

Village of North Syracuse

Parks & Recreation

Summer Camp Information



General Park Information

Dates: The summer program will be held Monday-Friday, June 27th to August 12th (excluding July 4th).

Time: Sign-in begins daily at 9:30am and sign-out ends at 3:00pm for both Lonergan and Heritage. Children should not be dropped off **any earlier** than 9:30am. The staff holds planning meetings prior to camp and cannot be held responsible for children at that time. If your child(ren) arrive late, you must make sure they are signed in before they are able to stay for the remainder

of the day. For those attending **Lonergan**, Parents must sign their child(ren) in and out every day. If alternate transportation is arranged, a written agreement must be given to the director in advance by the parent or legal guardian.

Heritage, Parents may sign their child(ren) in and out everyday, or give written permission to the director allowing child(ren) to sign in/out on their own. Please note that once a child has signed out for the day, he/she is to leave the park and not return

for the rest of the day.

Late Fee: All Children must be picked up by 3:00pm. Additional charges for late pick up will be assessed according to this policy: Grace period 3:00-3:05pm and no charge will apply.

After 3:05 there will be a \$1.00 charge, per child for every minute thereafter.

The fee must be paid, in cash, before your child(ren) may return to the program.

The park director's clock will determine the time.

Village Website:
www.northsyracuse.ny.org

- Lonergan Park:**
 © Ages 5-9*, must be 5 by August 1st
 © Located off Route 11 behind Stickleby Furniture
- Heritage Park:**
 © Ages 9*-14
 © Located on Chestnut St., approximately 1 mile from Route 11
 *9 year olds choose!

Camp Fee:

- Village Residents:
 \$170.00 per child
- Non-Village Residents:
 \$340.00 per child
 (1/2 price for 3rd & 4th child)

Courtney Lepore -
 Lonergan Camp Director

Justin Stewart -
 Heritage Camp Director

Teresa Roth -
 Director of Parks and Recreation

Rainy Day Procedures



In the event of rain in the morning, the program will be moved indoors.

Heritage will meet at the Renovation Church, located at 118 Josephine Street. Campers should be dropped

off through the back entrance on Belmore Dr. **Lonergan** will meet at the Community Center, located at 700 South Bay Road. Theme days may change due to rain.

Important Dates

- 6/27 First Day Back
- 7/7 First Field Trip
- 8/10 Bye-Bye Bash
- 8/12 Last day of Camp

Village of N. Syracuse
 Parks and Recreation
 600 South Bay Road
 North Syracuse, NY
 13212

Phone: (315) 458-8050
 Fax: (315) 458-5079
 E-mail: parksdirector@northsyracuse.ny.org

...Rainy Days continued



If it begins to rain after the start of camp, more so than a slight shower, parents need to make arrangements to pick up

their child(ren) from the park immediately. There is no significant shelter at the parks or means of transporting children.

*Location will be determined by 9:00am. Confirm by calling the recreation office or checking the Village's website at www.northsyracuse.ny.org.

What to bring on a daily basis.



Send a lunch daily with plenty of beverages to last throughout the day (no glass please). Lunches and beverages will be refrigerated. Ice water will be provided, but **water bottles** must be brought on a daily basis. Please be sure to label everything (lunches, water bottles, towels, clothing, etc.)

We recommend that your child (ren) wear comfortable clothing and no jewelry or expensive items. **Sneakers** must be worn, especially on field trips. We do play a lot of activities that involve running. Sandals may be brought to wear on water days. On sunny days, be sure to put

sunscreen on your child(ren) before arrival. If you wish, you can also provide a bottle with your child's name on it to be kept at the park. If it is hot out, we may set up the sprinklers. Bring a towel and change of clothes if you wish for your child(ren) to get wet.

Field Trips



Trips will be held on Thursdays. Sign up will begin each Friday morning for the following week's trip. Please note there is no trip the first or last week of camp. Trip fees will be listed on the playground calendar. Trips must be paid for in **cash** at the time of

sign-up—No exceptions. *Please keep in mind that the trips run on a first-come, first-served basis. There is a limited number of seats on the bus, so register early. Eligibility to attend these trips is based upon attendance and behavior. On trip days,

please do not send your child (ren) to camp unless they are registered for the trip. All staff serve as chaperones; therefore, there is no supervision at the park. *Note: refunds will not be given for trips or theme days.*

Playground Policies & Procedures



In the event that a child is misbehaving or being disruptive, a staff member will speak to them individually. If problematic behavior continues, the child will be asked to sit out. If the behavior happens again, they will be written up. Once written up, the director will speak to the parent(s) about the issue. If the problem is still not resolved, they may be banned from field trips or suspended from the program. Playground Rules for all participants:

- Respect others & their property.

Keep hands & feet to yourself

- There should be no fighting, pushing, punching, kicking, name-calling or foul language.
- Always stay with your counselor(s) and group.
- Personal use of cell phones is prohibited unless given permission by Camp Director.
- Leave all money and valuables, including toys, at home. The recreation department cannot be held responsible for any lost/stolen items.

Our Playground Program is licensed by the Onondaga County Health Department.

