



## VILLAGE OF NORTH SYRACUSE

### *Regular Board Meeting*

Thursday, January 12<sup>th</sup>, 2017 @ 6:30 PM

North Syracuse Community Center

700 South Bay Road, North Syracuse, NY 13212

The Village of North Syracuse Regular Board Meeting began at 6:30 P.M. with Mayor Gary Butterfield inviting everyone present to join him in the Pledge of Allegiance.

**Roll Call:** Mayor Gary Butterfield, Deputy Mayor Fred Ferguson, Trustee Diane Browning, Trustee Pat Gustafson, and Trustee Chuck Henry.

**Personnel Present:** Village Clerk/Treasurer Dianne Kufel, Codes Enforcement Officer David Barnhart, DPW Superintendent Gary Wilmer, Fire Chief Tim Ellis, Deputy Chief Chris Strong, Assistant Chief Bob Liberatore, Joe Azstalos, Parks Director Teresa Roth, Police Chief Michael Crowell, Village Attorney Scott Chatfield, and Village Engineer Brian Bouchard.

### **RESOLUTION # 001-17**

### **APPROVAL OF BOARD MEETING MINUTES**

Deputy Mayor Ferguson made a motion to approve the minutes from the December 22<sup>nd</sup>, 2016 Board Meeting. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

### **RESOLUTION # 002-17**

### **GENERAL FUND ABSTRACT APPROVAL**

Deputy Mayor Ferguson made a motion to approve the General Fund Abstract #16 in the amount of \$201,684.17 covering Voucher #743 to Voucher #807. The motion was seconded by Trustee Browning. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

### **RESOLUTION # 003-17**

### **SEWER FUND ABSTRACT APPROVAL**

Deputy Mayor Ferguson made a motion to approve the Sewer Fund Abstract # 16 in the amount of \$194.70 covering Voucher #13 and #14. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

### **RESOLUTION # 004-17**

### **BUDGET TRANSFER(S)**

The Mayor explained the transfer of monies from the National Grid Electricity Account to the Fire



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Dept. Vehicle Equipment Account. Deputy Mayor Ferguson made a motion to approve a budget transfer for \$4,229 from A3410.422 Fire Dept. Electricity to increase A3410.23 Fire Dept. Vehicle Equipment. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Henry, all voting in favor of the same.

**RESOLUTION # 005-17**

**BUDGET TRANSFER(S)**

The Mayor explained the transfer from National Grid Gas Account was to fund the Vehicle Equipment Account. Deputy Mayor Ferguson made a motion to approve a budget transfer for \$960 from A3410.423 Fire Dept. Natural Gas to increase A3410.23 Fire Dept. Vehicle Equipment. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Deputy Mayor Ferguson, and Trustee Henry, all voting in favor of the same.

**CITIZENS' VOICE:**

The Mayor invited anyone that wished to share concerns or thoughts to address the Board. Pat Ferguson, 209 South Main Street, shared that it is looking like spring and Arbor Day is April 28<sup>th</sup>, 2017. She continued more importantly if you know of anyone with tree planting skills or anyone who should be recognized on Arbor Day, please let her know. She stated the Board Members are also the Tree Board and there is a grant opportunity which maybe in your Agenda someplace. If you would like her to submit for this, she is going to need help doing so. The Mayor shared that DPW Superintendent Wilmer had sat in on a Webinar on how to submit the information and has sent for the paperwork, so when it comes you can help him. Mrs. Ferguson agreed.

**OLD BUSINESS:**

**DISCUSS MULTIPLE DWELLING FEE SCHEDULE**

The Mayor stated since this was last discussed, the Codes Officer and he have not gotten together to finalize that as of yet, but they hope to in the near future.

**DISCUSS CHESTNUT STREET PROPERTY**

The Mayor stated not much has happened, since this was last discussed. We have talked about it, but do not want to spend an inordinate amount of money. He asked the Board members to send him an email with their thoughts on how they would like to proceed with this.

**NEW BUSINESS:**



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**RESOLUTION # 006-17**

**AUTHORIZE \$10,000 APPROPRIATION FOR DASNY GRANT –  
IMPROVEMENTS FOR COMM. CTR.**

The Mayor explained the Village was awarded a SAM Grant (State Agent Municipalities) thru DASNY (Dormitory Authority of State of New York) who is the funding source. The Grant is for \$50,000 which is like most; we pay for it first. We then receive the funds and \$10,000 in kind from us.

