



## VILLAGE OF NORTH SYRACUSE

### *Regular Board Meeting*

Thursday, July 26, 2018 @ 4:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 4:30 P.M. with the Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Deputy Mayor Diane Browning, and Trustee Pat Gustafson, and Trustee LouAnn St. Germain.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, Codes Enforcement Officer Brian Johnstone, DPW Superintendent Ed Ware, Parks Director Teresa Roth, Police Chief Steve Rotunno, Village Attorney Scott Chatfield and Village Engineer Brian Bouchard.

**Personnel Absent:** Trustee (Vacant), and Fire Chief Robert Liberatore.

### **RESOLUTION # 140-18**

### **APPROVAL OF BOARD MEETING MINUTES**

The Mayor stated that there is a clarification on the minutes. Attorney Chatfield suggested tabling the minutes until he can work out the glitch; he stated he should have it by the next meeting. Trustee Gustafson made a motion to table the approval of the minutes from the July 12<sup>th</sup>, 2018 Board Meeting. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson; Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

### **RESOLUTION # 141-18**

### **GENERAL FUND ABSTRACT APPROVAL**

The Mayor explained the bulk of this is our Annual Insurance to Eastern Shore for \$95,535.41, the return of the Bail Money \$10,000 and Syracuse Haulers \$32,000. Deputy Mayor Browning made a motion to approve the General Fund Abstract #04 in the amount of \$176,218.91 covering Voucher #158 to Voucher #220. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

### **RESOLUTION # 142-18**

### **SEWER FUND ABSTRACT APPROVAL**

Trustee Gustafson made a motion to approve the Sewer Fund Abstract #04 in the amount of \$690.89 covering Voucher #3 thru Voucher #5. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.



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**NEW BUSINESS:**

**RESOLUTION 143-18**

**DISCUSS/APPROVE APPOINTMENT OF A  
PART-TIME POLICE OFFICER**

Deputy Mayor Browning made a motion to appoint William Becker as a part-time Police Officer effective Friday, July 27<sup>th</sup>, 2018 at \$21.4967 per hour and will not exceed 1040 hours per year. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION 144-18**

**DISCUSS/APPROVE UP TO \$1,000/YEAR-  
TIME SENSITIVE PREPAYS**

The Mayor stated as done in the past at \$500 yearly; this allows time sensitive payments such as the Mayor's meetings, and training to be processed before an abstract is approved by the Board. Trustee Gustafson made a motion to authorize the Village Clerk-Treasurer and Deputy Village Clerk-Treasurer to process and pay time sensitive payment(s) up to \$1,000/year, before the abstract is approved by the Board. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION # 145-18**

**DISCUSS/APPROVE CNY STORMWATER COALITION  
AGREEMENT FOR 2019-\$3,600**

The Mayor acknowledged the Board had received copies of the new agreement. He explained this is the same as last year, a coalition with 26 other municipalities to combine efforts and requirements that mandate us to par-take in this MS4 Stormwater Requirement that allows each municipality to pay a portion of the cost; our portion is \$3,600. The Mayor stated the Villages pay the same as the City of Syracuse and the County even though there are less people. Deputy Mayor Browning made a motion to authorize the Mayor to sign the CNY Stormwater Coalition Agreement for 2019 in the amount of \$3,600. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION # 146-18**

**DISCUSS/APPROVE SOLVAY BANK FOR FINANCING OF  
BOBCAT AT 2.8% FOR 3 YEARS**

The Mayor stated the Board received the schedule of payments for this 2019 Bobcat which is all in the FY 18/19 Budget. Deputy Mayor Browning made a motion to authorize the agreement with Solvay Bank to finance at 2.8% the purchase of the 2019 Bobcat for a total cost of \$54,275.70 over 3 years.



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The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION # 147-18**

**DISCUSS/APPROVE MAYOR TO SIGN LEASING DOCUMENTS  
FROM SOLVAY BANK FOR 2019 BOBCAT**

Trustee St. Germain made a motion to elect the Chief Executive Officer; Mayor Gary Butterfield, to sign any and all documents pertaining to the 2019 Bobcat purchase. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

**RESOLUTION # 148-18**

**DISCUSS/APPROVE PROPOSAL FOR TREE(S) REMOVAL  
ON CHURCH ST. ACROSS FROM COMM. CTR.**

The Mayor stated DPW Sup't. has received proposals from 3 different tree companies to remove the cluster of trees at the Jeffers Shoe Store bldg. across from the Comm. Ctr. as follows:

American Arborist	\$4,800	3 <sup>rd</sup> Lowest
Apple Valley	\$6,000	Highest
Michael Grimm	\$4,750	2 <sup>nd</sup> Lowest
ABC Tree Service	\$4,550	Lowest

