



VILLAGE OF NORTH SYRACUSE
Regular Board Meeting
Thursday, June 14, 2018 @ 6:30 PM
North Syracuse Community Center
700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with the Mayor Gary Butterfield asking everyone to join him in the Pledge of Allegiance.

Roll Call: Mayor Gary Butterfield, Deputy Mayor Diane Browning, Trustee Pat Gustafson, and Trustee Chuck Henry.

Personnel Present: Village Clerk/Treasurer Dianne Kufel, Codes Enforcement Officer Brian Johnstone, DPW Superintendent Ed Ware, Parks Director Teresa Roth, Polire Chief Steve Rotunno, Village Attorney Scott Chatfield and Village Engineer Amy Franco.

Personnel Absent: Trustee Kevin Parker, and Fire Chief Robert Operatore.

RESOLUTION # 108-18

APPROVAL OF BOARD MEETING MINUTES

Deputy Mayor Browning made a motion to approve the minutes from the May 24th, 2018 Board Meeting. The motion was seconded by Trustee Henry. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 109-18

GENERAL FUND OLD BUDGET ABSTRACT APPROVAL

Trustee Gustafson made a motion to approve the Old Budget General Fund Abstract #27 in the amount of \$43,015.54 covering Voucher #1418 to Voucher #1484. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 110-18

GENERAL FUND NEW BUDGET ABSTRACT APPROVAL

Deputy Mayor Browning made a motion to approve the New Budget General Fund Abstract #01 in the amount of \$202,237.93 covering Voucher #1 to Voucher #36. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 111-18

SEWER FUND NEW BUDGET ABSTRACT APPROVAL

Trustee Henry made a motion to approve the New Budget Sewer Fund Abstract #01 in the amount of \$75.18 covering Voucher #1. The motion was seconded by Deputy Mayor Browning. The motion



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was approved with Deputy Mayor Browning, Trustee Gustafson, and Trustee Henry, all voting in favor of the same.

RESOLUTION # 112-18

BUDGET TRANSFER(S) OLD BUDGET

The Mayor explained the transfer is to cover unforeseen uniform expenses. Deputy Mayor Browning made a motion to approve the budget transfers from A3120.231 Police Equipment to increase A3120.143 Uniforms in amount of \$150.25. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

OLD BUSINESS:

RESOLUTION 113-18

DISCUSS/REVIEW EASEMENT AGREEMENT FOR 109 ASPENWOOD CIRCLE-DRAINAGE/WATER PROBLEMS

The Mayor stated there is an easement agreement that we have been working on for 109 Aspenwood Circle for the drainage problem. He continued the Board will receive from Atty. Chatfield an agreement that will be signed by the Mayor, property owner and the Village Attorney. This has been an issue dating way back, as you recall the complaint came to the Board Meeting six months ago about the water/standing water in their backyards. DPW Superintendent Wilmer had had hoped to have it done before he retired, but did not get it done, so basically it is placing a pipe in the easement area to relieve ponding water in the backyard. Attorney Chatfield stated he created the agreement for a 9' permanent easement agreement running parallel to the west line of 109 Aspenwood Circle with a 6' temporary easement that runs during construction and restoration of the property and then the temporary 6' easement goes away while the 9' easement remains. Trustee Gustafson made a motion to authorizing the Mayor to sign the resolution for the easement agreement at 109 Aspenwood Circle. The motion was seconded by Deputy Mayor Browning. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

NEW BUSINESS:

RESOLUTION 114-18

DISCUSS/APPROVE PARKS SUMMER HIRES

The Mayor stated the Board received the list from Parks Director Roth for the summer hires for the new summer season and as you recall some pays are retroactive to June 4th. Deputy Mayor Browning made a motion authorizing the hourly rates as set forth in the attached as Exhibit A. The motion was



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seconded by Trustee Henry. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 115-18

**DISCUSS/APPROVE ELEVATTITT AGREEMENT
FOR THE COMMUNITY CENTER**

Trustee Gustafson made a motion authorizing the Mayor to sign the Elevattitt Agreement for \$390/Qtr. from 6/1/18 thru 5/31/19. The motion was seconded by Trustee Henry. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 116-18

**RESOLUTION AUTHORIZING CLERK/TREASURER TO DO
BUDGET TRANSFERS TO CLOSE THE FY 5/31/2018**

Deputy Mayor Browning made a motion to authorize the Clerk/Treasurer to do Budget Transfers to close the FY 5/31/2018. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 117-18

**RESOLUTION TO ACCEPT STATE AND MUNICIPAL
FACILITIES PROGRAM GRANT FOR THE POLICE DEPT.**

Trustee Gustafson made a motion to authorize the Mayor to sign the DASNY Grant Paperwork for \$50,000 with \$5,000 in kind services to do the renovation on the Police Side of the basement. The motion was seconded by Trustee Henry. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

RESOLUTION # 118-18

**APPROVE THE APPOINTMENT OF NORTH SYR.
VOLUNTEER FIREFIGHTERS**

Deputy Mayor Browning made a motion authorizing the appointments of Joseph Herzog and Liam Ferris as new Volunteer Firefighters to the North Syracuse Fire Dept. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

CITIZENS' VOICE: The Mayor invited anyone that wished to share concerns or thoughts to address the Board. Pat Ferguson stated she is the Treasurer of the Festival and she came to say thank you to everybody that worked the Festival setting up, tearing down, dunk tanks and everywhere. She went on there were funds raised and they did well; everyone was paid and she wanted to



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bring money to Parks Director Roth for camp scholarships. The Mayor asked if anyone would like to speak and no one responded, so he closed Citizen's Voice.