Trustee Browning made a motion to authorize the \$10,000 to be appropriated for the DASNY Grant improvements for the Community Center. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

**RESOLUTION # 007-17**

**DISCUSS/AUTHORIZE MAYOR TO SIGN LEASING DOCUMENTS  
FOR THE 2017 DODGE RAM**

Trustee Gustafson made a motion to authorize the Mayor to sign the leasing documents for the 2017 Dodge Ram that costs \$27,238.83 to be paid annually for three consecutive years at an interest rate of 3.37%. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

**RESOLUTION # 008-17**

**DISCUSS/AUTHORIZE MAYOR TO SIGN 2017 TOWN OF CICERO  
FIRE PROTECTION AGREEMENT**

Trustee Browning made a motion to authorize the Mayor to sign the 2017 Town of Cicero Fire Protection Agreement for \$247,701 for Fire Protection Services and an additional \$25,333 for the LOSAP Service Award Program. The motion was seconded by Trustee Henry. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

**RESOLUTION # 009-17**

**DISCUSS/AUTHORIZE MAYOR TO SIGN 2017 TOWN OF CLAY  
FIRE PROTECTION AGREEMENT**

Trustee Henry made a motion to authorize the Mayor to sign the 2017 Town of Clay Fire Protection Agreement for \$247,701 for Fire Protection Services and an additional \$25,333 for the LOSAP Service Award Program. The motion was seconded by Deputy Mayor Ferguson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.



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**RESOLUTION # 010-17**

**ESTABLISH BY RESOLUTION POLLING LOCATION AND TIME  
FOR JUNE 20<sup>TH</sup>, 2017 ELECTION**

Deputy Mayor Ferguson made a motion to establish the North Syracuse Community Center, 700 South Bay Road as a Polling Place for the June 20<sup>th</sup>, 2017 Election with the polls open from 12:00 until 9:00 p.m. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

**RESOLUTION # 011-17**

**DISCUSS/AUTHORIZE FIVE STAR OCCMED DRUG TESTING  
AGREEMENT FOR 2017**

Deputy Mayor Ferguson made a motion to authorize the Mayor to sign the Five Star OCCMED Drug Testing Agreement for 2017. The motion was seconded by Trustee Gustafson. Deputy Mayor Ferguson stated there is a price schedule on the first page of the contract; but, on page 5 or 6, it is blank. The Mayor clarified that this is the same outfit they use every year, and the DPW Superintendent agreed it was and stated it was a D.O.T. drug test. The Mayor stated that they will make sure that it is completely filled out before it is signed. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

**AUTHORIZE 2017 FORD UTILITY VEHICLE TRANSFER FROM FIRE  
ASSOCIATION TO THE VILLAGE FOR \$1**

The Mayor explained the next item was a transfer. The Fire Association purchases a vehicle and transfers it to the Village for \$1, but the vehicle is in que to be built, so we will table this until we actually get the vehicle.

**RESOLUTION # 012-17**

**SURPLUS 2002 DPW CHEVY PICKUP**

Deputy Mayor Ferguson made a motion to surplus the 2002 DPW Chevy Pickup with VIN #1GCEC14V72Z322206 that will be sent to the auction for fair market value. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

**ATTORNEY REPORT:** He stated Village Clerk/Treasurer Kufel brought to his attention that the trash contract is up soon for a renewal May 31<sup>st</sup>, 2017. He continued that he had mentioned this to the Board before, but you may want to consider when rebidding about changing to automated collection. He suggested checking with other municipalities around to get their feedback as to how it is working;



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the Town of Camillus switched last year. All of the major haulers are equipped to handle it. He stated in his experience, it does not save a lot of money initially to the residents, but it is more efficient. There are fewer vehicles on the street, quicker collection, and usually reduces the average collection for a municipality by a day when going to automated collection. Typically, it involves the contractor providing a standardized set of containers. There is a certain amount of education to the residents and finding out what size containers they need, whether it is a 95 gallon, 50 gallon or a 30 gallon to meet their need. One of the issues to figure out is who owns the containers, because typically the good containers last longer than the contracts; so it would determine who keeps them, if they do not get the next bid. It is mainly used in residential. However, some of the commercial properties generate about the same amount of garbage as a residence does. It depends on if they exceed the allowed number for bags to be included for pickup, or they may find they need to go to a dumpster(s). The bid also would include the municipal facilities building, Village Hall, DPW and the Fire Department. He stated he wanted the Board to be thinking about it, because for a May contract we should be working on specs or you can keep it the way it is if you wish. The automated collection is the way the industry is going, because there are less vehicles on the street, saves a man while taking less time to collect; thus keeping the costs down.

**ENGINEER REPORT:** Mr. Bouchard stated there are a few items left over from the sidewalk improvement project for the spring. We are still waiting for our notice for the Chestnut Street and Church Street widening grant opportunity. The Regreening of Rt.11 will happen in March.

**DEPARTMENT HEAD REPORTS:**

**Police Department:** He stated he is busy finishing up year-end reports. He continued our new full-time officer is doing well. He is still planning on scheduling interviews for the part-time vacancies. He will ask Deputy Mayor Ferguson to help out with those interviews. On January 24<sup>th</sup>, 2017, he will be attending the Disaster Preparedness Meeting at the airport. He has just become aware that there is a strong possibility that the Police Department will be filing for a grant which is called the Personal Protective Equipment Program (PPEP) Grant. This will give us equipment like for an active shooter, so he requested permission to apply from the Board. It is a 0% matching grant through the county and there is no cost to prepare; he will do it.

**RESOLUTION # 013-17**

**AUTHORIZATION FOR THE POLICE CHIEF TO APPLY  
FOR THE PPEP GRANT**

Deputy Mayor Ferguson made a motion to authorize the Police Chief to apply for the PPEP Grant. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.



