



VILLAGE OF NORTH SYRACUSE

Regular Board Meeting

Thursday, August 23rd, 2018 @ 4:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with the Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Diane Browning, Trustee Pat Gustafson, Trustee LouAnn St. Germain, and Trustee Art Steere.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Codes Enforcement Officer Brian Johnstone, DPW Superintendent Ed Ware, Assistant Chief Scott Gratien, Parks Director Teresa Roth, Police Chief Steve Rotunno, Village Attorney Scott Chatfield and Village Engineer Amy Franco.

RESOLUTION # 158-18

APPROVAL OF BOARD MEETING MINUTES

Trustee Steere made a motion to approve the minutes from the August 9th, 2018 Board Meeting. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 159-18

GENERAL FUND ABSTRACT APPROVAL

Trustee Gustafson made a motion to approve the General Fund Abstract #06 in the amount of \$27,781.64 covering Voucher #273 to Voucher #325. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

OLD BUSINESS:

WILDLIFE CONTROL PROFESSIONALS: RECENTLY SEVERAL CALLS-EXCEPTIONAL SERVICE

The Mayor spoke Al Burns, our Wildlife Professional, is providing the Village with exceptional service. He stated there are a lot of calls. He continued we made a switch last year and we are now using Al Burns. He went on he shows up, but does not trap everything. Village Clerk-Treasurer Kufel stated no, we have had a lot of different species; we have had bats, pigeons, chipmunks, etc. She continued if he does not do it, he will call them and guide them the best way that he knows how to get rid of something; he just has an answer for everything. She went on to say it has been a busy year and he is usually right on it that day. The Mayor stated he will coach people.



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UPDATE ON TAP GRANT-MEETING UPDATE
FROM AUGUST 14, 2018

The Mayor stated we had a meeting on August 14th, with Mrs. Franco, and Dory Marsh from CHA, Village Clerk/Treasurer Kufel, Deputy Mayor Browning, DPW Sup't. Ware and himself. He continued about the concern that it was "over" budget and wanted to mitigate early to find a resolution more beneficial. He stated the results of the meeting in the budget the following topics were discussed:

- National Grid to cover much of the cost in the Right of Way
- Also, now that we are using Comm. Dev. Monies to help fund a part of this project, it makes it helpful that we have more monies to spend on the project amenities
- OCWA is replacing some line before we start our work, so not to ruin what we are doing
- DPW Sup't. Ware is to mitigate the ponding on Centerville Place, as a part of this
- Sidewalk up to the Bike Shop on South Bay Road
- We will post flyers on all doors of properties on Chestnut and Church St. showing the work that will be done regarding the repaving and widening
- Plans and Specs will be out and the bid awarded with construction to begin Early Spring of 2019 thru the Fall of 2019

NEW BUSINESS:

RESOLUTION 160-18

DISCUSS/APPROVE TAX ROLL CORRECTION:
206 WADSWORTH RD.

The Mayor stated the town missed a senior exemption for the property at 206 Wadsworth Road, so a correction is needed. Deputy Mayor Browning made a motion to authorize the Village Tax owed to be reduced from \$971.04 to \$504.77. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.

DISCUSS VILLAGE MURAL-105 N. MAIN STREET

The Mayor stated a student received permission to do a mural on the Mc Pherson Optometry building by Goettel Park. He continued it is a little modern, but it will define some elements of the Village and one just outside of the Village; Sweetheart Corner Parking Sign, that is going to be on the wall. The Mayor asked the DPW to do some trimming of the brush and trees to give it more exposure. Parks Director Roth stated she is a girl scout and has to do this for her Gold Star Medal which she has to do



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before she is eighteen; this is what she chose to do as she is an artist. The Mayor stated this will provide her with a Bronze Award, as she completes her tenure.

CITIZENS' VOICE: None

ATTORNEY REPORT: He stated as of this afternoon, the closing was completed and you are now the owners of Jeffers Shoes Store. He continued the Village Clerk-Treasurer has the closing documents and the purchase price was actually \$66 less than the \$9,000 authorized. He went on you still have to pay some of the filing fees to file the documents, he does not know the exact amount between \$100 and \$150; the County Clerk charges us. He stated we are in possession of the deed.

ENGINEER REPORT: She stated to piggyback on that, we have not received the actual CAD file yet; she thinks they were waiting to see that all the plans were filed. She continued once we get those plans set. She went on at this point, we can go out to bid now, but we might want to look at doing something in the spring; she is not sure what the time frame is at this point. The Mayor stated he would like to get it done this year. She stated it will be tight; but if they it to us soon; then we could get started right away and finish it up.

DEPARTMENT HEAD REPORTS:

Police Department: He stated the following:

- August 18th NSPD participated in the Syracuse Regional Airport Emergency Preparedness Drill
- Traffic Calming Signs are in and ready to be installed
- Chaplain Program up and running-Matthew Hallenbeck from Bellwood Baptist
- Hired Casey Placito and is in Phase II.
- Interviewed two more part-time officers
- DWI Checks Point very successful
- So far in August: 770 total calls for service, 418 property checks, 12 Domestic, 10 Motor Vehicle Accidents, 72 Traffic tickets, 09 arrests

Fire Department: No Report.