ATTORNEY REPORT: He stated just sort of an FYI, he recently became aware that the state legislature in response to the Federal Tax Law changes has adopted a series of laws that authorize municipalities if they wish to do so from the state on down to give dollar for dollar tax credit, if you set up a charitable foundation for certain purposes, and the people pay money to a charity. He continued given that there is \$10,000 that is still deductible on your Federal Tax Return; he suspects it probably will not affect except businesses in the Village. He went on three is still a lot to learn about it and we still do not know if you are going to be able to take the charitable deduction on your federal Tax Return; they have not resolved that issue yet, but something is in the works to try to get that done. He stated to try to get that done to offset the effect of limiting the federal deduction for real property taxes which is near and dear to a lot of us in New York State.

ENGINEER REPORT: Mrs. Franco stated we have our next Municipal Parking Lot Meeting behind the area between the church, Grotto, the attorney's office, the old Dollar Store; that area on Monday with all of the property owners and involved parties.

DEPARTMENT HEAD REPORTS:

Police Department: He stated the following:

- DASNY Grant awarded for \$50,000 with \$5,000 in kind for basement renovations Police side
- Todd Caputo donated two Traffic Calming Solar Speed Signs for Main St. and South Bay Rd. for total donation of \$5,678
- Two new police bikes are in service
- Officer Florian represented NSPD at Main St. Elementary School on June 2nd Safety Day
- NSPD, Cicero Police and NYSP worked together on Click it or Ticket; 42 traffic citations issued; 40 more than last year
- June busy so far 129 property checks, 157 calls for service; 11 Domestic, 4 Motor Vehicle Accidents, 56 Traffic Stops and 6 arrests this past week

Fire Department: No Report (Absent).

Public Works Department: He stated the following:

- They have been busy helping other departments
- They have been doing building maintenance in the parks
- They have been picking up brush
- They are getting ready to do road repairs



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- He had been taking bids on repaving some streets
- They are busy as well; it is that time of the season

Parks and Recreation Department: She stated the following:

- Kennedy Pool opened last week
- Tomorrow Swim Lesson Signups start
- The summer concerts start in a week and a half
- The Summer Camp Registration going on now; that starts June 25th
- There is a Blood Drive scheduled at the Community Center on Wednesday, June 27th downstairs in the late afternoon and evening
- Home Depot gave us a Grant to do work at Lonergan Park and Heritage Park
- Lonergan - started replacing ceiling tiles in the storage building and the main door.
- Heritage-work to start next week on restrooms and painting of the building

Codes Department: He stated the following:

- Sunbelt Rentals returns to Planning Commission for their parking lot expansion on July 5th
- Firehouse Subs tentative opening is July 7th
- Chamber of Commerce contacts given for Firehouse Subs owner ; may contact Mayor's Office

Clerk-Treasurer: She stated the following:

- Winding down the old budget; starting new budget, so last payroll involves both budgets
- Bills were passed this evening for old budget; hoping for one more abstract to close old budget expenses. After this, all incoming requisitions will be paid with New Budget Funds.
- Getting prepared for the Annual Meeting in conjunction with 1st Regular Meeting on July 12th; getting appointments ready for that.
- New Pole Question on Website as far as Speed in Village; Higher, Lower or Sufficient as is

DEPUTY MAYOR-TRUSTEES REPORT:

Trustee Henry: He stated he is resigning his position on June 22nd, 2018; as he is going into retirement. He has been involved with the Village for fifteen years: starting in 2003 he served on the Planning Commission (2 yrs.), as Village Trustee (7 yrs.) and as Deputy Mayor (4 yrs.). He spoke of his love for the Village, how well it flourished even in hard times, and how proud he was of everyone; he will miss the Village. Mayor Butterfield thanked him for his service.

Trustee Gustafson: She reminded everyone of the election on June 19th and Mr. Henry will be missed.



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Trustee Parker: No Report (Absent).

Deputy Mayor Browning: She stated it has been good. She thanked Mr. Henry for his service. She continued we have worked together a long time and done a lot for the Village; we will miss you.