Each camp is inspected a minimum of twice yearly. Inspection reports concerning the camp are on file at:

Onondaga County Health Dept.
Division of Environmental Health
John H. Mulroy Civic Center,
12th Floor, 421 Montgomery
Street, Syracuse, NY 13202
Telephone: (315) 435-6617



North Syracuse Parks & Recreation Summer Camp Registration Form

Please print all information below:

Child's Name _____

Grade in the Fall _____ *Last* Playground Site: _____ *First* Heritage Lonergan

DOB ___/___/___ Age _____ Sex _____

Address _____
Street City/Town Zip

Parents/Legal Guardians

Name	Home #	Cell #	Work #
Mother _____	_____	_____	_____

Father _____

Email Address(es) _____

Emergency Names & Numbers

Name	Number	Relationship
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Name of Physician and Clinic: _____

Phone Number: _____ Insurance Company: _____

Policy #: _____ * Vaccination record required for each child *

Medical Information:

Allergies/Health Conditions: _____

Medication:

Will your child be taking any medication during the program? (If yes, please explain and list the medication below) _____

If your child needs to take a medication during the day, he/she will have to self-administer the medication under guided supervision. All medications (including inhalers and epi pens) must be properly labeled and given to the Park Director for secured storage during camp hours.

Authorization and instructions from parent/guardian and doctor is also required.

Any other issues such as special needs/diets or restrictions/limitations that we should know about your child? _____

Publicity Notification:

Photographs of summer playground campers may be featured in local publications (including newspapers or websites). Camper names often accompany the photos, or appear in an article without a photo. Parents/Guardians who **DO NOT WANT** their child's full name and photographs to appear in local publications please check the box below. If the box is not checked, we assume that we have your permission to publish your child's full name and photograph.

I **DO NOT WANT** my child's full name and photo published in local publications

Parent's Authorization:

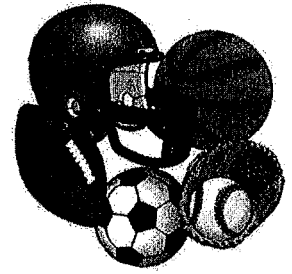
I, the undersigned as participant, parent or guardian, hereby give permission for the above child to participate in the Summer Camp program and its trips. I agree to release, indemnify and hold harmless, the Village of North Syracuse, its employees, agent's heirs and assigns from any claim arising from his/her participation in the programs and/or trips. In the event my emergency contact or I cannot be reached in an emergency, I hereby give my consent via this signed form to allow my child named above to receive emergency treatment in a hospital emergency room and/or by responding emergency personnel if necessary. The Village of North Syracuse has also made me aware that the municipality does not carry any medical insurance for its program participants and therefore, will not be liable for any injury to any child.

Signature of Parent or Legal Guardian

Date

North Syracuse Parks & Recreation

Summer Camp Rules



Parents, please go over the following rules with your child before he/she begins the day camp program.

- Listen to all staff members, their word is final.
- Respect others and their property.
- Keep your hands to yourself.
- There should be no fighting, pushing, punching, kicking, name-calling or foul language.
- Always stay with your group and counselor(s).
- Leave all money and valuables including toys at home. The recreation department cannot be held responsible for any lost/stolen items.
- Sign in and out of the park everyday. Your parent/guardian must sign you in and out if you attend Lonergan Park. Once you are signed out, you are to leave Park property and not return for the rest of the camp day.

It is our goal as leaders to ensure the safety of all children. In order to do so, all children must obey these rules. In the event that a child is misbehaving or being disruptive, a staff member will speak to them individually. If problematic behavior continues, the child will be asked to sit out. If the behavior happens again, they will be written up. Once written up, the director will speak to the parent(s) about the issue. If the problem is still not resolved, they may lose recreational privileges, including park activities and field trips or they may be suspended from the program.

Note: Please return this signed form to the camp director prior to your child's first day at camp. All campers must complete an orientation session to review rules, safety procedures, and daily routine (during the first two days at camp).

I have read the Summer Camp Information Flyer including the program rules. My child and I agree to follow these guidelines.

Print Parent/ Legal Guardian's Name

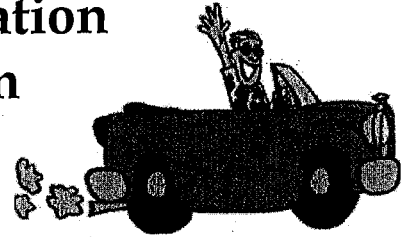
Signature

Print Child's name

Signature

North Syracuse Parks & Recreation Summer Day Camp Program

Alternate Transportation Form



Instructions to Parents/Guardians: This form is designed to notify the Director of the program that your child will be picked up by an adult who is not their legal guardian. Please remember to hand this note to the Director of the program. This note will be placed with your child's registration form.

I, _____, give permission to

(Print name of Parent/Legal Guardian)

the following people to pick up my child, _____,

(Child's name)

from, _____ on _____.

(Name of Park)

(Days/Date(s))

Print name of approved adult, their relationship to child, and phone number.

1. _____
2. _____
3. _____

Heritage Participants only:

My child, _____, (does or does not) have permission to sign themselves in and out of the program everyday.

(Signature of Parent/Legal Guardian)

(Date)