Public Works Department: He stated the following:

- They are patching some of the streets, Chestnut St. and Church St. today
- They trimmed some trees yesterday for the higher vehicles
- They continue to work on those two projects
- They are looking to get the trees done and the power lines cleared



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Parks and Recreation Department: She stated the following:

- We have a concert tonight and then there is just one more
- Camp Program ended and went smoothly this summer; Lonergan-100 kids, Heritage-50 kids
- Pool closing Sunday for the season; that has run smoothly so far as well
- Mural project should nice addition to the Village, working with Plank Road Printing to order plaque for description. It will be highlighting: the Plank Road, the Trolley and Sweetheart Corners as main focus of painting; she hopes to start painting this weekend
- Driver's Safety Course this week went really well; another Driver's Safety Course in October
- Heritage Project through Home Depot Grant-painted building, redid bathrooms new walls, toilets, urinals, and walls part done and will finish next week.

Codes Department: He stated the following:

- Reached out three companies for Electrical Vehicle Charging Stations; received one set of specs back and waiting for other two
- NYSERTA giving \$8,000 rebates for stations; for dual station our cost \$3,000-\$6,000 to put one in, once installed they check machines and you get your \$8,000 rebate
- Thanked DPW, they did a great job; they rented brush hog and did backyards on three vacant properties where we could not get mowers in rear yards

Clerk-Treasurer: She stated the following:

- She reminder extra \$7,900 for winter severity; nice for budget
- She completing audit for Court before Court Clerk leaves
- Changed Poll Question to ask about Taste and Experience of North Syracuse
- Received letter from Comptroller stating they are reducing our 2020 Tax Cap because we did away with the Court; they called it a Transfer Function rather than a Shared Service
- Mayor wants to put letter together; feels it is a Shared Service and should be entitled to matching benefit from the state, because they push for the Shared Service initiative

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee St. Germain: She stated a neighbor contacted her regarding a tree that was cut on their property. She spoke with Sup't. Ware who agreed to meet with her tomorrow to try and make it right, but the main issue was they were not made aware that anything was going on; she suggested putting it on the web site or walk flyers around to inform them. Much discussion took place regarding the Right-of-Way and the normal practices that are done to keep the road open as well as the concerns



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for safety, if homeowners were to be cutting those trees in the Village Right-of-Way. She spoke of the property on Pleasant Ave. having no activity for a while and hoped it is not another vacant property. She spoke of a vehicle near her residence not moving, parked and blocking the way people get through if there is a car on the other side of the street. Chief Rotunno took down the information. She continued neighbors would like to look into closing a cut thru which has been addressed before on Lawrence, going from Rt. 11 down Melrose over South Bay; multiple vehicles cutting thru and speeding, they would like to have the speed reader back permanently.

Trustee Gustafson: No Report.

Trustee Steere: He stated he went out on the Mayors' Cruise last night and it being a lot of fun.

Deputy Mayor Browning: She asked Assistant Chief Gratien if the decals were back on the Fire Trucks yet. He stated he did not know; he has not checked the Chiefs desk to see if they have been brought up from Village Hall to his office. Deputy Mayor Browning continued it has been several weeks. Assistant Fire Chief continued he does not know when they were delivered to them. Deputy Mayor Browning stated the department mail is picked up daily. The Mayor clarified they were put in the Fire Dept. mail box. Deputy Mayor Browning stated it took a week to take them off and it has been over a month. Assistant Chief Gratien stated we will have to look into having them put back on. Deputy Mayor Browning stated that they need to be back on.

MAYOR'S REPORT:

The Mayor stated downstairs at Village Hall, as a precautionary measure at the last meeting we authorized a Mold Survey. He continued we got the results of the Mold Survey, there are no red flags, but thought it would make sense to also get (2) commercial dehumidifiers, one for each side; this will make sure there is no mold down there. He stated they are removing the carpet in the basement conference room trying to clean this space up. He continued the Court Office is close to being done. Village Clerk-Treasurer Kufel stated the Court Clerk stated August 31st, 2018 is her last day. The Mayor stated once that is closed the Village is going to renovate the space to install a Handi-cap bathroom, expand the lobby for the Police Dept. and a Medicine Drop-off, and take the Court Clerk's Office and make that our conference room. The Mayor stated the Automated Trash is underway and the containers have been ordered. He continued they will drop ship to each of the address residence. Deputy Mayor Browning made a motion to adjourn at 5:02 PM. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, Trustee Steere, and Deputy Mayor Browning, all voting in favor of the same.



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Respectfully submitted,

Dianne M. Kufel

Dianne M. Kufel
Village Clerk

