

**VILLAGE OF NORTH SYRACUSE BLOCK PARTY
RULES & REGULATIONS**

1. A map or diagram must be provided by the applicant showing the area where the party will be held and all Streets in the area that may be affected.
2. The Applicant must provide a petition, signed by all homeowners within the blocked off area indicating that they have been advised of the closing of the street(s).
3. The area involved MUST be barricaded to restrict traffic flow; however, a responsible and able bodied person must be available at all times to remove the barricades in case of an emergency. EMERGENCY EQUIPMENT MUST HAVE IMMEDIATE ACCESS should the need arise.
4. The street may be used for tables, games, etc. on the condition that ONE LANE is maintained with NO large objects or cumbersome to move items, which could potentially limit emergency equipment/vehicle access.
5. If alcohol is being served, it should only be served from ONE location and an adult must be present at all times to insure that no one is serving minors or intoxicated persons.
6. The area used must be returned to its "pre party condition" with all litter, recyclables, etc. disposed of properly.
7. All Village Ordinances MUST be adhered to.

I hereby accept the rules and regulations noted above and hold the Village of North Syracuse harmless from any liability associated with the event listed on the other side of this permit. I also accept responsibility for any and all violations and damage that may occur as a result of this event.

Dated: _____

Applicant: _____
SIGNATURE

Print Name

Witnessed by: _____
Village Clerk/Treasurer

and/or

Mayor

Village of North Syracuse ● 600 South Bay Rd. ● North Syracuse ● New York 13212
Telephone: (315) 458-0900 ● Fax (315) 458-5079 ● Website www.northsyracuse.ny.gov

Village of North Syracuse Block Party Permit Application

Date of Application: _____

Person Requesting Permit

Name: _____

Address: _____

Phone: _____ Cell: _____ Email: _____

Date of Party: _____ Time: _____ until _____

Rain Date: _____ Time: _____ (alternate date and time due to inclement weather)

Have residents on the affected streets been notified? Signatures MUST be attached to proceed.

EXACT location to be blocked off: _____

(also draw a map showing the area described on reverse of this sheet)

How many barricades do you need? _____ You **CANNOT** use cars to block streets.

EMERGENCY VEHICLES must have immediate access at a moment's notice to all streets in the Village.

APPLICANT requesting permit must obtain prior approval and signatures from each of the following:

Highway Superintendent:

Approved: Yes No

By: _____

Signature of Highway Superintendent

Chief of Police:

Approved: Yes No

By: _____

Signature of Chief of N.S. Police

Fire Department

Approved: Yes No

By: _____

Signature of Fire Chief or Designee

Village Clerk

Approved: Yes No

By: _____

Signature of Clerk or Designee

Signature of Applicant _____ **Date** _____

Please return the completed paperwork to:

Village of North Syracuse
600 South Bay Rd.
North Syracuse, NY 13212

Approved Copies provided to:

- Applicant
- Mayor
- Police Dept.
- Fire Dept.
- D.P.W.
- Codes Dept
- NAVAC.

SAMPLE Diagram Please:

