under the taxing authority of the Town of Clay. He continued the Assessor of the Town of Clay has determined that he is going to tax that property, so it is being passed on to the owner and we will see what happens. He clarified that this is for informational purposes only. He stated we do not know what is going to happen, but it has been not taxed, because it was in a park for many years, but it is not under our control the taxing authority. Attorney Chatfield stated the lease does specifically provide if there are taxes to be paid in the future they are their responsibility of the lessee. He continued he has advised them, but he is dealing with a corporation; but the department that pays is out of Maryland or Tennessee.

NEW BUSINESS:

**AWARD PRESENTED FOR GIRL SCOUT S. KIRKPATRICK FOR HER
ACHIEVEMENTS ON THE VILLAGE CENTER MURAL**

The Mayor stated for those who drive up and down Rt. 11; you see a nice new mural. He continued the mural was created and done by Shannon Kirkpatrick. He explained that she did it for a Girl Scout Achievement Award. He congratulated her and read the plaque he was presenting as follows:

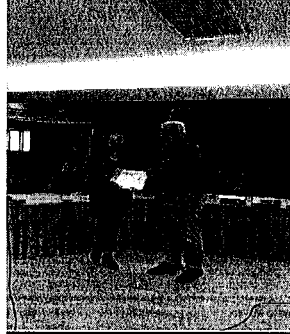
Congratulations. We hereby acknowledge that Shannon Kirkpatrick in recognition of accomplishment for the Village Artistic Mural at 105 North Main Street has been duly selected to receive this Certificate of Congratulations given at the North Syracuse Village Board Meeting, 27th day of September, 2018.

Signed by: *Mayor, Gary Butterfield*
Parks Director, Teresa Roth

Parks Director Roth shared that Ms. Kirkpatrick was doing a gathering at the Mural on Saturday, October 20th at 2:00 PM and we are all invited. She has also invited people from her troop and some of the painters that she would like to thank.



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RESOLUTION 178-18

**DISCUSS/APPROVE MES SERVICE AGREEMENT 2018
ANNUAL FLOW TEST AND INSPECTION**

Deputy Mayor Browning made a motion to authorize the Mayor to sign the MES Service Agreement 2018 for the Annual Flow Test and Inspection with the 1st yr. service cost is \$28 per SCBA, and hrly. rate of \$75 for repairs not under warranty. The motion was seconded by Trustee Gustafson. The motion was approved with in Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting favor of the same.

**REVIEW FIRE DEPT. PROJECTIONS FOR 2019 SUBMITTED
TO TOWNS (FY 19/20 VILLAGE)**

The Mayor stated the next item is to review Fire Dept. projections for 2019 submitted to the towns. He continued he just spoke to the Chief. Fire Chief Liberatore stated they just finished the final projections this morning, so he still needed time to review, but it looks like an 1.9% increase to the (2) towns not including the increase for the LOSAP. The Mayor requested that when he has that documented to send it by email, so that the Village Clerk-Treasurer can distribute it to the Board. Fire Chief Liberatore agreed; after he reviews a couple of numbers, he will send it in the morning.

RESOLUTION 179-18

ELECTRIC POWER INSTALL FOR CARS

The Mayor stated he would like to add an item; the installation of a new charging station. He spoke of the Village becoming an energy filling Village; steps needed to get there and discussed the benefits to the Village with more opportunities for grants. He stated we have gotten a quote that would have the DPW trench over to the Municipal Parking Lot on the side that is closest to the DPW; which is over behind Syracuse Realty. He continued the company would furnish the charging station and tap in to the DPW electrical panel. Codes Enforcement Officer Johnstone stated the total was \$9,178 with \$8,000 back from NYSERTA Rebates. He continued there is an annual software fee of \$560; \$280 for each side. The Mayor explained it is a dual charging station that does two vehicles. He stated some municipalities are charging for use of the charging station and some are giving it away; it is metered and we can gain



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that in usage if we charge for it. Discussion went back and forth regarding the increase in demand, everyone will be eventually charging for them, how to use, locate, and signage. Trustees Gustafson, St. Germain and Steere agreed we should charge for the use. Trustee Steere made a motion to authorize the Mayor to sign an agreement to install a Dual Charging Station for \$9,178 with an \$8,000 NYSERTA Rebate in the Municipal Parking Lot by the DPW with an annual software fee of \$560. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that wished to share concerns or thoughts to address the Board. The Mayor asked if anyone would like to speak and no one responded, so he closed Citizen's Voice.