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**Fire Department:** Fire Chief Ellis stated they finished the year out with 838 alarms which are up from last year. We have brought in two new members for the entire year and the good news is they are still with us. We have a lot of members that are getting to a point where they are going to start making decisions based on age, so we are in dire need of volunteers. We are currently going for our second grant application for the SAFER Grant which is meant for things like recruitment, retention, and, in the future, it may be staffing. We are looking at options in trying to plan the future of where we think this Village Fire Department should go. He continued to say that the volunteers that we do have are fantastic and do a great job, but we are getting pretty thin. The Mayor commented that they still have the sign up for volunteers at Kennedy Park and you still have it up at Station#1 for volunteers, but he doesn't think the public realizes the level of commitment and number of hours to train. Fire Chief Ellis stated we find a lot that when people get in and they realize it is a lot more than they thought it would be. A lot of it is state requirement, OSHA requirements; it is a lot of training and it is a lot of time, so time is a huge factor.

**Public Works Department:** He spoke about the L.E.D. lights that National Grid put in on Main Street and Elm Street. There are two different lights up there. One is on the corner of Bear Road and Rt.11, and there is one on the corner of Elm Street and West Street. He asked if people would go by if they got a chance and see if they like the lighting. We can move forward from there to go with the \$30,000 conversion throughout the Village. He had National Grid come in and do an energy audit through all of our buildings to convert them to L.E.D. He stated he just got the reports yesterday and did a real quick spreadsheet on it and gave it to you. There is nothing really jumping out at me. There are a lot of long payback periods, and he does not know if we want to go with any of that. The only bad thing about this is that he is kind of pushing, and there is a 15% discount if we move forward before the end of this month.

**Parks and Recreation Department:** No Report.

**Codes Department:** No Report.

**Clerk-Treasurer:** She stated this is a busy time in her area. We have the year-end taxes, payroll taxes, the W-2's and the 1099's. The budget is starting up very soon and she will have worksheets out. She is working on closing December's books, so she can put the numbers in for that. She also has to file the Final Year-end Sales Tax Infrastructure Grant that we receive in like \$635,000 a year, so she has to substantiate the costs that filed for the grant. She also needs to put in for the new grant for the New Year.

**DEPUTY MAYOR-TRUSTEES REPORT:**

**Trustee Gustafson:** No Report.



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**Trustee Browning:** No Report.

**Trustee Henry:** No Report.

**Deputy Mayor Ferguson:** He mentioned the park bench in front of the NSEA being broke on both sides and asked the DPW Superintendent to look at it. He stated at the Staff Meeting they discussed Emergency Operation Plan Tabletop they were going to hold on March 6<sup>th</sup>, 2017. They decided to move the Emergency Operation Plan to the E.O.C. on a different date at a later time that is more convenient for the Firefighters to attend, so we will get together to plan that out. He continued on March 6<sup>th</sup>, 2017 is the next Public Safety Meeting at 4:00 p.m. at the Community Ctr., main floor, small room.

**MAYOR'S REPORT:**

The Mayor reminded everyone on February 11<sup>th</sup>, 2017, signifies the date the new area code (680), will start in use. In addition, all calls being placed in the (315) area code will now require the area code be used when making calls. He stated the winter NYCOM Meetings are February 12<sup>th</sup> and 13<sup>th</sup>, 2017. He continued attending along with me, will be Trustee Browning, Trustee Gustafson, and Trustee Henry. Deputy Mayor Ferguson will be overseeing things. The Mayor stated if anything happens, he wanted to be called. We also received from Central New York Regional Planning Board an opportunity for a seminar for Solarize New York. They asked for a venue, so they could give a presentation and the opportunity to apply. We are working with them on a couple of available dates for the Community Center. He continued it would be up to us to promote the presentation and host it. The Mayor stated he was not sure what the state will do for us or the citizens; but there is an application, deadline to apply, and then the award. The Village Christmas Party is being held Tuesday, January 24<sup>th</sup>, 2017 beginning at 4:30 p.m. at Twin Trees. It will be right after work, so employees do not have to go home, and come back; it should be a good time had by all.

Mayor Butterfield asked for a motion to adjourn. Trustee Browning made a motion to adjourn at 6:56 p.m. The motion was seconded by Trustee Gustafson. The motion was approved with Trustee Browning, Trustee Gustafson, Trustee Henry, and Deputy Mayor Ferguson, all voting in favor of the same.

Respectfully submitted,

  
Dianne M. Kufel  
Village Clerk Treasurer

VILLAGE OF NORTH SYRACUSE

REGULAR BOARD MEETING

DATE: January 17<sup>th</sup>, 2011

PLEASE SIGN IN

Name

Address

Bella Orlando

6015 East Cavalieri Dr, North Syracuse NY

Ash Harrison

201 West Hill Ave

Ashley Casley

Star Pavilion

Doc Ferguson

215 S. Main St.

Joe Ascalos

118 Palmer

Charles St...

200 Lyndal Avenue