He went on DPW Sup't. Ware prefers American Arborist; because they are the only one who will be bringing a crane on site and for safety reasons. He stated we have used American Arborist for 15 plus years, dependable, reliable, and quality of work. Sup't. Ware stated it is a limited space on South Bay Road with power lines next to it with the building being there with the parking lot of the Comm. Ctr., it could be damaged or if it was done wrong it could end up on South Bay Road. He continued the DPW is to haul away all debris logs and brush all left on property. The Mayor stated none of this will happen until we close on the property which will be taking place very soon. Attorney Chatfield stated he understands that the abstract is being brought up to date and as soon as that happens; he can review the abstract and get the title documents to finish it up. Deputy Mayor Browning stated for safety the difference is very minimal. Trustee St. Germain clarified the savings of the DPW cutting it up and agreed it was worth it for safety. DPW Sup't. Ware stated the difference was \$250. Deputy Mayor Browning made a motion to authorize the Mayor to sign the Proposal with American Arborist for \$4,800 to cut trees down and lay them for the DPW to remove at the Jeffers Shoe Store building when they can do they work. Trustee Gustafson stated her vote will reflect that she has been against the project from the beginning. The motion was seconded by Trustee St. Germain. The motion was



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approved with Mayor Butterfield, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same. Trustee Gustafson opposed.

**CITIZENS' VOICE:** The Mayor invited anyone that wished to share concerns or thoughts to address the Board. Edward Zimmerman of 106 Edden Lane asked regarding the new trash collection program: 1) what the fee was for the container, 2) when this program starts and 3) can other items be put out next to the container such as a bag or vacuum. The Mayor stated as a part of the bid, there is no fee for two containers with wheels of different colors; one is for recycling and one if for trash to be placed at opposite sides of the driveway. Attorney Chatfield explained you have your choice of 65 gallon or 95 gallon; depending on what you need. The Mayor stated the containers are big enough you should be able to put items in the container, not have to breakdown cardboard boxes, items stay in containers on the windy days and they can be picked up by one operator. Engineer Bouchard stated for heavy items, you can schedule those to be picked up at the beginning of each month; up to ten items. Mr. Zimmerman asked about the repaving on Chestnut Street, he wanted to know: 1) when it would be done, 2) how far it extends; down to Belmore, 3) if the roads are going to be widened. He spoke of concerns of crowning of the roadway. Engineer Bouchard stated he tried to reach out to Mrs. Franco and the Buffalo Office who is doing the plans, specs, and coordinating with the D.O.T. and was not able to get a hold of them. He continued he will get an email back to the Trustees with the time line and what they expect for that. The Mayor explained it extends to the town line, up to Rt.11, then Church Street from South Bay to the Cicero line, so both will be brand new roads. The Mayor stated they will widen as much as they can get shoulders; start in the spring of 2019 and will be shoulders, sidewalks and repaving the road. The Mayor stated it will be in the plans; once the plans are given to us, it has to go to the state for approval. Engineer Bouchard stated everything will be much more regular with a section of the road that is cut all the way down, so there won't be any bumps and the crown will be a consistent for the new road ways. The Mayor asked if anyone else would like to speak and no one responded, so he closed Citizen's Voice.

**ATTORNEY REPORT:** No Report.

**ENGINEER REPORT:** Mr. Bouchard stated he does not have an update yet on the Chestnut/Church project, but he will get an update for the Board. He continued that he agrees with the weighted distribution of the MS4 Compliance; it is something that is required, because we are a separated storm sewer Village. He explained that means that our drainage is separate from our sanitary waste. He went on this program basically buys into the Regional Planning Board administering the public outreach portion that is required for our SPDES Permit; so he agrees that it should be more weighted for somebody like the City of Syracuse which is huge and has more of a combined sewer issue than the Village does. He stated the flip side of that is this is still the reason why we do it is, because it still adds value. For the Village to take on the staff to administer this, put the documents in the paper, and



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have meetings at the library; to do it individually would be more expensive. He continued he thinks it is a value that is added for not having to self-administer, but it is also unfair that it is not weighted for the population density that is here. He concluded it is not money wasted; that we are doing it for no other reason, but he thinks it works for us and maybe we can put in a suggestion for the county to try to get something a little more weighted.

**DEPARTMENT HEAD REPORTS:**

**Police Department:** He stated the following:

- Looking at adding a Crosswalk on Main St. at Lonergan Park-Working with DPW
- Counter Terrorism Exercise ended today
- Participating again in Special Olympic Cops on Top and will be at Dunkin Donuts on Rt. 11 on August 3<sup>rd</sup> from 6:00 AM to 11:00 AM
- Participating in National Night Out being held in Syracuse this year August 7th
- Finalizing Disk Golf being held on August 11<sup>th</sup>; looking for donations for the kids
- Been very busy especially with investigations: 405 property checks, 789 calls for service; 11 Domestic, 18 Motor Vehicle Accidents, 66 Traffic Tickets, and 11 arrests this past week

**Fire Department:** No Report (Absent).

**Public Works Department:** He stated the following:

- They have all the materials for the job on Aspenwood for the drainage in the backyard
- Millen drainage project, between Millen and Palmer; trying to do same week
- They have been picking up brush
- They have signs for the bicycle cross walk down here
- They have the maintaining of the buildings and the grounds

**Parks and Recreation Department:** She stated the following:

- Concert at Lonergan Park tonight; it was rained out last night with five others left
- Drivers Safety Course set up in a couple of weeks if anyone is interested; call the Parks Office to register
- Tomorrow is last day for the Swim Lesson Program; were 100 kids registered and went well
- Summer Camp Program going well; they are on a field trip to Roseland Water Park today
- She worked with the seniors planning four more bus trips for the year; today was Christmas in July Event, there are 80 really active seniors that come out each week for their meetings.

**Codes Department:** He stated the following:



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- We have been busy
- As of July 1<sup>st</sup>, so far we have issued 21 Permits, 9 Certificates of Compliance, 8 Warning letters, 20 Violations and 5 Mow Orders
- Resident from Melrose Dr. requesting a No Thru Traffic Sign on John Street-He will address this with Public Safety Committee

**Clerk-Treasurer:** She stated the following:

- Sent the Board the 2015 and 2016 service LOSAP Award Audits; overall it is carrying a good balance and if it were to close at this point it is 86% funded, lucrative, so doing very well
- From the governor - the new Cancer Firefighter Benefit was passed, because she received notices it is in the Budget for January 2019
- We have had the most Tree Licenses in the Village she has ever seen this year, if anybody is looking for a tree company; the link is posted on the left side of our website for the current list with insurances that are approved
- She is finishing up the FY 17/18 closing to prepare final year end data for the Auditors.

**DEPUTY MAYOR-TRUSTEES REPORT:**

**Trustee St. Germain:** No Report.

**Trustee Gustafson:** She had the privilege of meeting Bill Becker, who you approved tonight and his resume is very impressive. She stated he is a nice gentlemen and she thinks he will be a good fit for the Village.

**Trustee (Vacant):** No Report.

**Deputy Mayor Browning:** She stated there is nobody from the Fire Dept., so she was wondering if we have heard anything about the decals and being put on for the Village of North Syracuse. The Mayor stated he had called them earlier in the week and was going to go over Tuesday, but did not get there. He continued he was going to point out where to put them, so they will go on. Village Clerk-Treasurer Kufel stated he took one from her office to have many made a different size. The Mayor stated that the Fire Chief did call today and say he would not be here, if we did not have anything for him. Trustee Gustafson stated she had spoken to Fire Chief and he stated he was ordering them. She asked why he was ordering them when the Village Clerk-Treasurer already had them. She continued the Fire Chief stated they would not fit where they are going to be putting the decals, but he stated we are doing it. Deputy Mayor Browning asked if they were going to be smaller or the same size; that is a question we need to ask. The Mayor stated where the original ones will fit; they are going to go. Deputy Mayor



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Browning stated that the taxpayers and Village deserves to have the vehicles as Village Property.

**MAYOR'S REPORT:**

The Mayor stated our Village Court Office is basically closed and the transition went well. He stated with the empty space; he plans is to give the Police Dept. a little more lobby area, increase the conference room and put in a Handi-cap accessible restroom in that same space. He added because we are a municipal building we really need a handicap bathroom. Chief Rotunno stated the handicapped have difficulty getting out from the Police Dept. He stated with a larger space he thinks that will work out. He continued the architect we are using for the renovations on the Police side will be here on Monday to do measurements; he spoke of some other ideas he has for that. He went on we have been awarded money; not officially, but we have been awarded monies to renovate the basement for the Police; they have offices and a locker room down there that is pretty outdated. He stated the Sales Tax Revenue announcement is up 8%; the City is going to receive an additional \$3,000,000. He continued at the Mayors and Villages Meetings, the Villages and Towns have not received an upgrade in some of those monies for eight or ten years; we are flat, so we fight and argue to get a little share of sales tax revenue or something. We are in the eighth year of a ten year agreement. He mentioned talking to the county already and it does not look like they will be seeing much of a change either. He stated we have not heard when the Automated Trash is going to happen, but it is going to happen before bad weather, so we can get used to it. He continued we are still waiting on the engineering update for the progress of our TAP Grant. He shared for those of you that were on the Board, remember we engaged with Computel and we have been waiting to hear some news. He stated a couple meetings ago we got \$4,000 from Verizon. Village Clerk-Treasurer Kufel stated we have not gotten it yet, but we have signed the agreement. He continued they received word yesterday from Charter which is Spectrum; Computel has sent them a request for \$57,000 that they owe us and the agreement is that Computel will get to keep 40%. He stated even with the \$4,000 and the \$59,000; \$63,000 less 40% is still almost \$40,000 that we are going to receive from the Gross Receipts Tax that was hidden and not realized. Parks Director Roth added the Community Picnic at Heritage Park is Saturday from 11:00 AM to 2:00 PM. She continued it is free, there is entertainment and stuff for the kids, and it is being put on by Renovation Church and is open to anyone.

Trustee Gustafson made a motion to adjourn at 5:00 PM. The motion was seconded by Trustee St. Germain. The motion was approved with Trustee Gustafson, Trustee St. Germain, and Deputy Mayor Browning, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel

Village Clerk

**VILLAGE OF NORTH SYRACUSE**

**REGULAR BOARD MEETING**

DATE: July 26, 2018

**PLEASE SIGN IN**

**Name**

**Address**

Joyce H. Cooper

102 EDDEN LA N. SYR.

BOB ZIMMERMAN

105 EDDEN LA N. SYR

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