MAYOR'S REPORT:

The Mayor stated the Public Safety Meeting is Thursday, June 28th at 6:00 PM directly following our Regular Board Meeting. He continued next Monday, June 18th we are having a SMTC Meeting with hopefully a lot of the participants that are hoping for a Community Parking Lot behind the businesses on Rt. 11. He stated Mrs. Franco has come up with some potential layouts for the parking lot. He spoke of still working on the Bear Road/Rt. 11 corner; there is some interest. He stated that they had another meeting and the DEC provided us with a letter with the actual contamination at the old Mobil Gas Station. He continued some of the interested parties contacted Paragon Environmental and they have a hard number to clean up the site. He spoke of a movement to combine the two sites on the corner and there is also some interest to funnel the traffic back into the Medical Plaza. He stated they would like to have a break in access and use that traffic light on Bear Road Extension. He continued that would clean up the site similar to what is happening across the street with Firehouse Subs and that plaza; so we are working on that. He spoke of the next Mayor's Meeting for Mayor's and Supervisors ONLY is Wednesday, June 20th. He reminded everyone Election Day is June 19th from Noon to 9PM here and he encouraged people to get out and vote. He went on we received a letter from the Dept. of Transportation regarding the reconstruction area on Allen Road from W. Taft Road to Bear Road; it is not in the Village, but they let us know. They currently have been doing work in this area and it is supposed to be finished this construction season. He continued it was discussed at the Staff Meeting and he is going to work on the Banners that are throughout the Village, that are presently controlled by the Plank Road Chamber of Commerce. He went on the Chamber of Commerce is not meeting very often and there is not much left of the chamber. He spoke of reaching out last year asking them to let us take control and they refused. He stated he is going to send a letter and be a bit stronger about it being our Village. He stated they are our Banners; we want to control that and there are some ideas of how we can do that, because right now they are hit and miss and the chamber is not taking care of them. He thanked Trustee Henry again. He spoke of driving down Centerville Place this afternoon and our Village is looking pretty good. We got the decorative street lights, flags, flowers, trees that are in bloom. He stated if you go up to this intersection and turn left all these trees are blooming; Goettel Park looks pretty nice. He continued Kudos to formers Mayors, Trustees, former DPW and all the people that have contributed. He has received lots of comments from Clay and Cicero; speaking of how sharp the Village looks, thank you to all.



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Deputy Mayor Browning made a motion to adjourn at 6:52 PM. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Gustafson, Trustee Henry, and Deputy Mayor Browning, all voting in favor of the same.

Respectfully submitted,

Dianne M. Kufel
Village Clerk



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Exhibit A

Parks Department Summer Staff 2018

| Staff Name | Position | 2017 | 2018 |
|-------------------|-----------------------------|-------------|-------------|
| David Campbell | Swim Facility Manager | \$13.15 | \$13.90 |
| Jennifer Dahm | Asst. Swim Facility Manager | \$11.75 | \$12.50 |
| Owen Flaherty | Lifeguard | \$9.75 | \$10.50 |
| Steve Cooley | Instructor Lifeguard | \$10.15 | \$11.40 |
| Ryan Heitman | Lifeguard | \$9.75 | \$10.50 |
| Sarah Walter | Lifeguard | N/A | \$10.50 |
| Sean Payrot | Lifeguard | N/A | \$10.50 |
| John Harbaugh | Lifeguard | N/A | \$10.45 |
| Adam Rein | Lifeguard | N/A | \$10.45 |

| Staff Name | Position | 2017 | 2018 |
|-------------------|---------------------------------------|-------------|-------------|
| Justin Stewart | Recreation Leader (App'd 5/24/18) | \$11.65 | \$12.50 |
| Courtney Lepore | Recreation Leader (App'd 5/24/18) | \$12.90 | \$13.65 |
| Michael Ferguson | Rec Leader /Lifeguard (App'd 5/24/18) | \$9.90 | \$11.05 |
| Katherine Carr | Recreation Activity Specialist | \$12.35 | \$13.10 |
| Isaiah Williams | Recreation Leader | \$9.75 | \$10.80 |
| Garrett Coleman | Recreation Aide | \$10.05 | \$10.80 |
| Trevor Kruger | Recreation Aide | \$9.85 | \$10.60 |
| Michelle Capeling | Recreation Aide | \$9.75 | \$10.50 |
| Meghan Heitman | Recreation Aide | \$9.70 | \$10.45 |
| Rachael Vaverchak | Recreation Aide | \$9.70 | \$10.45 |
| McKenna Parzych | Recreation Aide | \$9.70 | \$10.45 |
| Madison Schrader | Recreation Aide | \$9.70 | \$10.45 |
| Anna Marie Salis | Recreation Aide | \$9.70 | \$10.45 |
| Alexis Long | Recreation Aide | N/A | \$10.40 |
| Anthony DeSalvo | Recreation Aide | N/A | \$10.40 |
| Sierra Coleman | Recreation Aide | N/A | \$10.40 |
| Michael Brisson | Recreation Aide (substitute) | N/A | \$10.85 |
| Casey Stewart | Recreation Attendant | \$10.75 | \$11.50 |
| Gregory Roth | Parks Laborer | \$14.25 | \$14.75 |
| Gayle James | Recreation Activity Specialist | \$12.50 | \$13.00 |