ATTORNEY REPORT: He stated we received back the conditional order of the eviction on the issue on Chestnut Street, so if he complies with the courts instructions he has until the 13th of October, if not, they are going to hand it over to the Sheriff to evict him. He spoke of a discussion a while ago about changing over the responsible agency for the SAFER Grant. He stated with the assistance of the Chief we are all ready to send that letter detailing the changes that will occur.

ENGINEER REPORT: No Report.

DEPARTMENT HEAD REPORTS:

Police Department: He stated the following:

- Traffic Calming Signs (Speed Signs) are up and running
- Stop Means Stop Signs: getting prices for Camillus DPW to make for us
- EOC Training is October 3 at 4:30 PM at North Syracuse Fire all set to go
- He thanked DPW for building shelves in our garage for our patrol bags, keeps officers from keeping them in their own cars. Did a great job.
- So far in September: 844 total calls for service, 431 property checks, 14 Domestic, 12 Motor Vehicle Accidents, 145 Traffic Stops, 86 Traffic tickets, 06 arrests

Fire Department: Fire Chief Liberatore stated the following:

- Open house is October 6th at the Fire Station
- Rescue is at auction; you should go on the website, the minimum bid is \$10,000, according to sites and brokers that may be a little high



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Public Works Department: He stated the following:

- Maintenance on the light poles on Centerville; they are flaking pretty bad, so painted
- They have been cutting trees over here
- Looking for a couple more quotes for taking the building down
- Done trimming trees; ready for the leave season

Parks and Recreation Department: She stated the following:

- We got the award letter for Heritage Park for the SAM Grant for \$125,000 with a \$10,000 match totaling \$135,000 to renovate:
 - Parking lots mainly paving on Chestnut St. and Lee Ter. and striping
 - Add dog park
 - New picnic tables
 - Sign
- Driver's Safety Class in mid-October at Comm. Ctr.; still has room, if interested in signing up
- Oct. 26th at 6:00 PM-Village Halloween Party at St. Rose

Codes Department: He stated the following:

- Working with Syr. Haulers on Main St.; gotten final numbers for zone districts of number of totes needed
- Went with Syr. Haulers-taking pictures for informational packets cul-da-sacs and on Pleasant where less room for spacing
- New House on Millen Dr. - broke ground today on 1,700 sq. ft., 1 story with 2 car garage

Clerk-Treasurer: She stated the following:

- She has received a lot of inquiries for the Court deposition and she is now hooked up to Cindy's system
- Clay not receptive about putting their name on dispositions from the past, so using Cicero as she does not have the authority
- Was at training at Lake Placid this week was intense
 - A lot of classes on Open Government; some things to perfect a big
 - Health Insurance class and Retiree's Insurance-Collective Bargaining may tie hands on some of that, but very informative
 - Personnel Policies; need to incorporate new Sexual Harassment Policy by Oct. 8th; has draft
 - Took two inspirational courses that were pretty good; learned to say, "Yippee it's another day!"



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DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: No report.

Trustee Gustafson: She thanked the Village for her polo.

Trustee Steere: He stated he is really enjoying his Village polo.

Deputy Mayor Browning: No Report.

MAYOR'S REPORT:

The Mayor stated we received a draft copy for the Municipal Parking Lot on this side of Rt.11. and by Friday we were supposed to respond to any changes; he thinks it looks fine as is. He continued they are going to review it internally and issue a final report some time in December. He talked to Mike Alexander, once they issue the report to us; we will issue copies to the stakeholders, and set up one more meeting to see if it makes sense. He stated if it makes sense, then we can start talking about going after some grant opportunities and start talking about the lease agreements with all the owners. He spoke of the one on the other side of the street is a 20 year lease; he would like to do something similar on this side, so it would not cost us anything. Village Clerk-Treasurer Kufel stated we would plow it and maintain it as we do with the other lot near Syracuse Realty. The Mayor stated that we would put another charging station on that side.

The Mayor stated he would like to enter a motion to go into Executive Session to discuss one item. He stated that they will not be doing any business when they come out.

Deputy Mayor Browning made a motion to enter into **Executive Session** 4:58 P.M. to discuss one item. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Deputy Mayor Browning made a motion to return to **Regular Session** at 5:11 P.M. The motion was seconded by Trustee Steere. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

Trustee Steere made a motion to adjourn at 5:12 PM. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.



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Respectfully submitted,


Dianne M. Kufel
Village Clerk